



# MOBILE FOOD PERMIT

## Requirements:

- ☐ First District Health Unit License General
- ☐ Liability Certificate of Insurance
- ☐ Copy of Sales Tax License
- ☐ \$150 Park District Permit Fee

Please bring proof of insurance and First District Health Unit license to the Minot Park office located at 420 3rd Ave SW, Minot, ND 58701 to obtain your Mobile Food Permit.

\* In order to serve food in any of our Parks you must have a permit. If you do not have a permit and are in one of our parks you will be fined.



# Mobile Food Vending Application/Permit

## Minot Park District

### General Information

Applicant: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone:(Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Cell) \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

### Vending Information

Vending Vehicle Type (Circle One)      Truck      Truck/Trailer      Push Cart

Expected Start Date: \_\_\_\_\_ Expected End Date: \_\_\_\_\_

Proposed Hours of Operation: \_\_\_\_\_ to \_\_\_\_\_

Proposed Days of Operation: \_\_\_\_\_

Proposed Location(s) of Operation (see next page): \_\_\_\_\_

### Attachments Required Prior to Submittal:

- General Liability Certificate of Insurance naming the Minot Park District as additional insured in the minimum amount of \$2,000,000 aggregate and \$1,000,000 per occurrence.
- Copy of Sales Tax License
- Copy of mobile food license from North Dakota Department of Health-Division of Food and Lodging. Mobile food licenses from other jurisdictions are not allowed. The Division of Food and Lodging licenses all mobile food vendors in our jurisdiction and therefore each vendor would need to be licensed with them in order to operate in Minot.
- Complete Menu, Including Pricing Information
- Application/Permit Fee-\$150.00

I hereby certify that the business listed above is operated in compliance with all applicable requirements of the City Ordinance and State Law. I acknowledge this application is subject to all the terms and conditions for vending in the parks found in the Minot Municipal Code, including those imposed by the decision making body as they relate to the Mobile Food Vending Permit. I understand that any false statements or omissions may result in revocation of this permit and may jeopardize the approval of future permits. I further acknowledge that I have read the applicable rules and requirements attached to this permit and agree to fully comply with the regulations set for the by the of Minot.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Department Approval

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

## Rules and Requirements for Mobile Food Vending for Minot Parks

The following rules and requirements shall apply to all mobile food vending:

1. Permits are good per event and can be renewed upon Park staff approval.
2. Hours of operation are between 6:00 am and 11:00 pm.
3. Operations shall not obstruct the visibility of motorists, nor obstruct parking lot circulation or block access to a public street, bike path, or sidewalk.
4. Mobile food vending operations shall obey all parking and traffic laws.
5. Approved permit must be kept with the mobile food vending operation, and provided to Park staff and Law Enforcement when requested.
6. Signs must be permanently affixed or painted on the vehicle or structure engaged in the mobile food vending operation. No other signage is permitted.
7. Operators shall be responsible for the storage and daily removal of all trash, refuse, and litter. Such material generated from the mobile food vending operation shall not be deposited in park trash cans, nor bagged and left in the park.
8. Mobile food vending vehicles shall be removed at the end of each business day.
9. No sale or distribution of alcohol is allowed.
10. The application must be turned into [info@minotparks.com](mailto:info@minotparks.com) one week prior to the event. Approved
11. The Park District staff will approve specific vending location.
12. Permits are good for the calendar year.
13. Additional special event permits may be required.

FOR QUESTIONS REGARDING MOBILE FOOD VENDING PERMITS  
PLEASE CONTACT:

Minot Park District  
420 3rd Ave SW  
Minot, ND 58701  
701-857-4136