

## Minot Park Board Minutes

April 17, 2018

The Minot Park Board met on April 17, 2018 at 6:30pm in the Community Room at the Municipal Auditorium.

Members present: Cliff Hovda, John Drady, Chuck Emery and Steve Wharton. Also present was Ron Merritt and Becky Dewitz was substitute clerk in the absence of Elly Deslauriers.

The meeting was opened with the Pledge of Allegiance.

Motion by Emery, second by Wharton to approve minutes from the March 20, 2018 board meeting. Motion carried.

Motion by Drady, second by Wharton to approve bills in the amount of \$1,833,526.44. On roll call, all members voted yes.

Motion by Wharton, second by Emery to approve salaries in the amount of \$216,912.63. On roll call, all members voted yes.

### Financials:

Beckman presented that the 2016 audit is finished, and they will be starting on the 2017 audit.

### Department Head Reports:

Olson reported he had nothing to add to his submitted report and would answer any questions. He then presented on his supplemental report provided to the board members that night.

#1 Bid results for Soccer Irrigation project were provided on tabulation form. The recommendation was to award Soccer Irrigation project to Ivers Plumbing and Sprinkler Service. Wharton questioned if this project would address the low pressure issues. Olson replied that the booster will help however, staff will likely need to adjust controllers as needed. Motion by Emery to accept the recommendation for Ivers Plumbing and Sprinkler System, second by Drady. On roll call, all members voted yes. Motion carried.

#2 Bid results on Zoo projects was provided on bid sheets. Olson reported that we had competitive bids and it is our recommendation to award to Rolac Contracting at General Contractor (\$4,935,000), sub-contractor mechanical of Minot Plumbing (\$477,026), with sub-contractor of electrical of Main Electric (235,685). Olson reported that additional costs for materials supplied by owner (boulders, landscape, crates, pond, etc) is estimated at \$200,000. Total project cost of \$5,847,711. Discussion was held about the timeline, costs, and specialization of the project. Drady questioned if it was warranted to re-bid the project. Olson replied he did not think so without making significant changes. Merritt provided information about the bonding for interim financing while funds are raised by donors. Dewitz discussed that funds raised were presently at \$3.23 million. Emery commented that there is sticker shock but this project is good and important. Hovda commented that this project is of high interest, we have a good plan and it is a good opportunity for our zoo. Motion by Drady to accept the bid and award project to Rolac, Main, and Minot Plumbing as recommended in the supplemental report, second by Emery. On roll call, all members voted yes. Motion carried

#3 Olson provided information about our new Nuisance Wildlife policy. Emery commented he is interested in opening the golf course for hunting of resident geese in August. Hovda commented to please proceed and thanks Emery for his work on this matter.

#4 Information was provided on the Maintenance Fund Replacement list.

There were no further questions of reports submitted by Department Heads. All discussion related to everyone wanting spring weather.

#### New Business:

Brett Gurholt from KLJK and Rick Phelps provided their presentation on the master plan for new golf course. They identified goals to include sustainable use of the land, preserve native prairies, utilize the beauty of the vistas and terrain to create a comprehensive, multi-use regional golf course and park that would offer recreational opportunities throughout all the season of the year. The plan includes 18 hole course (9 walkable and 9 terrain), community day park, multi facility use for parking of carts, possible indoor hitting bays, and event venue in building. They also recommended extensive trails, ropes course, 30 ft tall climbing tower and 650 ft zipline. Safety was a consideration throughout the design.

Rick Phelps provided a plan to repurpose SVGC as a golf education facility utilizing existing infrastructure to keep costs at a minimum. This transition could be phased over time or implemented quickly depending on direction of Park District.

Drady questioned about how to control access to the ropes course. It was advised to have that area gated and locks. Emery added his concerns that it was important to begin discussion regarding easements with public soon and mitigate any concerns or issues. There was discussion on water permits and the availability of permits already held but, not used by Park District. Drady questioned if work would be required on the road access. Gurholt commented a deceleration lane would be necessary. Hovda commended the presenters that they did a good job to present a comprehensive plan that will maximize the possibilities and future potential. Hovda asked what is the next step? Gurholt advised to move ahead to preliminary design stage which will give cost analysis for decision making process.

Motion was made by Emery to move ahead approve the concept and move into preliminary design phase to gain information on costs and information on easements and roads plans, second by Wharton. Drady made comment that he would like information on costs and fees associated with this next step at the next board meeting before we proceed fully. Gurholt said he could have fees and cost proposal next month. City Alderman Wolsky added comment that he felt this plan should be shared with the City with concern of annexing and outward sprawl. Drady replied the city officials interested are welcome to attend the Park Board meetings. Merritt commented that this is a regional park, not a city park, and is purposely being designed as a regional attraction for 150-mile radius. Emery commented annexing may be needed for utilities. Attorney Henkla said well need to look in to annexing and other legalities. Emery commented it is important we educate public that this is a replacement for SVGC. Hovda agreed public education is a necessity for healthful community awareness. Hovda also stated Merritt and Henkla will need to research further. On roll call, all members voted yes. Motion carried.

#### Recreation Commission:

Emery spoke about the importance to have preliminary budgets for approval in July as budgets need to be done by August 10.

Motion by Emery to approve the administratively approved alcohol permits, second by Drady. Motion carried.

Director's Report:

Merritt reported that we supported a grant application to Audobon North Dakota for restoration of areas with the North Dakota Heritage Fund. This fits well with the Park District and if successful could be a partner for buyout areas.

Commissioner's Reports:

Wharton requested to know how many people are still on the "old" pension plan. He questioned if we were looking at grant opportunities in NDRPD and Merritt replied we are.

Emery asked about the bond information sheet. Merritt replied this is for information and we will be looking at pavement bids next month and bond after that. Drady commented it may be good to roll in the MAYSA balance into the same bond if rates and terms were attractive enough to do that.

There being no further business, the meeting was adjourned.

Minot Park Board Foundation Meeting

April 17, 2018

The Minot Park Board Foundation met on April 17, 2018 following the Park Board meeting in the Community Room of the Municipal Auditorium.

Members present: Cliff Hovda, John Drady, Chuck Emery, and Steve Wharton. Ron Merritt was also present. Becky Dewitz was substituting as clerk in the absence of Elly Deslauriers.

Motion by Wharton, second by Emery to approve bills in the amount of \$50.77. On roll call, all members voted yes. Motion carried.

<b>MENARDS</b>	<b>(CHILDREN'S ZOO)</b>	<b>\$17.34</b>
<b>MENARDS</b>	<b>(CHILDREN'S ZOO)</b>	<b>\$33.43</b>

There being no further business, meeting adjourned.