

## Minot Park Board Minutes

April 18, 2017

The Minot Park Board met on April 18 at 6:30 PM in the Community Room in the Municipal Auditorium.

Members Present: Nancy Beck , John Drady, Chuck Emery, and Steve Wharton. Also present were Ron Merritt and Elly DesLauriers.

The meeting was opened with the Pledge of Allegiance.

Personal Appearances: Shannon Straight with the Friends of the Souris updated the board on their future projects. They will be hosting a Ride the River on Saturday, April 22<sup>nd</sup>. They will also be doing a river clean up on May 6.

Brian Thomas from the Minot Tennis Association spoke on some additional needs for Hammond Park. Some of which include irrigation, additional lighting, and a landscaping proposal. Beck stated the board would take a look at their proposals and come back with recommendations at the next Minot Park Board meeting.

Brett Gurholt from KLJ presented the bids on the turf projects for both Corbett and the South Hill fields. After reviewing the bids KLJ recommends Contract A South Hill Complex with Dig it up Backhoe Service in the amount of \$1,603,923.26 and Contract B Corbett Field from Dig it up Backhoe Service in the amount of \$1,025,921.95.

Motion by Drady, second by Emery to accepts the bids on contract A & contract B from Dig it up Backhoe Service. On roll call, all members voted yes.

Motion by Emery, second by Drady to approved the Minutes from March 21 Minot Park Board Meeting. Motion passes.

Motion by Emery second by Drady to approve the bills in the amount of \$1,637,193.32. On roll call, all members voted yes.

Motion by Emery, second by Wharton to approve the salaries in the amount of \$276,476.39. On roll call, all members voted yes.

Department Reports: Commissioners reviewed the department head reports. Olson presented multiple bids. Discussion was held.

Motion by Drady, Second by Emery to accept the following bids:

- Clean Tech for the West Rink Ceiling cleaning in the amount of \$18,840.00.
- Horticulture-compact tractor loader with attachment-\$25,345.00. (purchased)
- Horticulture-Tri Plex Rotary Mower- 5 year lease-\$6,309.77.
- Horticultlure-10' Rotary Mower-5 year leas-\$11,150.96.

- Souris Valley Golf Course-Tri Plex Mower-5 year lease- \$5,713.56.
- Souris Valley Golf Course-Green Sprayer-MTI Toro Multi Pro1750-\$31,913.25. (purchased)

On roll call, all members voted yes.

Kottsick requested a military rate of \$26 Monday through Friday at the Souris Valley Golf Course. Discussion was held.

Motion by Emery, second by Wharton for a military rate of \$26 Monday through Friday at the Souris Valley Golf Course.

Merritt presented a sample agreement between the Magic City Discovery Center and the Minot Park District. Commissioner Emery would like a project timeline included in the agreement. Commissioner Beck would also like to see the Magic City Discovery Center be partially responsible for some of the grounds keeping. Merritt reported they will continue to work on the agreement and bring something back to the board when it is ready.

Dewitz presented a plan for three separate exhibits to be completed in the following order : Amur Tiger, African Lion, and Big Cat Complex for amur leopards and snow leopards. The total projected cost of all three exhibits is at \$5 million. Dewitz requested the board's support to apply for the Minot Community Facility Grant Program in the amount of \$3 million.

A motion by Emery, a second by Drady to apply to the Community Facility Grant Program in the amount of \$3 million. Motion carried.

Merritt presented a sample grant agreement between the Friends of the Souris and the Minot Park District. The Friends of the Souris are currently working grant with the Bush Foundation and will continue to work with the Minot Park District on a grant agreement.

Merritt presented the revised copy of the Employee Manual. Emery questioned the drug testing policy. Merritt reported after consulting our Minot Park Attorney he advised eliminating the random drug testing policy for all non DOT certified employees. Discussion was held.

Motion by Drady, second by Emery to pass the presented Minot Park District Employee Manual. Motion carried.

Motion by Wharton, second by Drady to approve the administratively approved alcohol permits. Motion carried.

Merritt reported they are busy getting ready for the summer season and there are many projects in the works.

Emery reported he would like to have user group agreements put together for all of our facility user groups.

There being no further business, the meeting was adjourned.

Elly DesLauriers, Clerk

Nancy Beck, Vice President

Minot Park Board Foundation Minutes

April 18, 2017

The Minot Park Foundation Board met on April 18, 2017 following the Park Board meeting in the Community Room in the Municipal Auditorium.

Members present: Nancy Beck, John Drady, Chuck Emery, and Steve Wharton. Ron Merritt and Elly DesLauriers were also present.

Motion by Emery, second by Beck to approve the minutes from the March 21, 2017 meeting. Motion carried.

Motion by Emery, second by Drady to pay the following bills along with a bill from Paul Benno for the Dale Brown Memorial in the amount of \$2500.00 for a total of \$8789.82. On roll call, all members voted yes.

<b>Dakota Playground</b>	<b>\$4,489.00</b>	<b>Dreamcatchers</b>
<b>Signs Today</b>	<b>1,470.00</b>	<b>Maysa Expansion</b>
<b>Menards—7 invoices – total</b>	<b><u>330.87</u></b>	<b>Zoo, blackfooted ferret</b>
	<b>\$6,289.87</b>	

There being no further business the meeting was adjourned.

Elly DesLauriers, Clerk

Nancy Beck, Vice President