

Minot Park District Board Meeting

December 20, 2022

The Minot Park Board met on December 20 in room 203 at 6:30pm at the Minot Municipal Auditorium. Members present: Ken Kitzman, Justin Hammer, Perry Olson, Mike Schmitt and Cliff Hovda. Also present were Ron Merritt and Elly DesLauriers.

Motion by Olson, second by Schmitt to approve the minutes from the November 15 Minot Park Board meeting. Motion carried.

Motion by Hovda, second by Hammer to approve the bills in the amount of \$998,220.67. On roll call, all members voted yes.

Motion by Schmit, second by Olson to approve the salaries in the amount of \$306,580.04. On roll call, all members voted yes.

Department Head Reports

Director of Operations, Jarrod Olson thanked the leadership and staff for a great 2022. Maintenance Superintendent, James Burns reported the outdoor rinks are in great condition. Adult Recreation Coordinator, Tom Landsiedel reported the State Junior Wrestling Tournament was cancelled over the weekend due to weather. Tennis Pro, Marc White reported that programs are well underway at the Cameron Indoor Tennis Center.

Minot Parks Director, Ron Merritt reported the closing date for the properties next to Corbett Field will be January 16.

Motion Schmitt, second by Hammer to approve Ron Merritt signing the final documents for the Corbett Field properties. On roll call, all members voted yes.

Merritt presented the agreement with EAPC for master planning at Corbett Field.

Motion by Olson, second by Hovda to approve the agreement with EAPC for master planning at Corbett Field. On roll call, all members voted yes.

Merritt presented the agreement with EAPC for the pump track project and master planning the land by Jack Hoeven Baseball Complex.

Motion by Schmitt, second by Hammer to approve the agreement with EAPC for the pump track project and master planning of the park. On roll call, all members voted yes.

Merritt reported staff will be meeting JLG to map out how to move forward with the indoor facility study that was completed in 2022.

J.Olson presented estimates for the pickleball court renovations proposed at Roosevelt Park. J.Olson presented \$89,000.00 for an eight-court design that would include everything but the lighting.

Discussions was held on how fundraising would move forward with the user group.

Motion by Olson, second by Hammer to move forward with the pickleball renovations and transition the \$33,000.00 budgeted for court renovations to the pickleball project. Also to ask the user group to raise 16% of the \$60,000.00 remaining to cover the project. On roll call, all members voted yes.

J.Olson presented the carry over list of 2022.

Motion by Olson, second by Hovda to approve the carry over list of 2022. On roll call, all members voted yes.

Motion by Schmitt, second by Hammer to approve the administratively approved alcohol permits. Motion carried.

Directors Report

Merritt reported on the Roosevelt Park Zoo Leopard Exhibit and South Hill Concession/Locker room/ Press Box project. Merritt thanked the staff for an exceptional year and great numbers at Minot Park facilities. Merritt also reported that we need a motion to approve the new meeting time of the Minot Park Board.

Merritt presented the process to change the meeting time for the Minot Park Board. Merritt reported it must be passed in the form of an ordinance.

Motion by Hammer, second by Hovda to move to place and pass on the first reading the ordinance to change the Minot Park Board Meeting time to 5:30pm on every third Tuesday of the month. On roll call, all members voted yes.

Commissioner Reports

Commissioner Hovda thanked the staff leadership and board for a great year.

Commissioner Olson reported that he is excited to move forward with the indoor facility study. In combination with the Magic City Discovery Center, the new Trinity Hospital these are all opportunities to not only keep the people already living in Minot but to also draw more people to want to live in Minot. Olson reported good partnerships is the key to a successful community.

Commissioner Schmitt reported that he has received many compliments on how quickly the trails, sidewalks and parking lots have been cleared after the large snow totals in December. Schmitt thanked the staff for all of their hard work.

Commissioner Kitzman thanked the staff for all of their hard work and believes Minot Parks is the best park district in the state.

Motion by Olson, second by Hovda to adjourn the meeting. Motion carried.

Kenn Kitzman, President

Elly DesLauriers, Clerk