



## JOB DESCRIPTION

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**TITLE:** Seasonal Zookeeper

**REVISED:** January 2021

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### GENERAL PURPOSE:

Observes animals in assigned areas for injuries or symptoms of disease, and changes in behavior; reports changes and problems to supervisor; recommends changes to assist animal's psychological and physiological well-being; implements approved changes.

### PRIMARY DUTIES AND RESPONSIBILITIES:

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Uphold the mission and goals of the Roosevelt Park Zoo.
- Prepare food and feeds according to established diets and assigned schedule; researches; recommends and implements approved diet changes.
- Maintains detailed narratives and charts of animal observations, care, and handling.
- Captures and restrains animals for transport, examination or medical treatment.
- Administer prescribed medication to assigned animals by mixing with food or as required; assists veterinarian in administration of medication or treatment of animals.
- Completes daily worksheets listing amount of food eaten, medications administered, changes in animal behavior, and symptoms of disease or other indications of needs for special attention, and any repair or maintenance required for enclosures.
- Unloads and stores shipments of food and supplies; notifies supervisor of supplies needed.
- Cleans animal cages and enclosures using water hose, high pressure steam, and hand tools.
- Monitors and reports water quality of pools.
- Performs a variety of general grounds keeping duties and assists in maintaining the Zoo's facilities.
- Coordinates and documents enrichment.
- Interacts with the provides information to zoo visitors; may conduct zoo tours as required.
- Participates in Zoo's animal outreach activities.

### MINIMUM QUALIFICATIONS:

#### Education and Experience:

High School Diploma required

Prefer college degree in an science related field or any equivalent combination of education, training, and experience that provides the required skills, knowledge, and abilities.

The ideal candidate will possess knowledge and interest in nature and science.

#### Required Licenses or Certifications:



- Valid driver's license
- Pass preemployment background check
- Negative TB test

**Required Skill in:**

- Excellent communication skills both written and verbal
- Strong speaking and organizational skills, including the ability to multi-task
- Ability to establish and maintain effective working relationships with staff, volunteers and public

**Work Environment:**

- Work is performed in and around zoo facilities
- Must be able to work in diverse and variable weather conditions, perform strenuous manual labor.
- Must be able to lift 75lbs, stoop, bend, walk for long distances, and move quickly
- Must be able to work independently and effectively in a team environment, equally with guest, staff, and volunteers.
- Requires the ability to work weekends and holidays as assigned
- Seasonal zookeeper will be 30 hours per week for 20 weeks

To apply Minot Park District application to Roosevelt Park Zoo, Attn: Brandi Clark, PO Box 538, Minot, ND 58702 or Email: [brandi@minotparks.com](mailto:brandi@minotparks.com). Deadline for submission is Feb 22, 2021

The Minot Park District Application can be found at  
<http://minotparks.com/data/upfiles/media/employmentapplication.pdf>

Minot Park District is an equal opportunity employer.