

Minot Park Board Minutes

August 16, 2016

The Minot Park Board met on August 16th, 2016 at 6:30 PM in the Community Room in the Municipal Auditorium.

Members Present: Cliff Hovda, Connie Feist, Chuck Emery and Steve Wharton. Also present were Ron Merritt and Elly DesLauriers. Nancy Beck was not in attendance.

The meeting was opened with the Pledge of Allegiance.

Personal Appearances : There were no personal appearances.

Motion by Wharton, second by Emery to approve the minutes from the July 19, 2016 Park Board meeting. Motion carried.

Motion by Emery, Second by Wharton to approve the bills in the amount of \$383,901.39. Feist questioned an invoice from the Minot Park Foundation. Merritt will follow up with commissioners and further define the invoice. On roll call, all members voted yes.

Motion by Feist, second by Emery to approve the salaries in the amount of \$326,019.81. On roll call, all members voted yes.

Department Reports: Commissioners reviewed the department reports. Feist questioned the time frame for master planning on the neighborhood parks including Riverside, Jefferson and Polaris Park. Olson reported Riverside would be out for bid this week. Polaris park surveys have been completed and we will continue to work on the master plan. Also a Jefferson park planning meeting will be schedule in September. Emery questioned on the executive director position for the Minot Zoo Crew and a possible cooling system for the red panda exhibit. Dewitz stated they will be advertising for the Minot Zoo Crew position very soon and they are looking into different cooling options for the red panda exhibit. Wharton inquired on vandalism at the parks and if it was a growing problem. Mathson said they have had vandalism at the skate park and the Roosevelt Park Pool bath house. They have cleaned up the Roosevelt Park Pool bath house and will have volunteers help at the Roosevelt Park Skate Park. Wharton also asked if they were having watering issues in a few areas. Paul reported they are watering as much as possible and where they are able to with the low river levels.

New Business: Olson presented bids for a ice resurfacer for the Maysa Arena. Discussion was held on the bids presented from Big Hill Services for an Olympia Millennium with a total bid of \$145,100. The second bid presented from Zamboni 552 Electric total bid \$149,387.88. Motion by Emery to proceed with the financing plan for the Zamboni 552 Electric with delivery in October of the 2016 and first payment in January of 2017. Second by Wharton. On roll call, all members voted yes.

Directors Report:

Merritt reported on the Maysa expansion, PBS Share a Story, flood control projects, Wee Links at Souris Valley, park master planning, and extended hours at Roosevelt park pool.

DesLauriers reported that statues have been placed at Oak Park, Corbett Field, and Roosevelt Park by the maintenance staff. She also reported that our forestry department hosted the state forestry review team in July. They toured both the Scandinavian Heritage Park and Roosevelt Park. We are very thankful for their partnership.

Commissioners Report:

Feist thanked the staff for all their continued hard work. Feist asked if there had been a ribbon cutting planned for the BD Trail. DesLauriers said they will be working on a press release and a date for ribbon cutting once the final walk through has been completed. Emery reported the parks and facilities look good. He also thanked the staff for their hard work. Emery questioned the employee manual. Merritt reported the manual is with our attorney and will be reviewed once again by administration staff once it is received.

There being no further business, the meeting was adjourned.

Elly DesLauriers, Clerk

Cliff Hovda, President

Minot Park Foundation Minutes

August 16, 2016

The Minot Park Board Foundation met on August 16, 2016 after the regular Park Board Meeting in the Community Room located in the Municipal Auditorium.

Members present: Connie Feist, Cliff Hovda, Chuck Emery and Steve Wharton. Ron Merritt and Elly DesLauriers were also present. Nancy Beck was not at the meeting.

Motion by Emery, second by Wharton to approve the minutes for the July 19, 2016 meeting with the correction of Cliff Hovda as president. Motion carried.

Motion by Emery, second by Wharton to approve the bills in the amount of \$978,496.78. On roll call, all members voted yes.

There being no further business, the meeting was adjourned.

Elly DesLauriers, Clerk

Cliff Hovda, President

