

Minot Park Board Minutes
April 19, 2016

The Minot Park Board met on April 19, 2016 at 6:30 PM in the Community Room in the Municipal Auditorium.

Members Present: Chuck Emery, Connie Feist, Cliff Hovda, Nancy Beck, and John Drady. Also present were Ron Merritt and Cindy Thomas.

The meeting was opened with the Pledge of Allegiance.

Personal Appearances: Corwin Enns, MAYSA Board representative, appeared before the Board. They had made a donation of \$100,000.00 last year to the Expansion Committee. They will be making a donation in that same amount for Maysa Arena this summer. This money will be used towards amenities for the rink. They have earmarked some of these monies towards barstools and other things not budgeted for in the rink, such as storage under bleachers, sound system in the west rink, etc. Feist thanked them for their partnership. Hovda echoed this remark.

Shannon Straight appeared before the Board to enlighten them of a new group that has formed. They are the 'Friends of the Souris River". They have committed to cleaning up the riverbanks along the dead loops. Their first work weekend will be April 23. Hovda questioned if they would be restoring and renewing the dead loops. Straight stated that was the case. Merritt thanked them for their assistance with this project.

Motion by Emery, second by Hovda to approve the minutes from the March 15, 2016 meeting. Motion carried.

Motion by Beck, second by Emery to approve bills in the amount of \$5,170,147.02. On roll call, all members voted yes.

Motion by Hovda, second by Beck to approve salaries in the amount of \$124,057.70. On roll call, all members voted yes.

Golf Course Report: Steve Kottsick, golf operations manager, appeared before the Board to present information on a private cart season pass. He explained this would be instituted on a trial basis. It would be limited to two owners on a cart, with one owner having to be on the cart for the pass to be valid. Discussion was held on this proposition. After discussion, motion by Emery, second by Hovda to institute a private cart season pass at a cost of \$300.00 for one owner, with an additional \$150.00 charged for a second owner, with the fee to be looked at annually along with other golf fees. Motion carried.

Kottsick then explained he would like to offer free golf to kids on Friday mornings before 11 AM. The kids would have to pass a golf etiquette test before they would be allowed to play. Minot Air Force Base and the Vardon have already signed on to the program. Motion by Feist, second by Hovda to allow kids 17 and under to play free at Souris on Friday mornings before 11 AM. Motion carried.

Zoo Committee Report: Merritt explained an ordinance had been drawn up by our attorney entitled 'Prohibition against entering Animal Enclosure or Prohibited Area.' This must be done in an ordinance so the Police Department has authority to press charges for an infraction. This must be done with two

readings and then published in the newspaper. This would be Ordinance #243 of the Park District. Motion by Emery, second by Feist to adopt Ordinance #243 of the Minot Park District on first reading. On roll call, all members voted yes.

Discussion was then held on proposed reduced rate for Adults during the Festival of the Parks. Feist questioned if there would be a reduced rate at the pools as well. The pool will have free admission with the purchase of a Festival button. After discussion, motion by Emery, second by Beck to allow reduced admission, \$4.50 to the Zoo for adults, 11 and under free, with the purchase of a Festival button. Motion carried.

Parks Committee Report: Discussion was held on the landscaping plans for the Amphitheatre. There was a quote of \$11,060.04 received from Lowe's Gardens for this project. Shannon Paul, Horticulturist, stated this was over her budget of \$10,000.00. Emery questioned where the additional monies would come from. Paul stated the additional would come from the botanical line item in Oak Park. She would forego the sign landscaping budgeted for this year. The project would be started in May, with completion by June 9. Feist questioned if there would be handicap accessibility to this area. Paul explained the asphalt path would be extended to line up with this area. Motion by Feist, second by Hovda to accept the quote from Lowe's Gardens in the amount of \$11,060.04 for Amphitheatre landscaping. On roll call, all members voted yes.

Jarrold Olson, Operations Manager, appeared before the Board to present bids for the rink flooring. The low bid was received from All American Rink Products in the amount of \$26,180.00. The locker rooms were not included in the bid as the dollar amount budgeted was the quote he had received for just the locker room flooring. Drady questioned the amount budgeted. Olson reported he had budgeted \$38,000.00. Olson reported the All American Rink representative had offered to do the hallways at the same square footage price of the bid. After discussion, motion by Beck, second by Emery to accept the bid from All American Rink Products in the amount of \$26,180.00, with the ability to spend up to the budgeted amount of \$38,000.00 for hallways. Drady questioned if this amount included installation. Olson stated it included installation and removal of old flooring. On roll call, all members voted yes.

Olson gave a progress report on the expansion. He is also trying to set up a tour for the Board. Drady questioned the parking lot construction. Olson stated they will be coordinating that project along with the construction.

Olson also reported the Park District had done an RFQ for engineering for paving in the Park District. There were six proposals submitted. After looking over the proposals, the search committee would recommend hiring Ackerman Estvold Engineering for this project. Feist questioned what the cost was or if that was even a consideration. Drady stated he would like a ballpark figure. Merritt stated there is enough money budgeted for them to get started with a plan. Motion by Feist, second by Beck to hire Ackerman Estvold as engineers for a District wide paving plan. After further discussion, motion carried.

Administration Committee Report: There was no committee meeting held.

Other Business: Minutes from ad hoc meetings were included in the Board packet for the Board's information. Emery felt that if a Board member sat on a committee the Board should be aware of what was being discussed at those meetings.

Motion by Feist, second by Hovda to approve the administratively approved alcohol permits. Motion carried.

Director's Report: Merritt went over the projects the Park District has accomplished in the past month and future projects the District is undertaking.

Commissioner's Reports: Feist congratulated the Park District staff on jobs well done, and thanked Elly DesLauriers for her hard work writing grants for the Park District.

Hovda reported they had been meeting with the consultant to Ackerman for the SVGC flood plan. He felt it was a very well planned project and would come at no cost to the Park District. Drady questioned how that will affect tournaments at Souris as he felt this would mess with the yardage on different holes. Hovda stated the course will be re-rated as it will probably go from a par 72 to a par 71.

There being no further business, the meeting was adjourned.

Cindy Thomas, clerk

John Drady, President

Minot Park Foundation Minutes
April 19, 2016

The Minot Park Foundation met after the regular Park Board meeting in the Community Room of the Municipal Auditorium on April 19, 2016.

Members Present: Chuck Emery, Connie Feist, Cliff Hovda, Nancy Beck, and John Drady. Also present were Ron Merritt and Cindy Thomas.

Personal Appearances: None.

Motion by Emery, second by Beck to approve the minutes from the March 15, 2016 meeting. Motion carried.

Motion by Feist, second by Emery to approve the following bills:

Scott Delorme	\$ 375.95	Hammond Donations
Scott Delorme	134.27	Hammond Donations
Prestige Flag	1,814.24	SVGC Bridge Fund
EAPC	7,992.00	Maysa Expansion
Rolac Contracting	877,047.24	Maysa Expansion

On roll call, all members voted yes.

There being no further business, the meeting was adjourned.

Cindy Thomas, clerk

John Drady, President