

Minot Park Board Meeting

February 19, 2019

6:30pm

The Minot Park Board meet on February 19, 2019 at 6:30pm in the Community Room at the Minot Municipal Auditorium.

Members present: Cliff Hovda, Mike Schmitt, Chuck Emery and Steve Wharton. Also present were Ron Merritt and Elly DesLauriers.

Motion by Emery and second by Wharton to approve the minutes from the January 15 Minot Park Board Meeting. Motion carried.

Motion by Emery, second by Schmitt to approve the bills in the amount of \$785,945.35. On roll call, all members voted yes.

Motion by Schmitt, second by Hovda to approve the bills in the amount of \$150,659.68. On roll call, all members voted yes.

Financial Report:

Accountant, Calyn Beckman reported the Minot Park District is closing out 2018 financials and beginning the audit process.

Director of Operations, Jarrod Olson presented bids on a fairway reel mower and a tri-plex greens mower. MTI (Toro) was the only bidder on both pieces of equipment.

Motion by Emery, second by Schmitt to award MTI (Toro) for both the fairway reel mower and the tri-plex greens mower in the amount of \$16,872.82 with the MTI buydown annually over a five-year lease. On roll call, all members voted yes.

Department Head Reports:

Olson presented bids on a utility vehicle for the Souris Valley Golf Course. There were four companies to submit bids.

- Yamaha UMAX2 \$9,963, Doesn't include taxes. Yamaha doesn't meet specifications and didn't submit lease to buy option as requested.
- Toro MDX \$10,287.99 ALV \$3,612.22, Toro meets all specifications.
- John Deere HPX 615E \$11,500, JD meets all specifications but didn't submit lease to buy option as requested.
- ACME RTV-X900WL-A \$13,084, ACME meets all specifications but didn't submit lease to buy option as requested.

Motion by Schmitt, second by Wharton to aware MTI in the amount of \$10,287.99 over a three year lease. On roll call, all members voted yes.

Olson reviewed RFPs for Sanitation services with only one company Circle Sanitation providing a proposal.

Motion by Wharton, second by Emery to award Circle Sanitation a three-year contract starting in March of 2020. On roll call, all members voted yes.

Souris Valley Golf Superintendent, Mike Chrest reported they will be attending the North Central Turf Conference this month. Roosevelt Park Zoo Director, Becky Dewtiz reported they will start pouring this week on the new exhibits. MAYSA Arena manager, Bob Gillen reported they had a great weekend hosting the WDA Tournament with many compliments from coaches and fans from around the state. The MAYSA will also be hosting the Magic City Figure Skating Clubs International competition this month. They will also be host to a Super Bantam Tournament March 8-10 bringing in over 30 teams. Maintenance Superintendent, Brian Mathson reported they will continue to maintain the ice rinks due to a late opening because of weather. His department will also begin the netting project at Corbett Field along with removing snow off the field in hopes of getting the teams off the field more quickly this spring.

New Business

Executive Director, Ron Merritt presented an offer for a new warehouse to replace the current warehouse being bought out for flood control. The new offer is a for a warehouse located at 1800 Valley Street SE. This warehouse would replace the current warehouse and also allow for enough room for the Forestry department to move over for office space. The offer stands at \$499,999.00.

Motion by Emery, second by Schmitt to approve the offer in the amount of \$499,999.00. On roll call, all members voted yes.

Merritt presented the offer from the City of Minot on the current warehouse in the amount of \$370,000.00. Minot Park District staff along with the Minot Parks Attorney, Pete Hankla believe this is a fair offer.

Motion by Emery, second by Schmitt to accept the offer from the City of Minot in the amount of \$370,000.00. On roll call, all members voted yes.

Merritt reported the Ward County Historical Society has expressed interest in the old carousel that is held in the Minot Park District warehouse. Discussion was held on the future of the carousel. Minot Parks Attorney will draft an agreement for the Ward Country Historical Society and it will be on the agenda for the March 19, Minot Park District Board Meeting.

Old Business

Merritt reported they would like to set a date for the Public Input Meeting regarding the five year planning process. The Minot Park Board will hold a Special Meeting on March 7 at 6:30pm in room 201 in the Minot Auditorium for public input on the Minot Park Districts Five Year Plan.

Merritt reported that City Accessor, Kevin Ternes has completed the appraisal for the ND DOT land next to the site of the Magic City Discovery Center. The land assessed at the \$18,000.00 and the appraisal has been sent to the ND DOT.

Merritt reported Minot Park staff continues to work with the City of Minot staff on the combination of Minot Parks and Recreation. They are currently working on leases and the joint powers agreement.

Other Business

Commissioner Hovda presented a Board Resolution in appreciation of Ackermann Estvold and their work being done through the City of Minot and the Minot Park District.

Motion by Emery, second by Wharton to pass a Resolution of Appreciation for Ackerman Estvold.
Motion carried.

Calyn Beckman presented a memo to the board in reference due to an accounting error in 2016 on Ron Merritt's pension contribution. Beckman worked with Brady Martz to come up with a solution to this error. Beckman proposed a \$6,724.00 correction with no fault to the employee.

Motion by Emery, second by Schmitt to correct the error made in 2016 in the amount of \$6,724.00. On roll call, motion carried.

Motion by Schmitt, second by Wharton to approve the administratively approved alcohol permits.
Motion carried.

Motion by Emery, second by Wharton to adjourn the meeting. Motion carried.