

Minot Park Board Meeting
Minot Municipal Auditorium
Room 203
February 17th, 2026 5:30pm

Agenda

Pledge of Allegiance:

Personal Appearances:

- *The Board desires to hear the viewpoints of citizens throughout the district. Comments should be made to the Board and not to individuals in the audience and be related to Park District operations and programs. If a citizen would like to add a topic to the park board agenda, arrangements must be made in advance with the Director or Park Board President. The Board reserves the right to eliminate or restrict the time allowed for public participation. The Board requests that comments are limited to five (5) minutes or less. Groups of individuals addressing a common concern are asked to designate a spokesperson.*

Consent Items:

- 1. Approval of minutes from the January 20th Minot Park Board Meeting.**
- 2. Approval of Bills in the amount of \$1,195,445.62**
- 3. Approval of Salaries in the amount of \$339,229.19**

Financials:

Department Reports:

1. Director of Operations-Jarrold Olson
2. Director of Marketing and Development – Ashley Gathman
3. Golf Course-Steve Kottsick
4. Greens Committee - Cammi Campbell
5. Zoo - Logan Wood
6. MAYSA Arena-Bob Gillen
7. Maintenance - Eric Keller
8. Horticulture-Shannon Paul
9. Forestry-Troy Regstad
10. Recreation/Auditorium Manager-Tom Landsiedel

New Business

1. Minot Junior Golf - Shelter
2. Roosevelt Park Zoo – Canopy
3. Capital Project Bid Results

Old Business

1. MI6 – MI7 Update

Other Business

Approval of Administratively Approved Alcohol Permits:

- Troy Regstad – Roosevelt Park Zoo – 1/5/2026

Director's Report

Commissioner's Report:

Foundation Meeting to Follow:

Minot Park District

January 20th, 2026

The Minot Park Board met on January 20th, 2026 at 5:30pm in room 203 of the Minot Auditorium.

Members Present: Justin Hammer, Perry Olson, Cliff Hovda, and Chelsea Kirkhammer. Also present were Elly DesLauriers and Calyn Beckman.

Ryan Ackerman with the Souris River Joint Board present an update on the MI-6 and MI-7 flood control projects. Ackerman added that the MI-7 flood control project is under winter suspension and the MI-6 project is still working on gate wells and the pump station. Ackerman added that the current schedule has the pump station backfill being completed by April 2026. Ackerman reported that the giraffe feeding platform and restroom contracts under MI-7 will be awarded to Rolac Construction at the next Souris River Joint Board meeting.

Motion by Hammer, second by Hovda to approve the minutes from the December 16th Minot Park District Board meeting. Motion Carried

Motion by Hovda, second by Hammer to approve bills in the amount of \$624,048.15. On roll call, all members voted yes.

Motion by Hammer, second by Hovda to approve salaries in the amount of \$320,673.81 On roll call, all members voted yes.

Department Head Reports

Director of Operations, Jarrod Olson reported to the board that the Corbett Field rental properties will be demolished in the next few weeks. J. Olson also reported that he will be meeting with contractors on the Souris River Golf Course roof project. Commission Hovda asked if the roof will be metal and J. Olson answered yes. J. Olson also reported on the open full-time and part-time positions currently being advertised or scheduling interviews.

Director of Development and Marketing, Ashley Gathman reported that she is working with the Zoo Director to hire a marketing intern and that job listing will close in 3 weeks.

Golf Pro, Steve Kottsick reported that the Wee Links 25th anniversaries is scheduled for September 19th, 2026 and they are attempting to get Senator John Hoeven in attendance.

Golf Course Superintendent, Cammi Campbell reported that she and staff are working on the winter maintenance list in the shop.

MAYSA Arena Manager, Bob Gillen reported that he received the Magic City Figure Skating testing schedule, and they are estimating 300 skaters. Gillen also reported that the shared position between the MAYSA and Horticulture will be vacated soon and will be looking at options to fill it.

Maintenance Superintendent, Eric Keller reported that the outdoor rinks are open and staff is working on the weekly upkeep. Keller also reported that there have been holes found in the piping at the MAYSA north restrooms and he is working on quotes to get those repairs completed.

Horticulturist, Shannon Paul reported that her and staff will be attending the greenhouse conference next week.

Head Forester, Troy Regstad reported that the new grapple truck is at Westlie Truck for final preparation, adding that they will be able to use the truck for a tree removal project near Arrowhead Shopping center for a City water main project.

New Business

Executive Director, Elly DesLauriers presented the updated sales tax ordinance and ballot language to submit to the Minot City council. DesLauriers added that the main change in the documents are that the use of proceeds has been updated to remove the turf facility as the dedicated use of proceeds and replaced with financing for maintenance and capital projects. DesLauriers reported to the board on the maintenance needs and capital project plans currently on the list. DesLauriers also reported that using the new Placer software we report that 56% of non-resident visitors to the MAYSA are 100 plus miles from home, adding that at the Zoo the percentage increases to 60%. DesLauriers reported that if approved, it will be presented to the City at the February 2nd City Council meeting. Commissioner Hammer reported that the ordinance stays nearly the same except for the use of proceeds, but he understands that the turf building is still a high priority and the board can still vote to use these funds for the project if the sales tax measure is passed. Hammer also added that the 20-year cap is still included and as a member of the committee he recommends that it is approved and presented to the City Council. Hammer also added that this topic is coming back up due to numerous citizens contacting and asking the Park District to put this on the ballot again. Commissioner Hovda added that he feels we have learned a few things from the first attempt and he is optimistic about putting it out for a vote again.

Motion by Hovda, seconded by Hammer to approve the presented sales tax ordinance and ballot language. On roll call, all members voted yes.

Director of Finance, Calyn Beckman updated the board on the history of the Park District's efforts to rebuild the general fund reserve balance, adding that at the end of 2025 the Park District had exceeded its goal. Beckman requested that the board approve a budget amendment to complete two capital projects by transferring \$750,000 from general fund reserves to the capital project fund. Director of Operations, Jarrod Olson reported to the board on the two requested projects, the first being the Corbett Parking lot upgrades, including potentially expanding the parking into the space created after the rental property demolition. The second project being the Cameron Courts liner and lighting. J. Olson added that each project would cost an estimated \$375,000 and project bids would be brought back to the board for further approval.

Motion by Hovda, second by Hammer to approve the budget amendment of \$750,000 to complete the two requested projects and the transfer of funds from general fund reserves at 2025 year end. On roll call, all members voted yes.

Director of Finance, Calyn Beckman requested the board to approve the presented cash depositories for the Minot Park District as required by North Dakota Century Code.

Motion by Hammer, second by Hovda to approve the presented depositories. Commissioner Olson announced that he would abstain from the vote due to his connection with First International Bank. On roll call, Hovda, Hammer and Kirkhammer voted yes and Olson abstained.

Old Business

Executive Director, Elly DesLauriers reported that after discussion with Park Attorney, Pete Hankla she recommended that the drug testing policy be approved as originally presented and after staff discussion that the vacation time carryover be approved as originally presented. Commissioner Hammer added that he had requested the additional review and in his discussions with Park attorney, he is comfortable with the policy as presented.

Motion by Hammer, second by Hovda to approve the drug testing and vacation carry over policies as presented. On roll call, all members voted yes.

Director of Finance, Calyn Beckman requested the board to approve the presented change in the 2026 golf course rates, adding that most changes were minor to allow for ease of staff but did simplify the golf cart season pass set up for ease of staff and point of sales set up. Commissioner Hovda added that he feels the rates are reasonable compared to other courses he has played around the country and he likes the simplified pricing set up.

Motion by Hammer, second by Hovda to approve the present golf course rates. On roll call, all members voted yes.

Alcohol Permits

Motion by Hammer, second by Hovda to approve the administratively approved alcohol permits. Motion carried.

Director's Report

Executive Director, Elly DesLauriers reported that we received a \$125,000 grant for the Scheel Complex playground and the announcement will take place in February. DesLauriers also reported that we received a grant of \$61,958 from the Outdoor Heritage Fund for the Superfund cross country trails, adding that work is still moving forward with the EPA to hopefully start work in the summer.

DesLauriers reported that we have started using the new Placer software and it allows the Park District to track specific event attendance and facility use. DesLauriers added that we can also identify how many non-residents are using our facilities and these individuals are also using hotels and restaurants in the community. Director of Finance added that he has only started using the system and it already provides very useful information for general statistics and marketing.

DesLauriers reported that she was asked to sit on the Minot Public Schools strategic planning committee and it is going well. DesLauriers added that she is excited to grow that relationship and work together to not duplicate efforts.

DesLauriers presented the Game Changer Award to Kathy Mackey the Concessions Manager for November and Todd Flaten with the Maintenance Department for December.

Commissioner's Reports

Commissioner Hovda thanked Golf Pro, Steve Kottsick for his continued work at the Souris Valley Golf Course, adding that his experience is valuable. Hovda added that Golf Course Superintendent, Cammi Cambell's grounds work is great and the increased rates are justified.

Commissioner Hammer reported that he has sat through some demonstrations of the Placer software and would like to see some reports in the future. Hammer added that he is excited for the next six months and for the June election.

President Kirkhammer thanked staff for their work on the sales tax ordinance and ballot language and added that she is excited for the upgrades at Cameron Courts and Corbett Field.

Motion by Hammer, second by Hovda to adjourn the meeting. Motion carried.

Chelsea Kirkhammer, President

Calyn Beckman, Clerk

Minot Park District

Balance Sheet

01/31/2026

		<u>Total Governmental Funds</u>
Assets		
Current Assets		
Cash and Cash Equivalents		
** -1000-90	First International - Operating	\$1,005,369.71
10-1009-90	First Western-Money Market	\$775,207.75
10-1011-90	Bremer Money Market	\$13,498.73
10-1013-90	First International Savings Acct	\$7,932,819.81
10-1014-90	First International-Tournament	\$1,653.25
Total		<u>\$9,728,549.25</u>
Restricted Assets		
Foundation Cash and Cash Equivalents		
Foundation Operating Account		\$225,993.88
Foundation Investment Account		\$1,940,946.68
Total		<u>\$2,166,940.56</u>
Foundation Investments		
98-1600-98	Minot Park Foundation - Investments	\$1,453,957.80
98-1601-98	Minot Park Foundation - Unrealized G/L	\$181,685.92
Total		<u>\$1,635,643.72</u>
Total		<u>\$3,802,584.28</u>
Total Assets		<u>\$13,531,133.53</u>
Liabilities		
Current Liabilities		
Accounts Payable		
** -2000-90	Accounts Payable	\$417,121.14
10-2040-90	RecTrac Customer Balance	\$3,596.75
10-2045-01	RecTrac - Gift Certificates	\$8,513.25
Total		<u>\$429,231.14</u>
Accrued Payroll Taxes and Other Withholding		
10-2029-90	Pension Costs Withheld	\$131.64
10-2038-90	BC/BS Payable	\$40,789.31
10-2039-90	Aflac Payable	\$477.08
10-2042-90	Voluntary Benefits	\$6,914.46
10-2200-90	Sales Tax Payable	\$2,247.85
Total		<u>\$50,560.34</u>

Minot Park District

Balance Sheet

01/31/2026

		<u>Total Governmental Funds</u>
Retainage Payable		
30-2005-90	Retainage Payable	\$100,892.30
Total		<u>\$100,892.30</u>
Due to Other Funds		
**-2999-90	Due to Other Funds	\$0.00
Total		<u>\$0.00</u>
Total		<u>\$580,683.78</u>
Total Liabilities		<u>\$580,683.78</u>
Fund Balance		
98-3010-98	Minot Park District Foundation	\$3,802,584.28
20-3020-90	Debt Service	(\$186,398.84)
30-3025-90	Capital Projects	\$1,249,753.92
10-3030-90	Unrestricted	\$8,084,510.39
Total Fund Balance		<u>\$12,950,449.75</u>

Minot Park District

Statement of Revenues and Expenditures

01/31/2026

Revenues	<u>Total Governmental Funds</u>
Tax Revenue	
-4000- Property Tax Revenue	\$1,310,517.18
Total	<u>\$1,310,517.18</u>
Operational Revenue	
Park Revenue	
10-4081-01 Interest	\$17,606.73
-4083- Rental of Facilities	\$1,025.00
10-4087-03 Pay Zoo-N/T	\$1,353.00
-4091- Other Receipts	\$4,424.98
10-4093-17 Ice Arena Income - Taxable	\$7,697.71
10-4094-17 Ice Arena-N/T	\$63,271.05
10-4095-17 Non-Ice Rental	\$2,762.00
10-4098-11 Concessions	\$73.00
-4130- Event Income	\$660.00
10-4340-03 Education Income	\$690.00
10-4355-07 Rental Property Income	\$554.35
Total	<u>\$100,117.82</u>
Recreation Revenue	
10-4083-51 Rental of Facilities	\$6,724.27
10-4098-52 Concessions	\$1,980.01
10-4305-51 Basketball Income	\$440.00
10-4310-54 Adult Softball Income	\$1,655.00
10-4320-53 Tennis Center Income	\$5,773.76
10-4321-53 Tennis Income - Non-Taxable	\$1,741.50
10-4333-56 Adult Learning Program Income	\$165.00
10-4350-51 Golf Simulator Revenue	\$7,827.96
Total	<u>\$26,307.50</u>
Foundation Revenue	
98-4091-98 Other Receipts	\$17,360.00
Total	<u>\$17,360.00</u>
Total	<u>\$143,785.32</u>
Other Income	
10-4400-18 Insurance Reimbursement	\$1,939.60
-4700- Sale of Equipment	\$825.00
Total	<u>\$2,764.60</u>
Total Revenues	<u>\$1,457,067.10</u>

Expenses

Minot Park District

Statement of Revenues and Expenditures

01/31/2026

Total Governmental Funds

Operation Expenses		
Park District Expenses		
Salaries and Wages		\$219,794.44
Supplies		\$40,593.60
Maintenance		\$100,800.86
Contractual		\$90,478.88
Sundry		\$16,359.66
Capital Projects		\$99,897.46
Total		\$567,924.90
Recreation Expenses		
Salaries and Wages		\$75,183.71
Supplies		\$6,446.73
Maintenance		\$2,167.39
Contractual		\$14,219.66
Sundry		\$407.30
Capital Projects		\$52,500.00
Total		\$150,924.79
Total		\$718,849.69
Other Expense		
10-6000-18	Attorney	\$382.50
-6020--	Cash Short & Long	\$9.00
10-6050-18	Insurance	(\$2,137.25)
10-6090-01	Late Fee Expense	\$16.88
Total		(\$1,728.87)
Debt Expense		
20-6200-90	Debt Principal Payment	\$435,233.33
-6201--	Lease Principal Expense	\$52,817.89
10-6202-01	SBITA Lease Principal Expense	\$9,517.38
20-6300-90	Debt Interest Expense	\$79,824.63
-6301--	Lease Interest Expense	\$7,699.74
10-6302-01	SBITA Lease Interest Expense	\$412.46
Total		\$585,505.43
Foundation Expense		
98-6100-98	Service Charges	\$42.00
Total		\$42.00
Total Expenditures		\$1,302,668.25

Minot Park District
Statement of Revenues and Expenditures

01/31/2026

	<u>Total Governmental Funds</u>
BEGINNING FUND BALANCE	\$12,796,050.90
NET SURPLUS/(DEFICIT)	\$154,398.85
ENDING FUND BALANCE	<u><u>\$12,950,449.75</u></u>

Minot Park District Project Detail Report

Expenses	Expenses	Budget	
Operation Expenses			
Park District Expenses			
Capital Projects			
2020-01-P2 - 2020 - Superfund Site	\$4,340.00	\$31,995.26	\$27,655.26
2021-01-P4 - 2021 - Park Sign replace		\$29,800.00	\$29,800.00
2022-18-P1 - Outdoor Recreation Area		\$188,145.60	\$188,145.60
2023-02-P4 - Roof Improvements		\$7,572.26	\$7,572.26
2023-05-P1 - Pool Shade Structures		\$12,572.50	\$12,572.50
2024-02-P4 - Playground Upgrade - 2l		\$7,389.00	\$7,389.00
2024-03-P4 - Safety Equipment		\$4,325.66	\$4,325.66
2024-05-P3 - Pool Filtration Upgrades		\$450,873.10	\$450,873.10
2024-07-P2 - Corbett Netting		\$7,000.00	\$7,000.00
2024-14-P1 - Facility Improvements		\$32,649.83	\$32,649.83
2025-08-P1 - Concrete Additions		\$31,513.20	\$31,513.20
2025-11-P1 - Zoo Concessions Equipm		\$10,000.00	\$10,000.00
2025-16-P1 - Roof Replacement	\$2,450.00	\$201,519.00	\$199,069.00
2025-17-P2 - Light Upgrades		\$10,960.22	\$10,960.22
2026-01-P1 - Administration Vehicle	\$67,021.00	\$70,000.00	\$2,979.00
2026-01-P2 - Minot Parks Website		\$15,000.00	\$15,000.00
2026-01-P3 - Master Planning		\$30,000.00	\$30,000.00
2026-02-P1 - Broom Attachment		\$11,000.00	\$11,000.00
2026-02-P2 - Plow Truck - 1 Ton		\$40,000.00	\$40,000.00
2026-02-P3 - Broom Attachment - Ice		\$13,000.00	\$13,000.00
2026-03-P2 - Carnivore Crates	\$26,086.46	\$50,474.13	\$24,387.67
2026-07-P1 - 2026 Corbett Scoreboar		\$250,000.00	\$250,000.00
2026-07-P2 - Corbett Field Parking Lot		\$350,000.00	\$350,000.00
2026-08-P1 - Tool Box Purchase		\$12,000.00	\$12,000.00
2026-09-P1 - Irrigation Pump Updates		\$50,000.00	\$50,000.00
2026-17-P1 - MAYSA Carpet Cleaner		\$25,000.00	\$25,000.00
2026-17-P2 - MAYSA Kaivac - 2026		\$7,000.00	\$7,000.00
2026-17-P3 - MAYSA Lower Level Doo		\$40,000.00	\$40,000.00
Total	<u>\$99,897.46</u>	<u>\$1,989,789.76</u>	<u>\$1,889,892.30</u>
Total	<u>\$99,897.46</u>	<u>\$1,989,789.76</u>	<u>\$1,889,892.30</u>
Recreation Expenses			
Capital Projects			
2024-54-P1 - Picnic Tables		\$8,000.00	\$8,000.00
2025-54-P1 - Scheels Complex Playgrc		\$500,000.00	\$500,000.00
2026-51-P1 - Sound System Upgrade		\$159,495.00	\$159,495.00
2026-53-P1 - Cameron Courts Liner		\$350,000.00	\$350,000.00
2026-54-P2 - 6' Rotary Mower - 2026	\$12,000.00	\$12,500.00	\$500.00
2026-54-P3 - 10' Rotary Mower - 2026	\$40,500.00	\$40,000.00	(\$500.00)
2026-56-P1 - Recreation Equipment - .		\$5,000.00	\$5,000.00
Total	<u>\$52,500.00</u>	<u>\$1,074,995.00</u>	<u>\$1,022,495.00</u>

Minot Park District Project Detail Report

	<u>Expenses</u>	<u>Budget</u>	
Total	<u>\$52,500.00</u>	<u>\$1,074,995.00</u>	<u>\$1,022,495.00</u>
Total	<u>\$152,397.46</u>	<u>\$3,064,784.76</u>	<u>\$2,912,387.30</u>
Total Expenditures	<u>\$152,397.46</u>	<u>\$3,064,784.76</u>	<u>\$2,912,387.30</u>

Vendor name	Invoice number	Invoice date	Account description	Department	Amount	Project Description
Montana-Dakota Utilities	22363110002-012826	1/28/2026	Gas Utilities	19th Hole	\$867.62	
City of Minot Utility Billing	654964	1/21/2026	Water	19th Hole	\$19.95	
Circle Sanitation	123816	1/20/2026	Sanitation	19th Hole	\$123.75	
SRT Communications, Inc.	2724100-011926	1/19/2026	Gas Utilities	19th Hole	\$100.71	
				19th Hole Total	\$1,112.03	
Unum Life Insurance Company of America	tParkDistrict-011426	1/14/2026	Blue Cross & Life Insurance	Admin	\$30.00	
Unum Life Insurance Company of America	tParkDistrict-011426	1/14/2026	Long Term Disability	Admin	\$186.11	
Pitney Bowes Purchase Power	0900011056011-012526	1/25/2026	Postage	Admin	\$555.73	
Advanced Business Methods	AR2016403	1/22/2026	Office Supplies	Admin	\$34.77	
Blackbaud	INV-0000499267	1/12/2026	Education & Training	Admin	\$1,672.97	
North Dakota Water Users Assoc	4188	1/14/2026	Association Dues	Admin	\$125.00	
Pro IT	10101	1/31/2026	Computer Mtce/Programming	Admin	\$592.56	
iHeart Media	8823574193	1/31/2026	Promotions	Admin	\$499.00	
SRT Communications, Inc.	2722700-012226	1/22/2026	Telephone	Admin	\$634.94	
Brite-Way Window Cleaning, Inc.	tParkDistrict-010626	1/6/2026	Office Cleaning	Admin	\$28.00	
Winsupply	992601 00	1/26/2026	Late Fee Expense	Admin	\$6.49	
Blackbaud	INV-0000499257	1/12/2026	SBITA Lease Principal Expense	Admin	\$9,517.38	
Blackbaud	INV-0000499257	1/12/2026	SBITA Lease Interest Expense	Admin	\$412.46	
Advanced Business Methods	AR2016403	1/22/2026	Lease Interest Expense	Admin	\$7.08	
Advanced Business Methods	AR2016403	1/22/2026	Lease Principal Expense	Admin	\$59.41	
NDPHIT	tParkDistrict-012026	1/20/2026	Blue Cross & Life Insurance	Admin	\$5,804.58	
Advanced Business Methods	AR2016404	1/22/2026	Office Supplies	Admin	\$80.05	
Pro IT	9905	1/22/2026	Computer Mtce/Programming	Admin	\$125.00	
Pro IT	9882	1/14/2026	Computer Mtce/Programming	Admin	\$125.00	
Too Dark Motorsports	12673	1/28/2026	Promotions	Admin	\$125.00	
4 Imprint Inc	14673104	1/13/2026	Promotions	Admin	\$276.48	
iHeart Media	8823569880	1/31/2026	Promotions	Admin	\$765.44	
Dakota Supply Group	S105399624.001	1/25/2026	Late Fee Expense	Admin	\$3.90	
Winsupply	99260100	1/26/2026	Late Fee Expense	Admin	\$6.49	
Advanced Business Methods	AR2016404	1/22/2026	Lease Interest Expense	Admin	\$21.24	
Advanced Business Methods	AR2016404	1/22/2026	Lease Principal Expense	Admin	\$120.75	
				Admin Total	\$21,815.83	
Unum Life Insurance Company of America	tParkDistrict-011426	1/14/2026	Blue Cross & Life Insurance	Auditorium	\$21.19	
Unum Life Insurance Company of America	tParkDistrict-011426	1/14/2026	Long Term Disability	Auditorium	\$99.93	
Dacotah Paper Co.	82413	1/28/2026	Buildings & Grounds	Auditorium	\$1,675.60	
Pro IT	9905	1/22/2026	Computer Mtce/Programming	Auditorium	\$125.00	
ADP Screening and Selection Services	2832294-01-2026	1/26/2026	Background Check Expense	Auditorium	\$58.42	
SRT Communications, Inc.	10862900-012226	1/22/2026	Telephone	Auditorium	\$707.63	
City of Minot Utility Billing	654734	1/21/2026	Water	Auditorium	\$326.27	
Circle Sanitation	121933	1/20/2026	Sanitation	Auditorium	\$473.25	
Fast Initial Response Systems and Training	525201084	1/26/2026	Maintenance Shop Supplies	Auditorium	\$235.31	
NDPHIT	tParkDistrict-012026	1/20/2026	Blue Cross & Life Insurance	Auditorium	\$4,921.24	
Mowbray & Son Plumbing & Heating, Inc.	32939	1/7/2026	Buildings & Grounds	Auditorium	\$345.00	
ADP Screening and Selection Services	2832294-01-2026	1/26/2026	Background Check Expense	Auditorium	\$29.21	
City of Minot Utility Billing	654735	1/21/2026	Water	Auditorium	\$209.13	
Fire Equipment Company	6323	1/20/2026	Maintenance Shop Supplies	Auditorium	\$595.00	
Menards	7039	1/21/2026	Maintenance Shop Supplies	Auditorium	\$37.20	
Dacotah Paper Co.	82412	1/28/2026	Maintenance Shop Supplies	Auditorium	\$52.20	
				Auditorium Total	\$9,911.58	
Unum Life Insurance Company of America	tParkDistrict-011426	1/14/2026	Blue Cross & Life Insurance	Auditorium Concessions	\$3.75	

Unum Life Insurance Company of America	tParkDistrict-011426	1/14/2026	Long Term Disability	Auditorium Concessions	\$16.39
Northern Bottling Company	1409970	1/22/2026	Concession Supplies	Auditorium Concessions	\$3,219.73
NDPHIT	tParkDistrict-012026	1/20/2026	Blue Cross & Life Insurance	Auditorium Concessions	\$2,335.94
US Foods Inc	3724908	1/8/2026	Concession Supplies	Auditorium Concessions	\$947.15
				Auditorium Concessions Tot	\$6,522.96
SRT Communications, Inc.	6008600-012226	1/22/2026	Telephone	Corbett	\$100.22
				Corbett Total	\$100.22
Unum Life Insurance Company of America	tParkDistrict-011426	1/14/2026	Blue Cross & Life Insurance	Equipment	\$11.25
Unum Life Insurance Company of America	tParkDistrict-011426	1/14/2026	Long Term Disability	Equipment	\$46.40
General Trading Company	318165	1/13/2026	Maintenance Shop Supplies	Equipment	\$14.40
General Trading Company	318124	1/21/2026	Minor Apparatus	Equipment	\$42.77
OK Tire Store	10 - 158582	1/8/2026	Equipment	Equipment	\$44.52
American Truck & Trailer, LLC	41088	1/22/2026	Motor Vehicles	Equipment	\$563.32
NDPHIT	tParkDistrict-012026	1/20/2026	Blue Cross & Life Insurance	Equipment	\$2,991.70
General Trading Company	318209	1/21/2026	Maintenance Shop Supplies	Equipment	\$3.90
Minot Auto Supply	5062-1006146	1/9/2026	Maintenance Shop Supplies	Equipment	\$10.26
Gooseneck Implement	11417547	1/2/2026	Equipment	Equipment	\$7.22
Minot Auto Supply	5062-1007652	1/23/2026	Motor Vehicles	Equipment	\$33.17
				Equipment Total	\$3,768.91
Unum Life Insurance Company of America	tParkDistrict-011426	1/14/2026	Blue Cross & Life Insurance	Forestry	\$15.00
Unum Life Insurance Company of America	tParkDistrict-011426	1/14/2026	Long Term Disability	Forestry	-\$132.89
RDO Equipment Co.	P1257307	1/8/2026	Equipment	Forestry	\$468.26
SRT Communications, Inc.	2723900-011926	1/19/2026	Telephone	Forestry	\$334.18
Montana-Dakota Utilities	75507254946-012226	1/22/2026	Gas Utilities	Forestry	\$372.88
Circle Sanitation	121934	1/20/2026	Sanitation	Forestry	\$93.25
North Dakota One Call	2541300	12/31/2025	Contract Labor	Forestry	\$33.00
NDPHIT	tParkDistrict-012026	1/20/2026	Blue Cross & Life Insurance	Forestry	\$2,178.90
RDO Equipment Co.	P1239007	12/31/2025	Equipment	Forestry	\$285.60
Great Northern Equipment	SI627578	1/19/2026	Equipment	Forestry	\$522.00
Altec Industries, Inc.	13402153	1/16/2026	Equipment	Forestry	\$3,299.92
Napa Auto Parts	649519	1/13/2026	Equipment	Forestry	\$141.00
Napa Auto Parts	648786	1/8/2026	Equipment	Forestry	\$138.04
				Forestry Total	\$7,749.14
Enerbase	Jan 2026	1/31/2026	Accrued Expenses	General	\$5,600.75
NDPHIT	tParkDistrict-012026	1/20/2026	BC/BS Payable	General	\$11,843.73
Unum Life Insurance Company of America	tParkDistrict-011426	1/14/2026	Voluntary Benefits	General	\$1,183.36
NDPHIT	tParkDistrict-012026	1/20/2026	Voluntary Benefits	General	\$1,584.20
				General Total	\$20,212.04
Unum Life Insurance Company of America	tParkDistrict-011426	1/14/2026	Blue Cross & Life Insurance	Golf Course	\$11.25
Unum Life Insurance Company of America	tParkDistrict-011426	1/14/2026	Long Term Disability	Golf Course	\$53.49
Minot Auto Supply	5062-1007367	1/21/2026	Fuel Expense	Golf Course	\$43.04
Macs Inc.	754016/B	1/27/2026	Minor Apparatus	Golf Course	\$62.76
Minot Auto Supply	5062-1007991	1/27/2026	Buildings & Grounds	Golf Course	\$17.08
Dakota Supply Group	S105294190.003	1/8/2026	Irrigation	Golf Course	\$167.02
MTI Distributing	1505912-00	1/23/2026	Equipment	Golf Course	\$137.18
SRT Communications, Inc.	2724000-012226	1/22/2026	Telephone	Golf Course	\$184.44
Xcel Energy	961932877	1/21/2026	Electric Utilities	Golf Course	\$26.10
Xcel Energy	961932877	1/21/2026	Irrigation Electricity	Golf Course	\$68.40
Circle Sanitation	123815	1/20/2026	Sanitation	Golf Course	\$40.50
The Huntington National Bank	2421298	1/19/2026	Lease Principal Expense	Golf Course	\$16,327.89
The Huntington National Bank	2421298	1/19/2026	Lease Interest Expense	Golf Course	\$2,221.74
					2024 Toro Lease - HF113
					2024 Toro Lease - HF113

NDPHIT	tParkDistrict-012026	1/20/2026	Blue Cross & Life Insurance	Golf Course	\$3,062.24
Menards	6670	1/16/2026	Minor Apparatus	Golf Course	\$105.51
Dakota Supply Group	S105294190.004	1/8/2026	Irrigation	Golf Course	\$45.64
Dakota Supply Group	S105294190.002	1/5/2026	Irrigation	Golf Course	\$6.65
MTI Distributing	1502792-00	1/2/2026	Equipment	Golf Course	\$5,120.03
Xcel Energy	961932877	1/21/2026	Electric Utilities	Golf Course	\$216.24
				Golf Course Total	\$27,917.20
Gemplers	INV0004628107	1/12/2026	Cleaning Supplies	Hoeven	\$269.99
The Huntington National Bank	2361641	1/1/2026	Lease Principal Expense	Hoeven	\$6,668.84 2024 Toro Lease - HF112
The Huntington National Bank	2361641	1/1/2026	Lease Interest Expense	Hoeven	\$905.16 2024 Toro Lease - HF112
				Hoeven Total	\$7,843.99
The Huntington National Bank	2361641	1/1/2026	Lease Principal Expense	Horticulture	\$13,338.92 2024 Toro Lease - HF112
The Huntington National Bank	2361641	1/1/2026	Lease Interest Expense	Horticulture	\$1,810.47 2024 Toro Lease - HF112
Unum Life Insurance Company of America	tParkDistrict-011426	1/14/2026	Blue Cross & Life Insurance	Horticulture	\$7.50
Unum Life Insurance Company of America	tParkDistrict-011426	1/14/2026	Long Term Disability	Horticulture	\$43.46
Menards	6137	1/9/2026	Minor Apparatus	Horticulture	\$20.97
BFG Supply Company	3125018-00	1/14/2026	Chemicals	Horticulture	\$309.36
Ball Horticultural Company	100598409	1/15/2026	Botanical	Horticulture	\$1,540.68
The Tessman Company	S422860-IN	9/11/2025	Soils	Horticulture	\$9,630.24
Gemplers	INV0004627904	1/7/2026	Cleaning Supplies	Horticulture	\$809.97
Gemplers	INV0004627904	1/7/2026	Medical Supplies	Horticulture	\$23.98
Minot Auto Supply	5062-1005435	1/2/2026	Buildings & Grounds	Horticulture	\$10.30
SRT Communications, Inc.	2729500-012226	1/22/2026	Telephone	Horticulture	\$180.51
Montana-Dakota Utilities	96015872391-012826	1/28/2026	Gas Utilities	Horticulture	\$1,321.33
Xcel Energy	962643605	1/27/2026	Electric Utilities	Horticulture	\$743.41
City of Minot Utility Billing	660417	1/29/2026	Water	Horticulture	\$46.05
A-1 Evans Septic Tank Service	2013	1/31/2026	Sanitation	Horticulture	\$110.00
NDPHIT	tParkDistrict-012026	1/20/2026	Blue Cross & Life Insurance	Horticulture	\$726.30
Gemplers	INV0004627904	1/7/2026	Minor Apparatus	Horticulture	\$223.91
Gemplers	INV0004627983	1/8/2026	Minor Apparatus	Horticulture	\$39.79
BFG Supply Company	3135374-00	1/23/2026	Buildings & Grounds	Horticulture	\$188.97
BFG Supply Company	3125018-00	1/14/2026	Buildings & Grounds	Horticulture	\$1,539.45
Menards	6060	1/8/2026	Buildings & Grounds	Horticulture	\$234.00
Menards	5972	1/7/2026	Buildings & Grounds	Horticulture	\$190.43
Interstate Power Systems	R003044476	1/5/2026	Buildings & Grounds	Horticulture	\$1,924.47
Minot Auto Supply	5062-1005492	1/3/2026	Buildings & Grounds	Horticulture	\$5.18
Montana-Dakota Utilities	76524110004-012226	1/22/2026	Gas Utilities	Horticulture	\$1,517.83
A-1 Evans Septic Tank Service	2016	1/31/2026	Sanitation	Horticulture	\$220.00
Circle Sanitation	121935	1/20/2026	Sanitation	Horticulture	\$136.00
				Horticulture Total	\$36,893.48
Unum Life Insurance Company of America	tParkDistrict-011426	1/14/2026	Blue Cross & Life Insurance	Maintenance	\$26.25
Unum Life Insurance Company of America	tParkDistrict-011426	1/14/2026	Long Term Disability	Maintenance	\$122.05
Menards	7755	1/30/2026	Maintenance Shop Supplies	Maintenance	\$37.28
Schock Safe & Lock Service, Inc.	230991-0	12/11/2025	Buildings & Grounds	Maintenance	\$0.50
Pro IT	9926	1/26/2026	Computer Mtce/Programming	Maintenance	\$125.00
SRT Communications, Inc.	10481900-012226	1/22/2026	Telephone	Maintenance	\$5.00
Montana-Dakota Utilities	86524110003-012226	1/22/2026	Gas Utilities	Maintenance	\$1,100.38
Xcel Energy	961932877	1/21/2026	Electric Utilities	Maintenance	\$17.92
City of Minot Utility Billing	649347	1/15/2026	Water	Maintenance	\$242.09
A-1 Evans Septic Tank Service	2012	1/31/2026	Sanitation	Maintenance	\$220.00
North Dakota One Call	6014456	1/31/2026	Contract Labor	Maintenance	\$4.50

CPS Ltd.	25301-03	1/26/2026	Capital Outlay - Improvements	Maintenance	\$4,340.00	2020 - Superfund Site
NDPHIT	tParkDistrict-012026	1/20/2026	Blue Cross & Life Insurance	Maintenance	\$9,273.22	
Menards	6690	1/16/2026	Maintenance Shop Supplies	Maintenance	\$32.74	
Menards	6506	1/14/2026	Maintenance Shop Supplies	Maintenance	\$31.43	
Menards	7090	1/21/2026	Buildings & Grounds	Maintenance	\$44.69	
Menards	6559	1/14/2026	Buildings & Grounds	Maintenance	\$4.33	
Macs Inc.	753918/B	1/15/2026	Buildings & Grounds	Maintenance	\$19.47	
Menards	6409	1/13/2026	Buildings & Grounds	Maintenance	\$14.98	
Menards	6364	1/12/2026	Buildings & Grounds	Maintenance	\$24.63	
Dakota Fire Extinguishers, Inc.	86754	1/7/2026	Buildings & Grounds	Maintenance	\$16.99	
Menards	5810	1/5/2026	Buildings & Grounds	Maintenance	\$38.48	
GameTime	106595-01-01	10/6/2025	Buildings & Grounds	Maintenance	\$148.67	
Main Electric Construction, Inc.	49986	1/29/2026	Buildings & Grounds	Maintenance	\$4,114.21	
Menards	7592	1/28/2026	Buildings & Grounds	Maintenance	\$76.92	
SRT Communications, Inc.	11398700-012226	1/22/2026	Telephone	Maintenance	\$44.99	
SRT Communications, Inc.	11398900-012226	1/22/2026	Telephone	Maintenance	\$94.94	
SRT Communications, Inc.	11810100-012226	1/22/2026	Telephone	Maintenance	\$49.95	
Xcel Energy	961932877	1/21/2026	Electric Utilities	Maintenance	\$281.90	
Xcel Energy	961932877	1/21/2026	Electric Utilities	Maintenance	\$19.46	
North Prairie Regional Water District	046161200100-012626	1/26/2026	Water	Maintenance	\$103.00	
North Prairie Regional Water District	056031200100-012626	1/26/2026	Water	Maintenance	\$65.00	
City of Minot Utility Billing	654977	1/21/2026	Water	Maintenance	\$27.99	
Circle Sanitation	121936	1/20/2026	Sanitation	Maintenance	\$136.00	
Circle Sanitation	121940	1/20/2026	Sanitation	Maintenance	\$144.75	
A-1 Evans Septic Tank Service	2014	1/31/2026	Sanitation	Maintenance	\$220.00	
				Maintenance Total	\$21,269.71	
Unum Life Insurance Company of America	tParkDistrict-011426	1/14/2026	Blue Cross & Life Insurance	MAYSA	\$22.50	
Unum Life Insurance Company of America	tParkDistrict-011426	1/14/2026	Long Term Disability	MAYSA	\$100.86	
Steins, Inc.	969559	1/28/2026	Minor Apparatus	MAYSA	\$143.28	
Steins, Inc.	968610	1/14/2026	Cleaning Supplies	MAYSA	\$558.82	
Dakota Supply Group	5105405550.001	1/30/2026	Buildings & Grounds	MAYSA	\$43.04	
Steins, Inc.	968821	1/14/2026	Ice Maintenance	MAYSA	\$757.58	
RFS, LLC	23591-1	12/17/2025	Simplex Maintenance	MAYSA	\$625.00	
Cimco Refrigeration	91006455	1/21/2026	Cimco Maintenance	MAYSA	\$2,345.40	
Minot Auto Supply	5062-1007471	1/22/2026	Equipment	MAYSA	\$21.94	
R & R Specialties of Wisconsin, Inc	0091999-IN	1/18/2026	Blade Sharpening	MAYSA	\$450.40	
Midcontinent Communications	12165010115196	1/23/2026	Cable TV	MAYSA	\$159.26	
SRT Communications, Inc.	2720300-012226	1/22/2026	Telephone	MAYSA	\$681.26	
City of Minot Utility Billing	657359	1/21/2026	Water	MAYSA	\$1,315.07	
Circle Sanitation	121937	1/20/2026	Sanitation	MAYSA	\$1,110.00	
Superior Cleaning Service, Inc.	7562	1/31/2026	Contract Labor	MAYSA	\$4,950.00	
Advanced Engineering and Environmental	108188	1/13/2026	Capital Outlay - Improvements	MAYSA	\$1,647.50	MAYSA Roof Improvements
NDPHIT	tParkDistrict-012026	1/20/2026	Blue Cross & Life Insurance	MAYSA	\$5,967.44	
Steins, Inc.	969366	1/28/2026	Minor Apparatus	MAYSA	\$177.10	
Batteries & Bulbs	P88472334	12/30/2025	Minor Apparatus	MAYSA	\$19.45	
Steins, Inc.	968398	1/21/2026	Minor Apparatus	MAYSA	\$28.44	
Vestis	2550579205	1/19/2026	Minor Apparatus	MAYSA	\$195.10	
City of Minot Treasurers Office	26988	1/5/2026	Minor Apparatus	MAYSA	\$50.00	
Arrowhead Ace Hardware	64786	1/14/2026	Minor Apparatus	MAYSA	\$17.08	
Vestis	2550573738	1/5/2026	Minor Apparatus	MAYSA	\$224.02	
Morellis Distributing, Inc.	1035399	12/31/2025	Cleaning Supplies	MAYSA	\$3,171.00	

Steins, Inc.	968855	1/14/2026	Cleaning Supplies	MAYSA	\$167.08
Ke vins Plumbing & Heating, Inc.	i60702	1/16/2026	Buildings & Grounds	MAYSA	\$220.00
Menards	7522	1/27/2026	Buildings & Grounds	MAYSA	\$59.14
RHI Supply	1560510	1/13/2026	Buildings & Grounds	MAYSA	\$8.30
RHI Supply	1560438	1/13/2026	Buildings & Grounds	MAYSA	\$9.49
Border States Industries Inc	931767792	1/12/2026	Buildings & Grounds	MAYSA	\$242.13
Schock Safe & Lock Service, Inc.	231293	1/14/2026	Buildings & Grounds	MAYSA	\$120.00
Menards	5613	1/2/2026	Buildings & Grounds	MAYSA	\$11.96
RHI Supply	1566120	1/27/2026	Buildings & Grounds	MAYSA	\$136.11
Menards	7763	1/30/2026	Buildings & Grounds	MAYSA	\$351.85
Cimco Refrigeration	91006416	1/21/2026	Cimco Maintenance	MAYSA	\$62,956.00
Dakota Fluid Power, Inc.	7423157	1/21/2026	Equipment	MAYSA	\$110.47
Minot Auto Supply	5062-1006196	1/9/2026	Equipment	MAYSA	\$4.72
Engo Equipment Sales Inc	1692	1/28/2026	Equipment	MAYSA	\$2,869.00
SRT Communications, Inc.	10228700-012226	1/22/2026	Telephone	MAYSA	\$35.47
City of Minot Utility Billing	656845	1/21/2026	Water	MAYSA	\$985.47
				MAYSA Total	\$93,068.73
Gemplers	INV0004628107	1/12/2026	Cleaning Supplies	Oak Park	\$269.99
Xcel Energy	962689120	1/27/2026	Electric Utilities	Oak Park	\$841.41
City of Minot Utility Billing	651583	1/15/2026	Water	Oak Park	\$44.33
Circle Sanitation	121938	1/20/2026	Sanitation	Oak Park	\$379.50
				Oak Park Total	\$1,535.23
McGee, Hankla, Backes, & Dobrovolny PC	97	1/6/2026	Attorney	Other Expenditures	\$382.50
First Western Insurance	3002347916	1/7/2026	Insurance	Other Expenditures	\$748.00
First Western Insurance	3002347864	1/7/2026	Insurance	Other Expenditures	\$573.00
				Other Expenditures Total	\$1,703.50
NDPHIT	tParkDistrict-012026	1/20/2026	Blue Cross & Life Insurance	Pro Shop	\$726.30
Unum Life Insurance Company of America	tParkDistrict-011426	1/14/2026	Long Term Disability	Pro Shop	\$25.54
Xcel Energy	961932877	1/21/2026	Electric Utilities	Pro Shop	\$368.85
ProTech Integrations LLC	20384	1/1/2026	Alarm Service	Pro Shop	\$75.00
Advanced Engineering and Environmental	108189	1/13/2026	Capital Outlay - Improvements	Pro Shop	\$2,450.00
Unum Life Insurance Company of America	tParkDistrict-011426	1/14/2026	Blue Cross & Life Insurance	Pro Shop	\$1.88
				Pro Shop Total	\$3,647.57
Gemplers	INV0004628107	1/12/2026	Cleaning Supplies	Radio City	\$269.99
A-1 Evans Septic Tank Service	2017	1/31/2026	Sanitation	Radio City	\$220.00
				Radio City Total	\$489.99
Unum Life Insurance Company of America	tParkDistrict-011426	1/14/2026	Blue Cross & Life Insurance	Recreation Admin	\$7.50
Unum Life Insurance Company of America	tParkDistrict-011426	1/14/2026	Long Term Disability	Recreation Admin	-\$129.96
ADP Screening and Selection Services	2832294-01-2026	1/26/2026	Background Check Expense	Recreation Admin	\$29.21
NDPHIT	tParkDistrict-012026	1/20/2026	Blue Cross & Life Insurance	Recreation Admin	\$4,351.98
				Recreation Admin Total	\$4,258.73
The Huntington National Bank	2361641	1/1/2026	Lease Principal Expense	Soccer Complex	\$6,668.84
The Huntington National Bank	2361641	1/1/2026	Lease Interest Expense	Soccer Complex	\$905.16
City of Minot Utility Billing	652987	1/15/2026	Water	Soccer Complex	\$23.70
A-1 Evans Septic Tank Service	2015	1/31/2026	Sanitation	Soccer Complex	\$220.00
				Soccer Complex Total	\$7,817.70
MTI Distributing	1505267-00	1/15/2026	Capital Outlay - Equipment	Softball Complex	\$40,500.00
MTI Distributing	1505267-00	1/15/2026	Capital Outlay - Equipment	Softball Complex	\$12,000.00
				Softball Complex Total	\$52,500.00
Hawkins, Inc.	7307714	1/15/2026	Chemicals	Splash Pad	\$50.00
				Splash Pad Total	\$50.00

Unum Life Insurance Company of America	tParkDistrict-011426	1/14/2026	Long Term Disability	Tennis Center	-\$99.04
Global Safety Network, Inc	2025113021034527	11/30/2025	Background Check Expense	Tennis Center	\$43.68
Montana-Dakota Utilities	96143110003-010826	1/8/2026	Gas Utilities	Tennis Center	\$1,467.60
City of Minot Utility Billing	647714	1/7/2026	Water	Tennis Center	\$48.42
Circle Sanitation	118891	1/20/2026	Sanitation	Tennis Center	\$53.50
Montana-Dakota Utilities	96143110003-120825	12/8/2025	Gas Utilities	Tennis Center	\$670.55
Montana-Dakota Utilities	96143110003-110525	11/5/2025	Gas Utilities	Tennis Center	\$149.44
City of Minot Utility Billing	633363	12/4/2025	Water	Tennis Center	\$56.66
City of Minot Utility Billing	618951	11/5/2025	Water	Tennis Center	\$40.18
Circle Sanitation	118800	12/20/2025	Sanitation	Tennis Center	\$52.50
Circle Sanitation	108969	11/20/2025	Sanitation	Tennis Center	\$53.50
				Tennis Center Total	\$2,536.99
MTI Distributing	1504461-00	1/12/2026	Buildings & Grounds	Wee Links	\$2,868.42
				Wee Links Total	\$2,868.42
Unum Life Insurance Company of America	tParkDistrict-011426	1/14/2026	Blue Cross & Life Insurance	Zoo	\$41.25
Unum Life Insurance Company of America	tParkDistrict-011426	1/14/2026	Long Term Disability	Zoo	\$35.25
FedEx	9-156-80737	1/28/2026	Postage	Zoo	\$178.76
Advanced Business Methods	AR2018826	1/27/2026	Office Supplies	Zoo	\$108.34
Menards	7623	1/28/2026	Minor Apparatus	Zoo	\$93.37
Steins, Inc.	969566	1/28/2026	Cleaning Supplies	Zoo	\$156.49
MWI Animal Health	65745324	1/26/2026	Medical Supplies	Zoo	\$112.10
MWI Animal Health	65619026	1/19/2026	Medical Equipment	Zoo	\$611.56
US Foods Inc	4045865	1/20/2026	Food For Animals	Zoo	\$662.40
North Country Mercantile and Equipment	CT148351	1/13/2026	Substrate	Zoo	\$95.00
Menards	7127	1/22/2026	Animal Enrichment Expense	Zoo	\$118.60
Menards	7640	1/28/2026	Buildings & Grounds	Zoo	\$119.52
North Dakota Safety Council	162969	1/20/2026	Education & Training	Zoo	\$95.00
Pro IT	9905	1/22/2026	Computer Mtce/Programming	Zoo	\$125.00
Global Safety Network, Inc	2026013121034527	1/31/2026	Background Check Expense	Zoo	\$22.94
Vestis	2550574951	1/7/2026	Mats	Zoo	\$363.98
SRT Communications, Inc.	2723700-012226	1/22/2026	Telephone	Zoo	\$531.28
Xcel Energy	963160223	1/29/2026	Electric Utilities	Zoo	\$1,413.27
Circle Sanitation	121939	1/20/2026	Sanitation	Zoo	\$507.00
City of Minot Treasurers Office	27002	1/5/2026	Alarm Service	Zoo	\$50.00
Earth Recycling, Inc.	18380	1/1/2026	Recycling	Zoo	\$140.00
Advanced Business Methods	AR2018826	1/27/2026	Lease Principal Expense	Zoo	\$136.05
Advanced Business Methods	AR2018826	1/27/2026	Lease Interest Expense	Zoo	\$0.39
Sherwin Williams	81942155110126	1/13/2026	GMZS Projects	Zoo	\$75.14
Knapp MFG	4752	1/2/2026	Capital Outlay - Furniture and Fixtures	Zoo	\$26,086.46
NDPHIT	tParkDistrict-012026	1/20/2026	Blue Cross & Life Insurance	Zoo	\$8,146.34
FedEx	9-712-03551	1/21/2026	Postage	Zoo	\$4.66
Innova Integrated Solutions	2112416	1/1/2026	Office Supplies	Zoo	\$15.50
Steins, Inc.	969263	1/28/2026	Cleaning Supplies	Zoo	\$39.16
Steins, Inc.	968996-1	1/28/2026	Cleaning Supplies	Zoo	\$71.20
Dacotah Paper Co.	59157	12/3/2025	Cleaning Supplies	Zoo	\$106.63
Steins, Inc.	969010	1/22/2026	Cleaning Supplies	Zoo	\$70.44
Steins, Inc.	968996	1/16/2026	Cleaning Supplies	Zoo	\$142.40
Morellis Distributing, Inc.	1035428	1/2/2026	Cleaning Supplies	Zoo	\$285.00
Steins, Inc.	967901	1/8/2026	Cleaning Supplies	Zoo	\$69.34
MWI Animal Health	65744996	1/26/2026	Medical Supplies	Zoo	\$85.06
MWI Animal Health	65619386	1/19/2026	Medical Supplies	Zoo	\$217.50

Heska Corporation	INV3653087	1/9/2026	Medical Supplies	Zoo	\$343.20	
MWI Animal Health	65476174	1/11/2026	Medical Supplies	Zoo	\$245.13	
MWI Animal Health	65463904	1/9/2026	Medical Supplies	Zoo	\$71.60	
MWI Animal Health	65442770	1/8/2026	Medical Supplies	Zoo	\$63.78	
MWI Animal Health	65421184	1/7/2026	Medical Supplies	Zoo	\$15.39	
American Welding & Gas	0011434464	1/31/2026	Medical Supplies	Zoo	\$140.19	
MWI Animal Health	65842275	1/30/2026	Medical Supplies	Zoo	\$9.24	
MWI Animal Health	65842272	1/30/2026	Medical Supplies	Zoo	\$139.08	
MWI Animal Health	65841306	1/30/2026	Medical Supplies	Zoo	\$100.68	
MWI Animal Health	65840778	1/30/2026	Medical Supplies	Zoo	\$43.34	
Stericycle Inc	8013246971	1/25/2026	Medical Supplies	Zoo	\$50.92	
In Case of Anesthesia	26-007	1/19/2026	Medical Equipment	Zoo	\$3,975.00	
Triple A Brand Meat Company	49649	1/19/2026	Food For Animals	Zoo	\$12,538.75	
North Country Mercantile and Equipment	CT148552	1/20/2026	Food For Animals	Zoo	\$114.00	
North Country Mercantile and Equipment	CT148539	1/20/2026	Food For Animals	Zoo	\$856.45	
North Country Mercantile and Equipment	CT148351	1/13/2026	Food For Animals	Zoo	\$634.95	
Koala Browse Inc	17019	1/31/2026	Food For Animals	Zoo	\$100.00	
Menards	7127	1/22/2026	Substrate	Zoo	\$33.30	
RHI Supply	1565920	1/27/2026	Buildings & Grounds	Zoo	\$139.78	
Forte	89131878	1/30/2026	Buildings & Grounds	Zoo	\$6,206.34	Maintenance Fund Project
Batteries & Bulbs	P88976916	1/19/2026	Buildings & Grounds	Zoo	\$44.90	
Menards	6619	1/15/2026	Buildings & Grounds	Zoo	\$14.97	
Dakota Supply Group	S105352960.001	1/12/2026	Buildings & Grounds	Zoo	\$89.18	
RHI Supply	1557477	1/6/2026	Buildings & Grounds	Zoo	\$140.03	
Menards	5882	1/6/2026	Buildings & Grounds	Zoo	\$342.87	
RHI Supply	1564412	1/30/2026	Buildings & Grounds	Zoo	\$44.60	
ADP Screening and Selection Services	2832294-01-2026	1/26/2026	Background Check Expense	Zoo	\$87.63	
Forte	89127741	1/14/2026	Alarm Service	Zoo	\$1,650.00	
ProTech Integrations LLC	20141	1/1/2026	Alarm Service	Zoo	\$885.00	
The Huntington National Bank	2421324	1/19/2026	Lease Principal Expense	Zoo	\$9,497.19	2025 Toro HDX
The Huntington National Bank	2421324	1/19/2026	Lease Interest Expense	Zoo	\$1,828.50	2025 Toro HDX
Menards	5955	1/7/2026	GMZS Projects	Zoo	\$184.43	
Menards	5630	1/2/2026	GMZS Projects	Zoo	\$26.30	
				Zoo Total	\$81,789.10	
				Grand Total	\$417,383.05	

Pay Statement and Labor Distribution Summary

Run Date: 02/12/2026

	REGULAR EARNINGS	OVERTIME EARNINGS	OTHER EARNS	STATUTORY DEDUCTIONS	GROSS PAY	
	REGULAR HOURS	OVERTIME HOURS	OTHER HOURS	VOLUNTARY DEDUCTIONS	TOTAL DEDUCTIONS	NET PAY
Company Code: AM2				Pay Dates Between 01/09/2026 to 01/23/2026		
Paid in Department: MPD001-Administration				Pay Dates Between 01/09/2026 to 01/23/2026		
Totals For Paid in Department	28,515.21	283.76	11,482.35	4,129.99		40,281.32
MPD001-Administration:	636.36	7.83	222.00	36,151.33	40,281.32	0.00
Paid in Department: MPD002-Maintenance				Pay Dates Between 01/09/2026 to 01/23/2026		
Totals For Paid in Department	32,218.82	42.08	11,104.37	3,879.04		43,365.27
MPD002-Maintenance:	952.84	1.87	366.00	37,917.22	41,796.26	1,569.01
Paid in Department: MPD003-Roosevelt Park Zoo				Pay Dates Between 01/09/2026 to 01/23/2026		
Totals For Paid in Department	43,998.03	42.31	12,629.79	5,669.94		56,670.13
MPD003-Roosevelt Park Zoo:	1,895.75	1.10	520.00	51,000.19	56,670.13	0.00
Paid in Department: MPD004-Oak Park				Pay Dates Between 01/09/2026 to 01/23/2026		
Totals For Paid in Department	17.00	0.00	0.00	17.00		17.00
MPD004-Oak Park:	1.00	0.00	0.00	0.00	17.00	0.00
Paid in Department: MPD006-Hoeven				Pay Dates Between 01/09/2026 to 01/23/2026		
Totals For Paid in Department	109.75	0.00	0.00	43.03		109.75
MPD006-Hoeven:	7.00	0.00	0.00	66.72	109.75	0.00
Paid in Department: MPD007-Corbett				Pay Dates Between 01/09/2026 to 01/23/2026		
Totals For Paid in Department	85.25	0.00	0.00	23.61		85.25
MPD007-Corbett:	6.00	0.00	0.00	61.64	85.25	0.00
Paid in Department: MPD008-Equipment				Pay Dates Between 01/09/2026 to 01/23/2026		
Totals For Paid in Department	9,338.37	0.00	4,289.70	929.26		13,628.07
MPD008-Equipment:	333.30	0.00	150.00	12,698.81	13,628.07	0.00
Paid in Department: MPD009-Souris Valley Golf Course				Pay Dates Between 01/09/2026 to 01/23/2026		
Totals For Paid in Department	4,958.58	0.00	4,092.59	578.36		9,051.17
MPD009-Souris Valley Golf Course:						

Pay Statement and Labor Distribution Summary

Run Date: 02/12/2026

	REGULAR EARNINGS	OVERTIME EARNINGS	OTHER EARNS	STATUTORY DEDUCTIONS	GROSS PAY	
	REGULAR HOURS	OVERTIME HOURS	OTHER HOURS	VOLUNTARY DEDUCTIONS	TOTAL DEDUCTIONS	NET PAY
	180.60	0.00	139.50	8,472.81	9,051.17	0.00
Paid in Department: MPD012-Forestry					Pay Dates Between 01/09/2026 to 01/23/2026	
Totals For Paid in Department MPD012-Forestry:	14,809.33	3.45	3,716.29	1,549.02		18,529.07
	504.40	0.10	133.00	16,980.05	18,529.07	0.00
Paid in Department: MPD014-Soccer					Pay Dates Between 01/09/2026 to 01/23/2026	
Totals For Paid in Department MPD014-Soccer:	31.00	0.00	0.00	2.36		31.00
	2.00	0.00	0.00	28.64	31.00	0.00
Paid in Department: MPD015-Horticulture					Pay Dates Between 01/09/2026 to 01/23/2026	
Totals For Paid in Department MPD015-Horticulture:	9,400.49	51.98	4,189.21	1,527.76		13,641.68
	187.06	1.98	106.00	12,113.92	13,641.68	0.00
Paid in Department: MPD016-Souris Valley Pro Shop					Pay Dates Between 01/09/2026 to 01/23/2026	
Totals For Paid in Department MPD016-Souris Valley Pro Shop:	6,235.87	0.00	1,100.45	737.06		7,336.32
	-24.00	0.00	24.00	6,599.26	7,336.32	0.00
Paid in Department: MPD017-MAYSA Arena					Pay Dates Between 01/09/2026 to 01/23/2026	
Totals For Paid in Department MPD017-MAYSA Arena:	41,003.93	548.38	10,195.03	5,226.21		51,747.34
	1,673.54	15.99	368.00	46,521.13	51,747.34	0.00
Paid in Department: MPD051-Auditorium					Pay Dates Between 01/09/2026 to 01/23/2026	
Totals For Paid in Department MPD051-Auditorium:	26,999.50	6.03	13,530.83	3,742.50		40,536.36
	1,218.84	0.18	461.33	36,793.86	40,536.36	0.00
Paid in Department: MPD052-Auditorium Concessions					Pay Dates Between 01/09/2026 to 01/23/2026	
Totals For Paid in Department MPD052-Auditorium Concessions:	5,867.31	4.05	3,398.98	806.85		9,270.34
	306.81	0.15	126.00	8,463.49	9,270.34	0.00
Paid in Department: MPD053-Tennis					Pay Dates Between 01/09/2026 to 01/23/2026	
Totals For Paid in Department MPD053-Tennis:	5,722.38	216.60	0.00	779.80		5,938.98

Pay Statement and Labor Distribution Summary

Run Date: 02/12/2026

	REGULAR EARNINGS		OVERTIME EARNINGS	OTHER EARNS	STATUTORY DEDUCTIONS	GROSS PAY	
	REGULAR HOURS	OVERTIME HOURS		OTHER HOURS	VOLUNTARY DEDUCTIONS	TOTAL DEDUCTIONS	NET PAY
	327.72	7.60		0.00	5,159.18	5,938.98	0.00
Paid in Department: MPD054-Softball						Pay Dates Between 01/09/2026 to 01/23/2026	
Totals For Paid in Department MPD054-Softball:	3,199.86	0.00		1,330.00	496.83		4,529.86
	199.98	0.00		38.00	4,033.03	4,529.86	0.00
Paid in Department: MPD055-Softball Concessions						Pay Dates Between 01/09/2026 to 01/23/2026	
Totals For Paid in Department MPD055-Softball Concessions:	526.27	0.00		0.00	80.26		526.27
	35.40	0.00		0.00	446.01	526.27	0.00
Paid in Department: MPD056-Recreation						Pay Dates Between 01/09/2026 to 01/23/2026	
Totals For Paid in Department MPD056-Recreation:	19,052.98	354.51		4,526.52	2,153.45		23,934.01
	694.33	18.18		110.50	21,780.56	23,934.01	0.00
Totals For Company Code AM2:	252,089.93	1,553.15		85,586.11	32,372.33		339,229.19
	9,138.93	54.98		2,764.33	305,287.85	337,660.18	1,569.01
Report Totals:	252,089.93	1,553.15		85,586.11	32,372.33		339,229.19
	9,138.93	54.98		2,764.33	305,287.85	337,660.18	1,569.01

TO: Minot Park Board President and Commissioners

FROM: Jarrod Olson - Director of Operations

Jarrod Olson-Director of Operations

RE: February 17th, 2026

Projects:

Flood Protection

MI-7/MI-6 & Zoo Flood Protection

1. MI-7 (Wagner)- Clean up and then winter break. Continue flood protection when weather allows this spring
2. MI-6B (PARK)- Cleanup site and then winter break. Continue flood protection when weather allows this spring
3. MI-7D-Camel Exhibit- (Mattson) Began demo-During demo some questionable wall structure was identified. We are currently waiting for Structural engineer (BARR) to provide a plan for completion.
4. MI-7E – (Mattson) Park Restroom & Train building. Not completed
5. MI-7G- (Rolac) West Main Lawn exhibits NA Cats/restroom, Wolf and storage building. Spring 2026 construction.
6. MI-7H East Main Lawn exhibits - Otter, Bison, Bird of prey & goats. Out for bid. Plan late summer construction
7. MI-7H-Northside zoo building Demo is underway
8. MI-7J and Zoo Giraffe Boardwalk/Restroom– (Rolac)-plan to begin construction in July

Other:

9. Roosevelt Pool Filtration- Substantial completion date has moved to May 18th, 2026. Plan to open the pool June 5/6, 2026
10. Corbett Property Demo at 1108 & 1112 East Burdick expressway- Asbestos was found and remediation plan being worked on. Demo to follow

Capital Improvement:

2026 Projects/CI items: Let me know when you are ready to move forward with CI that aren't listed.

1. Corbett Scoreboard-March Installation-Pre-con meeting was held February 9. Site visit scheduled for March 4th with all parties. Video board ships week of March 9th and installation to follow. If weather cooperates, we plan to have it commissioned and operational by middle of April

2. Scheels Complex Playground-Advertising-Open bids Feb. 12th at 2pm-We had two submissions. We will be evaluating submissions and bring a recommendation to February 17th board meeting.

a. Dakota Playground-Landscape Structures equipment

b. Grondahl Recreation-Burke equipment

3. SVGC Reroof-Advertising-Open bids Feb. 10th at 2pm-There were three submissions. They were within \$11,000 of each and within our budget parameters. AE2S is evaluating bids and will have a letter of recommendation for February 17th meeting.

a. Capital exteriors

b. DLC

c. Paramount Builders

4. Maysa Restroom

a. Emergency repairs quote- Two quotes received. Our insurance company has been notified and will continue to keep them in the loop.

1. North Steel/Kevins plumbing-\$45,148

2. Rolac/Minot Plumbing & Heating-\$79,850

b. Original bathroom remodel-waiting on quotes

5. Corbett wall painting

6. Auditorium Sound System Upgrade-Working on specifications-Advertise and present on March 17th board meeting

7. Maysa Door replacement-(\$40,000) estimated \$34,935-Ordered

8. Administration Vehicle-(\$70,000) \$62,835/warranty \$4,186. Old truck will stay in administration rotation.

9. Equipment Toolbox-Mechanic shop (\$12,000) purchase. Old one goes to SVGC shop

10. Forestry/Maintenance Truck (\$40,000 Maintenance) - (\$35,000 Forestry EQ replacement)-

A. Westlie motors-Met or exceeded specifications-50,558 plus extended warranty \$6,705

B. Minot Automotive-Missed key specifications-\$46,522 plus extended warranty \$3,395

C. American Truck & Trailer-Boss Snowplow-\$10,314.78

11. SVGC-Stand on Fertilizer-Turfco T5000- \$21,220.48-Reimbursed by MJGA

12. Zoo Crates-(\$30,000)-Ordered

Other work:

1. Open positions

a. Program/Events Coordinator (Shane Christiansen) and Athletic Field Supervisor (Todd Larson) - These positions have been offered and accepted. Will start week of March 2,2026

b. Forestry Tech-Interviews are being scheduled

c. Cameron courts Programming/Operations Manager-Advertising and closing February 13

d. Maysa/Horticulture Shared position-looking at options of splitting to Maysa year-round FT and Horticulture split FT (9mo/3mo) with other departments

2. Shrine Circus-May 7-9, 2026-agreement has been cancelled for 2026. They still had one year remaining on current contract at NDSFC. They will contact us about using the Auditorium for future rentals

3. Park District EOP

4. Cameron Courts-I will be spending 2-3 afternoons onsite through the end of the season when my schedule allows.

a. Hired three PT Staff.

b. Program plan/schedule

1. Youth lessons- Finish February 19th. This will be the last session for the indoor season.
2. High School Season – Starts March 30th – finished indoor season schedule
3. Putting together next adult Tennis and Pickleball Leagues

c. MAPA

1. Intermediate clinic February 28th – 9am-12pm
2. Beginner clinic March 21st – 10am-12pm
5. New 2026 DH on call schedule
6. Minot Trailer & Truck Equipment-Very interested in our business
7. Setting up annual harassment training-please review your department list that was emailed out Monday afternoon
8. SVGC Tee Time schedule by month for the upcoming season

Jarrod Olson-Director of Operations

Director of Marketing & Development

Sales Tax

- Working on a “by the numbers” card showing our facilities, trails, trees, experiences, etc.
- Scheduled presentation with MJGA in March

Website

- Received new agreement
- Will begin work once Elly approves the new agreement
- Updating outdated programs & events info

Spring & Summer Guide

- Started first draft, expecting to be completed by end of month
- Would like to have the final draft to the printers by the middle of March, if not sooner

Partnerships/Sponsorships

- Packet put together
- Need to get a list of contacts to reach out to

- Will sit down with Elly and Jarrod to begin contacting

Zoo

- Party for the Planet items
- Zoo camp graphics
 - T-shirt graphic completed
- Zoo Tots graphics
- Scheduling Socials
- Monthly meeting on the first Thursday of the month
- Zoo Marketing Intern interviews schedule for Feb 12 & 13
- Zoo to You Tri-Fold
- Zoo Rack Card
- Lund Grant Application
 - Education Backed

Events

- Fun Zone Birthday – Feb 4th
 - 90+ attendees
- Ice Cream for Breakfast Day – Feb 7th
- Succulents & Sips – Feb 11th
 - 28/30 spots filled
 - Possibly doing another for St Patrick's Day
- Frozen Fun Day – February 24th

Submitted by: Ashley Gathman

GOLF COURSE

- Winter Maintenance & Grinding reels
- Organizing & ordering irrigation parts
- Monitoring conditions on the greens. We have some ice built up on the greens across the top. I spread black fertilizer on them. Hopefully that is enough to burn the ice off.
- Junior golf is going to purchase us a Turfco T5000 it is a fertilizer spreader and sprayer that you stand on. It's going to be beneficial to use at the Wee. We can get most of the spraying done over there with it. Thank you to Minot Junior Golf. It will be delivered sometime in March
- Chase & I will be attending the NCTGA conference in Fargo Feb. 24-26
- I will be attending the SD GCSAA conference in Sioux Falls March 1-4th

Cammi Campbell SV Golf Course Superintendent

SVGC

- I will be coordinating the summer tournament schedule with Cammi to work with her maintenance schedules.
- We will be adjusting our opening hours and will work with Ashley to get the word out.
- With the nice weather we have had conversations with Cammi, and we will be ready if there is an early opening.

Respectfully submitted: Steve Kottsick

ZOO· Zoo Operations:

- 2026 Attendance to date: Numbers: 586 YTD
 - January 2026 total- 343 (2025 January total- 286) 57
 - February 2026 total- 250 as of 2/9 (goal is 400)
- Zoo to You Vehicle is wrapped – looks like a giant giraffe!
- February Zoo Events:
 - President's Day- February 16th
 - \$1 zoo admission in honor of our Nation's first president
 - Special guest appearance by Teddy Roosevelt in Discovery Barn at 2pm & 2:30pm
 - Papa John's- each zoo admission receives a promo code for 50% off one regular item from Papa Johns through the month of February
- Zoo to host North Dakota Leadership Summit on March 11th, 2026
 - Will be discussing flood resiliency and new opportunities
- Party for the Planet Grant – Outdoor Recreation Area- May 15th & 16th, 2026
 - May 15th- Cleanup Day / May 16th- Habitat restoration and planting of native flowers
- Strategic Plan Implementation
 - Canopy to present Zoo Strategic Plan on February 17th at MPB meeting
 - Looking to offer full day zoo camps and other premium experiences
 - Animal Doctor Camp- Each attendee will go home with a bag consisting of medical supplies to practice their skills at home: stethoscope, surgical gown, mask, gloves, bouffant, syringes, tongue depressors, vet wrap etc.- all donated by a local veterinary practice and medical supply organization
- Staff
 - Community Relations/Marketing Manager position – looking to hire summer marketing intern as no candidate stood out
- Construction
 - Camel barn- Mattson- had structural concerns- Probably won't start project until Spring 2026

- Cat & Wolf- Rolac- Projected start date is Spring 2026
- Giraffe boardwalk and canopy- Rolac- Projected start date is July 2026
- Bison, Otter, BOP, Children's Barn- to go out for bid Spring 2026- Est Comp. Fall 2027

Submitted by Logan Wood – Zoo Director & Veterinarian

MAYSA

- Minot Boys HS Team final practice would be Wednesday, February 25th then they are hopefully off to State Tournament in Fargo over Feb. 26th to Feb. 28th which will conclude their season.
- Minot Girls' HS Team final practice would be Wednesday, February 25th then they are hopefully off to State Tournament in Fargo over Feb. 26th to Feb. 28th which will conclude their season.
- Minot Hockey Boosters will host their 8-Team Squirt B Hockey Tournament March 6-8. We host the NDAHA State Peewee B1 16-Team Tournament March 6-8.
- The MHB Winter Travel Teams will be done with their seasons after the March 13-15 Weekend. They will begin their Spring Leagues and there are some private Travel teams that will run for the Spring, but the bulk of teams and games are done after March 13th-15th Weekend.
- Working with Magic City Figure Skating Club in preparation for their annual Ice Show which will be held March 27th, March 28th & March 29th. Friday & Saturday Shows are at 7:00 pm. Sunday begins at 2:00 pm.
- Minot St Women will be done in Mid-March.
- Minot St. Men will be done in early March
- Working on the 2026-27 Monthly Calendars for the Varsity Level Team Home Games and Events.
 - Last day of All Seasons Arena Ice is Sunday, February 22nd! On-Going Projects at MASYA Pepsi Rink North Bathroom Pipe Replacement
 - West Rink MHB Dryland Room Expansion --Replacing some West/Eck Rink Doors as well as Repairing a majority of the West/Eck Rink Doors
 - Working on West/Eck Rink Bathroom Upgrades: Counter Tops, Toilets, Urinals, Sinks

Bob Gillen-MAYSA Arena General Manager

MAINTENANCE

- Weekly MI-6 construction progress meetings.
- Pool filtration project is on hold until spring.
- Soccer complex lighting project is complete. We will meet with Main and Holmes in the coming days to adjust the lights for proper illumination of the field.

- Huwe the House movers moved the Garage form the Zoo North Trail over to our shop on 2/2/26.
- Outdoor rinks have been taking a hit with the warm weather we are currently doing what we can to keep the ice in the best shape for the return of cold weather.
- Getting quotes for repairs in the Pepsi rink north bathrooms.
- Snow removal and salt/sanding when necessary.
- Cleaning out and organizing the back shop.
- Starting preparations and planning for spring startup.

Maintenance/Service calls:

- Continue to work on TEAMS work order list. Many smaller service items are taken care of daily.
- Mechanics – busy with seasonal upkeep and regular service work.

ZOO:

- Weekly MI-6 and MI-7 Flood control progress meetings and various onsite meetings with contractors and staff.
- Upgrading lights in the Visitors center to LED's
- Rebuilding the Leopard fence to make it sturdier, on hold until spring.
- Building tip ins for the African Plains Building to keep the Giraffes away from people.

Eric Keller Maintenance Superintendent

HORTICULTURE

- Cleaning and care of all plant material in the greenhouses.
- Updating and organizing files.
- Sanitizing greenhouses.
- Review planting designs as orders change.
- Unpacking freight as it arrives.
- Performing some minor repairs to the south greenhouse from wind damage.
- Sending in Tier II reports for hazardous chemical reporting requirements.
- First plant shipment arrives the week of Feb 16th.
- Todd Larson has been hired as our full-time Athletic Field Supervisor; He will officially start March 4th.
- Succulents and Sips event at the greenhouse Feb 11th.
- North Central Turfgrass Association conference in Fargo Feb. 24-26.

Submitted by: Shannon Paul

FORESTRY

- Working on winter trims in the SW part of town.
- Fulltime forestry technician job posting is still active.
- EAB is now found in two places in ND, Fargo and south of Jamestown. I am working on identifying ash trees that are in poor condition or planted in bad spots to start reducing our numbers, we are at about 38 percent and would like to be under 20 percent ash trees in the boulevards.
- Conducting CDL training with Jacob from forestry and Reese from horticulture.

Submitted by Troy Regstad

Recreation and Auditorium Manager

Daily Maintenance/Cleaning of Auditorium

- Heating System Trouble Shooting/Fixed
- Snow/Ice Removal

Set/Cleanup of Multiple Events

Auditorium/Auditorium 2 Events:

- Basketball Practices (Rentals)
- MHS Cheer Practices
- AWANA
- Minot United Gymnastics Meet
- Adult Basketball Leagues Continue
- Youth Girls Basketball Continues
- Multiple Birthday Parties
- Multiple Meetings
- Christmas Party
- Girls Class B District Basketball Tournament Games
- Girls Class B District Basketball Tournament Hospitality
- Food Bank Distribution Point
- Fun Zone

SH Complex Events:

Scoreboard Controllers Are Updated

- NH Complex Events:
- NA

Submitted by: Tom Landsiedel

Recreation and Auditorium Manager

- Adult Volleyball League on Sunday at Minot High School
- No Youth Girls Basketball games this week
- Warming Houses were closed due to the warm weather
- Receiving Special Event Applications for major events and scheduling meetings – Food Truck Festival, Lend-A-Paw, MACA, etc.
- The Fun Zone Birthday Party went well, and we had a great turnout! The kids enjoyed the birthday coloring sheets, the pizza from Papa Johns, and the cake.
- We had a great turnout for the Ice cream Breakfast on Sunday! Although we didn't have enough snow for sledding, families enjoyed the board games and coloring sheets.
- Finalized the details for programs and events in the Spring and Summer Guide
- Create the next schedule for the Golf Simulator
- Getting supplies ready for the Frozen Fun Day on Saturday, February 21st

Bailey Gaspar-Program and Event Specialist

Foundation Meeting
Minot Municipal Auditorium
Room 203
February 17th, 2026
Agenda

Personal Appearances:

- *The Board desires to hear the viewpoints of citizens throughout the district. Comments should be made to the Board and not to individuals in the audience and be related to Park District operations and programs. If a citizen would like to add a topic to the park board agenda, arrangements must be made in advance with the Director or Park Board President. The Board reserves the right to eliminate or restrict the time allowed for public participation. The Board requests that comments are limited to five (5) minutes or less. Groups of individuals addressing a common concern are asked to designate a spokesperson.*

Consent Items:

1. **Approval of minutes from the January 20th, 2026 Park Foundation Meeting.**

Statement:

New Business:

Other Business:

Minot Park Foundation Meeting

January 20th, 2026

The Minot Park Foundation Board met immediately following the Minot Park Board meeting on January 20th, 2026 in room 203 of the Minot Auditorium.

Members present: Cliff Hovda, Justin Hammer, Perry Olson, and Chelsea Kirkhammer. Also present were Elly DesLauriers and Calyn Beckman.

Motion by Hovda, second by Hammer to approve the minutes from the December 16th Minot Park Foundation Board. Motion Carried.

Motion by Hammer, second by Olson to approve the bills in the amount of \$1,370.06. On roll call, all members voted yes.

Motion by Hovda, second by Hammer to adjourn the meeting. Motion carried.

Chelsea Kirkhammer, President

Calyn Beckman, Clerk

Minot Park District Balance Sheet - Foundation

01/31/2026

	Foundation
Assets	
Restricted Assets	
Foundation Cash and Cash Equivalents	
Foundation Operating Account	\$225,993.88
Foundation Investment Account	\$1,947,614.60
Total	\$2,173,608.48
Foundation Investments	
98-1600-98 Minot Park Foundation - Investments	\$1,453,957.80
98-1601-98 Minot Park Foundation - Unrealized G/L	\$216,224.80
Total	\$1,670,182.60
Total	\$3,843,791.08
Total Assets	\$3,843,791.08
 Fund Balance	
98-3010-98 Minot Park District Foundation	\$3,843,791.08
Total Fund Balance	\$3,843,791.08
 BEGINNING BALANCE WITH CURRENT YEAR ADJUSTMENTS	\$3,785,330.75
 NET SURPLUS/(DEFICIT)	\$58,460.33
 ENDING FUND BALANCE	\$3,843,791.08

Minot Park District

Statement of Revenues and Expenditures - Foundation

01/31/2026

	Foundation
Revenues	
Operational Revenue	
Foundation Revenue	
98-4091-98 Other Receipts	\$17,360.00
Total	\$17,360.00
 Total	 \$17,360.00
 Other Income	
98-4080-98 Dividends - Foundation	\$7,787.97
Total	\$7,787.97
 Total Revenues	 \$25,147.97
 Expenses	
Foundation Expense	
98-6100-98 Service Charges	\$1,162.05
Total	\$1,162.05
 Total Expenditures	 \$1,162.05
 NET SURPLUS/(DEFICIT) BEFORE GAINS/LOSSES	 \$23,985.92
 Gains	
98-9015-98 Unrealized Gain/Loss	\$34,474.41
Total Gains	\$34,474.41
 BEGINNING FUND BALANCE	 \$3,785,330.75
 NET SURPLUS/(DEFICIT)	 \$58,460.33
 ENDING FUND BALANCE	 \$3,843,791.08

Minot Park District Project Detail Report

Fund Balance

MPF-001 - Adopt a Lot	\$1,781.31
MPF-002 - BN Trail	\$5,000.00
MPF-003 - Carousel	\$7,012.70
MPF-004 - Community Enrichment Grant	\$1,568.64
MPF-005 - Dog Park	\$800.00
MPF-006 - Festival in the Park	\$22,119.19
MPF-007 - Fitness Trail	\$10,000.00
MPF-008 - Forestry	\$500.00
MPF-009 - Friends of the Souris	\$4,307.62
MPF-010 - Land	\$33,943.41
MPF-011 - Medal of Honor	\$19,335.80
MPF-012 - Outdoor Recreation	\$22,035.00
MPF-013 - Park Dedication	\$166,836.36
MPF-014 - Polaris - Frisbee Golf	\$516.00
MPF-015 - Polaris Park	\$2,065.00
MPF-016 - Radio City	\$1,000.00
MPF-017 - RMR/Base Partnership	\$44,657.45
MPF-018 - Soo Line Engine	\$6,582.00
MPF-019 - Sponsorships	\$4,305.00
MPF-020 - Stonebridge Farms Playground	\$5,593.00
MPF-021 - Trees	\$1,150.00
MPF-022 - Benches	\$3,652.33
MPF-023 - Corbett Field	\$3,425.00
MPF-024 - Corbett Scoreboard	(\$172,488.34)
MPF-025 - Hammond Tennis Courts	\$14,356.14
MPF-025-1 - Hammond Tennis Courts - Mainte	\$7,133.76
MPF-027 - Hoeven Scoreboard	\$1,500.00
MPF-028 - Horticulture	\$727.70
MPF-031 - MAYSA Ice Resurfacer - Zamboni	\$13,252.54
MPF-032 - MAYSA Scoreboard	(\$59,212.87)
MPF-033 - MAYSA - Sled Hockey	\$939.00
MPF-034 - MAYSA - Water Fountain	\$631.00
MPF-035 - Oak Park - Camp Owetti	\$500.00
MPF-036 - Oak Park - Mommy and Me Swings	\$2,500.00
MPF-037 - Oak Park - Natures Playground	\$5,926.03
MPF-038 - Park Development	\$5,593.56
MPF-039 - Payloader	\$234.32
MPF-040 - Roosevelelt Park Pool	\$3,447.34
MPF-044 - Zoo - Animal Purchase	\$52,366.58
MPF-045 - Zoo - Ferret	\$439.93
MPF-046 - Zoo - Childrens Zoo	\$729.43
MPF-047 - Zoo - Education/Enhancements	\$3,270.86
MPF-048 - Zoo - Entrance	\$12,057.24
MPF-049 - Zoo - Outreach	\$14,558.71

Minot Park District Project Detail Report

MPF-050 - Zoo - Raptor Rehab	\$5,000.00
MPF-051 - Zoo - Development	\$1,830,801.90
MPF-051-1 - Zoo Safety	\$1,500.00
MPF-052 - Zoo Signs	\$29,314.63
MPF-053 - Superfund - Disc Golf	\$50,000.00
MPF-054 - Branching Out	\$3,127.86
MPF-055 - Minot Flood Commeration	\$10,895.83
MPF-056 - South Hill Complex Improvements	\$67,453.51
MPF-056-1 - South Hill Complex Turf	\$10,000.00
MPF-057 - Trees for Minot	\$52,093.50
MPF-058 - Monument Maintenance	\$10,000.00
MPF-060 - RPZ - Conservation Fund	\$13,409.82
MPF-061 - Ice Skates	\$2,628.97
MPF-063 - Roosevelt Park Pickleball	\$43,480.92
MPF-065 - Zoo Maintenance Fund	\$50,000.00
MPF-066 - Zoo - Giraffe Building	\$196,707.97
MPF-067 - Engo Ice Resurfacer	(\$74,100.00)
MPF-068 - Souris Scramble	\$11,419.79
MPF-069 - Scheels Playground	\$100,000.00
Total Fund Balance	\$2,690,383.44

Revenues

Operational Revenue	
MPF-013 - Park Dedication	\$2,000.00
MPF-051 - Zoo - Development	\$5,000.00
MPF-056 - South Hill Complex Improvement	\$10,000.00
MPF-060 - RPZ - Conservation Fund	\$360.00
Total	\$17,360.00
Total Revenues	\$17,360.00

Monthly Portfolio Statement

January 1, 2026 - January 31, 2026

Minot Park Foundation Ima



5006 S. Broadband Lane, Suite 110
Sioux Falls, SD 57108
888-782-1157

We are excited to inform you that the new trust accounting platform is now live! This major upgrade was designed with you in mind, and we are thrilled to share the enhancements that are now at your fingertips.

What's New:

- **Refreshed Client Statements:** Enjoy a cleaner, more intuitive layout that makes it easier to understand your financial information.
- **Enhanced Client Portal:** Access your information more easily with our improved portal.

We are committed to providing you with a seamless, transparent, and client-friendly experience.

Thank you for your patience and support throughout this process. We are confident that these improvements will enhance your experience, and we look forward to continuing to serve you with the highest level of excellence.

Our annual Privacy Policy is on our website and you may obtain a written copy from your trust officer upon request at the number below. If you have any questions or need assistance, please do not hesitate to reach out to your support team.

Reminders on 2025 Income Tax Reporting:

- Due to the complicated nature of many investments and mutual funds, the IRS extends the time to complete tax reporting, we anticipate mailing your tax information mid to late February.
- K-1's for Publicly Traded Partnerships are often delayed and will be mailed to you

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Minot Park Foundation

PO Box 538
420 3rd Ave Sw
Minot, ND 58701
United States

directly from the Partnership.

- For Irrevocable Trusts and Estates, we will be preparing the Fiduciary Income Tax returns and mailing your K-1 in mid-March.
- If authorized, we will mail a copy of your tax information directly to your tax preparer. Let us know immediately of any changes.

Your Client Service Team

Trust Officer: Jessica Phillips 701 4157502 jlphillips@wealthenhancement.com

Trust Associate: Hailey Smook hsmook@wealthenhancement.com

Portfolio Manager: Christopher Price 602 6541966 cprice@wealthenhancement.com

Accounts Included In This Statement

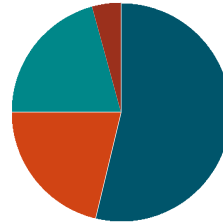
WETS02065 Minot Park Foundation Agency

Account Overview - WETS02065 Minot Park Foundation Ima

Investment Objective: 50 Equity/50 Fixed Income

Asset Allocation on January 31, 2026

	Market Value (\$)	Percent
■ Cash and Cash Equivalents	1,947,614.60	54%
■ Equity	767,249.65	21%
■ Fixed Income	748,225.10	21%
■ Alternatives	154,707.85	4%
Account Total	\$3,617,797.20	100%



Liabilities may include negative portfolio balances, negative net cash balances, promissory notes, loans or other miscellaneous debt obligations of the account.

Activity Summary

	This Period	Year to Date
Beginning Market Value	3,576,654.87	3,576,654.87
Additions	0.00	0.00
Withdrawals	0.00	0.00
Income & Capital Gain Distributions	7,787.97	7,787.97
Fees	-1,120.05	-1,120.05
Cash & Security Transfers	0.00	0.00
Investment Activity	0.00	0.00
Change in Value	34,474.41	34,474.41
Market Value on Jan 31, 2026	\$3,617,797.20	\$3,617,797.20

Income Earned

	This Period	Year to Date
Taxable Income	7,787.97	7,787.97
Tax-Exempt Income	0.00	0.00
Tax-Deferred Income	0.00	0.00
Total Income Earned	\$7,787.97	\$7,787.97
Total Short Term Realized Capital Gain/Loss	\$0.00	\$0.00
Total Long Term Realized Capital Gain/Loss	\$0.00	\$0.00
Total Realized Capital Gain/Loss	\$0.00	\$0.00

This summary is for your reference. It is not intended for tax-reporting purposes. Taxable income is taxable at the federal level and may be taxable at the state level.

Portfolio Holdings on January 31, 2026

	Number of Shares	Share Price	Market Value Accrued Inc.	Cost Basis Unrealized G/L	Est. Ann. Inc. Yield at Market	% of Account
Equity						
<i>International Equity</i>						
WisdomTree Japan Hedged Equity Fund (TICKER: DXJ-CUSIP:97717W851)	439.00	152.73	67,048.47 0.00	41,766.68 25,281.79	818.73 1.22%	1.85%
Total International Equity			\$67,048.47 \$0.00	\$41,766.68 \$25,281.79	\$818.73 1.22%	1.85%
<i>Domestic Equity</i>						
Anfield US Equity Sector Rotation ETF (TICKER: AESR-CUSIP:90214Q733)	4,099.00	17.56	71,978.44 0.00	51,303.36 20,675.08	4.92 0.01%	1.99%
Invesco Exchange Traded FD TR S&P 500 Quality ETF (TICKER: SPHQ-CUSIP:46137V241)	2,944.00	77.39	227,836.16 0.00	207,345.13 20,491.03	2,399.36 1.05%	6.30%
Invesco S&P MidCap Quality ETF (TICKER: XMHQ-CUSIP:46137V472)	483.00	106.45	51,415.35 0.00	48,386.94 3,028.41	318.78 0.62%	1.42%
iShares U.S. Small-Cap Equity Factor ETF (TICKER: SMLF-CUSIP:46434V290)	690.00	77.80	53,682.00 0.00	48,541.50 5,140.50	589.95 1.10%	1.48%
Vanguard 500 Index Fund (TICKER: VFIAX-CUSIP:922908710)	460.684	640.98	295,289.23 0.00	179,241.29 116,047.94	3,254.27 1.10%	8.17%
Total Domestic Equity			\$700,201.18 \$0.00	\$534,818.22 \$165,382.96	\$6,567.28 0.94%	19.36%
Total Equity			\$767,249.65 \$0.00	\$576,584.90 \$190,664.75	\$7,386.01 0.96%	21.21%
Fixed Income						
<i>Taxable Fixed Income</i>						
Anfield Universal Fixed Income ETF (TICKER: AFIF-CUSIP:90214Q766)	68,002.00	9.44	641,598.87 0.00	648,808.80 -7,209.93	23,188.68 3.61%	17.73%
First Trust Low Duration Opportunities ETF (TICKER: LMBS-CUSIP:33739Q200)	1,487.00	50.17	74,602.79 0.00	73,583.99 1,018.80	3,033.48 4.07%	2.06%

Portfolio Holdings on January 31, 2026 (continued)

	Number of Shares	Share Price	Market Value Accrued Inc.	Cost Basis Unrealized G/L	Est. Ann. Inc. Yield at Market	% of Account
Fixed Income (continued)						
<i>Taxable Fixed Income (continued)</i>						
Janus Henderson AAA CLO ETF (TICKER: JAAA-CUSIP:47103U845)	632.00	50.67	32,023.44 114.97	32,155.23 -131.79	1,677.33 5.24%	0.89%
Total Taxable Fixed Income			\$748,225.10 \$114.97	\$754,548.02 -\$6,322.92	\$27,899.49 3.73%	20.68%
Total Fixed Income			\$748,225.10 \$114.97	\$754,548.02 -\$6,322.92	\$27,899.49 3.73%	20.68%
Cash and Cash Equivalents						
Invesco Government & Agency Portfolio (TICKER: AGPXX-CUSIP:825252885)	1,947,614.60	1.00	1,947,614.60 5,990.84	1,947,614.60 0.00	73,873.02 3.79%	53.83%
Total Cash and Cash Equivalents			\$1,947,614.60 \$5,990.84	\$1,947,614.60 \$0.00	\$73,873.02 3.79%	53.83%
Alternatives						
<i>Real Assets</i>						
State Street Multi-Asset Real Return ETF (TICKER: RLY-CUSIP:78467V103)	4,565.00	33.89	154,707.85 0.00	122,824.88 31,882.97	4,647.17 3.00%	4.28%
Total Real Assets			\$154,707.85 \$0.00	\$122,824.88 \$31,882.97	\$4,647.17 3.00%	4.28%
Total Alternatives			\$154,707.85 \$0.00	\$122,824.88 \$31,882.97	\$4,647.17 3.00%	4.28%
Portfolio Total			\$3,617,797.20 \$6,105.81	\$3,401,572.40 \$216,224.80	\$113,805.69 3.15%	100.00%

Transaction Detail

Trade Date	Transaction Description	Amount	Interest Bought/Sold	Cost Basis Realized G/L
WETS02065 Minot Park Foundation Ima				
Income & Capital Gain Distributions				
<i>Dividends</i>				
January 2, 2026	Daily Rate Income on Invesco Government & Agency Portfolio For Period of 12/01/25 to 12/31/25 Due on 01/02/26	6,086.74		0.00
January 27, 2026	Cash Dividend 0.0213 USD Anfield Universal Fixed Income ETF For 68,002.00 Shares Due on 01/27/26 With Ex Date 01/22/26	1,448.44		0.00
January 30, 2026	Cash Dividend 0.17 USD First Trust Low Duration Opportunities ETF For 1,487.00 Shares Due on 01/30/26 With Ex Date 01/21/26	252.79		0.00
Total Dividends		\$7,787.97	\$0.00	\$0.00
Total Income & Capital Gain Distributions		\$7,787.97	\$0.00	\$0.00
Fees				
<i>Periodic & One Time Fees</i>				
January 12, 2026	Investment Management Fee, Computed for WETS02065	-1,120.05		0.00
Total Periodic & One Time Fees		-\$1,120.05	\$0.00	\$0.00
Total Fees		-\$1,120.05	\$0.00	\$0.00
Investment Activity				
<i>Sweep Activity</i>				
January 31, 2026	Sweep sales totaling -1,120.05 units of Invesco Government & Agency Portfolio for Primary-01 (Capital) (1 Transactions)	1,120.05		-1,120.05
January 31, 2026	Sweep purchases totaling 7,787.97 units of Invesco Government & Agency Portfolio for Primary-01 (Capital) (3 Transactions)	-7,787.97		7,787.97
Total Sweep Activity		-\$6,667.92	\$0.00	\$6,667.92
Total Investment Activity		-\$6,667.92	\$0.00	\$6,667.92
Total WETS02065 Minot Park Foundation Ima		\$0.00	\$0.00	\$6,667.92
				\$0.00

Disclosures

Pursuant to South Dakota Codified Law § 55-3-45 you have 180 days from the date of the Trustee's mailing of this attached accounting to object to any matter contained in such accounting. If you fail to object to such accounting within the prescribed time period, you will be deemed to have approved this account and, absent any fraud, intentional misrepresentation, or material omission, the Trustee shall be released and discharged from any and all liability as to all matters set forth in the attached accounting.

Disclosures (continued)

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