

**Minot Park Board Meeting**  
**Minot Municipal Auditorium**  
**Room 203**  
**March 18<sup>th</sup>, 2025 5:30pm**

**Agenda**

**Pledge of Allegiance:**

**Personal Appearances:**

**Meeting Minutes**

**Approval of minutes from the February 18<sup>th</sup>, 2024 Minot Park Board Meeting.**

**Approval of Bills in the amount of \$1,150,567.40**

**Approval of Salaries in the amount of \$342,435.98**

**Financials:**

## **Department Reports:**

1. Director of Operations-Jarrold Olson
2. Golf Course-Steve Kottsick
3. Greens Committee - Cammi Campbell
4. Zoo - Logan Wood
5. MAYSA Arena-Bob Gillen
6. Maintenance - Eric Keller
7. Horticulture-Shannon Paul
8. Forestry-Troy Regstad
9. Recreation/Auditorium Manager-Tom Landsiedel
10. Recreation Manager-Ann Nesheim
11. Tennis-Marc White

## **New Business**

1. ASA Contract
2. Discovery Center Update
3. Arts in the Park Funding Request

## **Old Business**

1. MI-7 Update

## **Other Business**

## **Approval of Administratively Approved Alcohol Permits:**

- Zach Knipp – 2/7/2025
- Madie Olson – 2/26/2025

## **Director's Report**

## **Commissioner's Report:**

## **Foundation Meeting to Follow:**

Minot Park District

February 18<sup>th</sup>, 2025

The Minot Park Board met on February 18<sup>th</sup>, 2025 at 5:30pm in room 203 of the Minot Auditorium.

Members Present: Cliff Hovda, Justin Hammer, Chelsea Kirkhammer, Mike Schmitt, and Perry Olson. Also present were Jarrod Olson and Calyn Beckman.

Motion by Schmitt, second by Hovda to approve the minutes from the January 21<sup>st</sup> Minot Park District Board meeting. Motion Carried

Motion by Hammer, second by Kirkhammer to approve bills in the amount of \$1,059,113.94. On roll call, all members voted yes.

Motion by Schmitt, second by Kirkhammer to approve salaries in the amount of \$332,218.47 On roll call, all members voted yes.

Department Head Reports

Director of Finance, Calyn Beckman reported that the 2024 audit field work is scheduled for the end of June.

Director of Operations, Jarrod Olson reported that bids for the golf course mowers were opened on February 13<sup>th</sup> with submissions from MTI-Toro and Van Wall-John Deere. J. Olson recommended the bid from MTI-Toro with a 5-year lease schedule at \$16,581.59 per year which was under budget.

Motion by Hovda, second by Hammer to approve the bid from MTI-Toro. On roll call, all members voted yes.

J. Olson also reported to the board that a purchase of a 2024 Chevrolet 2500 was made at \$42,000 for the Horticulture department which was under budget and a UTV for Oak Park from MTI for \$16,648.86 which was also under budget.

Souris Valley Golf Pro, Steve Kottsick reported that the new golf carts arrived at the golf course, and we are working to get Minot Park logos added to the carts.

Zoo Director, Logan Wood reported that they are nearing the end of the AZA application with plans to submit it on Wednesday or Thursday. Wood added that the on-sight inspection should take place in May or June and the hearing will be in September.

MAYSA Arena Manager, Bob Gillen reported that the USA sled hockey event will be moved to September 10<sup>th</sup>- 14<sup>th</sup> and they also wanted to add a development camp on May 8<sup>th</sup> – 10<sup>th</sup>.

Maintenance Superintendent, Eric Keller reported that staff have been moving snow from Corbett Field in preparation for the spring season. President Olson asked if snow will be removed from Scheels Complex turf and Keller responded that they would move to Scheels Complex after Corbett is completed.

Head Forester, Troy Regstad reported that the City will be installing Tree City USA signs at the entrances to the city on Highway 83 and Highway 2/52.

Adult Recreation Manager, Tom Landsiedel reported that the Know Your Faith trivia event went well. Landsiedel added that the Girls District basketball tournament finished on Saturday and the Boys District basketball tournament will start on Friday.

Youth Recreation Manager, Ann Nesheim reported that they are finishing up winter programs and have set events and programs for the summer season. Nesheim added that the summer guide will be completed by the end of April or early May. President Olson asked if we plan to pass them out at the schools and Nesheim answered that they would be passed out again.

Tennis Pro, Mark White reported he feels that the blend of Tennis and Pickleball play has been working well and thanked staff for keeping facility running 7 days of the week.

#### New Business

Director of Operations, Jarrod Olson reported to the board that land north of the library and east of 6<sup>th</sup> street was approved by the City through the adopt a lot program to be available cross country skiing. J. Olson added that this will be the fourth location in town for cross country ski trails.

Jarrod Olson also reported that a meeting has been scheduled for February 26<sup>th</sup> with the All-Seasons Arena board to use their old skate rental room for public skating sessions during the 2025-2026 season. J. Olson added that we will need to look at the purchase of additional rental skates for that location, but it would add additional public skate times on the weekend. J. Olson added he is working on the All-Seasons ice lease extension, adding that he will bring the lease back for approval at a future meeting.

#### Old Business

Director of Operations, Jarrod Olson reported that the MI-6 flood control project is on winter suspension and the MI-7 rip-rap from the pedestrian bridge to the Zoo perimeter has been completed but the rest is on hold until after winter. J. Olson added that the Discovery Barn has been moved to its new location. Commissioner Hammer expressed concern about having the area open during the summer and J. Olson added that it has been hectic, and we will need to have discussions as we get into the construction season but added that the barriers being installed may assist.

#### Alcohol Permits

Motion by Schmitt, second by Hovda to approve the administratively approved alcohol permits. Motion carried.

#### Director's Report

Jarrod Olson reported for Elly DesLauriers that she has been working on sales tax presentations, adding that she has scheduled 47 presentations and completed 13. J. Olson also reported that DesLauriers is following bills being considered in Bismarck and she is working on Summer Program and Facility sponsorships. J. Olson added that we are working on an updated agreement with the Greater Minot Zoological Society.

### Commissioner's Reports

Commissioner Schmitt reported that he has been having meetings on the sales tax plan and has had a positive response.

Commissioner Kirkhammer thanked staff for holding the events this winter, adding that with the cold weather it has been appreciated by the community.

Motion by Hammer, second by Hovda to adjourn the meeting. Motion carried.

Perry Olson, President

Calyn Beckman, Clerk

# Minot Park District

## Balance Sheet

02/28/2025

		<u>Total Governmental Funds</u>
<b>Assets</b>		
<b>Current Assets</b>		
Cash and Cash Equivalents		
**-1000-90	First International - Operating	\$1,524,061.38
10-1005-90	Bremer Checking	\$3,093.76
10-1009-90	First Western-Money Market	\$767,518.52
10-1010-90	GEM Savings Account	\$20,071.94
10-1011-90	Bremer Money Market	\$10,306.09
10-1013-90	1st International Savings Acct	\$9,640,902.51
10-1014-90	First International-Tournament	\$920.40
Total		<u>\$11,966,874.60</u>
		<b><u>\$11,966,874.60</u></b>
Restricted Assets		
Foundation Cash and Cash Equivalents		
98-1015-98	Minot Park Foundation - 1st International	\$2,343,589.02
98-1016-98	Minot Park Foundation - Contra	(\$1,535,621.95)
Total		<u>\$807,967.07</u>
Foundation Investments		
98-1600-98	Minot Park Foundation - Investments	\$1,429,383.82
98-1601-98	Minot Park Foundation - Unrealized G/L	\$106,238.13
Total		<u>\$1,535,621.95</u>
Total		<u>\$2,343,589.02</u>
<b>Total Assets</b>		<b><u>\$14,310,463.62</u></b>
<b>Liabilities</b>		
Current Liabilities		
Accounts Payable		
**-2000-90	Accounts Payable	\$690,364.43
10-2020-90	Accrued Expenses	(\$22,723.05)
10-2040-90	RecTrac Customer Balance	\$579.50
10-2045-90	RecTrac - Gift Certificates	\$6,443.75
Total		<u>\$674,664.63</u>
Accrued Payroll Taxes and Other Withholding		
10-2029-90	Pension Costs Withheld	\$60.80
10-2038-90	BC/BS Payable	\$42,722.10
10-2039-90	Aflac Payable	\$930.26
10-2042-90	Voluntary Benefits	\$3,807.73

# Minot Park District Balance Sheet

02/28/2025

		<b>Total Governmental Funds</b>
10-2200-90	Sales Tax Payable	\$4,120.84
Total		\$51,641.73
Due to Other Funds		
**-2999-90	Due to Other Funds	\$0.00
Total		\$0.00
Total		\$726,306.36
<b>Total Liabilities</b>		<b>\$726,306.36</b>
<b>Fund Balance</b>		
98-3010-98	Minot Park District Foundation	\$2,343,589.02
20-3020-90	Debt Service	\$456,283.03
30-3025-90	Capital Projects	\$2,565,730.09
10-3030-90	Unrestricted	\$8,218,555.12
<b>Total Fund Balance</b>		<b>\$13,584,157.26</b>

# Minot Park District

## Statement of Revenues and Expenditures

02/28/2025

		Total Governmental Funds
<b>Revenues</b>		
Tax Revenue		
**-4000-**	Property Tax Revenue	\$5,129,253.88
Total		\$5,129,253.88
Operational Revenue		
Park Revenue		
10-4081-01	Interest	\$39,103.31
**-4083-**	Rental of Facilities	\$1,869.00
10-4087-03	Pay Zoo-N/T	\$1,609.50
**-4091-**	Other Receipts	\$967.78
10-4093-17	Ice Arena Income - Taxable	\$11,387.89
10-4094-17	Ice Arena-N/T	\$149,297.80
10-4095-17	Non-Ice Rental	\$5,194.00
10-4098-11	Concessions	\$46.15
10-4130-01	Event Income	\$378.00
30-4142-13	Donation Income	\$11,500.00
10-4340-03	Education Income	\$2,146.16
10-4355-07	Rental Property Income	\$1,037.70
Total		\$224,537.29
Recreation Revenue		
10-4082-56	Recreation Equipment Rental	\$3,153.74
10-4083-51	Rental of Facilities	\$17,758.75
10-4098-52	Concessions	\$22,977.20
10-4300-51	Volleyball Income	\$6,460.00
10-4305-51	Basketball Income	\$3,040.00
10-4315-54	Youth Softball Income	\$40.00
10-4317-54	Youth Fast Pitch Softball	\$840.00
10-4320-53	Tennis Center Income	\$6,311.31
10-4321-53	Tennis Income - Non-Taxable	\$877.50
10-4325-54	Youth Baseball Income	\$100.00
10-4330-54	T-Ball Income	\$3,265.00
10-4335-51	Youth Program Income	\$72.00
10-4350-51	Golf Simulator Revenue	\$15,773.55
Total		\$80,669.05
Foundation Revenue		
98-4091-98	Other Receipts	\$57,830.74
Total		\$57,830.74
Total		\$363,037.08
Other Income		
98-4080-98	Dividends - Foundation	\$13,533.56

# Minot Park District

## Statement of Revenues and Expenditures

02/28/2025

		<b>Total Governmental Funds</b>
10-4090-01	State Revenue	\$66,466.02
Total		\$79,999.58
<b>Total Revenues</b>		<b>\$5,572,290.54</b>
<b>Expenses</b>		
Operation Expenses		
Park District Expenses		
	Salaries and Wages	\$578,635.66
	Supplies	\$68,304.53
	Maintenance	\$109,510.11
	Contractual	\$139,933.47
	Sundry	\$31,852.76
	Capital Projects	\$138,541.15
Total		\$1,066,777.68
Recreation Expenses		
	Salaries and Wages	\$215,090.28
	Supplies	\$29,124.92
	Maintenance	\$15,041.36
	Contractual	\$34,051.95
	Sundry	\$4,557.03
Total		\$297,865.54
Total		\$1,364,643.22
Other Expense		
10-6000-18	Attorney	\$2,745.00
** -6020- **	Cash Short & Long	(\$0.51)
10-6030-18	Bond Expenses	\$1,195.00
10-6050-18	Insurance	\$349,647.00
10-6090-01	Late Fee Expense	\$77.92
Total		\$353,664.41
Debt Expense		
** -6200- **	Debt Principal Payment	\$876,970.00
** -6201- **	Lease Principal Expense	\$128,291.53
10-6202-01	SBITA Lease Principal Expense	\$9,194.30
20-6300-90	Debt Interest Expense	\$207,269.71
** -6301- **	Lease Interest Expense	\$11,740.40
Total		\$1,233,465.94
Foundation Expense		
98-5905-98	Capital Outlay - Buildings	\$181,406.94

**Minot Park District**  
**Statement of Revenues and Expenditures**

02/28/2025

		<u>Total Governmental Funds</u>
98-6100-98	Service Charges	\$1,849.85
Total		<u>\$183,256.79</u>
<b>Total Expenditures</b>		<u><b>\$3,135,030.36</b></u>
<b>Gains</b>		
98-9015-98	Unrealized Gain/Loss	\$13,521.65
<b>Total Gains</b>		<u><b>\$13,521.65</b></u>
<b>BEGINNING FUND BALANCE</b>		<b>\$11,136,418.41</b>
<b>NET SURPLUS/(DEFICIT)</b>		<b>\$2,450,781.83</b>
<b>ENDING FUND BALANCE</b>		<u><u><b>\$13,587,200.24</b></u></u>

# Minot Park District Project Detail Report

	Expenses	Budget
<b>Revenues</b>		
Operational Revenue		
Park Revenue		
2025-13-P1 - Wee Links Mower	\$11,500.00	\$11,500.00
Total	\$11,500.00	\$11,500.00
Total	\$11,500.00	\$11,500.00
<b>Total Revenues</b>	<b>\$11,500.00</b>	<b>\$11,500.00</b>

<b>Expenses</b>		
Operation Expenses		
Park District Expenses		
Capital Projects		
2020-01-P2 - 2020 - Superfund Site	\$85,387.76	\$85,387.76
2021-01-P4 - 2021 - Park Sign replace	\$29,800.00	\$29,800.00
2022-18-P1 - Outdoor Recreation Area	\$188,145.60	\$188,145.60
2023-02-P4 - Roof Improvements	\$7,572.26	\$7,572.26
2023-05-P1 - Pool Shade Structures	\$12,572.50	\$12,572.50
2024-02-P3 - Skidsteer - 2024	\$70,000.00	\$70,000.00
2024-02-P4 - Playground Upgrade - 2I	\$7,389.00	\$7,389.00
2024-03-P3 - Animal Crates	\$8,974.13	\$8,974.13
2024-03-P4 - Safety Equipment	\$4,325.66	\$4,325.66
2024-05-P3 - Pool Filtration Upgrades	\$46,865.20	(\$46,865.20)
2024-06-P1 - Backstop Outlets	\$53.74	\$6,276.46
2024-07-P2 - Corbett Netting	\$7,000.00	\$7,000.00
2024-08-P1 - Cold Storage Concrete -	\$17,513.20	\$17,513.20
2024-14-P1 - Facility Improvements	\$35,856.00	\$35,856.00
2024-17-P3 - Zamboni Upgrades	\$11,150.00	\$12,000.00
2025-01-P1 - IT Updates	\$12,258.51	\$13,000.00
2025-02-P1 - Tommy Lift	\$7,500.00	\$7,500.00
2025-02-P2 - F550 with Dump Bed	\$90,000.00	\$90,000.00
2025-02-P3 - Pipe Crimper	\$7,520.14	\$7,200.00
2025-03-P1 - Medical Room Door	\$16,000.00	\$16,000.00
2025-04-P1 - Utility Cart	\$20,000.00	\$20,000.00
2025-08-P1 - Concrete Additions	\$14,000.00	\$14,000.00
2025-11-P1 - Zoo Concessions Equipm	\$10,000.00	\$10,000.00
2025-13-P1 - Wee Links Mower	\$11,500.00	(\$11,500.00)
2025-15-P1 - 3/4 Ton Truck	\$42,000.00	\$45,000.00
2025-16-P1 - Roof Replacement	\$140,000.00	\$140,000.00
2025-16-P2 - Ranger Cart	\$10,000.00	\$10,000.00
2025-17-P1 - Electric Edger	\$7,193.56	\$7,500.00
Total	\$138,541.15	\$873,012.57
		\$734,471.42

# Minot Park District Project Detail Report

	Expenses	Budget	
Total	\$138,541.15	\$873,012.57	\$734,471.42
Recreation Expenses			
Capital Projects			
2024-54-P1 - Picnic Tables		\$8,000.00	\$8,000.00
2024-54-P2 - Complex Improvements		\$12,500.00	\$12,500.00
2025-51-P1 - Auditorium Sound System		\$30,000.00	\$30,000.00
2025-51-P2 - Auditorium Tables and C		\$5,000.00	\$5,000.00
2025-54-P1 - Scheels Complex Playgrc		\$100,000.00	\$100,000.00
2025-56-P1 - Recreation Equipment- 2		\$10,000.00	\$10,000.00
Total		\$165,500.00	\$165,500.00
Total		\$165,500.00	\$165,500.00
Total	\$138,541.15	\$1,038,512.57	\$899,971.42
<b>Total Expenses</b>	<b>\$138,541.15</b>	<b>\$1,038,512.57</b>	<b>\$899,971.42</b>

Vendor name	Invoice number	Invoice date	Account description	Department	Amount	Project Description
City of Minot Utility Billing	495489	2/19/2025	Water	19th Hole	\$294.00	
Montana-Dakota Utilities	22363110002-022625	2/26/2025	Gas Utilities	19th Hole	\$813.36	
				<b>19th Hole Total</b>	<b>\$1,107.36</b>	
Advanced Business Methods	AR1891559	2/25/2025	Office Supplies	Admin	\$4.98	
Advanced Business Methods	AR1891559	2/25/2025	Lease Principal Expense	Admin	\$96.28	
American Legion	2024	12/10/2024	Promotions	Admin	\$175.00	
Arrowhead Ace Hardware	189-022825	2/28/2025	Late Fee Expense	Admin	\$1.68	
AT&T	87310191802X03022025	2/24/2025	Telephone	Admin	\$110.48	
Blackbaud	INV-0000426643A	1/12/2025	Contract Labor	Admin	\$1,547.30	
Brite-Way Window Cleaning, Inc.	2/25/2025	2/25/2025	Office Cleaning	Admin	\$28.00	
Dakota Supply Group	S104501343.001	2/25/2025	Late Fee Expense	Admin	\$3.90	
NDPHIT	tParkDistrict-022025	2/20/2025	Blue Cross & Life Insurance	Admin	\$6,467.44	
North Dakota Water Users Assoc	6259	2/25/2025	Association Dues	Admin	\$75.00	
Pitney Bowes	3320331546	2/8/2025	Lease Principal Expense	Admin	\$175.98	
Pitney Bowes Purchase Power	Feb-25	2/25/2025	Postage	Admin	\$16.50	
Pro IT	6270	1/31/2025	Computer Mtce/Programming	Admin	\$539.76	
Pro IT	6585	2/28/2025	Computer Mtce/Programming	Admin	\$532.56	
SRT Communications, Inc.	2722700-022225	2/22/2025	Telephone	Admin	\$529.52	
Swank Motion Pictures	2417724	2/11/2025	Promotions	Admin	\$2,630.00	
Unum Life Insurance Company of America	Mar-25	2/11/2025	Blue Cross & Life Insurance	Admin	\$30.00	
Unum Life Insurance Company of America	Mar-25	2/11/2025	Long Term Disability	Admin	\$186.11	
Walmart	Feb-25	2/19/2025	Late Fee Expense	Admin	\$14.67	
Winsupply	992412 00	12/25/2024	Late Fee Expense	Admin	\$13.49	
Workforce Safety & Insurance	2025	2/26/2025	Workers Compensation	Admin	\$1,937.05	
				<b>Admin Total</b>	<b>\$15,115.70</b>	
All American Trophies & Screen Printing	131770	1/21/2025	Minor Apparatus	Auditorium	\$24.00	
All American Trophies & Screen Printing	131548	12/26/2024	Uniforms	Auditorium	\$96.00	
American Truck & Trailer, LLC	37095	2/4/2025	Minor Apparatus	Auditorium	\$24.72	
Arrowhead Ace Hardware	62843	2/10/2025	Buildings & Grounds	Auditorium	\$181.48	
AT&T	87310191802X03022025	2/24/2025	Telephone	Auditorium	\$109.16	
Bechtold Paving, Inc.	0000026842	11/15/2024	Auditorium Maintenance Fund	Auditorium	\$14,659.00	
Circle Sanitation	66606	2/20/2025	Sanitation	Auditorium	\$473.25	
City of Minot Utility Billing	495245	2/19/2025	Water	Auditorium	\$110.25	
City of Minot Utility Billing	495244	2/19/2025	Water	Auditorium	\$243.87	
Clark McCall	160903	2/20/2025	Buildings & Grounds	Auditorium	\$42.98	
Cool Fish Services, Inc	10721011725	2/7/2025	Buildings & Grounds	Auditorium	\$300.00	
Dacotah Paper Co.	67881	2/12/2025	Buildings & Grounds	Auditorium	\$595.32	
Dacotah Paper Co.	67425	2/12/2025	Buildings & Grounds	Auditorium	\$699.50	
Dacotah Paper Co.	71057	2/19/2025	Buildings & Grounds	Auditorium	\$176.66	
Dakota Supply Group	S104499256.001	2/26/2025	Minor Apparatus	Auditorium	\$118.24	
G&P Commercial Sales	63174	2/28/2025	Minor Apparatus	Auditorium	\$374.00	
Ke vins Plumbing & Heating, Inc.	i49194	8/1/2024	Buildings & Grounds	Auditorium	\$190.00	
Magic City Collision	15306408	2/26/2025	Buildings & Grounds	Auditorium	\$3,541.72	
Menards	79418	2/12/2025	Minor Apparatus	Auditorium	\$175.90	
Montana-Dakota Utilities	65453726807-020625	2/6/2025	Gas Utilities	Auditorium	\$7,182.81	
Montana-Dakota Utilities	27758398443-021225	2/12/2025	Gas Utilities	Auditorium	\$135.76	
Mowbray & Son Plumbing & Heating, Inc.	31418	2/28/2025	Buildings & Grounds	Auditorium	\$4,572.01	

NDPHIT	tParkDistrict-022025	2/20/2025	Blue Cross & Life Insurance	Auditorium	\$4,588.12
SRT Communications, Inc.	10862900-022225	2/22/2025	Telephone	Auditorium	\$655.10
State Chemical Solutions	903667834	2/10/2025	Buildings & Grounds	Auditorium	\$422.00
Unum Life Insurance Company of America	Mar-25	2/11/2025	Blue Cross & Life Insurance	Auditorium	\$21.19
Unum Life Insurance Company of America	Mar-25	2/11/2025	Long Term Disability	Auditorium	\$99.93
Workforce Safety & Insurance	2025	2/26/2025	Workers Compensation	Auditorium	\$1,505.65
Xcel Energy	914002912	2/6/2025	Electric Utilities	Auditorium	\$5,676.45
Xcel Energy	913364183	2/3/2025	Electric Utilities	Auditorium	\$474.22
				<b>Auditorium Total</b>	<b>\$47,469.29</b>
Homesteaders	2/28/2025	2/28/2025	Concession Supplies	Auditorium Concessions	\$247.25
Marketplace Food & Drug	0032	2/7/2025	Concession Supplies	Auditorium Concessions	\$68.49
Marketplace Food & Drug	0050	2/13/2025	Concession Supplies	Auditorium Concessions	\$69.08
Marketplace Food & Drug	TICKET :0016	2/13/2025	Concession Supplies	Auditorium Concessions	\$86.82
Marketplace Food & Drug	0062	2/17/2025	Concession Supplies	Auditorium Concessions	\$23.96
Marketplace Food & Drug	TICKET :0032	2/14/2025	Concession Supplies	Auditorium Concessions	\$2.78
Marketplace-South Broadway	19534	2/28/2025	Concession Supplies	Auditorium Concessions	\$86.82
Morellis Distributing, Inc.	1017610	2/7/2025	Concession Supplies	Auditorium Concessions	\$5,462.60
Morellis Distributing, Inc.	1018440	2/25/2025	Concession Supplies	Auditorium Concessions	\$2,992.50
Morellis Distributing, Inc.	1017762	2/11/2025	Concession Supplies	Auditorium Concessions	\$240.00
Morellis Distributing, Inc.	1017756	2/11/2025	Concession Supplies	Auditorium Concessions	\$1,771.00
Morellis Distributing, Inc.	1017760	2/11/2025	Concession Supplies	Auditorium Concessions	\$152.00
NDPHIT	tParkDistrict-022025	2/20/2025	Blue Cross & Life Insurance	Auditorium Concessions	\$2,177.82
Northern Bottling Company	1392761	2/6/2025	Concession Supplies	Auditorium Concessions	\$3,673.47
Northern Bottling Company	1393437	2/20/2025	Concession Supplies	Auditorium Concessions	\$2,876.10
Northern Bottling Company	1393770	2/27/2025	Concession Supplies	Auditorium Concessions	\$5,576.69
Unum Life Insurance Company of America	Mar-25	2/11/2025	Blue Cross & Life Insurance	Auditorium Concessions	\$3.75
Unum Life Insurance Company of America	Mar-25	2/11/2025	Long Term Disability	Auditorium Concessions	\$16.39
US Foods Inc	3171019	2/7/2025	Concession Supplies	Auditorium Concessions	\$29.57
US Foods Inc	3073923	2/5/2025	Concession Supplies	Auditorium Concessions	\$2,929.28
US Foods Inc	3623441	2/26/2025	Concession Supplies	Auditorium Concessions	\$867.73
Workforce Safety & Insurance	2025	2/26/2025	Workers Compensation	Auditorium Concessions	\$399.25
				<b>Auditorium Concessions Total</b>	<b>\$29,753.35</b>
SRT Communications, Inc.	6008600-022225	2/22/2025	Telephone	Corbett	\$100.06
Workforce Safety & Insurance	2025	2/26/2025	Workers Compensation	Corbett	\$109.96
				<b>Corbett Total</b>	<b>\$210.02</b>
Acme Tools-Minot	13940030	2/4/2025	Equipment	Equipment	\$43.85
Factory Motor Parts	93-258985	2/24/2025	Fuel Expense	Equipment	\$35.40
Farstad Oil, Inc.	IN-547765-25	2/5/2025	Fuel Expense	Equipment	\$3,014.14
General Trading Company	313865	1/9/2025	Maintenance Shop Supplies	Equipment	\$55.70
General Trading Company	313864	1/2/2025	Maintenance Shop Supplies	Equipment	\$181.12
General Trading Company	314127	1/21/2025	Maintenance Shop Supplies	Equipment	\$37.34
General Trading Company	314152-1	1/27/2025	Minor Apparatus	Equipment	\$57.81
Gooseneck Implement	11228281	2/13/2025	Equipment	Equipment	\$2,007.05
Linde Gas and Equipment Inc	48393148	2/28/2025	Minor Apparatus	Equipment	\$375.00
Menards	79586	2/14/2025	Fuel Expense	Equipment	\$65.76
Menards	79586	2/14/2025	Equipment	Equipment	\$7.29
Minot Auto Supply	5062-968931	2/13/2025	Fuel Expense	Equipment	\$10.99
Minot Auto Supply	5062-970177	2/25/2025	Fuel Expense	Equipment	\$10.99

Minot Auto Supply	5062-967784	2/3/2025	Equipment	Equipment	\$111.24	
Minot Auto Supply	5062-968931	2/13/2025	Equipment	Equipment	\$45.10	
Minot Auto Supply	5062-969570	2/19/2025	Equipment	Equipment	\$110.04	
Minot Auto Supply	5062-967902	2/4/2025	Motor Vehicles	Equipment	\$87.18	
Minot Auto Supply	5062-968728	2/12/2025	Motor Vehicles	Equipment	\$178.90	
Minot Auto Supply	5062-970177	2/25/2025	Motor Vehicles	Equipment	\$448.53	
Napa Auto Parts	573008	2/7/2025	Equipment	Equipment	\$8.20	
Napa Auto Parts	577016	2/25/2025	Equipment	Equipment	\$21.82	
Napa Auto Parts	577453	2/27/2025	Equipment	Equipment	\$20.23	
Napa Auto Parts	577433	2/27/2025	Equipment	Equipment	\$46.29	
Napa Auto Parts	572797	2/6/2025	Motor Vehicles	Equipment	\$21.38	
Napa Auto Parts	573008	2/7/2025	Motor Vehicles	Equipment	\$15.99	
Napa Auto Parts	575950	2/20/2025	Motor Vehicles	Equipment	\$41.99	
Napa Auto Parts	577016	2/25/2025	Motor Vehicles	Equipment	\$15.99	
NDPHIT	tParkDistrict-022025	2/20/2025	Blue Cross & Life Insurance	Equipment	\$2,789.18	
OK Tire Store	10 - 149251	2/18/2025	Equipment	Equipment	\$285.10	
Swanston Equipment Corporation	P69962	2/19/2025	Equipment	Equipment	\$20.49	
Unum Life Insurance Company of America	Mar-25	2/11/2025	Blue Cross & Life Insurance	Equipment	\$11.25	
Unum Life Insurance Company of America	Mar-25	2/11/2025	Long Term Disability	Equipment	\$46.40	
Westlie Motors	102019	2/21/2025	Motor Vehicles	Equipment	\$115.00	
Workforce Safety & Insurance	2025	2/26/2025	Workers Compensation	Equipment	\$551.51	
				<b>Equipment Total</b>	<b>\$10,894.25</b>	
Acme Tools-Minot	13935814	2/3/2025	Minor Apparatus	Forestry	\$28.99	
AT&T	87310191802X03022025	2/24/2025	Telephone	Forestry	\$143.60	
Central Landscape Supply	329668	2/28/2025	Chemicals	Forestry	\$419.40	
Circle Sanitation	66607	2/20/2025	Sanitation	Forestry	\$93.25	
Dakota Fire Extinguishers, Inc.	488-1	2/4/2025	Buildings & Grounds	Forestry	\$397.88	
Menards	79586	2/14/2025	Equipment	Forestry	\$7.29	
Montana-Dakota Utilities	75507254946-022025	2/20/2025	Gas Utilities	Forestry	\$312.40	
NDPHIT	tParkDistrict-022025	2/20/2025	Blue Cross & Life Insurance	Forestry	\$2,854.96	
RDO Equipment Co.	P0314007	2/6/2025	Equipment	Forestry	\$227.48	
SRT Communications, Inc.	2723900-022225	2/22/2025	Telephone	Forestry	\$333.86	
Unum Life Insurance Company of America	Mar-25	2/11/2025	Blue Cross & Life Insurance	Forestry	\$15.00	
Unum Life Insurance Company of America	Mar-25	2/11/2025	Long Term Disability	Forestry	\$64.09	
Winsupply	098831-01	2/4/2025	Buildings & Grounds	Forestry	\$15.88	
Workforce Safety & Insurance	2025	2/26/2025	Workers Compensation	Forestry	\$945.68	
Xcel Energy	913393137	2/3/2025	Electric Utilities	Forestry	\$252.85	
				<b>Forestry Total</b>	<b>\$6,112.61</b>	
Bremer Bank	Feb-25	2/14/2025	Accrued Expenses	General	\$23,229.67	
Enerbase	Feb-25	2/28/2025	Accrued Expenses	General	\$6,152.79	
NDPHIT	tParkDistrict-022025	2/20/2025	BC/BS Payable	General	\$12,450.94	
NDPHIT	tParkDistrict-022025	2/20/2025	Voluntary Benefits	General	\$1,739.77	
Starion Bond Services	2025	2/25/2025	Debt Principal Payment	General	\$135,000.00	GO Bonds - 2023
Starion Bond Services	2025	2/25/2025	Debt Interest Expense	General	\$60,375.00	GO Bonds - 2023
Starion Bond Services	2434	2/25/2025	Debt Interest Expense	General	\$56,433.57	2024 Special Assessment - Refunding
Unum Life Insurance Company of America	Mar-25	2/11/2025	Voluntary Benefits	General	(\$381.89)	
				<b>General Total</b>	<b>\$294,999.85</b>	
Acme Tools-Minot	13972348	2/12/2025	Equipment	Golf Course	\$179.99	

All American Trophies & Screen Printing	131675	1/11/2025	Uniforms	Golf Course	\$99.00	
All American Trophies & Screen Printing	131980	2/15/2025	Uniforms	Golf Course	\$528.00	
All American Trophies & Screen Printing	131910	2/5/2025	Uniforms	Golf Course	\$195.00	
AT&T	87310191802X03022025	2/24/2025	Telephone	Golf Course	\$33.58	
Circle Sanitation	63759	2/20/2025	Sanitation	Golf Course	\$39.25	
Dakota Fire Extinguishers, Inc.	488-1	2/4/2025	Buildings & Grounds	Golf Course	\$218.21	
Deere Credit Inc	3010636	2/25/2025	Lease Principal Expense	Golf Course	\$19,299.70	John Deere Financial Lease - 2024
Deere Credit Inc	3010636	2/25/2025	Lease Interest Expense	Golf Course	\$3,899.93	John Deere Financial Lease - 2024
DLL Finance LLC	41584306	2/1/2025	Lease Principal Expense	Golf Course	\$52,791.50	DLL - Golf Cart Lease
Menards	79904	2/19/2025	Buildings & Grounds	Golf Course	\$264.66	
Menards	80548	2/27/2025	Buildings & Grounds	Golf Course	\$231.16	
MTI Distributing	1462109-00	2/21/2025	Equipment	Golf Course	\$207.01	
Napa Auto Parts	573400	2/10/2025	Equipment	Golf Course	\$77.44	
NDPHIT	tParkDistrict-022025	2/20/2025	Blue Cross & Life Insurance	Golf Course	\$1,354.28	
SRT Communications, Inc.	2724000-022225	2/22/2025	Telephone	Golf Course	\$253.62	
Steins, Inc.	951787	2/3/2025	Minor Apparatus	Golf Course	\$128.72	
Steins, Inc.	951697	2/3/2025	Minor Apparatus	Golf Course	\$29.54	
The Huntington National Bank	1478759	1/19/2025	Lease Principal Expense	Golf Course	\$15,648.14	2024 Toro Lease - HF113
The Huntington National Bank	1478759	1/19/2025	Lease Interest Expense	Golf Course	\$2,901.49	2024 Toro Lease - HF113
Unum Life Insurance Company of America	Mar-25	2/11/2025	Blue Cross & Life Insurance	Golf Course	\$11.25	
Unum Life Insurance Company of America	Mar-25	2/11/2025	Long Term Disability	Golf Course	(\$247.95)	
Workforce Safety & Insurance	2025	2/26/2025	Workers Compensation	Golf Course	\$695.31	
Xcel Energy	916067206	2/24/2025	Electric Utilities	Golf Course	\$165.81	
				<b>Golf Course Total</b>	<b>\$99,004.64</b>	
The Huntington National Bank	1406224	1/1/2025	Lease Principal Expense	Hoeven	\$6,392.13	2024 Toro Lease - HF112
The Huntington National Bank	1406224	1/1/2025	Lease Interest Expense	Hoeven	\$1,182.22	2024 Toro Lease - HF112
Workforce Safety & Insurance	2025	2/26/2025	Workers Compensation	Hoeven	\$203.01	
Xcel Energy	914568873	2/11/2025	Electric Utilities	Hoeven	\$539.78	
				<b>Hoeven Total</b>	<b>\$8,317.14</b>	
A-1 Evans Septic Tank Service	120696	2/28/2025	Sanitation	Horticulture	\$110.00	
AT&T	87310191802X03022025	2/24/2025	Telephone	Horticulture	\$64.33	
Central Landscape Supply	329668	2/28/2025	Minor Apparatus	Horticulture	\$181.90	
Central Landscape Supply	329668	2/28/2025	Soils	Horticulture	\$112.10	
Central Landscape Supply	329668	2/28/2025	Buildings & Grounds	Horticulture	\$1,029.90	
Circle Sanitation	66608	2/20/2025	Sanitation	Horticulture	\$136.00	
City of Minot Utility Billing	500594	2/26/2025	Water	Horticulture	\$37.35	
Dakota Fire Extinguishers, Inc.	488-1	2/4/2025	Buildings & Grounds	Horticulture	\$863.18	
Gemplers	INV0004603795	2/6/2025	Minor Apparatus	Horticulture	\$301.35	
Gemplers	INV0004603795	2/6/2025	Medical Supplies	Horticulture	\$63.96	
Gemplers	INV0004603795	2/6/2025	Buildings & Grounds	Horticulture	\$299.99	
Interstate Power Systems	R003042614	2/17/2025	Buildings & Grounds	Horticulture	\$1,828.25	
Menards	80614	2/28/2025	Minor Apparatus	Horticulture	\$120.93	
Montana-Dakota Utilities	76524110004-022025	2/20/2025	Gas Utilities	Horticulture	\$1,513.19	
Montana-Dakota Utilities	96015872391-022625	2/26/2025	Gas Utilities	Horticulture	\$1,168.04	
NDPHIT	tParkDistrict-022025	2/20/2025	Blue Cross & Life Insurance	Horticulture	\$2,177.82	
SRT Communications, Inc.	2729500-022225	2/22/2025	Telephone	Horticulture	\$180.19	
The Huntington National Bank	1406224	1/1/2025	Lease Principal Expense	Horticulture	\$12,784.26	2024 Toro Lease - HF112
The Huntington National Bank	1406224	1/1/2025	Lease Interest Expense	Horticulture	\$2,364.44	2024 Toro Lease - HF112

Unum Life Insurance Company of America	Mar-25	2/11/2025	Blue Cross & Life Insurance	Horticulture	\$7.50	
Unum Life Insurance Company of America	Mar-25	2/11/2025	Long Term Disability	Horticulture	\$43.46	
Winsupply	099268-01	2/18/2025	Buildings & Grounds	Horticulture	\$10.70	
Workforce Safety & Insurance	2025	2/26/2025	Workers Compensation	Horticulture	\$531.21	
Xcel Energy	916575164	2/27/2025	Electric Utilities	Horticulture	\$753.73	
				<b>Horticulture Total</b>	<b>\$26,683.78</b>	
A-1 Evans Septic Tank Service	120695	2/28/2025	Sanitation	Maintenance	\$110.00	
A-1 Evans Septic Tank Service	120697	2/28/2025	Sanitation	Maintenance	\$220.00	
Arrowhead Ace Hardware	62857	2/12/2025	Maintenance Shop Heat	Maintenance	\$13.99	
AT&T	87310191802X03022025	2/24/2025	Telephone	Maintenance	\$114.86	
Circle Sanitation	66609	2/20/2025	Sanitation	Maintenance	\$136.00	
City of Minot Utility Billing	489455	2/13/2025	Water	Maintenance	\$275.05	
City of Minot Utility Billing	498973	2/26/2025	Water	Maintenance	\$110.25	
City of Minot Utility Billing	494432	2/18/2025	Water	Maintenance	\$31.94	
Dakota Fire Extinguishers, Inc.	488-1	2/4/2025	Buildings & Grounds	Maintenance	\$1,671.58	
Magic City Garage Door & Awning	125-0140	2/10/2025	Buildings & Grounds	Maintenance	\$24.00	
Menards	78902	2/5/2025	Maintenance Shop Supplies	Maintenance	\$35.85	
Menards	78827	2/4/2025	Buildings & Grounds	Maintenance	\$10.98	
Menards	79271	2/10/2025	Buildings & Grounds	Maintenance	\$32.44	
Menards	79979	2/20/2025	Buildings & Grounds	Maintenance	\$287.92	
Menards	80314	2/24/2025	Buildings & Grounds	Maintenance	\$23.26	
Menards	80386	2/25/2025	Buildings & Grounds	Maintenance	\$8.49	
Menards	80408	2/25/2025	Buildings & Grounds	Maintenance	\$19.46	
Menards	80460	2/26/2025	Buildings & Grounds	Maintenance	\$55.40	
Menards	80634	2/28/2025	Buildings & Grounds	Maintenance	\$84.26	
Menards	79499	2/13/2025	Buildings & Grounds	Maintenance	\$16.98	
Menards	79468	2/13/2025	Buildings & Grounds	Maintenance	\$11.90	
Menards	79490	2/13/2025	Buildings & Grounds	Maintenance	\$194.99	
Montana-Dakota Utilities	86524110003-022025	2/20/2025	Gas Utilities	Maintenance	\$845.72	
NDPHIT	tParkDistrict-022025	2/20/2025	Blue Cross & Life Insurance	Maintenance	\$8,645.50	
North Prairie Regional Water District	046161200100-022425	2/24/2025	Water	Maintenance	\$118.00	
RHI Supply	1453757	2/20/2025	Minor Apparatus	Maintenance	\$91.76	
Running Supply Inc	1038433	2/3/2025	Buildings & Grounds	Maintenance	\$32.99	
Running Supply Inc	1038543	2/3/2025	Buildings & Grounds	Maintenance	\$32.99	
SRT Communications, Inc.	11810100-022225	2/22/2025	Telephone	Maintenance	\$49.95	
SRT Communications, Inc.	10481900-022225	2/22/2025	Telephone	Maintenance	\$5.00	
SRT Communications, Inc.	9470600-022225	2/22/2025	Telephone	Maintenance	\$192.41	
Unum Life Insurance Company of America	Mar-25	2/11/2025	Blue Cross & Life Insurance	Maintenance	\$26.25	
Unum Life Insurance Company of America	Mar-25	2/11/2025	Long Term Disability	Maintenance	\$122.05	
Winsupply	099187 01	2/14/2025	Buildings & Grounds	Maintenance	\$15.04	
Winsupply	099131-01	2/13/2025	Buildings & Grounds	Maintenance	\$34.16	
Winsupply	098556-01	2/5/2025	Capital Outlay - Equipment	Maintenance	\$7,520.14	Pipe Crimper
Workforce Safety & Insurance	2025	2/26/2025	Workers Compensation	Maintenance	\$1,864.30	
Xcel Energy	914845211	2/12/2025	Electric Utilities	Maintenance	\$29.95	
Xcel Energy	914540157	2/11/2025	Electric Utilities	Maintenance	\$107.90	
Xcel Energy	914338045	2/10/2025	Electric Utilities	Maintenance	\$92.65	
Xcel Energy	914929065	2/13/2025	Electric Utilities	Maintenance	\$414.22	
Xcel Energy	915078893	2/14/2025	Electric Utilities	Maintenance	\$33.28	

Xcel Energy	2/11/2025	2/11/2025 Electric Utilities	Maintenance	\$65.62
Xcel Energy	916067206	2/24/2025 Electric Utilities	Maintenance	\$72.78
			<b>Maintenance Total</b>	<b>\$23,902.26</b>
AT&T	87310191802X03022025	2/24/2025 Telephone	MAYSA	\$33.58
Circle Sanitation	66610	2/20/2025 Sanitation	MAYSA	\$812.50
Dakota Supply Group	S104451220.001	2/7/2025 Buildings & Grounds	MAYSA	\$120.66
Dakota Supply Group	S104451068.001	2/6/2025 Buildings & Grounds	MAYSA	\$269.50
Dakota Supply Group	S104451408.001	2/6/2025 Buildings & Grounds	MAYSA	\$182.65
Dakota Supply Group	S104453887.001	2/7/2025 Buildings & Grounds	MAYSA	\$39.50
Ecolab Pest Elimination	7199890	1/22/2025 Pest Elimination	MAYSA	\$191.21
Engo Equipment Sales Inc	1130	2/18/2025 Equipment	MAYSA	\$427.00
Fargo Glass & Paint Co	S1053031	2/26/2025 Buildings & Grounds	MAYSA	\$105.00
Hawkins, Inc.	6985721	2/15/2025 Ice Maintenance	MAYSA	\$50.00
M & S Sheet Metal, Inc.	31277	1/20/2025 Buildings & Grounds	MAYSA	\$201.25
M & S Sheet Metal, Inc.	31328	1/30/2025 Buildings & Grounds	MAYSA	\$2,446.68
MidStates Wireless	205017808-1	2/4/2025 Buildings & Grounds	MAYSA	\$44.28
Morellis Distributing, Inc.	1017881	2/13/2025 Cleaning Supplies	MAYSA	\$4,848.75
NDPHIT	tParkDistrict-0222025	2/20/2025 Blue Cross & Life Insurance	MAYSA	\$5,563.52
SRT Communications, Inc.	276190	2/7/2025 Telephone	MAYSA	\$228.96
SRT Communications, Inc.	10228700-022225	2/22/2025 Telephone	MAYSA	\$35.47
SRT Communications, Inc.	2720300-022225	2/22/2025 Telephone	MAYSA	\$705.80
Steins, Inc.	951931	2/7/2025 Minor Apparatus	MAYSA	\$405.04
Steins, Inc.	951931-1	2/12/2025 Minor Apparatus	MAYSA	\$151.56
Unum Life Insurance Company of America	Mar-25	2/11/2025 Blue Cross & Life Insurance	MAYSA	\$22.50
Unum Life Insurance Company of America	Mar-25	2/11/2025 Long Term Disability	MAYSA	\$100.86
Vestis	2550434982	2/3/2025 Minor Apparatus	MAYSA	\$220.86
Vestis	2550441407	2/17/2025 Minor Apparatus	MAYSA	\$191.94
Winsupply	098983-01	2/10/2025 Buildings & Grounds	MAYSA	\$54.62
Winsupply	098950 01	2/7/2025 Buildings & Grounds	MAYSA	\$471.02
Workforce Safety & Insurance	2025	2/26/2025 Workers Compensation	MAYSA	\$2,097.76
Xcel Energy	914532078	2/11/2025 Electric Utilities	MAYSA	\$26,509.65
			<b>MAYSA Total</b>	<b>\$46,532.12</b>
A-1 Evans Septic Tank Service	120701	2/28/2025 Sanitation	Oak Park	\$220.00
Circle Sanitation	66611	2/20/2025 Sanitation	Oak Park	\$379.50
City of Minot Utility Billing	491839	2/13/2025 Water	Oak Park	\$44.33
Gemplers	INV0004603795	2/6/2025 Buildings & Grounds	Oak Park	\$299.99
Gemplers	INV0004604442	2/17/2025 Buildings & Grounds	Oak Park	\$299.99
Overhead Door Company of Minot	1121908	2/24/2025 Buildings & Grounds	Oak Park	\$1,970.00
Workforce Safety & Insurance	2025	2/26/2025 Workers Compensation	Oak Park	\$21.99
Xcel Energy	915576571	2/19/2025 Electric Utilities	Oak Park	\$21.03
Xcel Energy	916225199	2/25/2025 Electric Utilities	Oak Park	\$933.35
			<b>Oak Park Total</b>	<b>\$4,190.18</b>
First Western Insurance	30160962-249609853	2/6/2025 Insurance	Other Expenditures	\$678.00
First Western Insurance	3002347864-2025	2/6/2025 Insurance	Other Expenditures	\$546.00
First Western Insurance	3002347888-2025	2/6/2025 Insurance	Other Expenditures	\$676.00
First Western Insurance	BA-0000644-38-03	2/21/2025 Insurance	Other Expenditures	\$896.00
First Western Insurance	191477	2/21/2025 Insurance	Other Expenditures	\$896.00
McGee, Hankla, Backes, & Dobrovolny PC	Feb-25	2/13/2025 Attorney	Other Expenditures	\$1,710.00

Starion Bond Services	2025	2/25/2025	Bond Expenses	Other Expenditures	\$705.00	
Starion Bond Services	2434	2/25/2025	Bond Expenses	Other Expenditures	\$490.00	
Ward County Treasurer	tParkDistrict-022825	2/28/2025	Real Estate Taxes	Other Expenditures	\$272.02	
				<b>Other Expenditures Total</b>	<b>\$6,869.02</b>	
Circle Sanitation	63758	2/20/2025	Sanitation	Pro Shop	\$120.00	
NDPHIT	tParkDistrict-022025	2/20/2025	Blue Cross & Life Insurance	Pro Shop	\$677.14	
Pro IT	6331	2/10/2025	Computer Mtce/Programming	Pro Shop	\$125.00	
SRT Communications, Inc.	2724100-022225	2/22/2025	Telephone	Pro Shop	\$100.47	
Unum Life Insurance Company of America	Mar-25	2/11/2025	Blue Cross & Life Insurance	Pro Shop	\$1.88	
Unum Life Insurance Company of America	Mar-25	2/11/2025	Long Term Disability	Pro Shop	\$25.54	
Workforce Safety & Insurance	2025	2/26/2025	Workers Compensation	Pro Shop	\$786.66	
Xcel Energy	916067206	2/24/2025	Electric Utilities	Pro Shop	\$408.88	
Xcel Energy	916567998	2/27/2025	Electric Utilities	Pro Shop	\$421.42	
				<b>Pro Shop Total</b>	<b>\$2,666.99</b>	
A-1 Evans Septic Tank Service	120699	2/28/2025	Sanitation	Radio City	\$220.00	
Gemplers	INV0004603795	2/6/2025	Buildings & Grounds	Radio City	\$299.99	
Gemplers	INV0004604442	2/17/2025	Buildings & Grounds	Radio City	\$299.99	
				<b>Radio City Total</b>	<b>\$819.98</b>	
AT&T	87310191802X03022025	2/24/2025	Telephone	Recreation Admin	\$67.16	
NDPHIT	tParkDistrict-022025	2/20/2025	Blue Cross & Life Insurance	Recreation Admin	\$3,678.50	
SRT Communications, Inc.	11398900-022225	2/22/2025	Telephone	Recreation Admin	\$94.94	
SRT Communications, Inc.	11398700-022225	2/22/2025	Telephone	Recreation Admin	\$44.99	
The Huntington National Bank	1539705	2/4/2025	Lease Principal Expense	Recreation Admin	\$1,989.68	2022 Toro Workman - HF308
The Huntington National Bank	1539705	2/4/2025	Lease Interest Expense	Recreation Admin	\$209.20	2022 Toro Workman - HF308
Unum Life Insurance Company of America	Mar-25	2/11/2025	Blue Cross & Life Insurance	Recreation Admin	\$7.50	
Unum Life Insurance Company of America	Mar-25	2/11/2025	Long Term Disability	Recreation Admin	\$60.11	
Walmart	095036807313546	2/5/2025	Promotions	Recreation Admin	\$23.96	
Walmart	6.55039E+14	2/7/2025	Promotions	Recreation Admin	\$49.00	
Workforce Safety & Insurance	2025	2/26/2025	Workers Compensation	Recreation Admin	\$1,209.60	
				<b>Recreation Admin Total</b>	<b>\$7,434.64</b>	
Advanced Engineering and Environmental	100801	2/11/2025	Capital Outlay - Improvements	Roosevelt Pool	\$4,630.00	Pool Filtration Upgrades
City of Minot Utility Billing	488544	2/5/2025	Water	Roosevelt Pool	\$79.07	
Hawkins, Inc.	6985720	2/15/2025	Chemicals	Roosevelt Pool	\$20.00	
Kemper Construction	347	2/17/2025	Buildings & Grounds	Roosevelt Pool	\$125.00	
Montana-Dakota Utilities	56510560685-021225	2/12/2025	Gas Utilities	Roosevelt Pool	\$65.80	
Montana-Dakota Utilities	15062294465-021225	2/12/2025	Gas Utilities	Roosevelt Pool	\$24.64	
Workforce Safety & Insurance	2025	2/26/2025	Workers Compensation	Roosevelt Pool	\$375.57	
				<b>Roosevelt Pool Total</b>	<b>\$5,320.08</b>	
Circle Sanitation	66613	2/20/2025	Sanitation	SHA	\$144.75	
City of Minot Utility Billing	495504	2/19/2025	Water	SHA	\$0.76	
Xcel Energy	916067206	2/24/2025	Electric Utilities	SHA	\$85.27	
				<b>SHA Total</b>	<b>\$230.78</b>	
A-1 Evans Septic Tank Service	120698	2/28/2025	Sanitation	Soccer Complex	\$220.00	
City of Minot Utility Billing	493425	2/13/2025	Water	Soccer Complex	\$23.70	
The Huntington National Bank	1406224	1/1/2025	Lease Principal Expense	Soccer Complex	\$6,392.13	2024 Toro Lease - HF112
The Huntington National Bank	1406224	1/1/2025	Lease Interest Expense	Soccer Complex	\$1,182.22	2024 Toro Lease - HF112
Workforce Safety & Insurance	2025	2/26/2025	Workers Compensation	Soccer Complex	\$43.99	
Xcel Energy	914558568	2/11/2025	Electric Utilities	Soccer Complex	\$42.85	

Workforce Safety & Insurance	2025	2/26/2025	Workers Compensation	<b>Soccer Complex Total</b>	<b>\$7,904.89</b>	
Xcel Energy	914002912	2/6/2025	Electric Utilities	Softball Complex	\$225.00	
				Softball Complex	\$325.75	
				<b>Softball Complex Total</b>	<b>\$550.75</b>	
Circle Sanitation	68509	2/20/2025	Sanitation	Tennis Center	\$52.50	
City of Minot Utility Billing	487803	2/5/2025	Water	Tennis Center	\$48.42	
City of Minot Utility Billing	1008-22825	2/18/2025	Water	Tennis Center	\$22.91	
NDPHIT	tParkDistrict-022025	2/20/2025	Blue Cross & Life Insurance	Tennis Center	\$1,500.68	
Unum Life Insurance Company of America	Mar-25	2/11/2025	Blue Cross & Life Insurance	Tennis Center	\$2.44	
Unum Life Insurance Company of America	Mar-25	2/11/2025	Long Term Disability	Tennis Center	\$21.39	
Workforce Safety & Insurance	2025	2/26/2025	Workers Compensation	Tennis Center	\$441.54	
Xcel Energy	913364183	2/3/2025	Electric Utilities	Tennis Center	\$1,816.13	
				<b>Tennis Center Total</b>	<b>\$3,906.01</b>	
MTI Distributing	1461727-00	2/5/2025	Capital Outlay - Equipment	Wee Links	\$11,500.00	Wee Links Mower
				<b>Wee Links Total</b>	<b>\$11,500.00</b>	
A-1 Evans Septic Tank Service	120700	2/28/2025	Sanitation	Zoo	\$220.00	
Advanced Business Methods	AR1887340	2/21/2025	Lease Principal Expense	Zoo	\$224.05	
American Welding & Gas	0010702020	2/28/2025	Medical Supplies	Zoo	\$122.13	
AT&T	87310191802X03022025	2/24/2025	Telephone	Zoo	\$125.37	
Circle Sanitation	66612	2/20/2025	Sanitation	Zoo	\$881.56	
City of Minot Utility Billing	488876	2/5/2025	Water	Zoo	\$52.57	
City of Minot Utility Billing	488596	2/5/2025	Water	Zoo	\$243.87	
City of Minot Utility Billing	488605	2/5/2025	Water	Zoo	\$95.55	
City of Minot Utility Billing	488875	2/5/2025	Water	Zoo	\$52.57	
City of Minot Utility Billing	488542	2/5/2025	Water	Zoo	\$23.70	
City of Minot Utility Billing	488541	2/5/2025	Water	Zoo	\$69.05	
City of Minot Utility Billing	488543	2/5/2025	Water	Zoo	\$213.22	
City of Minot Utility Billing	488987	2/5/2025	Water	Zoo	\$175.19	
City of Minot Utility Billing	499007	2/26/2025	Water	Zoo	\$291.53	
Dacotah Paper Co.	63070	2/11/2025	Cleaning Supplies	Zoo	\$58.43	
Dacotah Paper Co.	71609	2/21/2025	Buildings & Grounds	Zoo	\$61.66	
Dakota Fire Extinguishers, Inc.	483	2/3/2025	Buildings & Grounds	Zoo	\$1,517.09	
Dakota Supply Group	S104485088.001	2/20/2025	Buildings & Grounds	Zoo	\$121.95	
Earth Recycling, Inc.	16674	2/1/2025	Recycling	Zoo	\$140.00	
FedEx	9-690-83428	2/19/2025	Postage	Zoo	\$10.72	
FedEx	8-782-67427	2/26/2025	Postage	Zoo	\$82.09	
FedEx	8-782-67426	2/26/2025	Postage	Zoo	\$12.55	
Global Safety Network, Inc	2025022821034527	2/28/2025	Background Check Expense	Zoo	\$21.84	
Heartland Medical Sales and Service	0036354-IN	10/2/2024	Medical Supplies	Zoo	\$468.00	
Heska Corporation	INV3507495	2/24/2025	Medical Diagnostics	Zoo	\$63.40	
Heska Corporation	INV3507443	2/24/2025	Medical Diagnostics	Zoo	\$95.00	
Ke vins Plumbing & Heating, Inc.	i53713	1/26/2025	Buildings & Grounds	Zoo	\$96.00	
Koala Browse Inc	16425	2/28/2025	Food For Animals	Zoo	\$100.00	
Marketplace Food & Drug	73	2/3/2025	Food For Animals	Zoo	\$16.91	
Marketplace Food & Drug	0034	2/10/2025	Zoo Education Program Expense	Zoo	\$15.58	
Menards	78816	2/4/2025	Buildings & Grounds	Zoo	\$78.96	
Menards	79317	2/11/2025	Buildings & Grounds	Zoo	\$17.98	
Menards	79399	2/12/2025	Buildings & Grounds	Zoo	\$139.12	

Menards	80069	2/21/2025	Buildings & Grounds	Zoo	\$22.18
Menards	80287	2/24/2025	Buildings & Grounds	Zoo	\$7.84
Menards	80565	2/27/2025	Buildings & Grounds	Zoo	\$9.87
Montana-Dakota Utilities	25625047003-021325	2/13/2025	Gas Utilities	Zoo	\$24.64
Montana-Dakota Utilities	05788351459-021325	2/13/2025	Gas Utilities	Zoo	\$24.64
Montana-Dakota Utilities	03456511041-021225	2/12/2025	Gas Utilities	Zoo	\$655.16
Montana-Dakota Utilities	80202478527-021225	2/12/2025	Gas Utilities	Zoo	\$382.20
Montana-Dakota Utilities	75822515344-021225	2/12/2025	Gas Utilities	Zoo	\$151.35
Montana-Dakota Utilities	98283110009-021225	2/12/2025	Gas Utilities	Zoo	\$2,454.83
Montana-Dakota Utilities	79666259613-021225	2/12/2025	Gas Utilities	Zoo	\$849.02
Morellis Distributing, Inc.	1018491	2/26/2025	Buildings & Grounds	Zoo	\$289.50
MWI Animal Health	59668041	2/26/2025	Medical Supplies	Zoo	\$177.60
MWI Animal Health	59690908	2/27/2025	Medical Supplies	Zoo	\$5.66
MWI Animal Health	59715738	2/28/2025	Medical Supplies	Zoo	\$318.58
NDPHIT	tParkDistrict-022025	2/20/2025	Blue Cross & Life Insurance	Zoo	\$8,418.48
North Country Mercantile and Equipment	CT134243	2/3/2025	Food For Animals	Zoo	\$510.95
North Country Mercantile and Equipment	CT134878	2/24/2025	Food For Animals	Zoo	\$374.00
North Country Mercantile and Equipment	CT134713	2/20/2025	Food For Animals	Zoo	\$951.45
North Country Mercantile and Equipment	CT134489	2/12/2025	Food For Animals	Zoo	\$180.00
Oregon Veterinary Diagnostic Laboratory	944680225	2/28/2025	Medical Diagnostics	Zoo	\$155.00
Pro IT	6331	2/10/2025	Computer Mtce/Programming	Zoo	\$125.00
RHI Supply	1448338	2/5/2025	Buildings & Grounds	Zoo	\$137.81
RHI Supply	1453761	2/20/2025	Buildings & Grounds	Zoo	\$490.23
RHI Supply	1452592	2/20/2025	Buildings & Grounds	Zoo	\$33.98
RHI Supply	1452704	2/21/2025	Buildings & Grounds	Zoo	\$61.04
Saint Louis Zoo - WCC	4663	2/18/2025	Medical Supplies	Zoo	\$105.00
SRT Communications, Inc.	2723700-022225	2/22/2025	Telephone	Zoo	\$531.51
Steins, Inc.	949992-2	2/5/2025	Cleaning Supplies	Zoo	\$586.11
Steins, Inc.	952222	2/11/2025	Buildings & Grounds	Zoo	\$143.40
Unum Life Insurance Company of America	Mar-25	2/11/2025	Blue Cross & Life Insurance	Zoo	\$41.25
Unum Life Insurance Company of America	Mar-25	2/11/2025	Long Term Disability	Zoo	\$176.73
US Foods Inc	3440699	2/19/2025	Food For Animals	Zoo	\$808.84
Vestis	2550436500	2/5/2025	Mats	Zoo	\$333.39
Workforce Safety & Insurance	2025	2/26/2025	Workers Compensation	Zoo	\$2,972.39
Xcel Energy	913458614	2/4/2025	Electric Utilities	Zoo	\$192.17
Xcel Energy	905517952	12/5/2024	Electric Utilities	Zoo	\$99.58
Xcel Energy	914929065	2/13/2025	Electric Utilities	Zoo	\$2,126.31
				<b>Zoo Total</b>	<b>\$30,835.33</b>
				<b>Grand Total</b>	<b>\$692,331.02</b>

# Minot Park District

## Bank Register Report - First International - Operating

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Total	Post Date	Status
101420	Accounts Payable	Computer Check	02/24/2025	A-1 Evans Septic Tank Service	\$0.00	\$220.00	(\$220.00)	02/24/2025	Outstanding
101421	Accounts Payable	Computer Check	02/24/2025	Aflac	\$0.00	\$2,960.76	(\$3,180.76)	02/24/2025	Outstanding
101422	Accounts Payable	Computer Check	02/24/2025	Assurity Life Insurance Company	\$0.00	\$1,094.09	(\$4,274.85)	02/24/2025	Outstanding
101423	Accounts Payable	Computer Check	02/24/2025	AT&T	\$0.00	\$839.62	(\$5,114.47)	02/24/2025	Outstanding
101424	Accounts Payable	Computer Check	02/24/2025	Blue Cross Blue Shield of North I	\$0.00	\$6,971.20	(\$12,085.67)	02/24/2025	Outstanding
101425	Accounts Payable	Computer Check	02/24/2025	City of Minot 401 Retirement	\$0.00	\$2,147.35	(\$14,233.02)	02/24/2025	Reconciled
101426	Accounts Payable	Computer Check	02/24/2025	City of Minot Pension Plan	\$0.00	\$52,833.78	(\$67,066.80)	02/24/2025	Reconciled
101427	Accounts Payable	Computer Check	02/24/2025	City of Minot Treasurers Office	\$0.00	\$878.76	(\$67,945.56)	02/24/2025	Outstanding
101428	Accounts Payable	Computer Check	02/24/2025	First Western Insurance	\$0.00	\$330,329.00	(\$398,274.56)	02/24/2025	Outstanding
101429	Accounts Payable	Computer Check	02/24/2025	Gerdau Ameristeel Box #7742	\$0.00	\$9.77	(\$398,284.33)	02/24/2025	Outstanding
101430	Accounts Payable	Computer Check	02/24/2025	Johnson Controls	\$0.00	\$779.80	(\$399,064.13)	02/24/2025	Outstanding
101431	Accounts Payable	Computer Check	02/24/2025	Kevins Plumbing & Heating, Inc.	\$0.00	\$226.23	(\$399,290.36)	02/24/2025	Outstanding
101432	Accounts Payable	Computer Check	02/24/2025	Macs Inc.	\$0.00	\$14.79	(\$399,305.15)	02/24/2025	Outstanding
101433	Accounts Payable	Computer Check	02/24/2025	Montana-Dakota Utilities	\$0.00	\$3,830.29	(\$403,135.44)	02/24/2025	Reconciled
101434	Accounts Payable	Computer Check	02/24/2025	NDRPA	\$0.00	\$785.00	(\$403,920.44)	02/24/2025	Outstanding
101435	Accounts Payable	Computer Check	02/24/2025	North Prairie Regional Water Dis	\$0.00	\$118.00	(\$404,038.44)	02/24/2025	Outstanding
101436	Accounts Payable	Computer Check	02/24/2025	Pro IT	\$0.00	\$11,126.54	(\$415,164.98)	02/24/2025	Reconciled
101437	Accounts Payable	Computer Check	02/24/2025	Rotary Club of Minot	\$0.00	\$125.00	(\$415,289.98)	02/24/2025	Outstanding
101438	Accounts Payable	Computer Check	02/24/2025	Souris Valley United Fund	\$0.00	\$26.00	(\$415,315.98)	02/24/2025	Reconciled
101439	Accounts Payable	Computer Check	02/24/2025	Verendrye Electric Cooperative	\$0.00	\$113.66	(\$415,429.64)	02/24/2025	Outstanding
101440	Accounts Payable	Computer Check	02/24/2025	Walmart	\$0.00	\$532.34	(\$415,961.98)	02/24/2025	Outstanding
101441	Accounts Payable	Computer Check	02/24/2025	Xcel Energy	\$0.00	\$9,816.79	(\$425,778.77)	02/24/2025	Outstanding
101442	Accounts Payable	Computer Check	02/24/2025	Xerox Corporation	\$0.00	\$198.32	(\$425,977.09)	02/24/2025	Outstanding
2202025	Accounts Payable	Manual Check	02/21/2025	NDPERS	\$0.00	\$1,711.50	(\$427,688.59)	02/21/2025	Reconciled
2212025	Accounts Payable	Manual Check	02/21/2025	NDPERS	\$0.00	\$30,902.88	(\$458,591.47)	02/21/2025	Reconciled
2222025	Accounts Payable	Manual Check	02/21/2025	NDPERS	\$0.00	\$1,611.50	(\$460,202.97)	02/21/2025	Reconciled

### Summary by Transaction Type

<b>Total Deposits:</b>	<b>\$0.00</b>
Less Payments by Transaction Type:	
Computer Check	<b>(\$425,977.09)</b>
Manual Check	<b>(\$34,225.88)</b>
<b>Total Payments:</b>	<b>(\$460,202.97)</b>
Adjustments:	
Payment Adjustments	<b>\$0.00</b>
Deposit Adjustments	<b>\$0.00</b>
<b>Total Adjustments:</b>	<b>\$0.00</b>
<b>Total Change in Register Balance:</b>	<b>(\$460,202.97)</b>

# Pay Statement and Labor Distribution Summary

Run Date: 03/13/2025

	REGULAR EARNINGS	OVERTIME EARNINGS	OTHER EARNS	STATUTORY DEDUCTIONS		GROSS PAY
	REGULAR HOURS	OVERTIME HOURS	OTHER HOURS	VOLUNTARY DEDUCTIONS	TOTAL DEDUCTIONS	NET PAY
Company Code: AM2					Pay Dates Between 02/07/2025 to 02/21/2025	
Paid in Department: MPD001-Administration					Pay Dates Between 02/07/2025 to 02/21/2025	
Totals For Paid in Department MPD001-Administration:	39,360.86	513.95	4,091.03	4,539.38		43,965.84
	953.45	14.45	94.50	39,426.46	43,965.84	0.00
Paid in Department: MPD002-Maintenance					Pay Dates Between 02/07/2025 to 02/21/2025	
Totals For Paid in Department MPD002-Maintenance:	36,245.99	0.00	7,508.03	3,760.08		43,754.02
	1,181.20	0.00	250.15	39,993.94	43,754.02	0.00
Paid in Department: MPD003-Roosevelt Park Zoo					Pay Dates Between 02/07/2025 to 02/21/2025	
Totals For Paid in Department MPD003-Roosevelt Park Zoo:	46,479.35	278.56	8,474.26	5,102.76		55,232.17
	2,005.43	8.10	279.20	50,129.41	55,232.17	0.00
Paid in Department: MPD004-Oak Park					Pay Dates Between 02/07/2025 to 02/21/2025	
Totals For Paid in Department MPD004-Oak Park:	154.23	0.00	0.00	11.80		154.23
	9.95	0.00	0.00	142.43	154.23	0.00
Paid in Department: MPD005-Roosevelt Pool					Pay Dates Between 02/07/2025 to 02/21/2025	
Totals For Paid in Department MPD005-Roosevelt Pool:	10.00	0.00	0.00	0.77		10.00
	0.50	0.00	0.00	9.23	10.00	0.00
Paid in Department: MPD006-Hoeven					Pay Dates Between 02/07/2025 to 02/21/2025	
Totals For Paid in Department MPD006-Hoeven:	107.00	0.00	0.00	42.36		107.00
	7.00	0.00	0.00	64.64	107.00	0.00
Paid in Department: MPD007-Corbett					Pay Dates Between 02/07/2025 to 02/21/2025	
Totals For Paid in Department MPD007-Corbett:	92.25	0.00	0.00	23.91		92.25
	6.00	0.00	0.00	68.34	92.25	0.00
Paid in Department: MPD008-Equipment					Pay Dates Between 02/07/2025 to 02/21/2025	
Totals For Paid in Department MPD008-Equipment:	10,393.78	0.00	2,570.08	898.60		12,963.86
	381.20	0.00	100.80	12,065.26	12,963.86	0.00
Paid in Department: MPD009-Souris Valley Golf Course					Pay Dates Between 02/07/2025 to 02/21/2025	
Totals For Paid in Department MPD009-Souris Valley Golf Course:	5,116.60	0.00	395.86	337.04		5,512.46

# Pay Statement and Labor Distribution Summary

Run Date: 03/13/2025

	REGULAR EARNINGS	OVERTIME EARNINGS	OTHER EARNS	STATUTORY DEDUCTIONS		GROSS PAY
	REGULAR HOURS	OVERTIME HOURS	OTHER HOURS	VOLUNTARY DEDUCTIONS	TOTAL DEDUCTIONS	NET PAY
	148.51	0.00	11.49	5,175.42	5,512.46	0.00
Paid in Department: MPD012-Forestry						Pay Dates Between 02/07/2025 to 02/21/2025
Totals For Paid in Department MPD012-Forestry:	15,418.32	0.00	3,610.14	1,474.69		19,028.46
	586.30	0.00	155.90	17,553.77	19,028.46	0.00
Paid in Department: MPD013-Wee Links						Pay Dates Between 02/07/2025 to 02/21/2025
Totals For Paid in Department MPD013-Wee Links:	21.84	0.00	0.00	21.84		21.84
	1.68	0.00	0.00	0.00	21.84	0.00
Paid in Department: MPD014-Soccer						Pay Dates Between 02/07/2025 to 02/21/2025
Totals For Paid in Department MPD014-Soccer:	44.00	0.00	0.00	3.36		44.00
	3.00	0.00	0.00	40.64	44.00	0.00
Paid in Department: MPD015-Horticulture						Pay Dates Between 02/07/2025 to 02/21/2025
Totals For Paid in Department MPD015-Horticulture:	7,230.14	0.00	349.15	988.46		7,579.29
	32.97	0.00	8.00	6,590.83	7,579.29	0.00
Paid in Department: MPD016-Souris Valley Pro Shop						Pay Dates Between 02/07/2025 to 02/21/2025
Totals For Paid in Department MPD016-Souris Valley Pro Shop:	6,757.54	0.00	349.15	719.92		7,106.69
	0.53	0.00	8.00	6,386.77	7,106.69	0.00
Paid in Department: MPD017-MAYSA Arena						Pay Dates Between 02/07/2025 to 02/21/2025
Totals For Paid in Department MPD017-MAYSA Arena:	47,004.17	859.93	2,539.26	5,242.09		50,403.36
	1,949.03	23.75	100.00	45,161.27	50,403.36	0.00
Paid in Department: MPD051-Auditorium						Pay Dates Between 02/07/2025 to 02/21/2025
Totals For Paid in Department MPD051-Auditorium:	26,909.56	354.29	10,347.98	3,332.44		37,611.83
	1,208.56	9.95	377.58	34,223.98	37,556.42	55.41
Paid in Department: MPD052-Auditorium Concessions						Pay Dates Between 02/07/2025 to 02/21/2025
Totals For Paid in Department MPD052-Auditorium Concessions:	8,155.64	513.84	1,050.78	908.38		9,720.26
	446.31	21.41	42.00	8,811.88	9,720.26	0.00
Paid in Department: MPD053-Tennis						Pay Dates Between 02/07/2025 to 02/21/2025
Totals For Paid in Department MPD053-Tennis:	11,667.40	0.00	292.41	1,143.69		11,959.81

# Pay Statement and Labor Distribution Summary

Run Date: 03/13/2025

	REGULAR EARNINGS	OVERTIME EARNINGS	OTHER EARN	STATUTORY DEDUCTIONS		GROSS PAY
	REGULAR HOURS	OVERTIME HOURS	OTHER HOURS	VOLUNTARY DEDUCTIONS	TOTAL DEDUCTIONS	NET PAY
	382.39	0.00	8.00	10,816.12	11,959.81	0.00
Paid in Department: MPD054-Softball					Pay Dates Between 02/07/2025 to 02/21/2025	
Totals For Paid in Department MPD054-Softball:	4,113.17	0.00	2,998.80	769.80		7,111.97
	284.10	0.00	108.68	6,342.17	7,111.97	0.00
Paid in Department: MPD055-Softball Concessions					Pay Dates Between 02/07/2025 to 02/21/2025	
Totals For Paid in Department MPD055-Softball Concessions:	2,007.53	0.00	0.00	258.80		2,007.53
	123.05	0.00	0.00	1,748.73	2,007.53	0.00
Paid in Department: MPD056-Recreation					Pay Dates Between 02/07/2025 to 02/21/2025	
Totals For Paid in Department MPD056-Recreation:	24,131.11	0.00	3,918.00	3,045.20		28,049.11
	668.25	0.00	112.70	23,884.79	26,929.99	1,119.12
Totals For Company Code AM2:	291,420.48	2,520.57	48,494.93	32,625.37		342,435.98
	10,379.41	77.66	1,657.00	308,636.08	341,261.45	1,174.53
Report Totals:	291,420.48	2,520.57	48,494.93	32,625.37		342,435.98
	10,379.41	77.66	1,657.00	308,636.08	341,261.45	1,174.53

TO: Minot Park Board President and Commissioners

FROM: Jarrod Olson - Director of Operations

RE: March 18, 2025

Projects:

1. African Plains Building- African plains building- Meeting every other week-working to be substantially completed by the end of April.

2. MI-7/MI-6 & Zoo Flood Protection-

a. MI-7 D (1) Mattson- Discovery Barn has been moved to the south side of the zoo. Pushing to get Discovery barn and Concession completed as soon as possible. This will allow us time to get them ready prior to AZA. Mattson will begin Camel exhibit late spring 2025.

b. MI-7 Wagner- Pile D outside the zoo bear gate is being worked on. Pile E located by bongo barn in the SE corner will not be constructed this year. Pile E only requires a couple weeks to settle and will be constructed in 2025. Working with them on temporary perimeter fence, tree removal and work sequencing

c. MI-7F- Reviewing West Main Lawn exhibits NA Cats/restroom, Wolf and storage building. East Main Lawn exhibits being worked on- Otter, Bison, Bird of prey & goats. This won't be completed until after the flood wall is complete on the east side of the main lawn. All these plans are slated to be shelf ready plans to bid out later.

Projects/CI Items

1. Maintenance – 22k GVWR Chassis Cab (\$90,000)- RFP-Open bids March 13 at 2pm. Cab & Chassis and Specialty Box total is \$85,741.70. We will verify specifications and ask for approval at the March 18th Board meeting.

a. Westlie Motors-Cab and Chassis-\$63,521

b. American Truck & Trailer-Specialty Box - \$22,220.70

2. Maysa and SVGC Clubhouse Reroof-(AE2S)-Working on contract for service. Bid Schedule to follow

3. Maysa Lighting Project

4. Spring Turf Snow removal – Horticulture, Maintenance & Forestry Staff have cleaned all turf fields to prepare for Spring Baseball and Fastpitch Softball season

5. Corbett – Maintenance-Grandstand netting replacement will begin March 17th and be completed by MSU home opener March 29

6. Corbett – NWP- Phase II of the sound system upgrade will be worked on in conjunction with the grandstand netting project

7. Corbett – Maintenance-Seating removal to prepare for HT/HB tabletop seating installation in May

#### CI Quotes

1. Clubhouse - Ranger Cart-(\$10,000) We had two Submission. NB Club Car met or exceeded specifications and was under budget

a. NB Golf Cars - Unit price \$6,425.58

b. Yamaha-Unit price \$8,258.00

2. Maintenance-Tommy Lift Gate-(\$7,500)-American Truck and Trailer - \$5750

3. Ventrac - Over Seeder & Cultivator

4. Forestry – Bobcat Stump Grinder

#### Other:

1. 2025 AZA Accreditation-Inspection team has been selected. Reviewing possible dates. Zoo staff, Maintenance, Horticulture and Forestry are working on punch list items and exhibit/grounds enhancements to prepare for inspection. There will be some items that we will contract out. This will be a big lift for everyone.

2. ASA

a. Public Skating session for 2025-2026-We are approved to utilize the skate rental room for public skate/public hockey sessions for 2025-2026 ice season. Meeting with Staff on logistics for operations

b. ASA Ice Contract-I would recommend the full 5-year contract with board approval. It would take us through the 2029-2030 ice season

3. Advertising for open full-time positions

4. ½ cent sales tax presentations & meetings

5. 2025 DH on call schedule March 21-October 31, 2025

## 6. Staff Training

a. Documentation-Completed

b. Harassment-Complete by April 4th

c. FA/CPR/AED – March 13,20&27

Jarrold Olson-Director of Operation

**Respectfully, Jarrod Olson-Director of Operation**

## **GOLF COURSE**

**Submitted by: Cammi Campbell**

- Winter Maintenance/ Hoist is fixed
- Monitor grounds, still have snowpack and need to dry out
- Volunteers clean up days, before we open
- Calling crew, getting start dates/ Reviewing ADP applicants
- 2025 orders will be arriving at the end of this month
- Geese are starting to fly in, we are trying to control them with screamers
- Looking at a new top-dressing sand, working on some details with that
- I'm on vacation March 13, 14 & 21<sup>st</sup>
- Josh will be back full-time at the golf course April 2<sup>nd</sup>

**From: Cammi Campbell Golf Course Superintendent**

**SV Golf Course N/A**

- I have finalized the summer tournament schedule.
- We are working on a schedule for the area golf teams to come to Souris and do some clean-up work.
- We will be filling the new golf carts and putting stickers on the bodies.
- Cammi ordered some forward tee markers, and I will be testing different lengths of holes for our customers.

- Last season on hole No. 1
- I found the very few of our seniors and very few of our lady golfers could reach Hole No 1 in two shots.
- I will get input from the golfers through the season.
- Golfers are anxious to get outside so making sure we are ready.

**Respectfully submitted: Steve Kottsick**

## **ZOO**

- AZA application has been submitted. The inspection committee has been assigned and waiting on dates. The Inspection committee is looking to come early May (hoping to push that off until June)
  - o All hands-on deck to prepare facility for AZA inspection- Thank you to all the MPD entities for their support!
- Lots of personnel changes:
  - o Looking to fill vacant general curator, veterinarian and zookeeper positions by end of this month.
  - o Summer Guest Service positions are now open. Applications may be found on the Minot Park District website. We are looking forward to welcoming new community members to the Roosevelt Park Zoo Team.
- Total Attendance February 389 [2024: 35] – about even with 2024 attendance
  - o Closed for 2 days (Feb 17 & 18) due to weather
  - o 189 paid admissions, 200 memberships
  - o First two weekends in March brought in 1,100 guests into the zoo.
- African Plains Building is coming along with an expected opening date sometime in Spring 2025, if all goes according to plan.
- MI-7: Zoo fence has been staked
- Moving forward with animal dispositions as we are scheduled to lose NT within the next 1-2 months
  - o As of right now ALL animals have homes at other facilities

**Submitted by Logan Wood, DVM**

## **MAYSA**

\*Minot Hockey Booster Season ended March 13th. Will take off till March 24th then start 5 on 5 Spring Hockey

\*Getting ready for Magic City Figure Skating Club Ice Show March 21-23 in Pepsi Rink

\*Starting to work on the 2026 MAYSA Arena Budget and Capital Projects

\*Working on the Annual Minot State Men's Adult Hockey Tournament at MAYSA April 4-6, 2025

\*Planning on closing Eck Rink on Mon. April 7th and take Ice out on Eck on Wed. April 9th

\*Working with MAYSA Board and Minot Hockey Boosters on Lighting Replacement in Eck and Pepsi Rinks

\*Working on 2025-26 Varsity Level Games Master Monthly Schedules for next season

\*MAYSA Arena will be closed all day on Easter Sunday, April 20th so employees can spend time with Family

**Bob Gillen-MAYSA Arena General Manager**

## **MAINTENANCE**

Maintenance Department Board Report 3/18/25

### 1. 2025 Capital Improvement Projects and Bids Specifications

- Roosevelt Pool Filtration Project
- Maintenance-Non CDL Dump truck

### 2. Snow removal

- Completed Turf ball field snow removal
- No snow removal was needed last week other than sanding

### 3. Maintenance/Service calls

- Corbett Netting Project
- AZA punch list

- Continue to work on TEAMS work order list as time allows

#### 4. Other Items

- Shop- working on winter services, any breakdowns. Doing seasonal services and all Preparations for the summer equipment.
- Outdoor Rinks- Rinks were shut down in the first week of March due to the warm weather. We put away all the nets and shovels for the season. It was a good ODR season
- Oak Park- pumped water out of a couple of low spots that flooded on the walk path, but more melting has resulted in the trails flooding again. Once the snow is gone, we will pump out the low spots again.
- Preparing for All Spring operations
- Starting to plan for Roosevelt Pool & Splash Pad start up
- Casey attended the CPSI class in Bismarck for recertification

I will be out of the office for the time being. Joe Abrahamson will be the Maintenance Department point of contact until I return.

**Maintenance Superintendent: Eric Keller**

#### **HORTICULTURE**

##### **Shannon Paul-Horticulturist**

- Corbett - MSU has their first game at home scheduled for March 29th and everything is on track for opening, if we don't get more snow.
- Hoeven – Fields will be ready once the frost is completely out, and it dries up a bit.
- Soccer and Tennis – Waiting on schedules from coaches/schools/Rec.
- Plants are beginning to arrive, and the greenhouses are filling up.
- Cleaning and care of all plant material.
- Finish all last-minute orders for the season – field supplies, etc.
- Interviewing seasonal employees and meeting with supervisors to go over schedules.

- Updating 2025 project list and timeline.
- Updating all safety items and training information.
- Unpack products as they arrive.
- Clean and organize shops at all parks and athletic facilities.
- Clean grounds at each park.

**Submitted by: Shannon Paul**

### **FORESTRY**

Helped move snow off Corbett field.

- Chris Stroup has passed his permit test for his CDL.
- Working on winter trims in the SE part of town, including structural pruning of younger trees.
- Removed nine trees in SE Minot for another Safe Route to School sidewalk project.
- In SW Minot we did clearance trims on seventeen trees for a watermain replacement project that Dig it Up Excavating will be working on this spring.
- This year's tree order has been confirmed by our supplier.
- Hiring seasonal staff.

**Submitted by Troy Regstad**

### **Recreation and Auditorium Manager**

- Daily Maintenance/Cleaning of Auditorium
- Girls Youth Basketball Leagues Finished
- Set Multiple Birthday Parties Set Meetings
- Set Up & Clean Up Multiple Events Held in Auditorium
- Adult Basketball Leagues
- Continuing Snow Clearing Scheels Complex Turf Fields (Park Maintenance Crew)
- Got Turf in The Armory for Magic City Youth Baseball
- Protective Netting for Scheels Complex Press Box On

- Continue Working on Adult Softball
- Worked On State Am Basketball, Getting Teams into State Tournament
- Floor Out for Wrestling Tournament
- Floor In for Basketball Tournament
- Organized Hospitality for All Basketball Tournaments Auditorium/Auditorium 2 Events:
  - Basketball Practices (Rentals)
  - Fun Zone
  - Multiple Birthday Parties
  - MHS Cheer Practices
  - Minot Park District Youth Basketball League Games
  - Minot Park District Adult Basketball League Games
  - AWANA - Boys High School B District Basketball Tournament
  - City Testing - Girls State A&B State Basketball Tournament Play in Games
  - Boys State B Region Basketball Tournament
  - Boys State A&B State Basketball Tournament
  - Velva Wrestling Tournament
  - Dakota Rattlers Wrestling Tournament

**SH Complex Events:**

- Press Box Protective Netting Up Scheels Complex

**NH Complex Events:**

- NA

**Submitted by: Tom Landsiedel Recreation and Auditorium Manager**

**Recreation Manager**

Winter programs are finishing up. Adult winter volleyball ended March 2. The Fun Zone will be done March 27.

- The 35th Annual Magic City Volleyball Extravaganza will be held March 22 & 23. There are 39 teams in the tournament. Teams will play at the Auditorium and Magic City Campus. A tournament social will be held on Saturday night.

- Registration is being taken for adult Spring volleyball. The deadline is March 12, and the season will start the first week of April. All games will be played at the Auditorium.

- The summer guide will be going to the printer in mid-March. We will start distributing them in late March or early April.

- Youth summer registration is open online. Programs will start the second week of June.
- Planning has started for the Souris Valley Ladies 2-person Golf Scramble that will be held on Monday, July 14. AFLAC-Chelsey Nichols/Shelby Barstad will again be the main sponsor for the event.
- We are in the process of hiring our part-time summer staff. We will be attending a couple job fairs this Spring.

Our events staff has been busy with several events, including another Kids Night Out and a St. Patrick's Day movie and craft.

### **Ann Neshiem-Recreation Manager**

#### **Tennis**

1. Cameron Indoor started the month with strong play in all racquet Sports.
2. Monday Night Tennis Winter League finished March 10,
3. Monday Night Spring Tennis League starts March 17 last night.
4. PB Winter League finished March 12. 10 weeks of fun play every Wed.
5. Wed Night Spring PB League starts tomorrow night 6- 8pm.
6. AM court utilization has been strong & night play strong.
7. PB Spring Tournament Saturday March 22, one day event.
8. PB Social Friday Night 5 – 8pm prep for Saturday Event.
9. High School Teams start official team practices Monday March 31.
10. HS Teams have their first scrimmage on Friday April 4.
11. Staff teamwork has been great, everyone helping out the past few months.
12. We are Growing our base in Racquet Sports by Inspiring, Educating & Motivating a New Generation of Players for the Park District & CITC.

**Submitted by: Marc White**



**Minot Area  
Council of the Arts**

March 10, 2025

To: Minot Park District

From: Tonia Vitko & Myles Barcomb, Co-Executive Directors – Minot Area Council of Arts (MACA)

Re: Minot City Park District Funds Request

This letter is to request \$5,000 for the 2025 Arts in the City - Sundays at Oak Park with Minot Area Council of the Arts.

We would like to thank the park staff and Minot Park District for your continued support of the arts community in Minot. These funds go a long way to help support the efforts of our organization and our goals of benefiting our members and the Minot community through our mission: Connecting Artists, Building Community, and Fostering Possibilities.

Thank you,

Tonia Vitko & Myles Barcomb  
Minot Area Council of the Arts  
Co-Executive Directors

[tonia@minotarts.org](mailto:tonia@minotarts.org) [myles@minotarts.org](mailto:myles@minotarts.org)

**Foundation Meeting**  
**Minot Municipal Auditorium**  
**Room 203**  
**March 18<sup>th</sup>, 2025**  
**Agenda**

**Personal Appearances:**

**Meeting Minutes**

**Approval of minutes from the February 18<sup>th</sup>, 2025 Park Foundation Meeting**

**Approval of Bills as follows:**

Ackerman Estvold	\$4,873.55
Rolac Contracting	\$108,815.85
<b>Total:</b>	<b>\$113,689.40</b>

**Statement:**

**New Business:**

**Other Business:**

## Minot Park Foundation Meeting

February 18<sup>th</sup>, 2025

The Minot Park Foundation Board met immediately following the Minot Park Board meeting on February 18<sup>th</sup>, 2025 in room 203 of the Minot Auditorium.

Members present: Cliff Hovda, Justin Hammer, Chelsea Kirkhammer, Mike Schmitt and Perry Olson. Also present were Jarrod Olson and Calyn Beckman.

Motion by Schmitt, second by Kirkhammer to approve the minutes from the January 21<sup>st</sup> Minot Park Foundation Board. Motion Carried.

Motion by Hammer, second by Hovda to approve the bills in the amount of \$360,816.34. On roll call, all members voted yes.

Motion by Kirkhammer, second by Hammer to adjourn the meeting. Motion carried.

Perry Olson, President

Calyn Beckman, Clerk



1907 17th Street SE • Minot, ND 58701  
 701.837.8737 • www.ackerman-estvold.com  
 Minot, ND | Fargo, ND | Williston, ND | Boise, ID

**INVOICE**

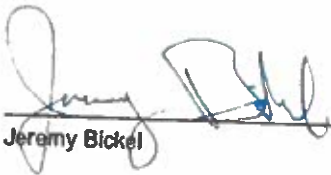
February 14, 2025  
 Project No: R23062.00  
 Invoice No: 00020374

Elly DesLauriers  
 Minot Park District  
 PO Box 538  
 Minot, ND 58702

Project R23062.00 RPZ Zoo Africa Plains Building  
 Phase 00 Preliminary Design  
 Fee Amount

Estimated Construction Cost 2,707,525.99  
 Fee Percentage 7.50  
 Total Fee 203,064.45

Project Phase	Percent of Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Schematic Design	10.00	100.00	20,306.44	20,306.44	0.00
Design Development	15.00	100.00	30,459.67	30,459.67	0.00
Construction Documents	50.00	100.00	101,532.22	101,532.22	0.00
Procurement	5.00	100.00	10,153.22	10,153.22	0.00
Construction Admin	20.00	82.00	33,302.57	28,429.02	4,873.55
<b>Totals</b>			195,754.12	190,880.57	4,873.55
<b>Total Fee</b>					<b>4,873.55</b>
<b>Total this Phase</b>					<b>\$4,873.55</b>
<b>TOTAL THIS INVOICE</b>					<b>\$4,873.55</b>

Authorized By:   
 Jeremy Bickel

Date: 2-14-25

# PAYMENT APPLICATION

<b>TO:</b> Ackerman-Estvold 1907 17th St SE Minot, ND 58701	<b>PROJECT:</b> <b>Minot Park District</b> <b>African Plains Exhibit</b>	<b>Application #</b> 009 <b>Period Start</b> 2/1/2025 <b>Period End</b> 2/28/2025	<b>Distribution To:</b> <input type="checkbox"/> Owner <input type="checkbox"/> Accounting <input checked="" type="checkbox"/> Architect <input type="checkbox"/> Owner's Rep.
<b>FROM:</b> Rolac Contracting, Inc. PO Box 1872 Minot, ND 58702-1872	<b>OWNER:</b> <b>Minot Park District</b> 420 3rd Ave SW Minot, ND 58701	<b>Application Date</b> 3/3/2025 <b>Date of Contract</b> 5/16/2024	

### CONTRACTORS SUMMARY OF WORK


Application is made for payment as shown below.  
Continuation Page is Attached

1 <b>CONTRACT AMOUNT</b>	\$ 2,707,526.00
2 <b>SUM OF ALL CHANGE ORDERS</b>	\$0.00
3 <b>CURRENT CONTRACT AMOUNT</b> (Line 1 + Line 2)	\$2,707,526.00
4 <b>TOTAL COMPLETED AND STORED</b> (Column G on Continuation Page)	\$2,308,148.06
<b>5 RETAINAGE:</b>	
a. 10% of completed work (Columns D+E on Continuation Page)	\$230,814.81
b. 10% of Material Stored (Column F on Continuation Page)	\$0.00
Total Retainage (Line 5a + 5b or column I on Continuation Page)	\$230,814.81
6 <b>TOTAL COMPLETED AND STORED LESS RETAINAGE</b> (Line 4 Minus Line 5 Total)	\$2,077,333.25
7 <b>LESS PREVIOUS PAYMENT APPLICATIONS</b> (Line 6 from Prior Application)	\$ 1,968,517.40
8 <b>PAYMENT DUE</b>	\$108,815.85
9 <b>BALANCE TO COMPLETION</b> (Line 3 Minus Line 6)	\$630,192.75

SUMMARY OF CHANGE ORDERS	Additions	Deductions
Total changes approved in previous months	\$0.00	\$0.00
Total changes approved this month	\$0.00	\$0.00
<b>TOTALS</b>	\$0.00	\$0.00
<b>NET CHANGES</b>	\$0.00	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's cost for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

**CONTRACTOR:** Rolac Contracting, Inc.  
 By:  Date: 3/3/2025

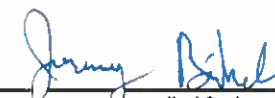
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**Certification**  Required  Not Required

The construction Manager and Architect's signatures below are their assurance to Owner, concerning the payment herein applied for, that: 1. They have inspected the Work represented by this Application, 2. Such work has been completed to the extent indicated in this application, 3. this Application for Payment accurately states the amount of Work completed and payment due therefor, and 4. Construction Manager and Architect know of no reason why payment should not be made.

**Certified Amount** \$108,815.85 Date: 3/6/25

*(If the certified amount is different from the payment due, you should attach an explanation. Initial all figures that are changed to match the certified amount.)*

**ARCHITECT:**  
 By:  Date: 3/6/25

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

**CONTINUATION PAGE**

Payment application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D+E+F)	H PERCENT COMPLETE (G/C)	I BALANCE TO COMPLETION (C-G)	J RETAINAGE
			D AMOUNT PREVIOUS PERIODS	E AMOUNT THIS PERIOD					
			01	General Conditions					
02	Concrete Scope 03A	\$ 199,232.00	\$ 194,008.00	\$ -		\$ 194,008.00	97%	\$ 5,224.00	\$ 19,400.80
03	Masonry Scope 04A	\$ 51,887.00	\$ 51,887.00	\$ -		\$ 51,887.00	100%	\$ -	\$ 5,188.70
04	Steel Supply 05A	\$ 181,224.00	\$ 181,224.00	\$ -		\$ 181,224.00	100%	\$ -	\$ 18,122.40
05	Steel Install 05B	\$ 36,310.00	\$ 36,310.00	\$ -		\$ 36,310.00	100%	\$ -	\$ 3,631.00
06	Carpentry 06A	\$ 167,798.00	\$ 80,872.00	\$ 20,012.00		\$ 100,884.00	60%	\$ 66,914.00	\$ 10,088.40
07	Roofing 07A	\$ 13,210.00	\$ 13,210.00	\$ -		\$ 13,210.00	100%	\$ -	\$ 1,321.00
08	Specialty Doors 08A	\$ 53,890.00	\$ 34,674.00	\$ -		\$ 34,674.00	64%	\$ 19,216.00	\$ 3,467.40
09	Aluminum/Glazing 08B	\$ 197,100.00	\$ 65,230.00	\$ 34,770.00		\$ 100,000.00	51%	\$ 97,100.00	\$ 10,000.00
10	Drywall 09A	\$ 24,540.00	\$ 22,533.00	\$ 2,007.00		\$ 24,540.00	100%	\$ -	\$ 2,454.00
11	Painting 09B	\$ 68,900.00	\$ 25,700.00	\$ 39,700.00		\$ 65,400.00	95%	\$ 3,500.00	\$ 6,540.00
12	Metal Building 13A	\$ 633,510.00	\$ 633,510.00	\$ -		\$ 633,510.00	100%	\$ -	\$ 63,351.00
13	Mechanical 22A	\$ 505,620.00	\$ 421,598.56	\$ 15,953.50		\$ 437,552.06	87%	\$ 68,067.94	\$ 43,755.21
14	Electrical 26A	\$ 159,570.00	\$ 93,701.00	\$ -		\$ 93,701.00	59%	\$ 65,869.00	\$ 9,370.10
15	Earthwork 31A	\$ 100,170.00	\$ 84,320.00	\$ -		\$ 84,320.00	84%	\$ 15,850.00	\$ 8,432.00
16	Utilities 33A	\$ 52,470.00	\$ 45,350.00	\$ -		\$ 45,350.00	86%	\$ 7,120.00	\$ 4,535.00
17	Asphalt Paving	\$ 42,052.00	\$ -	\$ -		\$ -	0%	\$ 42,052.00	\$ -
<b>SUB-TOTALS</b>		<b>\$ 2,707,526.00</b>	<b>\$ 2,187,241.56</b>	<b>\$ 120,906.50</b>	<b>\$ -</b>	<b>\$ 2,308,148.06</b>	<b>85%</b>	<b>\$ 399,377.94</b>	<b>\$ 230,814.81</b>

# Minot Park District Balance Sheet - Foundation

02/28/2025

	<b>Foundation</b>
<b>Assets</b>	
Restricted Assets	
Foundation Cash and Cash Equivalents	
98-1015-98      Minot Park Foundation - 1st International	\$2,343,589.02
98-1016-98      Minot Park Foundation - Contra	(\$1,535,621.95)
Total	\$807,967.07
Foundation Investments	
98-1600-98      Minot Park Foundation - Investments	\$1,429,383.82
98-1601-98      Minot Park Foundation - Unrealized G/L	\$106,238.13
Total	\$1,535,621.95
Total	\$2,343,589.02
<b>Total Assets</b>	<b>\$2,343,589.02</b>
<b>Fund Balance</b>	
98-3010-98      Minot Park District Foundation	\$2,343,589.02
<b>Total Fund Balance</b>	<b>\$2,343,589.02</b>
<b>BEGINNING BALANCE WITH CURRENT YEAR ADJUSTMENTS</b>	<b>\$2,441,959.86</b>
<b>NET SURPLUS/(DEFICIT)</b>	<b>(\$98,370.84)</b>
<b>ENDING FUND BALANCE</b>	<b>\$2,343,589.02</b>

# Minot Park District

## Statement of Revenues and Expenditures - Foundation

02/28/2025

	<b>Foundation</b>
<b>Revenues</b>	
Operational Revenue	
Foundation Revenue	
98-4091-98    Other Receipts	\$57,830.74
Total	\$57,830.74
 Total	 \$57,830.74
 Other Income	
98-4080-98    Dividends - Foundation	\$13,533.56
Total	\$13,533.56
 <b>Total Revenues</b>	 <b>\$71,364.30</b>
 <b>Expenses</b>	
Foundation Expense	
98-5905-98    Capital Outlay - Buildings	\$181,406.94
98-6100-98    Service Charges	\$1,849.85
Total	\$183,256.79
 <b>Total Expenditures</b>	 <b>\$183,256.79</b>
 <b>NET SURPLUS/(DEFICIT) BEFORE GAINS/LOSSES</b>	 <b>(\$111,892.49)</b>
 <b>Gains</b>	
98-9015-98    Unrealized Gain/Loss	\$13,521.65
<b>Total Gains</b>	<b>\$13,521.65</b>
 <b>BEGINNING FUND BALANCE</b>	 <b>\$2,441,959.86</b>
 <b>NET SURPLUS/(DEFICIT)</b>	 <b>(\$98,370.84)</b>
 <b>ENDING FUND BALANCE</b>	 <b>\$2,343,589.02</b>

# Minot Park District Project Detail Report

## Fund Balance

MPF-001 - Adopt a Lot	\$1,781.31
MPF-002 - BN Trail	\$5,000.00
MPF-003 - Carousel	\$7,012.70
MPF-004 - Community Enrichment Grant	\$1,568.64
MPF-005 - Dog Park	\$800.00
MPF-006 - Festival in the Park	\$22,119.19
MPF-007 - Fitness Trail	\$10,000.00
MPF-008 - Forestry	\$500.00
MPF-009 - Friends of the Souris	\$4,307.62
MPF-010 - Land	\$33,943.41
MPF-011 - Medal of Honor	\$19,335.80
MPF-012 - Outdoor Recreation	\$22,035.00
MPF-013 - Park Dedication	\$130,942.00
MPF-014 - Polaris - Frisbee Golf	\$516.00
MPF-015 - Polaris Park	\$2,065.00
MPF-016 - Radio City	\$1,000.00
MPF-017 - RMR/Base Partnership	\$44,657.45
MPF-018 - Soo Line Engine	\$6,582.00
MPF-019 - Sponsorships	\$4,305.00
MPF-020 - Stonebridge Farms Playground	\$5,593.00
MPF-021 - Trees	\$1,150.00
MPF-022 - Benches	\$2,292.09
MPF-023 - Corbett Field	\$3,425.00
MPF-025 - Hammond Tennis Courts	\$14,356.14
MPF-025-1 - Hammond Tennis Courts - Mainte	\$7,133.76
MPF-028 - Horticulture	\$727.70
MPF-029 - MAYSA Expansion	\$15,624.27
MPF-031 - MAYSA Ice Resurfacers - Zamboni	\$13,252.54
MPF-032 - MAYSA Scoreboard	(\$84,212.87)
MPF-033 - MAYSA - Sled Hockey	\$939.00
MPF-034 - MAYSA - Water Fountain	\$631.00
MPF-035 - Oak Park - Camp Owetti	\$500.00
MPF-036 - Oak Park - Mommy and Me Swings	\$2,500.00
MPF-037 - Oak Park - Natures Playground	\$5,926.03
MPF-038 - Park Development	\$5,493.56
MPF-039 - Payloader	\$234.32
MPF-040 - Roosevelelt Park Pool	\$3,447.34
MPF-041 - SVGC - API Donation	\$2,390.85
MPF-043 - SVGC - Development	\$8,143.48
MPF-044 - Zoo - Animal Purchase	\$52,366.58
MPF-045 - Zoo - Ferret	\$439.93
MPF-046 - Zoo - Childrens Zoo	\$729.43
MPF-047 - Zoo - Education/Enhancements	\$3,270.86
MPF-048 - Zoo - Entrance	\$12,057.24

# Minot Park District Project Detail Report

MPF-049 - Zoo - Outreach	\$14,558.71
MPF-050 - Zoo - Raptor Rehab	\$5,000.00
MPF-051 - Zoo - Development	\$31,170.90
MPF-052 - Zoo Signs	\$34,114.63
MPF-053 - Superfund - Disc Golf	\$50,000.00
MPF-054 - Branching Out	\$3,127.86
MPF-055 - Minot Flood Commeration	\$10,895.83
MPF-056 - South Hill Complex Improvements	\$42,653.51
MPF-056-1 - South Hill Complex Turf	\$10,000.00
MPF-057 - Trees for Minot	\$48,996.59
MPF-058 - Monument Maintenance	\$10,000.00
MPF-060 - RPZ - Conservation Fund	\$22,875.41
MPF-061 - Ice Skates	\$2,628.97
MPF-063 - Roosevelt Park Pickleball	\$43,480.92
MPF-065 - Zoo Maintenance Fund	\$50,000.00
MPF-066 - Zoo - Giraffe Building	\$742,498.79
MPF-067 - Engo Ice Resurfacer	(\$99,100.00)
MPF-068 - Souris Scramble	\$11,235.46
<b>Total Fund Balance</b>	<b><u>\$1,431,019.95</u></b>

## Revenues

Operational Revenue	
MPF-051 - Zoo - Development	\$228.00
MPF-056 - South Hill Complex Improvement	\$100.00
MPF-060 - RPZ - Conservation Fund	\$9,060.00
MPF-066 - Zoo - Giraffe Building	\$18,005.10
MPF-067 - Engo Ice Resurfacer	\$25,000.00
MPF-068 - Souris Scramble	\$5,397.65
Total	<u>\$57,790.75</u>
<b>Total Revenues</b>	<b><u>\$57,790.75</u></b>

## Expenses

Foundation Expense	
MPF-066 - Zoo - Giraffe Building	\$181,406.94
Total	<u>\$181,406.94</u>
<b>Total Expenditures</b>	<b><u>\$181,406.94</u></b>

FIRST INTERNATIONAL BANK & TRUST  
 2201 EAST CAMELBACK ROAD  
 SUITE 380  
 PHOENIX, AZ 85016

MINOT PARK FOUNDATION AGENCY

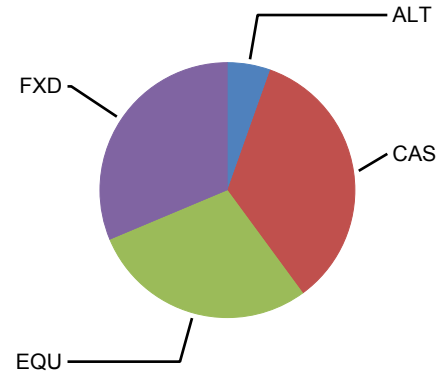


MINOT PARK FOUNDATION  
 PO BOX 538  
 420 3RD AVE SW  
 MINOT, ND 58701

Account: 005745  
 Report Period: From 2/1/2025 To 2/28/2025  
 Administrator: Jessica L. Phillips  
 Phone: 701-837-2247

**Portfolio Summary**

	Market Value	% Portfolio	Est. Income
Alternative (ALT)	\$127,546.10	5.44%	\$4,077.32
Cash & Equivalents (CAS)	\$807,967.07	34.48%	\$34,581.00
Equity (EQU)	\$673,811.05	28.75%	\$8,813.42
Fixed Income (FXD)	\$734,264.80	31.33%	\$37,701.33
<b>Total Assets</b>	<b>\$2,343,589.02</b>	<b>100.00%</b>	<b>\$85,173.07</b>
<b>Total Account Balance</b>	<b>\$2,343,589.02</b>	<b>100.00%</b>	<b>\$85,173.07</b>



**Activity Summary**

	Current Period	Year To Date
<b>Beginning Market Value</b>	<b>\$2,711,160.80</b>	<b>\$2,868,079.01</b>
<b>Receipts</b>		
Contribution	\$2,164.00	\$57,830.74
Dividend	\$6,879.39	\$13,533.56
<b>Total Receipts</b>	<b>\$9,043.39</b>	<b>\$71,364.30</b>
<b>Disbursements</b>		
Distribution	\$0.00	(\$18,001.90)
Expense	(\$360,816.34)	(\$589,524.19)
Institution Fees	(\$905.47)	(\$1,849.85)
<b>Total Disbursements</b>	<b>(\$361,721.81)</b>	<b>(\$609,375.94)</b>
<b>Change in Market Value</b>	<b>(\$14,893.36)</b>	<b>\$13,521.65</b>
<b>Ending Market Value</b>	<b>\$2,343,589.02</b>	<b>\$2,343,589.02</b>

## Gains and Losses Summary

	Current Period	Year To Date
Realized Gain/(Loss) - Long Term	\$28,081.57	\$28,081.57
Realized Gain/(Loss) - Short Term	\$5,188.44	\$5,188.44
<b>Total Realized Gain/(Loss)</b>	<b>\$33,270.01</b>	<b>\$33,270.01</b>

## Asset Statement

	Units Description	Cost Basis	Unit Price	Market Value	% of Acct	Unrealized Gain/Loss	Estimated Annual Income	Yld At Mkt
<b><u>Cash &amp; Equivalents</u></b>								
<b>Cash</b>								
	Principal Cash	\$0.00		\$0.00				
	Income Cash	\$0.00		\$0.00				
	<b>Total Cash</b>	<b>\$0.00</b>		<b>\$0.00</b>	0.00			
<b>Money Market Fund - Internal</b>								
	807,967.07 INSURED CASH SWEEP - PRINCIPAL	\$807,967.07	\$1.00	\$807,967.07	34.48	\$0.00	\$34,580.99	4.28
<b>TOTAL Money Market Fund - Internal</b>		<b>\$807,967.07</b>		<b>\$807,967.07</b>	<b>34.48</b>	<b>\$0.00</b>	<b>\$34,580.99</b>	<b>4.28</b>
<b>TOTAL Cash &amp; Equivalents</b>		<b>\$807,967.07</b>		<b>\$807,967.07</b>	<b>34.48</b>	<b>\$0.00</b>	<b>\$34,580.99</b>	<b>4.28</b>
<b><u>Fixed Income</u></b>								
<b>Fixed Income ETF</b>								
	68,002 ANFIELD CAPITAL UNIVERSAL FIXED INCOME ETF	\$648,808.80	\$9.25	\$629,018.50	26.84	(\$19,790.30)	\$32,600.16	5.18
	1,487 FIRST TRUST LOW DURATION OPPORTUNITIES ETF	\$73,593.42	\$49.14	\$73,071.18	3.12	(\$522.24)	\$3,055.79	4.18
	632 JANUS HENDERSON AAA CLO ETF	\$32,155.23	\$50.91	\$32,175.12	1.37	\$19.89	\$2,045.38	6.36
<b>TOTAL Fixed Income ETF</b>		<b>\$754,557.45</b>		<b>\$734,264.80</b>	<b>31.33</b>	<b>(\$20,292.65)</b>	<b>\$37,701.33</b>	<b>5.13</b>
<b>TOTAL Fixed Income</b>		<b>\$754,557.45</b>		<b>\$734,264.80</b>	<b>31.33</b>	<b>(\$20,292.65)</b>	<b>\$37,701.33</b>	<b>5.13</b>
<b><u>Equity</u></b>								
<b>Exchange Traded Funds (ETF)</b>								
	4,099 ANFIELD CAPITAL US EQUITY SECTOR ROTATION ETF	\$51,303.36	\$17.68	\$72,470.32	3.09	\$21,166.96	\$188.15	0.26
	690 BLACKROCK ISHARES US SMALL-CAP EQUITY FACTOR ETF	\$48,541.50	\$66.63	\$45,974.70	1.96	(\$2,566.80)	\$621.65	1.35
	483 INVESCO S&P MID-CAP QUALITY ETF	\$48,386.94	\$96.06	\$46,396.98	1.98	(\$1,989.96)	\$362.57	0.78

### Asset Statement

Units	Description	Cost Basis	Unit Price	Market Value	% of Acct	Unrealized Gain/Loss	Estimated Annual Income	Yld At Mkt
2,261	VANECK MORNINGSTAR WIDE MOAT ETF	\$182,761.72	\$91.85	\$207,672.85	8.86	\$24,911.13	\$2,865.82	1.38
<b>TOTAL Exchange Traded Funds (ETF)</b>		<b>\$330,993.52</b>		<b>\$372,514.85</b>	<b>15.90</b>	<b>\$41,521.33</b>	<b>\$4,038.19</b>	<b>1.08</b>
<b>International Equity ETF</b>								
439	WisdomTree Japan Hedged Equity Fund ETF	\$41,766.68	\$108.58	\$47,666.62	2.03	\$5,899.94	\$1,686.39	3.54
<b>TOTAL International Equity ETF</b>		<b>\$41,766.68</b>		<b>\$47,666.62</b>	<b>2.03</b>	<b>\$5,899.94</b>	<b>\$1,686.39</b>	<b>3.54</b>
<b>US Equity Mutual Funds</b>								
460.684	VANGUARD S&P 500 INDEX MUTUAL FUND ADMIRAL SHARES	\$179,241.29	\$550.55	\$253,629.58	10.82	\$74,388.29	\$3,088.84	1.22
<b>TOTAL US Equity Mutual Funds</b>		<b>\$179,241.29</b>		<b>\$253,629.58</b>	<b>10.82</b>	<b>\$74,388.29</b>	<b>\$3,088.84</b>	<b>1.22</b>
<b>TOTAL Equity</b>		<b>\$552,001.49</b>		<b>\$673,811.05</b>	<b>28.75</b>	<b>\$121,809.56</b>	<b>\$8,813.42</b>	<b>1.31</b>
<b>Alternative</b>								
<b>ALTERNATIVE ETF</b>								
4,565	STATE STREET SPDR MULTI-ASSET REAL RETURN ETF	\$122,824.88	\$27.94	\$127,546.10	5.44	\$4,721.22	\$4,077.32	3.20
<b>TOTAL ALTERNATIVE ETF</b>		<b>\$122,824.88</b>		<b>\$127,546.10</b>	<b>5.44</b>	<b>\$4,721.22</b>	<b>\$4,077.32</b>	<b>3.20</b>
<b>TOTAL Alternative</b>		<b>\$122,824.88</b>		<b>\$127,546.10</b>	<b>5.44</b>	<b>\$4,721.22</b>	<b>\$4,077.32</b>	<b>3.20</b>
<b>GRAND TOTAL ASSETS</b>		<b>\$2,237,350.89</b>		<b>\$2,343,589.02</b>	<b>100</b>	<b>\$106,238.13</b>	<b>\$85,173.06</b>	<b>3.63</b>

### Transaction Statement

Date	Description	Units / Price	Income Cash	Principal Cash	Cost Basis
<b>Beginning Balances</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,556,759.30</b>
<b>Receipts</b>					
<b>Contribution</b>					
2/24/2025	CONTRIBUTION TO PRINCIPAL CONTRIBUTION FROM CASH AND EDWARD JONES CHECK		\$0.00	\$2,164.00	\$0.00

**Transaction Statement**

Date	Description	Units / Price	Income Cash	Principal Cash	Cost Basis
<b>Total Contribution</b>			<b>\$0.00</b>	<b>\$2,164.00</b>	<b>\$0.00</b>
<b>Dividend</b>					
2/3/2025	DIVIDEND INSURED CASH SWEEP		\$0.00	\$4,892.55	\$0.00
2/19/2025	DIVIDEND ANFIELD CAPITAL UNIVERSAL FIXED INCOME ETF \$0.0255 Paid on 68002.0 Shares.		\$0.00	\$1,734.05	\$0.00
2/28/2025	DIVIDEND FIRST TRUST LOW DURATION OPPORTUNITIES ETF \$0.17 Paid on 1487.0 Shares.		\$0.00	\$252.79	\$0.00
<b>Total Dividend</b>			<b>\$0.00</b>	<b>\$6,879.39</b>	<b>\$0.00</b>
<b>Disbursements</b>					
<b>Expense</b>					
2/21/2025	EXPENSE PAID FOR BENEFICIARY ACKERMAN-ESTVOLD INV #00020261 - PROJECT R23062.00 RPZ - AFRICA PLAINS BUILDING		\$0.00	(\$4,873.54)	\$0.00
2/21/2025	EXPENSE PAID FOR BENEFICIARY MOWBRAY & SON INC INV #60350 - GIRAFFE MAU REPAIRS		\$0.00	(\$2,110.00)	\$0.00
2/21/2025	EXPENSE PAID FOR BENEFICIARY ROLAC CONTRACTING, INC DISTRIBUTION PER CLIENT REQUEST FOR MINOT PARKS/AFRICAN PLAINS EXHIBIT - APPLICATION #008 - 01/01/2025-01/31/2025		\$0.00	(\$353,832.80)	\$0.00
<b>Total Expense</b>			<b>\$0.00</b>	<b>(\$360,816.34)</b>	<b>\$0.00</b>
<b>Institution Fees</b>					
2/12/2025	FEE PAYMENT Automatic fee collection for account 005745 for Period Ending 1/31/2025.		\$0.00	(\$905.47)	\$0.00
<b>Total Institution Fees Collected from Account</b>			<b>\$0.00</b>	<b>(\$905.47)</b>	<b>\$0.00</b>
<b>Investment Activity</b>					
2/14/2025	PURCHASE OF ASSET ANFIELD CAPITAL UNIVERSAL FIXED INCOME ETF	2,951 \$9.23	\$0.00	(\$27,267.24)	\$27,267.24

**Transaction Statement**

Date	Description	Units / Price	Income Cash	Principal Cash	Cost Basis
2/14/2025	PURCHASE OF ASSET BLACKROCK ISHARES US SMALL-CAP EQUITY FACTOR ETF	690 \$70.34	\$0.00	(\$48,541.50)	\$48,541.50
2/14/2025	PURCHASE OF ASSET FIRST TRUST LOW DURATION OPPORTUNITIES ETF	133 \$48.79	\$0.00	(\$6,489.74)	\$6,489.74
2/14/2025	PURCHASE OF ASSET INVESCO S&P MID-CAP QUALITY ETF	483 \$100.17	\$0.00	(\$48,386.94)	\$48,386.94
2/14/2025	PURCHASE OF ASSET JANUS HENDERSON AAA CLO ETF	632 \$50.87	\$0.00	(\$32,155.23)	\$32,155.23
2/14/2025	PURCHASE OF ASSET STATE STREET SPDR MULTI-ASSET REAL RETURN ETF	10 \$28.38	\$0.00	(\$283.93)	\$283.93
2/14/2025	PURCHASE OF ASSET VANECK MORNINGSTAR WIDE MOAT ETF	61 \$91.97	\$0.00	(\$5,610.78)	\$5,610.78
2/14/2025	SALE OF ASSET INVESCO FUNDAMENTAL HIGH YIELD CORPORATE BOND ETF	(1,682) \$18.23	\$0.00	\$30,651.33	(\$30,302.98)

Acquired	Disposed	Term	Fed Gain/Loss
2/22/2024	2/14/2025	Short	\$297.90
2/29/2024	2/14/2025	Short	\$45.79
3/22/2024	2/14/2025	Short	\$4.66

2/14/2025	SALE OF ASSET SCHWAB US SMALL-CAP ETF	(2,584) \$26.54	\$0.00	\$68,551.61	(\$61,322.00)
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Acquired	Disposed	Term	Fed Gain/Loss
2/22/2024	2/14/2025	Short	\$2,930.94
2/22/2021	2/14/2025	Long	\$720.87
2/29/2024	2/14/2025	Short	\$960.63
3/22/2024	2/14/2025	Short	\$362.44
11/14/2023	2/14/2025	Long	\$841.40
9/30/2021	2/14/2025	Long	\$102.67
1/28/2022	2/14/2025	Long	\$373.34
5/4/2023	2/14/2025	Long	\$366.11
10/25/2022	2/14/2025	Long	\$315.28
3/27/2023	2/14/2025	Long	\$110.57
12/13/2022	2/14/2025	Long	\$84.38
6/9/2022	2/14/2025	Long	\$29.43
2/28/2022	2/14/2025	Long	\$11.31
8/5/2022	2/14/2025	Long	\$15.21

**Transaction Statement**

Date	Description	Units / Price	Income Cash	Principal Cash	Cost Basis
8/8/2022	2/14/2025 Long	\$5.03			
2/14/2025	SALE OF ASSET STATE STREET SPDR S&P 400 MID-CAP ETF	(609) \$55.98	\$0.00	\$34,084.78	(\$28,757.14)
	<b>Acquired</b>	<b>Disposed</b>	<b>Term</b>	<b>Fed Gain/Loss</b>	
2/3/2023	2/14/2025	Long		\$2,875.85	
2/29/2024	2/14/2025	Short		\$463.05	
11/14/2023	2/14/2025	Long		\$898.47	
5/4/2023	2/14/2025	Long		\$721.43	
3/22/2024	2/14/2025	Short		\$123.03	
3/27/2023	2/14/2025	Long		\$245.81	
2/14/2025	SALE OF ASSET VANGUARD S&P 500 INDEX MUTUAL FUND ADMIRAL SHARES	(62.08) \$564.97	\$0.00	\$35,073.45	(\$14,873.09)
	<b>Acquired</b>	<b>Disposed</b>	<b>Term</b>	<b>Fed Gain/Loss</b>	
11/22/2017	2/14/2025	Long		\$19,766.26	
4/16/2015	2/14/2025	Long		\$434.10	
2/14/2025	SALE OF ASSET WisdomTree Japan Hedged Equity Fund ETF	(6) \$110.48	\$0.00	\$662.64	(\$498.59)
	<b>Acquired</b>	<b>Disposed</b>	<b>Term</b>	<b>Fed Gain/Loss</b>	
8/16/2023	2/14/2025	Long		\$164.05	
	<b>Sweep Sales (2) 2/1/2025 to 2/28/2025</b>	(361,721.81)	\$0.00	\$361,721.81	(\$361,721.81)
	<b>Sweep Purchases (5) 2/1/2025 to 2/28/2025</b>	9,331.84	\$0.00	(\$9,331.84)	\$9,331.84
<b>Total Investment Activity</b>		<b>(352,373.05)</b>	<b>\$0.00</b>	<b>\$352,678.42</b>	<b>(\$319,408.41)</b>
<b>Ending Balances</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,237,350.89</b>