

## Minot Park Board Meeting

May 15, 2018

The Minot Park Board met on May 15, 2018 at 6:30pm in the Community Room at the Municipal Auditorium.

Members present were: Nancy Beck, Cliff Hovda, Chuck Emery and Steve Wharton. Also present were Ron Merritt and Elly DesLauriers.

Motion by Emery, second by Hovda to approve the Minutes from April 17 Park Board meeting. Motion carried.

Motion by Wharton, second by Emery to approve the bills in the amount of \$478,788.43. On roll call, all members voted yes.

Motion by Emery, second by Hovda to approve the salaries in the amount of \$149,373.92. On roll call, all members voted yes.

### Department head reports

Director of Operations Jarrod Olson presented bids for the Woodland Trail Phase Two. There were four bidders on the project.

- Kimpel Excavating, Inc. \$359,398.00
- Excavating, Inc. \$313,274.00
- Strata Corporation \$392,115.00
- Dig it Up Backhoe Services, Inc. \$307,999.00

On the four bids received, Dig It Up Backhoe Services, Inc. is the apparent low bidder with a total of base bid amount of \$307,999.00 with the 5% contingency a total bid of \$323,399.000.

Motion by Hovda, second by Emery to accept the bid from Dig it Up Backhoe Service, Inc. in the amount of \$307,999.00. On roll call, all member voted yes.

Olson presented bids for the Forestry Dump Truck. There was one bidder from Westlie Crossroads and a recommendation for a F750 that meets the specifications in the amount of \$88,599.96

Motion by Emery, second by Hovda to accept the bid from Westlie Crossroads in the amount of \$88,599.96. On roll call, all members voted yes.

Olson presented bids for MAYSA Indoor turf. There was one bidder, Field Turf Easy Field in the amount of \$155,408.00. Olson recommended to the reject the bid an look for used turf options in the budgeted amount of \$106,331.00.

Motion by Emery, second by Hovda to the reject the bid for \$155,408.00 and give Olson permission to move forward with looking at used turf for the budgeted amount of \$106,331.00. On roll call, all members voted yes.

Olson presented bids for the paving master plan.

- Soccer Complex Bidder #1 Blue Stone \$861,785 #2 Excavating Inc \$793,414.75 #3 Keller Paving \$722,625 #4 Minot Paving \$724,393
- Oak Park/SVGC Bidder #1 Blue Stone \$443,385 #2 Excavating Inc \$420,470 #3 Keller Paving \$328,302.50 #4 Minot Paving \$377,566.25
- Roosevelt Park Bidder #1 Keller Paving \$566,562.50 #2 Minot Paving \$638,683.60

Olson recommended the apparent low bidder Keller Paving for the soccer complex in the amount of \$722,625.00, Oak Park/SVGC in the amount of \$328,302.50, and Roosevelt Park in the amount of \$566,562.50.

Discussion was held.

Motion by Hovda, second by Wharton to accept the bids from Keller Paving for the soccer complex in the amount of \$722,625.00, Oak Park/SVGC in the amount of \$328,302.50, and Roosevelt Park in the amount of \$566,562.50. On roll call, all members voted yes.

Motion by Emery, second by Hovda to approve the Resolution Awarding Contract Park Improvement District No. 2018-01. On roll call, all members voted yes.

Brett Gurholt from KIJ presented a scope of work with a not to exceed price of \$89,900.00 for the 240 acre parcel of land dedicated to the new outdoor recreation site and future golf course. Next step in the planning process will include work on the preliminary design. They will also be working with adjacent land owners on access and easements.

Discussion was held.

Motion by Emery, second by Hovda to approve the scope of work with a not to exceed price of \$89,900.00 provided by KIJ. On roll call, all members voted yes.

Roosevelt Park Zoo Director Becky Dewitz presented her May report. The Roosevelt Park Zoo gate was over 2700 on Mothers Day, May 13. Bob Gillen, MAYSA Manager presented his report and is continuing to work on the bid for the 2020 USA Youth Hockey Tournament. Brian Mathson, Maintenance superintendent reported the splash pads are up and running.

Commissioner Hovda thanked to the Minot Park District staff for all their hard work and believes this is the strongest team he has seen at the Minot Park District since he has been involved on the board.

#### New Business:

City Alderman Shannon Straight presented an update on the Downtown Gathering Space.

#### Directors Report:

Ron Merritt, Director of Minot Parks presented his report. He reported on an array of summer events happening within the Minot Park District including the Fourth of July Festival and Movies in the Park. He reported staff continues to work on plans for the Roosevelt Park Pool Waterslide. He also presented on Park Pals a new summer campaign that encourages families to Unplug & Play and enjoy all that Minot Parks has to offer.

Commissioner Reports:

Commissioner Wharton thanked the staff for their hard work. Commissioner Emery reported he is working with the Minot Police Department on a possible solution for the geese issue we are continuing to have at the Souris Valley Golf Course. President Beck reported she would like some estimates on Riverside multisport court to improve the usage of the courts for pickleball. Director of Parks, Ron Merritt said they would get estimates and bring them back to the board.

There being no further business the meeting was adjourned.

Nancy Beck, President

Elly DesLauriers, Clerk

## Minot Park Board Foundation Meeting

May 15, 2018

The Minot Park Board Foundation met on May 15, 2018 in the Community Room at the Municipal Auditorium following the Minot Park Board Meeting.

Members present were: Nancy Beck, Cliff Hovda, Chuck Emery and Steve Wharton. Also present were Ron Merritt and Elly DesLauriers.

Motion by Emery, second by Hovda to the approve the minutes from the April 17 Minot Parks Foundation Meeting. Motion carried.

Motion by Emery, second by Hovda to approve the bill from Niess Impression in the amount of \$315.63. On roll call, all members voted yes.

Director of Operations, Jarrod Olson presented bids for a greenhouse. There was one bidder Tessman. Olson recommends \$52,707 with(Solar Wrap) \$6,800 and additional \$600.00 for shipping.

Motion by Emery, second by Wharton to accept the Tessman bid in the amount of \$60,107.00 . On roll call, all members voted yes.

Mathson requested up to \$9,000.00 from the Minot Park Foundation Payloader line be used to purchase a tamper for current and future projects.

Motion by Emery, second Hovda to approve up to \$9,000.00 from the Minot Park Foundation Payloader line be used to purchase a tamper for current and future projects. On roll call, all members voted yes.

There being no further business, the meeting was adjourned.

Nancy Beck, President

Elly DesLauriers, Clerk