

## Minot Park Board Meeting

June 21, 2022

The Minot Park Board met on June 21 at 6:30pm in room 203 of the Minot Municipal Auditorium.

Members present: Mike Schmitt, Ken Kitzman, Perry Olson, Cliff Hovda and Chuck Emery.

There were no personal appearances.

Jason Zimmerman with the Minot Area Community Foundation presented a proposal for a pump track to be placed in the open area next to the Jack Hoeven Baseball Complex. Give 360 a support group with the MACF is interested in raising funds for the project. J. Zimmerman asked for their boards support on the location and to be able to move forward with fundraising efforts.

Motion by Kitzman, second by Hovda to move forward with the proposed location and allow fundraising efforts to begin. Motion carried.

Motion by Hovda, second by Emery to approve the minutes from the May 17 Minot Park Board Meeting. Motion carried.

Motion by Olson, second by Kitzman to approve the bills in the amount of \$828,665.92. On roll call, all members voted yes.

Motion by Hovda, second by Kitzman to approve the salaries in the amount of \$336,981.57. On roll call, all members voted yes.

### Department Head Reports

Director of Operations, Jarrod Olson presented bids for horticulture mowers.

Motion by Olson, second by Hovda to approve 10' MTI seven-year lease in the amount of \$50,796.84. On roll call, all members voted yes.

Motion by Kitzman, second by Emery to approve the 10' MTI seven-year lease in the amount of \$48,085.90. On roll call, all members voted yes.

Motion by Kitzman, second by Emery to approve the 72" MTI seven-year lease in the amount of \$24,590.93. On roll call, all members voted yes.

Motion by Olson, second by Hovda to approve the 7.5' groundmaster seven-year lease in the amount of \$12,273.49. On roll call, all members voted yes.

Motion by Hovda, second by Emery to approve the 9' groundmaster seven-year lease in the amount of \$15,046.36. On roll call, all members voted yes.

Motion by Olson, second by Hovda to approve the greensmaster tri-plex in the amount of \$7,884.72. On roll call, all members voted yes.

Olson also presented two items for surplus, John Deere 140 Tractor-1972 and the 1972 Sweepster broom.

Motion by Hovda, second by Emery to declare the John Deere 140 and the Sweepster broom for surplus. Motion carried.

J. Olson also requested \$10,950 from the maintenance fund for repairs to the Zamboni that is being serviced. This item was budgeted in 2023 but if completed now it will save the Minot Park District \$2,924.

Motion by Olson, second by Emery to approve the \$2,924 from the maintenance fund for the Zamboni. On roll call, all members voted yes.

Souris Valley Golf Pro, Steve Kottsick reported that the State Four Ball tournament went well with lots of compliments on the course. Souris Valley Golf Superintendent, Mike Chrest reported with all the rain we have had the course is in great shape. Roosevelt Park Zoo Director, Jeff Bullock reported that Aquatic resources will be on site this week to get the ponds going in the Tiger exhibit. MAYSA Arena Manager, Bob Gillen reported that the new carpet got installed in the original concessions area. Gillen also reported that MAYSA was awarded the 2023 Girls State Hockey Tournament. Commissioner Schmitt thanked Gillen for his work on getting the tournament in Minot. Schmitt also thanked the Minot Hockey Boosters for working the Minot Parks staff and being flexible with ice times. Director of Marketing Development, Elly DesLauriers reported that it will be a busy weekend in the parks. We will be hosting along with the Minot Chamber, Military Appreciation day at the Roosevelt Park, Pool and Zoo on Friday. DesLauriers also reported that Slamabama will be playing in Oak Park Friday evening for LIVE at Oak Park. Adult Recreation & Auditorium Coordinator, Tom Landsiedel reported that the Youth Fast Pitch Tournament went really well with lots of good compliments even with the construction. Youth Recreation Coordinator, Ann Neshiem reported Kayak rentals are going strong and there is a lot of interest in them. Tennis Pro, Marc White reported summer programs are well underway and they have had a great turn out of kids this year.

Executive Director, Ron Merritt reported on the construction at the South Hill Complex. Merritt explained that once digging started they discovered bad soil in the area which resulted in a \$110,000 change order. There are also concerns on the wear and tear to the parking lot but they are still negotiating on that issue.

Commissioner Schmitt reported that unexpected issue come up on big projects like this one but it is important to keep it moving forward.

DesLauriers gave an update on the proposed rules for the Bison Trail. DesLauriers reported that the trails committee meeting went well. The committee agreed that we need to move forward with the proposed rules change for the safety and enjoyment of all the users of the trail.

President Schmitt as if all parties were in favor of the proposed rule changes. DesLauriers believes that all parties are in favor.

Motion by Emery, second by Kitzman to approve the proposed rule changes for the Bison Trail. Motion carried.

Motion by Hovda, second by Olson to approve the administratively approved alcohol permits. Motion carried.

#### Directors Report

Merritt reported that they have been working on the 2023 budget with all the staff members. It is a difficult year to estimate fuel costs as well as utilities, but they are formulating the costs with the best information they can find.

## Commissioner Reports

Commissioner Hovda thanked Commissioner Emery for his years of service to the Minot Park District. In his years of serving on the board his attendance was excellent, he was always prepared for meetings and an effective leader.

Motion by Hovda, second by Kitzman to approve a lifetime Minot Park pass to Chuck Emery. Motion carried.

Commissioner Olson reported he would really like to see the Superfund Site project pushed through with the City of Minot and EPA. Olson also reported he would like staff to start working on a snow removal plan now for our turf fields. Olson thanked Commissioner Emery for his years of service to the Minot Park Board.

Commissioner Kitzman thanked the staff for all their hard work and making sure everything runs smooth from the outside. Kitzman congratulated Emery on his years of service.

Commissioner Emery reported he has worked for the Minot Park District for 22 years, 14 as the Maysa Arena Manager and 8 as a Minot Park Board member. Emery reported the Minot Park District has come a long way in the past few years with the addition of the Pepsi Rink, modernization of the Roosevelt Park Zoo exhibits and the enhancement of flood control. Emery stated the Minot Park staff is the very best and make the job of a park board member enjoyable. Emery thanked his fellow Minot Park Board members for their work and their vision. Emery welcomed Justin Hammer to the Minot Park Board.

President Schmitt requested for Minot Park Admin staff to take a look at the holiday calendar and come back with a recommendation at the July board meeting. President Schmitt thanked the staff for coming together when individual departments need assistance and working as a team. Schmitt thanked Commissioner Emery for his many years of being a Public Servant and giving back to the community. President Schmitt welcomed Justin Hammer to the Minot Park board.

President Schmitt appointed Cliff Hovda as temporary chair.

Motion by Kitzman, second by Emery to adjourn the meeting.

Minot Schmitt, President

Elly DesLauriers, Clerk