

Minot Park Board Minutes

July 19, 2016

The Minot Park Board met on July 19, 2016 at 6:30 PM in the Community Room in the Municipal Auditorium.

Members Present: Cliff Hovda, Nancy Beck, Connie Feist and Steve Wharton. Also present were Ron Merritt and Elly DesLauriers. Chuck Emery was not at the meeting.

The meeting was opened with the Pledge of Allegiance.

Personal Appearances : A public appearance by Steve Kottsick presenting a plan to construct three holes on the north end of the driving range located at Souris Valley Golf Course. This would allow kids a place to play during the construction of the flood control project at the Wee Links Golf Course scheduled to begin in the summer of 2017 and last through the 2018 season. It would be a turnkey project and would be funded by the Minot Junior Golf Association. Motion by Feist, second by Beck to proceed with the construction of three practice holes for kids on the driving range located at Souris Valley Golf Course. On roll call, all members voted yes.

Motion by Wharton, second by Beck to approve the minutes from the June 21, 2016 Park Board meeting. Motion carried.

Motion by Wharton, second by Feist to approve the minutes from the June 21, 2016 reorganizational meeting. Motion carried.

Motion by Beck, Second by Wharton to approve the bills in the amount of \$439,460.63. Feist questioned a bill from James Ryan. Merritt will follow up with commissioners and further define the invoice. On roll call all members voted yes.

Motion by Feist, second by Beck to approve the salaries in the amount of \$227,752.56. On roll call all members voted yes.

Department Reports: Members reviewed the department reports and a discussion was held on the board policy put in place at the June 21, 2016 Park Board Meeting. Feist questioned Wharton on meetings and tours with staff over the past month at Park District facilities. Wharton states he wanted to introduce himself to Park District staff and become more familiar with the facilities. Feist said the policy was put in place to define their roles as board members. Feist also stated that it is a policy put in place by the Minot Park Board and it needs to be followed by all Park Board members. Hovda reread the policy put in place on June 21, 2016.

Restrict interaction of park board members to communication with administrative staff only regarding Minot Park District operations during which time the ad-hoc group focuses on delineating roles and responsibilities of board members and staff. This is being proposed in order to limit the exposure of

employees to board members that may have motives that are contrary to the direction of the full board and to avoid conflicts of interest.

Administration: Merritt reported that Cindy Thomas has retired from the Minot Park District. Kelsey Fagarland has also accepted a new position. He stated the accountant position is currently being advertised and Brady Martz will assist until the position is filled.

Motion by Feist, second by Beck to appoint Elly DesLauriers as the new clerk of the Minot Park Board.

Motion by Feist, second by Beck to approve the alcohol permits. Motion carried.

Directors Report:

Merritt reported on the Fourth of July Festival, Maysa Expansion, Superfund Site, Live at Oak Park, Military Day and the new Roosevelt Park Playground. He also reported on Riverside Park and asked to move forward with a call for bids on a multiuse court and additional playground equipment for Riverside.

Motion by Beck, second by Feist to call for bids on upgrades to Riverside Park. Motion carried.

Merritt also reported there will be a neighborhood meeting at Polaris Park on Thursday, July 21st.

Merritt reported on the Adopt A Lot program in partnership with the City of Minot and the Minot Young Professionals. He asked that the board accept a Joint Powers Agreement between the City of Minot and the Minot Park Board to help facilitate the program.

Motion by Wharton, second by Beck to move forward with the Joint Powers Agreement with City of Minot and the Adopt a Lot program. Motion carried.

Merritt provided each member an audited financial statement. He reported it was a clean audit and Brady Martz would be willing to come present the audit in person if so requested by the board.

Commissioners Report:

Hovda presented a letter written by Perry Olson thanking the Minot Park District and staff on flood recovery efforts and for the many park improvements made over the past few years.

There being no further business, the meeting was adjourned.

Elly DesLauriers, Clerk

Cliff Hovda, President