

**Minot Park Board Meeting**  
**Minot Municipal Auditorium**  
**Room 203**  
**November 18<sup>th</sup>, 2025 5:30pm**

**Agenda**

**Pledge of Allegiance:**

**Personal Appearances:**

- *The Board desires to hear the viewpoints of citizens throughout the district. Comments should be made to the Board and not to individuals in the audience and be related to Park District operations and programs. If a citizen would like to add a topic to the park board agenda, arrangements must be made in advance with the Director or Park Board President. The Board reserves the right to eliminate or restrict the time allowed for public participation. The Board requests that comments are limited to five (5) minutes or less. Groups of individuals addressing a common concern are asked to designate a spokesperson.*

**Consent Items:**

- 1. Approval of minutes from the October 21<sup>th</sup> Minot Park Board Meeting and the November 3<sup>rd</sup> Special Meeting.**
- 2. Approval of Bills in the amount of \$1,252,418.55**
- 3. Approval of Salaries in the amount of \$522,384.34**

**Financials:**

## **Department Reports:**

1. Director of Operations-Jarrold Olson
2. Director of Marketing and Development – Ashley Gathman
3. Golf Course-Steve Kottsick
4. Greens Committee - Cammi Campbell
5. Zoo - Logan Wood
6. MAYSA Arena-Bob Gillen
7. Maintenance - Eric Keller
8. Horticulture-Shannon Paul
9. Forestry-Troy Regstad
10. Recreation/Auditorium Manager-Tom Landsiedel

## **New Business**

1. Minot Minotauros Update
2. 2026 Minot Park District Employee Handbook
  - a. 2026 Vacation Policy Approval

## **Old Business**

1. MI-6 and MI-7 Update

## **Other Business**

## **Approval of Administratively Approved Alcohol Permits:**

- Minotauros Booster Club – MAYSA – 10/25/2025

## **Director's Report**

## **Commissioner's Report:**

## **Foundation Meeting to Follow:**

## **Minot Park Board Meeting**

**October 21, 2025**

The October Minot Park Board meeting was held on October 21 at 5:30 pm in room 203 of the Minot Municipal Auditorium. Members present were Chelsea Kirkhammer, Justin Hammer, Cliff Hovda, and Mike Schmitt. Elly DesLauriers and Jarrod Olson were also present.

President Kirkhammer opened the meeting with the Pledge of Allegiance.

With no personal appearances, President Kirkhammer called on Ryan Ackerman for an MI-6/MI-7 Flood Control Update. Commissioner Schmitt questioned whether Ackerman had concerns about opening the Roosevelt Park Pool in the summer of 2026. Ackerman noted that if the plan is to open the pool the first week in June, he doesn't believe it will be an issue.

Motion by Hovda, second by Hammer, to approve the minutes from the September 16 board meeting and the September 29 special meeting.

Motion by Hammer, second by Schmitt, to approve the bills for \$630,967.69. On roll call, all members voted yes.

Motion by Hovda, second by Schmitt, to approve the salaries in the amount of \$380,418.95. On roll call, all members voted yes.

### **Department Head Reports**

Director of Operations, Jarrod Olson, reported that Cameron Courts is open and operating. He thanked Barbie for all her efforts to ensure they were open for users after Marcs retirement. Olson provided an update on the number of passes sold at Cameron Courts during the first two weeks of operation. Olson reported they received bids back for the North Trail Zoo structures on October 16. Olson recommended that the board approve the high bids for the eight structures. Motion by Hammer, second by Schmitt, to approve the bids for North Traill Zoo structures. On roll call, all members voted yes.

Golf Pro Steve Kottsick reported that they had a great summer at the Souris Valley Golf Course, and Sunday will be the last day of the season. Zoo Director Logan Wood reported that the primates are in for the winter months, and the zoo hosted a successful Boo at the Zoo event with GMZS, which drew over 2,000 guests and featured twenty community vendors. MAYSA Manager, Bob Gillen, reported that most of the winter programs are officially underway at the Arena. Gillen also reported that the dryland room expansion is

currently under construction. Horticulturist Shannon Paul reported that the great migration of high-value plant material is complete. Paul thanked the park's staff for their assistance in transporting those large items. Maintenance Superintendent Eric Keller reported that they are working on winterizing the irrigation and restroom facilities. Keller reported that they are ensuring all snow removal equipment is ready to go. City Forester Troy Rogstad congratulated Chris Stocks on his CDL. Adult Recreation Coordinator, Tom Landsiedel, reported that the auditorium has been busy hosting weddings and other events. A boxing match is scheduled for this weekend, and district volleyball is set to begin the following week.

### New Business

Willy Fielhaber, from the Minot Area Pickleball Association, presented a plan to expand pickleball opportunities for both indoor and outdoor usage. Fielhaber explained that their proposals include adding eight to ten semi-permanent rolling pickleball nets to Cameron Indoor, as well as painting new tennis and pickleball lines that are currently taped. The group is also proposing a new AC unit as well as exploring opportunities for keyless entry and automated scheduling. Fielhaber presented ideas to convert existing tennis courts at Leach or Scheels complex that would result in eight additional pickleball courts.

Commissioner Hovda thanked Fielhaber for his presentation and for their efforts in organizing the organization to reach a common goal. Hovda expressed support for their efforts but stressed the importance of finding a balance between tennis and pickleball within the facility. President Kirkhammer commended the group for becoming a 501(c)(3) organization and for their collaborative effort to bring their idea forward. President Kirkhammer requested that the group continue to collaborate with the tennis association, ensuring all users are on the same page. Commissioner Hammer thanked the group for the organization and willingness to fundraise to reach their goals. Hammer reiterated the importance of working with the tennis group. Commissioner Schmitt also thanked the group for their efforts and for their forward-thinking approach. Schmitt also emphasized the importance of collaborating with all user groups at Cameron Indoor.

Motion by Schmitt, second by Hammer, to support the MAPA group in continuing to research the proposed projects and work in collaboration with the tennis association. Motion carried.

### Old Business

Director of Operations, Jarrod Olson, reported that he is still confirming a few items on the bid results for the Corbett Field Scoreboard. Olson explained that he would like some additional time to conduct his due diligence and ensure that all questions have been

answered. Executive Director Elly DesLauriers reported that they would request President Kirkhammer to call a special meeting on November 3 to review the GMZS Agreement, as well as the Corbett Field Bid Results. DesLauriers is also requested the board tour Roosevelt Park following the formal meeting. Kirkhammer called the meeting, and DesLauriers would work on the Special Meeting notice.

Motion by Hammer, second by Schmitt, to approve the administratively approved liquor permits. Motion carried.

#### Directors Report

DesLauriers reported they are working with Sean Weeks with Ackerman Estvold on the operations plan for the Superfund Site. She also reported that they are working with CPS on the Health & Safety Plan, as well as the Quality Assurance Project Plan. DesLauriers reported that they received a \$50,000.00 grant from the Garrison Diversion to go toward the poured-in-place Scheel Complex playground. DesLauriers explained that they are working on additional grant opportunities and will continue to explore more funding options to alleviate the burden on property owners in Minot for this project. She discussed upcoming youth tennis programming at Cameron Indoor. This was made possible by working with area coaches and the Minot Tennis Association, and thanked them for their collaboration. DesLauriers reported that they are working on some adult programming opportunities and will be sending out information on them very soon. DesLauriers presented the Game Changer Award to Becky Smith from the Roosevelt Park Zoo for August and Mark Thompson with the Auditorium for September.

#### Commissioner Reports

Commissioner Hovda reported he was grateful for the MAPA group's efforts and organization. He believes they will be an excellent example for future groups on how to move a plan forward in working with the Park District.

Commissioner Hammer reported he planned to attend the Pumpkin Walk, but it was too busy to find a parking spot. He thanked the staff for their efforts and for a great job in putting on the event.

Commissioner Schmitt thanked the staff for the great work in the Pumpkin Walk. He reported he has heard great things from community members and visitors to Minot.

President Kirkhammer thanked the staff for their work on the Pumpkin Walk. Kirkhammer reported that taking in the Pumpkin Walk during the day can help you beat the rush of the crowds.

Motion by Hovda, seconded by Hammer, to adjourn the meeting.

Chelsea Kirkhammer, President

Elly DesLauriers/Jarrold Olson, Acting Clerk

Minot Park District

Special Meeting

November 3, 2025

The Minot Park Board met on November 3<sup>rd</sup>, at 3:00 pm at the Minot Auditorium.

Members present: Justin Hammer, Mike Schmitt, Cliff Hovda, Perry Olson and Chelsea Kirkhammer. Also present were Elly DesLauriers, Jarrod Olson and Calyn Beckman from the Minot Park District and Dave Bosh, Cindy Obenchain, and Jenny Steckler from GMZS.

Executive Director, Elly DesLauriers opened the meeting with a summary of the agreement history and process that led to the agreement being presented today. DesLauriers added that we received comments from the GMZS attorney wanting clarification that the GMZS membership would be the sole membership sold at the Roosevelt Park Zoo and DesLauriers clarified that was the intention. DesLauriers also added that the GMZS attorney recommended a line be removed about expense requests being routed through the Minot Park District prior to a request to the GMZS. DesLauriers recommended the line remain in the agreement, which was also agreed to by the GMZS representation. Commissioner Olson made a motion, second by Schmitt to amend the agreement to state that the GMZS annual payment would be \$125,000 plus 50% of the membership sale increase above the previous year's revenue totals but looking at 2024 totals for the 2026 year due to the low sales with the flood control project. Dave Bosh and Jenny Steckler made comments on the negotiation process and felt that the agreement should be approved as presented. Commissioner Hammer added that the agreement between the Minot Park District and GMZS was the hardest one for him to understand when he joined the Park board and feels there is room for improvement in membership sales. Commissioner Hovda added that he approves of the agreement as presented.

On roll call the motion failed with Olson and Schmitt voting yes and Hovda, Hammer and Kirkhammer voting no.

Motion by Olson, second by Hammer to approve the agreement as presented. On roll call, the motion passed with Hovda, Hammer, Schmitt and Kirkhammer voting yes and Olson voting no.

Director of Operations, Jarrod Olson presented bid for the Corbett Field scoreboard, adding he received 3 bids and while the low bid came from Lucent HD in Grand Forks at \$342,466 it did require a \$7,500 annual subscription to the software to run the board. Jarrod Olson recommended approving the bid from Nevco for \$344,976.

Motion by Olson, second by Hammer to approve the bid from Nevco for \$344,976. On roll call, all members voted in favor.

The Minot Park Board met at the Roosevelt Park Zoo to tour the MI-6 and MI-7 flood control projects. Ryan Ackerman and Aaron Fornshell from Ackerman Estvold and Rusten Roteliuk from Houston Engineering walked the board through the flood wall construction, pickleball court parking lot and the pump station near the Roosevelt Park pool. Ryan Ackerman added that the flood wall construction is

ahead of schedule, but they are closely watching the progress on the pump station as it is a key goal for the project.

Motion by Hammer, second by Hovda to adjourn the meeting. Motion carried.

Perry Olson, President

Calyn Beckman, Clerk

# Minot Park District

## Balance Sheet

10/31/2025

		<u>Total Governmental Funds</u>
<b>Assets</b>		
<b>Current Assets</b>		
Cash and Cash Equivalents		
**-1000-90	First International - Operating	\$974,050.62
10-1004-90	Returned Checks	\$126.00
10-1005-90	Bremer Checking	\$3,094.79
10-1009-90	First Western-Money Market	\$773,278.25
10-1011-90	Bremer Money Market	\$10,375.47
10-1013-90	First International Savings Acct	\$8,876,533.76
10-1014-90	First International-Tournament	\$1,653.25
Total		<u>\$10,639,112.14</u>
		<b><u>\$10,639,112.14</u></b>
Restricted Assets		
Foundation Cash and Cash Equivalents		
98-1015-98	Minot Park Foundation - 1st International	\$3,730,025.30
98-1016-98	Minot Park Foundation - Contra	(\$1,645,052.49)
Total		<u>\$2,084,972.81</u>
Foundation Investments		
98-1600-98	Minot Park Foundation - Investments	\$1,453,957.80
98-1601-98	Minot Park Foundation - Unrealized G/L	\$191,094.69
Total		<u>\$1,645,052.49</u>
Total		<u>\$3,730,025.30</u>
<b>Total Assets</b>		<b><u>\$14,369,137.44</u></b>
<b>Liabilities</b>		
Current Liabilities		
Accounts Payable		
**-2000-90	Accounts Payable	\$564,640.04
10-2021-03	Foundation Transfer	\$5,890.50
10-2021-90	Foundation Transfer	\$64,424.45
10-2040-90	RecTrac Customer Balance	\$439.50
10-2045-90	RecTrac - Gift Certificates	\$3,883.25
Total		<u>\$639,277.74</u>
Accrued Payroll Taxes and Other Withholding		
10-2029-90	Pension Costs Withheld	\$131.69
10-2038-90	BC/BS Payable	\$40,889.86
10-2039-90	Aflac Payable	(\$1,704.37)

# Minot Park District

## Balance Sheet

10/31/2025

		<u>Total Governmental Funds</u>
10-2042-90	Voluntary Benefits	\$6,615.46
10-2200-90	Sales Tax Payable	\$8,305.41
Total		<u>\$54,238.05</u>
Due to Other Funds		
**-2999-90	Due to Other Funds	\$0.00
Total		<u>\$0.00</u>
Total		<u>\$693,515.79</u>
<b>Total Liabilities</b>		<b><u>\$693,515.79</u></b>
<b>Fund Balance</b>		
98-3010-98	Minot Park District Foundation	\$3,730,025.30
20-3020-90	Debt Service	\$45,699.09
30-3025-90	Capital Projects	\$1,611,060.93
10-3030-90	Unrestricted	\$8,288,836.33
<b>Total Fund Balance</b>		<b><u>\$13,675,621.65</u></b>

# Minot Park District

## Statement of Revenues and Expenditures

10/31/2025

Revenues	<u>Total Governmental Funds</u>
Tax Revenue	
**-4000-** Property Tax Revenue	\$10,911,745.57
<b>Total</b>	<u>\$10,911,745.57</u>
Operational Revenue	
Park Revenue	
10-4081-01 Interest	\$280,564.85
**-4083-** Rental of Facilities	\$38,874.65
10-4085-05 Roosevelt Pool-N/T	\$933.00
10-4087-03 Pay Zoo-N/T	\$277,535.98
10-4088-09 Golf Revenue-SVGC	\$707,793.62
10-4089-09 Cart Revenue-SVGC	\$250,167.18
**-4091-** Other Receipts	\$12,241.51
10-4093-17 Ice Arena Income - Taxable	\$42,211.22
10-4094-17 Ice Arena-N/T	\$462,941.35
10-4095-17 Non-Ice Rental	\$38,218.02
10-4096-03 Zoological Society	\$92,500.00
10-4097-13 Wee Links	\$32,970.10
**-4098-** Concessions	\$36,596.76
10-4101-12 City Forestry	\$247,828.00
10-4102-07 Corbett Field Rental	\$37,109.16
10-4103-06 Hoeven Field Rental	\$51,888.00
10-4104-14 Soccer	\$9,550.00
10-4120-12 Tree Income	\$10,650.00
**-4130-** Event Income	\$9,263.00
30-4141-02 Grant Income	\$17,889.75
**-4142-** Donation Income	\$18,706.00
10-4150-01 Sponsorship Income	\$18,950.00
10-4340-03 Education Income	\$30,489.41
10-4355-07 Rental Property Income	\$5,316.43
<b>Total</b>	<u>\$2,731,187.99</u>
Recreation Revenue	
10-4082-56 Recreation Equipment Rental	\$3,757.74
**-4083-** Rental of Facilities	\$74,913.19
**-4098-** Concessions	\$170,783.55
10-4099-56 Souris Golf Scramble	\$9,440.00
10-4100-56 Niblik Tournament Revenue	\$8,713.00
30-4142-56 Donation Income	\$8,489.00
10-4150-51 Sponsorship Income	\$2,000.00
10-4300-51 Volleyball Income	\$37,350.00
10-4305-51 Basketball Income	\$11,430.00
10-4310-54 Adult Softball Income	\$116,472.50

# Minot Park District

## Statement of Revenues and Expenditures

10/31/2025

		<b>Total Governmental Funds</b>
10-4315-54	Youth Softball Income	\$1,920.00
10-4317-54	Youth Fast Pitch Softball	\$20,020.00
10-4320-53	Tennis Center Income	\$46,754.60
10-4321-53	Tennis Income - Non-Taxable	\$18,465.00
10-4325-54	Youth Baseball Income	\$5,940.00
10-4330-54	T-Ball Income	\$6,240.00
10-4333-56	Adult Learning Program Income	\$495.00
**-4335-**	Youth Program Income	\$7,152.00
10-4350-51	Golf Simulator Revenue	\$29,285.62
<b>Total</b>		<b>\$579,621.20</b>
Foundation Revenue		
98-4091-98	Other Receipts	\$2,055,893.54
<b>Total</b>		<b>\$2,055,893.54</b>
<b>Total</b>		<b>\$5,366,702.73</b>
Other Income		
98-4080-98	Dividends - Foundation	\$82,547.21
10-4090-01	State Revenue	\$601,764.55
10-4400-18	Insurance Reimbursement	\$1,162.81
**-4700-**	Sale of Equipment	\$9,730.00
<b>Total</b>		<b>\$695,204.57</b>
<b>Total Revenues</b>		<b>\$16,973,652.87</b>

### Expenses

Operation Expenses		
Park District Expenses		
Salaries and Wages		\$4,155,906.87
Supplies		\$445,843.25
Maintenance		\$492,677.09
Contractual		\$859,821.86
Sundry		\$221,769.51
Capital Projects		\$1,802,962.23
<b>Total</b>		<b>\$7,978,980.81</b>
Recreation Expenses		
Salaries and Wages		\$1,224,328.18
Supplies		\$151,183.60
Maintenance		\$117,883.79
Contractual		\$159,194.93
Sundry		\$48,994.25
Capital Projects		\$31,026.62

# Minot Park District

## Statement of Revenues and Expenditures

10/31/2025

		<b>Total Governmental Funds</b>
Total		\$1,732,611.37
Total		\$9,711,592.18
Other Expense		
10-6000-18	Attorney	\$14,180.00
**-6020-**	Cash Short & Long	\$239.60
10-6030-18	Bond Expenses	\$6,000.00
10-6045-18	NE "BN" Pathway Lease	\$8,740.71
10-6050-18	Insurance	\$385,375.20
10-6070-18	City Band/Council on the Arts	\$5,000.00
**-6090-**	Late Fee Expense	\$1,524.56
10-6100-01	Service Charges	\$36.11
10-6103-18	Scholarship	\$200.00
Total		\$421,296.18
Debt Expense		
**-6200-**	Debt Principal Payment	\$2,473,501.84
**-6201-**	Lease Principal Expense	\$266,759.64
10-6202-01	SBITA Lease Principal Expense	\$9,194.30
**-6300-**	Debt Interest Expense	\$662,053.65
**-6301-**	Lease Interest Expense	\$42,829.32
Total		\$3,454,338.75
Foundation Expense		
98-5300-98	Buildings & Grounds	\$37,280.00
98-5905-98	Capital Outlay - Buildings	\$905,922.21
98-5920-98	Capital Outlay - Furniture and Fixtures	\$18,561.47
98-6100-98	Service Charges	\$11,484.73
Total		\$973,248.41
<b>Total Expenditures</b>		<b>\$14,560,475.52</b>
<b>Gains</b>		
98-9015-98	Unrealized Gain/Loss	\$122,873.10
<b>Total Gains</b>		<b>\$122,873.10</b>
<b>BEGINNING FUND BALANCE</b>		<b>\$11,139,571.20</b>
<b>NET SURPLUS/(DEFICIT)</b>		<b>\$2,536,050.45</b>
<b>ENDING FUND BALANCE</b>		<b>\$13,675,621.65</b>

# Minot Park District Project Detail Report

	Expenses	Budget	
<b>Revenues</b>			
Operational Revenue			
Park Revenue			
2023-02-P3 - 11th and 11th Playground	\$17,889.75		\$17,889.75
2025-13-P1 - Wee Links Mower	\$11,500.00		\$11,500.00
Total	\$29,389.75		\$29,389.75
Total	\$29,389.75		\$29,389.75
<b>Total Revenues</b>	<b>\$29,389.75</b>		<b>\$29,389.75</b>

<b>Expenses</b>			
Operation Expenses			
Park District Expenses			
Capital Projects			
2020-01-P2 - 2020 - Superfund Site	\$1,673.75	\$85,387.76	\$83,714.01
2021-01-P4 - 2021 - Park Sign replace		\$29,800.00	\$29,800.00
2022-18-P1 - Outdoor Recreation Area		\$188,145.60	\$188,145.60
2023-02-P4 - Roof Improvements		\$7,572.26	\$7,572.26
2023-05-P1 - Pool Shade Structures		\$12,572.50	\$12,572.50
2024-02-P3 - Skidsteer - 2024	\$64,489.01	\$70,000.00	\$5,510.99
2024-02-P4 - Playground Upgrade - 21		\$7,389.00	\$7,389.00
2024-03-P3 - Animal Crates	\$4,500.00	\$8,974.13	\$4,474.13
2024-03-P4 - Safety Equipment		\$4,325.66	\$4,325.66
2024-05-P3 - Pool Filtration Upgrades	\$896,535.25		(\$896,535.25)
2024-06-P1 - Backstop Outlets	\$5,167.81	\$6,276.46	\$1,108.65
2024-07-P1 - Corbett Sound System	\$18,732.00		(\$18,732.00)
2024-07-P2 - Corbett Netting		\$7,000.00	\$7,000.00
2024-08-P1 - Cold Storage Concrete -		\$17,513.20	\$17,513.20
2024-14-P1 - Facility Improvements	\$3,206.17	\$35,856.00	\$32,649.83
2024-17-P3 - Zamboni Upgrades	\$32,123.11	\$12,000.00	(\$20,123.11)
2025-01-P1 - IT Updates	\$14,917.51	\$13,000.00	(\$1,917.51)
2025-02-P1 - Tommy Lift	\$5,872.00	\$7,500.00	\$1,628.00
2025-02-P2 - F550 with Dump Bed	\$90,048.94	\$90,000.00	(\$48.94)
2025-02-P3 - Pipe Crimper	\$7,520.14	\$7,200.00	(\$320.14)
2025-02-P4 - Pickleball Court Wind Sc	\$5,266.83		(\$5,266.83)
2025-03-P1 - Medical Room Door		\$16,000.00	\$16,000.00
2025-03-P2 - Zoo Fence Updates	\$19,156.00		(\$19,156.00)
2025-03-P3 - Underground Power Upgr	\$13,495.40		(\$13,495.40)
2025-03-P4 - Leopard Exhibit - 2025	\$12,309.70		(\$12,309.70)
2025-04-P1 - Utility Cart	\$16,648.86	\$20,000.00	\$3,351.14
2025-08-P1 - Concrete Additions		\$14,000.00	\$14,000.00
2025-11-P1 - Zoo Concessions Equipm		\$10,000.00	\$10,000.00
2025-13-P1 - Wee Links Mower	\$11,500.00		(\$11,500.00)

# Minot Park District Project Detail Report

	<u>Expenses</u>	<u>Budget</u>	
2025-14-P1 - Ventrac Attachments	\$14,663.88	\$15,000.00	\$336.12
2025-15-P1 - 3/4 Ton Truck	\$43,590.50	\$45,000.00	\$1,409.50
2025-16-P1 - Roof Replacement	\$38,481.00	\$140,000.00	\$101,519.00
2025-16-P2 - Ranger Cart	\$6,425.58	\$10,000.00	\$3,574.42
2025-17-P1 - Electric Edger	\$7,193.56	\$7,500.00	\$306.44
2025-17-P2 - Light Upgrades	\$83,016.78	\$93,977.00	\$10,960.22
2025-17-P3 - MAYSA Roof Improve	\$386,428.45		(\$386,428.45)
<b>Total</b>	<u>\$1,802,962.23</u>	<u>\$981,989.57</u>	<u>(\$820,972.66)</u>
<b>Total</b>	<u>\$1,802,962.23</u>	<u>\$981,989.57</u>	<u>(\$820,972.66)</u>
<b>Recreation Expenses</b>			
<b>Capital Projects</b>			
2024-54-P1 - Picnic Tables		\$8,000.00	\$8,000.00
2024-54-P2 - Complex Improvements		\$12,500.00	\$12,500.00
2025-51-P1 - Auditorium Sound System		\$30,000.00	\$30,000.00
2025-51-P2 - Auditorium Tables and C	\$4,392.38	\$5,000.00	\$607.62
2025-51-P3 - Parking Light Upgrades	\$5,804.80		(\$5,804.80)
2025-54-P1 - Scheels Complex Playgrc		\$100,000.00	\$100,000.00
2025-54-P2 - Sprinkler Power Update	\$8,565.00		(\$8,565.00)
2025-56-P1 - Recreation Equipment- 2	\$12,264.44	\$10,000.00	(\$2,264.44)
<b>Total</b>	<u>\$31,026.62</u>	<u>\$165,500.00</u>	<u>\$134,473.38</u>
<b>Total</b>	<u>\$31,026.62</u>	<u>\$165,500.00</u>	<u>\$134,473.38</u>
<b>Total</b>	<u>\$1,833,988.85</u>	<u>\$1,147,489.57</u>	<u>(\$686,499.28)</u>
<b>Total Expenses</b>	<u><b>\$1,833,988.85</b></u>	<u><b>\$1,147,489.57</b></u>	<u><b>(\$686,499.28)</b></u>

Vendor name	Invoice number	Invoice date	Account description	Department	Amount	Project Description
Vestis	2550545784	10/27/2025	Buildings & Grounds	19th Hole	\$400.40	
City of Minot Utility Billing	612050	10/16/2025	Water	19th Hole	\$133.05	
				<b>19th Hole Total</b>	<b>\$533.45</b>	
American Legion	tParkDistrict-101425	10/14/2025	Promotions	Admin	\$175.00	
Advanced Business Methods	AR1977543	10/15/2025	Office Supplies	Admin	\$117.18	
ND VFW 8688	10/13/2025	10/13/2025	Promotions	Admin	\$175.00	
Dakota Supply Group	S105164751.001	10/25/2025	Late Fee Expense	Admin	\$3.90	
A-1 Evans Septic Tank Service	121622	9/30/2025	Promotions	Admin	\$330.00	
A-1 Evans Septic Tank Service	121669	10/14/2025	Promotions	Admin	\$310.00	
Pitney Bowes Purchase Power	0900011056011-102625	10/26/2025	Postage	Admin	\$52.46	
NDPHIT	NDPHIT-10232025	10/23/2025	Blue Cross & Life Insurance	Admin	\$5,411.66	
Pro IT	8968	10/24/2025	Computer Mtce/Programming	Admin	\$125.00	
Fireside Office Solutions	263085-1	10/2/2025	Office Equipment	Admin	\$316.57	
Pro IT	9154	10/31/2025	Computer Mtce/Programming	Admin	\$592.56	
SRT Communications, Inc.	2722700-102225	10/22/2025	Telephone	Admin	\$632.30	
Arrowhead Ace Hardware	271156	10/31/2025	Late Fee Expense	Admin	\$1.68	
All American Trophies & Screen Printing	134535	10/13/2025	Uniforms	Admin	\$76.00	
				<b>Admin Total</b>	<b>\$8,319.31</b>	
Circle Sanitation	106718	10/20/2025	Sanitation	Auditorium	\$473.25	
Jesse Braun Electric	10644	10/20/2025	Buildings & Grounds	Auditorium	\$1,142.19	
Menards	99798	10/21/2025	Minor Apparatus	Auditorium	\$109.56	
City of Minot Utility Billing	611816	10/16/2025	Water	Auditorium	\$209.13	
Minotauros Junior Hockey Club	otParkDistrct-102725	10/27/2025	Buildings & Grounds	Auditorium	\$400.00	
SRT Communications, Inc.	10862900-102225	10/22/2025	Telephone	Auditorium	\$814.22	
Ke vins Plumbing & Heating, Inc.	i58857	10/10/2025	Buildings & Grounds	Auditorium	\$247.50	
NDPHIT	NDPHIT-10232025	10/23/2025	Blue Cross & Life Insurance	Auditorium	\$4,588.12	
Steins, Inc.	964060	10/3/2025	Buildings & Grounds	Auditorium	\$124.47	
G&P Commercial Sales	64245	10/31/2025	Minor Apparatus	Auditorium	\$265.00	
Dakota Fire Extinguishers, Inc.	85954	10/21/2025	Minor Apparatus	Auditorium	\$414.95	
Roland Enterprises, Inc.	3532	10/6/2025	Buildings & Grounds	Auditorium	\$546.00	
Colonial Research Chemical Corp.	154401	10/30/2025	Buildings & Grounds	Auditorium	\$823.82	
Arrowhead Ace Hardware	64397	10/27/2025	Minor Apparatus	Auditorium	\$76.68	
All American Trophies & Screen Printing	134510	10/8/2025	Uniforms	Auditorium	\$20.00	
Global Safety Network, Inc	2025103121034527	10/31/2025	Background Check Expense	Auditorium	\$21.84	
				<b>Auditorium Total</b>	<b>\$10,276.73</b>	
Northern Bottling Company	1405579	10/16/2025	Concession Supplies	Auditorium Concessions	\$1,479.70	
US Foods Inc	4401028	10/17/2025	Concession Supplies	Auditorium Concessions	\$34.16	
US Foods Inc	4297075	10/15/2025	Concession Supplies	Auditorium Concessions	\$1,069.62	
Northern Bottling Company	1405927	10/23/2025	Concession Supplies	Auditorium Concessions	\$3,103.05	
Marketplace Food & Drug	0276	10/26/2025	Concession Supplies	Auditorium Concessions	\$22.60	
Minot Restaurant Supply	D124267	10/20/2025	Concession Supplies	Auditorium Concessions	\$20.20	
Northern Bottling Company	1406270	10/30/2025	Concession Supplies	Auditorium Concessions	\$698.70	
NDPHIT	NDPHIT-10232025	10/23/2025	Blue Cross & Life Insurance	Auditorium Concessions	\$2,177.82	
Marketplace Food & Drug	10/31/2025	10/31/2025	Concession Supplies	Auditorium Concessions	\$51.64	
Menards	98703	10/9/2025	Concession Supplies	Auditorium Concessions	\$94.25	

US Foods Inc	4196650	10/10/2025 Concession Supplies	Auditorium Concessions	\$82.68
Morellis Distributing, Inc.	1030845	10/2/2025 Concession Supplies	Auditorium Concessions	\$202.50
			<b>Auditorium Concessions Total</b>	<b>\$9,036.92</b>
Circle Sanitation	103769	10/20/2025 Sanitation	Corbett	\$480.00
SRT Communications, Inc.	6008600-102225	10/22/2025 Telephone	Corbett	\$185.23
			<b>Corbett Total</b>	<b>\$665.23</b>
Minot Auto Supply	5062-997346	10/14/2025 Motor Vehicles	Equipment	\$21.78
Napa Auto Parts	632458	10/15/2025 Motor Vehicles	Equipment	\$10.90
Minot Auto Supply	5062-997545	10/16/2025 Motor Vehicles	Equipment	\$77.04
Napa Auto Parts	632458	10/15/2025 Equipment	Equipment	\$15.03
NDPHIT	NDPHIT-10232025	10/23/2025 Blue Cross & Life Insurance	Equipment	\$2,789.18
Acme Tools-Minot	15055076	10/1/2025 Maintenance Shop Supplies	Equipment	\$13.99
Minot Auto Supply	5062-996007	10/2/2025 Motor Vehicles	Equipment	\$190.12
MTI Distributing	1497038-00	10/2/2025 Equipment	Equipment	\$232.12
Napa Auto Parts	629875	10/3/2025 Motor Vehicles	Equipment	\$29.64
Acme Tools-Minot	15073526	10/6/2025 Maintenance Shop Supplies	Equipment	\$13.99
Napa Auto Parts	629875	10/3/2025 Equipment	Equipment	\$28.56
O'Reilly's Auto Parts	5967150867	10/28/2025 Motor Vehicles	Equipment	\$7.35
General Trading Company	317277	10/14/2025 Maintenance Shop Supplies	Equipment	\$130.00
General Trading Company	317278	10/10/2025 Minor Apparatus	Equipment	\$31.55
General Trading Company	317364	10/20/2025 Maintenance Shop Supplies	Equipment	\$4.00
General Trading Company	316881	10/14/2025 Maintenance Shop Supplies	Equipment	\$25.25
Napa Auto Parts	635762	10/30/2025 Equipment	Equipment	\$18.42
General Trading Company	316933	9/30/2025 Maintenance Shop Supplies	Equipment	\$3.00
General Trading Company	316880	9/2/2025 Maintenance Shop Supplies	Equipment	\$31.93
General Trading Company	317028	9/15/2025 Maintenance Shop Supplies	Equipment	\$137.63
General Trading Company	316932	9/8/2025 Maintenance Shop Supplies	Equipment	\$17.47
General Trading Company	317395	10/14/2025 Fuel Expense	Equipment	\$26.10
General Trading Company	317500	10/20/2025 Maintenance Shop Supplies	Equipment	\$28.18
General Trading Company	317278	10/10/2025 Maintenance Shop Supplies	Equipment	\$25.90
Napa Auto Parts	632044	10/13/2025 Equipment	Equipment	\$132.30
Napa Auto Parts	632044	10/13/2025 Motor Vehicles	Equipment	\$10.90
			<b>Equipment Total</b>	<b>\$4,052.33</b>
AutoZone Store 6843	06860121540	9/25/2025 Equipment	Forestry	\$26.25
Dakota Truck and Farm	1-323023	10/13/2025 Motor Vehicles	Forestry	\$57.98
Circle Sanitation	106719	10/20/2025 Sanitation	Forestry	\$93.25
Running Supply Inc	1153659	10/15/2025 Forestry Equipment Replacement	Forestry	\$1,749.99
C & C Tree and Snow	203241546-1	10/13/2025 Contract Labor	Forestry	\$2,000.00
North Dakota One Call	2531713	9/30/2025 Association Dues	Forestry	\$67.50
Montana-Dakota Utilities	75507254946-102125	10/21/2025 Gas Utilities	Forestry	\$52.77
NDPHIT	NDPHIT-10232025	10/23/2025 Blue Cross & Life Insurance	Forestry	\$1,354.28
SRT Communications, Inc.	2723900-102225	10/22/2025 Telephone	Forestry	\$335.91
Macs Inc.	753153/B	10/29/2025 Equipment	Forestry	\$9.34
General Trading Company	316923	9/5/2025 Equipment	Forestry	\$169.78
Napa Auto Parts	632044	10/13/2025 Equipment	Forestry	\$13.40
			<b>Forestry Total</b>	<b>\$5,930.45</b>

Aflac	681728-1	10/21/2025 Aflac Payable	General	\$2,232.70
NDPHIT	NDPHIT-10232025	10/23/2025 Voluntary Benefits	General	\$1,611.35
NDPHIT	NDPHIT-10232025	10/23/2025 BC/BS Payable	General	\$10,542.36
Bremer Bank	Oct-25	10/16/2025 Accrued Expenses	General	\$35,383.83
Enerbase	629079-10312025	10/31/2025 Accrued Expenses	General	\$7,338.17
			<b>General Total</b>	<b>\$57,108.41</b>
Dakota Supply Group	S105121060.001	10/13/2025 Irrigation	Golf Course	\$6.78
Circle Sanitation	106730	10/20/2025 Sanitation	Golf Course	\$78.00
Dakota Supply Group	S105145093.001	10/21/2025 Irrigation	Golf Course	\$356.76
Dakota Supply Group	S105145033.001	10/22/2025 Irrigation	Golf Course	\$43.88
Dakota Supply Group	S105145033.002	10/22/2025 Irrigation	Golf Course	\$34.02
Dakota Supply Group	S105168336.001	10/28/2025 Irrigation	Golf Course	\$31.71
Macs Inc.	753145/B	10/28/2025 Buildings & Grounds	Golf Course	\$10.14
NDPHIT	NDPHIT-10232025	10/23/2025 Blue Cross & Life Insurance	Golf Course	\$2,854.96
Menards	602	10/30/2025 Buildings & Grounds	Golf Course	\$193.24
SRT Communications, Inc.	2724000-102225	10/22/2025 Telephone	Golf Course	\$184.56
Curts Starter & Alternator Service Inc.	23321	10/21/2025 Irrigation	Golf Course	\$116.46
Xcel Energy	949641590	10/21/2025 Irrigation Electricity	Golf Course	\$1,470.00
Xcel Energy	949641590	10/21/2025 Electric Utilities	Golf Course	\$47.05
Xcel Energy	949641590	10/21/2025 Electric Utilities	Golf Course	\$256.10
			<b>Golf Course Total</b>	<b>\$5,683.66</b>
Circle Sanitation	106722	10/20/2025 Sanitation	Hoeven	\$185.00
City of Minot Utility Billing	615230	10/16/2025 Water	Hoeven	\$1,169.09
A-1 Evans Septic Tank Service	1376	10/31/2025 Sanitation	Hoeven	\$90.00
			<b>Hoeven Total</b>	<b>\$1,444.09</b>
Circle Sanitation	106721	10/20/2025 Sanitation	Horticulture	\$136.00
Gemplers	INV0004623785	10/21/2025 Publications	Horticulture	\$89.98
Pro IT	8968	10/24/2025 Computer Mtce/Programming	Horticulture	\$125.00
Lowe's Garden Center & Floral	30778	10/6/2025 Botanical	Horticulture	\$99.95
Menards	564	10/29/2025 Minor Apparatus	Horticulture	\$93.68
Menards	526	10/29/2025 Buildings & Grounds	Horticulture	\$403.92
City of Minot Utility Billing	617158	10/23/2025 Water	Horticulture	\$41.70
NDPHIT	NDPHIT-10232025	10/23/2025 Blue Cross & Life Insurance	Horticulture	\$677.14
SRT Communications, Inc.	2729500-102225	10/22/2025 Telephone	Horticulture	\$180.63
Xcel Energy	950047089	10/24/2025 Electric Utilities	Horticulture	\$261.80
A-1 Evans Septic Tank Service	1372	10/31/2025 Sanitation	Horticulture	\$90.00
A-1 Evans Septic Tank Service	1377	10/31/2025 Sanitation	Horticulture	\$180.00
A-1 Evans Septic Tank Service	1371	10/31/2025 Sanitation	Horticulture	\$180.00
Menards	98719	10/9/2025 Minor Apparatus	Horticulture	\$61.94
			<b>Horticulture Total</b>	<b>\$2,621.74</b>
Macs Inc.	752970/B	10/14/2025 Buildings & Grounds	Maintenance	\$5.24
Schock Safe & Lock Service, Inc.	230423	10/14/2025 Buildings & Grounds	Maintenance	\$25.00
Menards	99375	10/16/2025 Buildings & Grounds	Maintenance	\$144.95
Macs Inc.	753026/B	10/17/2025 Buildings & Grounds	Maintenance	\$59.90
Circle Sanitation	106720	10/20/2025 Sanitation	Maintenance	\$39.00
Circle Sanitation	106723	10/20/2025 Sanitation	Maintenance	\$136.00

Circle Sanitation	106728	10/20/2025 Sanitation	Maintenance	\$144.75
North Prairie Regional Water District	046161200100-102425	10/24/2025 Water	Maintenance	\$118.00
North Prairie Regional Water District	056031200100-102425	10/24/2025 Water	Maintenance	\$50.00
Schock Safe & Lock Service, Inc.	230477	10/20/2025 Buildings & Grounds	Maintenance	\$32.95
Montana-Dakota Utilities	15062294465-101625	10/16/2025 Gas Utilities	Maintenance	\$28.16
Menards	330	10/27/2025 Buildings & Grounds	Maintenance	\$333.06
SRT Communications, Inc.	10481900-102225	10/22/2025 Telephone	Maintenance	\$49.95
SRT Communications, Inc.	11810100-102225	10/22/2025 Telephone	Maintenance	\$49.95
SRT Communications, Inc.	11398700-102225	10/22/2025 Telephone	Maintenance	\$44.99
SRT Communications, Inc.	11398900-102225	10/22/2025 Telephone	Maintenance	\$94.94
Montana-Dakota Utilities	76524110004-102125	10/21/2025 Gas Utilities	Maintenance	\$183.12
City of Minot Utility Billing	615439	10/20/2025 Water	Maintenance	\$14.29
Montana-Dakota Utilities	86524110003-102125	10/21/2025 Gas Utilities	Maintenance	\$85.57
Menards	510	10/29/2025 Buildings & Grounds	Maintenance	\$132.47
City of Minot Utility Billing	615644	10/23/2025 Water	Maintenance	\$52.57
City of Minot Utility Billing	615611	10/23/2025 Water	Maintenance	\$36.09
NDPHIT	NDPHIT-10232025	10/23/2025 Blue Cross & Life Insurance	Maintenance	\$8,645.50
Menards	98660	10/8/2025 Buildings & Grounds	Maintenance	\$53.82
Sign Solutions	419617	10/1/2025 Signage	Maintenance	\$79.96
Xcel Energy	949641590	10/21/2025 Electric Utilities	Maintenance	\$19.58
A-1 Evans Septic Tank Service	1373	10/31/2025 Sanitation	Maintenance	\$180.00
Gerdau Ameristeel Box #7742	9016072641	10/29/2025 Buildings & Grounds	Maintenance	\$61.55
North Dakota One Call	5104451	10/31/2025 Telephone	Maintenance	\$36.90
Dakota Fence	419617	10/1/2025 Signage	Maintenance	\$79.96
Xcel Energy	951267763	10/31/2025 Electric Utilities	Maintenance	\$23.54
Winsupply	992510 00	10/25/2025 Buildings & Grounds	Maintenance	\$29.90
Macs Inc.	753105/B	10/24/2025 Buildings & Grounds	Maintenance	\$43.96
Menards	98813	10/10/2025 Buildings & Grounds	Maintenance	\$36.98
			<b>Maintenance Total</b>	<b>\$11,152.60</b>
Menards	99172	10/14/2025 Buildings & Grounds	MAYSA	\$15.96
RHI Supply	1526802	10/20/2025 Buildings & Grounds	MAYSA	\$69.81
Menards	99816	10/21/2025 Buildings & Grounds	MAYSA	\$23.52
Speedee Delivery Service, Inc.	1336510	10/4/2025 Blade Sharpening	MAYSA	\$348.02
R & R Specialties of Wisconsin, Inc	0091100-IN	10/13/2025 Blade Sharpening	MAYSA	\$446.25
Nova Fire Protection Inc	73939	10/13/2025 Simplex Maintenance	MAYSA	\$350.00
Nova Fire Protection Inc	73940	10/13/2025 Simplex Maintenance	MAYSA	\$630.00
Ecolab Pest Elimination	9097841	9/24/2025 Pest Elimination	MAYSA	\$191.21
Vestis	2550540162	10/13/2025 Minor Apparatus	MAYSA	\$224.02
Steins, Inc.	964858	10/17/2025 Minor Apparatus	MAYSA	\$170.85
Circle Sanitation	106724	10/20/2025 Sanitation	MAYSA	\$1,110.00
Xcel Energy	948473867	10/13/2025 Electric Utilities	MAYSA	\$29,728.75
Montana-Dakota Utilities	05002310000-101525	10/15/2025 Gas Utilities	MAYSA	\$1,785.20
Montana-Dakota Utilities	96962847016-101525	10/15/2025 Gas Utilities	MAYSA	\$1,283.77
SRT Communications, Inc.	10228700-102225	10/22/2025 Telephone	MAYSA	\$35.47
City of Minot Utility Billing	613959	10/16/2025 Water	MAYSA	\$1,479.87
SRT Communications, Inc.	2720300-102225	10/22/2025 Telephone	MAYSA	\$681.62

Vestis	2550545783	10/27/2025 Fertilizer	MAYSA	\$195.10	
Speedee Delivery Service, Inc.	1342238	10/18/2025 Blade Sharpening	MAYSA	\$127.52	
NDPHIT	NDPHIT-10232025	10/23/2025 Blue Cross & Life Insurance	MAYSA	\$5,563.52	
Steins, Inc.	964204	10/6/2025 Minor Apparatus	MAYSA	\$635.78	
Menards	98554	10/7/2025 Buildings & Grounds	MAYSA	\$24.99	
Jorson and Carlson Co	0759773	10/8/2025 Blade Sharpening	MAYSA	\$234.00	
Steins, Inc.	965151	10/31/2025 Minor Apparatus	MAYSA	\$299.30	
Superior Cleaning Service, Inc.	7460	10/31/2025 Contract Labor	MAYSA	\$4,050.00	
49 Enterprises, LLC	681	9/29/2025 Minor Apparatus	MAYSA	\$2,500.00	
RHI Supply	1524278	10/7/2025 Buildings & Grounds	MAYSA	\$9.45	
Winsupply	105634 01	9/18/2025 Buildings & Grounds	MAYSA	\$304.80	
Advanced Engineering and Environmental	106164	10/7/2025 Capital Outlay - Improvements	MAYSA	\$3,295.00	MAYSA Roof Improvements
			<b>MAYSA Total</b>	<b>\$55,813.78</b>	
Circle Sanitation	106725	10/20/2025 Sanitation	Oak Park	\$379.50	
A-1 Evans Septic Tank Service	111770	10/23/2025 Sanitation	Oak Park	\$250.00	
City of Minot Utility Billing	606918	10/8/2025 Water	Oak Park	\$110.25	
City of Minot Utility Billing	609299	10/8/2025 Water	Oak Park	\$77.29	
Xcel Energy	948886819	10/15/2025 Electric Utilities	Oak Park	\$24.81	
A-1 Evans Septic Tank Service	1375	10/31/2025 Sanitation	Oak Park	\$405.00	
Xcel Energy	950389053	10/27/2025 Electric Utilities	Oak Park	\$787.19	
			<b>Oak Park Total</b>	<b>\$2,034.04</b>	
Johnson Controls	1-136612321185	10/15/2025 Maintenance Fund	Other Expenditures	\$10,650.00	
Mowbray & Son Plumbing & Heating, Inc.	61209	10/20/2025 Maintenance Fund	Other Expenditures	\$2,548.00	
Mowbray & Son Plumbing & Heating, Inc.	61197	10/20/2025 Maintenance Fund	Other Expenditures	\$10,412.00	
Mowbray & Son Plumbing & Heating, Inc.	61198	10/20/2025 Maintenance Fund	Other Expenditures	\$17,097.00	
Mowbray & Son Plumbing & Heating, Inc.	61218	10/20/2025 Maintenance Fund	Other Expenditures	\$4,489.00	
City of Minot Treasurers Office	25181	10/7/2025 Insurance	Other Expenditures	\$1,705.53	
US Bank	7936845	10/24/2025 Bond Expenses	Other Expenditures	\$600.00	
First Western Insurance	4101086595-2025	8/30/2025 Insurance	Other Expenditures	\$704.00	
First Western Insurance	4101086991-2025	8/30/2025 Insurance	Other Expenditures	\$581.00	
First Western Insurance	4101087320-2025	8/31/2025 Insurance	Other Expenditures	\$558.00	
			<b>Other Expenditures Total</b>	<b>\$49,344.53</b>	
Circle Sanitation	106731	10/20/2025 Sanitation	Pro Shop	\$189.75	
NDPHIT	NDPHIT-10232025	10/23/2025 Blue Cross & Life Insurance	Pro Shop	\$677.14	
ProTech Integrations LLC	19525	10/1/2025 Buildings & Grounds	Pro Shop	\$75.00	
SRT Communications, Inc.	2724100-102225	10/22/2025 Telephone	Pro Shop	\$100.84	
Xcel Energy	949641590	10/21/2025 Electric Utilities	Pro Shop	\$895.43	
			<b>Pro Shop Total</b>	<b>\$1,938.16</b>	
Circle Sanitation	106726	10/20/2025 Sanitation	Radio City	\$94.88	
City of Minot Utility Billing	618568	10/23/2025 Water	Radio City	\$589.69	
City of Minot Utility Billing	618569	10/23/2025 Water	Radio City	\$52.57	
A-1 Evans Septic Tank Service	1380	10/31/2025 Sanitation	Radio City	\$45.00	
			<b>Radio City Total</b>	<b>\$782.14</b>	
Soltis Business Forms	30730	10/17/2025 Promotions	Recreation Admin	\$185.00	
Soltis Business Forms	30731	10/17/2025 Uniforms	Recreation Admin	\$249.50	
NDPHIT	NDPHIT-10232025	10/23/2025 Blue Cross & Life Insurance	Recreation Admin	(\$1,983.16)	

NDPHIT	NDPHIT-10232025	10/23/2025 Blue Cross & Life Insurance	Recreation Admin	\$3,233.84
SRT Communications, Inc.	9470600-102225	10/22/2025 Telephone	Recreation Admin	\$192.63
			<b>Recreation Admin Total</b>	<b>\$1,877.81</b>
Macs Inc.	753095/B	10/23/2025 Buildings & Grounds	Roosevelt Pool	\$66.50
Montana-Dakota Utilities	56510560685-101625	10/16/2025 Gas Utilities	Roosevelt Pool	\$75.20
Advanced Engineering and Environmental	106410	10/21/2025 Capital Outlay - Improvements	Roosevelt Pool	\$25,075.50 Pool Filtration Upgrades
Fed Serve LLC	6	10/3/2025 Capital Outlay - Buildings	Roosevelt Pool	\$216,925.50 Pool Filtration Upgrades
Fed Serve LLC	7	10/31/2025 Capital Outlay - Improvements	Roosevelt Pool	\$34,678.80 Pool Filtration Upgrades
Material Testing Services, LLC	25 0738	9/30/2025 Capital Outlay - Improvements	Roosevelt Pool	\$733.95 Pool Filtration Upgrades
Material Testing Services, LLC	25 0614	8/31/2025 Capital Outlay - Improvements	Roosevelt Pool	\$1,926.75 Pool Filtration Upgrades
Material Testing Services, LLC	25 0905	10/31/2025 Capital Outlay - Improvements	Roosevelt Pool	\$269.85 Pool Filtration Upgrades
Advanced Engineering and Environmental	106147	10/7/2025 Capital Outlay - Improvements	Roosevelt Pool	\$2,311.00 Pool Filtration Upgrades
			<b>Roosevelt Pool Total</b>	<b>\$282,063.05</b>
Menards	99276	10/15/2025 Buildings & Grounds	SHA	\$1.67
Xcel Energy	949641590	10/21/2025 Electric Utilities	SHA	\$254.44
			<b>SHA Total</b>	<b>\$256.11</b>
Circle Sanitation	106729	10/20/2025 Sanitation	Soccer Complex	\$94.88
City of Minot Utility Billing	608358	10/8/2025 Water	Soccer Complex	\$2,642.58
A-1 Evans Septic Tank Service	1374	10/31/2025 Sanitation	Soccer Complex	\$450.00
			<b>Soccer Complex Total</b>	<b>\$3,187.46</b>
Menards	99153	10/14/2025 Buildings & Grounds	Softball Complex	\$54.08
Menards	99197	10/14/2025 Buildings & Grounds	Softball Complex	\$67.99
Security Fence, Inc.	13138	10/20/2025 Buildings & Grounds	Softball Complex	\$500.00
Menards	460	10/28/2025 Buildings & Grounds	Softball Complex	\$134.40
City of Minot Utility Billing	615441	10/20/2025 Water	Softball Complex	\$1,696.60
Menards	551	10/29/2025 Buildings & Grounds	Softball Complex	\$299.40
Menards	98505	10/7/2025 Buildings & Grounds	Softball Complex	\$37.92
Cool Fish Services, Inc	11009100625	10/7/2025 Buildings & Grounds	Softball Complex	\$118.75
Cool Fish Services, Inc	10846051925	10/7/2025 Buildings & Grounds	Softball Complex	\$87.50
Cool Fish Services, Inc	11008100625	10/7/2025 Buildings & Grounds	Softball Complex	\$118.75
Cool Fish Services, Inc	11010051925	10/7/2025 Buildings & Grounds	Softball Complex	\$248.58
A-1 Evans Septic Tank Service	1378	10/31/2025 Sanitation	Softball Complex	\$90.00
			<b>Softball Complex Total</b>	<b>\$3,453.97</b>
Hawkins, Inc.	7226052	10/15/2025 Chemicals	Splash Pad	\$50.00
Hawkins, Inc.	7241127	10/28/2025 Chemicals	Splash Pad	\$410.02
City of Minot Utility Billing	609341	10/8/2025 Water	Splash Pad	\$114.99
City of Minot Utility Billing	618570	10/23/2025 Water	Splash Pad	\$349.21
			<b>Splash Pad Total</b>	<b>\$924.22</b>
Winsupply	106694 01	10/15/2025 Buildings & Grounds	Tennis Center	\$87.28
Arrowhead Ace Hardware	33512	10/8/2025 Minor Apparatus	Tennis Center	\$85.05
City of Minot Utility Billing	603029	10/2/2025 Water	Tennis Center	\$40.18
Montana-Dakota Utilities	96143110003-100825	10/8/2025 Gas Utilities	Tennis Center	\$89.64
Circle Sanitation	108803	10/20/2025 Sanitation	Tennis Center	\$53.50
Minot Auto Supply	5062-998858	10/27/2025 Buildings & Grounds	Tennis Center	\$3.00
			<b>Tennis Center Total</b>	<b>\$358.65</b>
Gene-os Septic Tank Service	6074	10/15/2025 Sanitation	Zoo	\$135.00

US Foods Inc	4297074	10/15/2025 Food For Animals	Zoo	\$1,102.17
Vestis	2550541606	10/15/2025 Mats	Zoo	\$343.39
Circle Sanitation	106727	10/20/2025 Sanitation	Zoo	\$507.00
MWI Animal Health	64100907	10/22/2025 Medical Supplies	Zoo	\$126.10
Advanced Business Methods	AR1981989	10/23/2025 Office Supplies	Zoo	\$96.89
Stericycle Inc	8012388594	10/25/2025 Medical Supplies	Zoo	\$50.92
RHI Supply	1525498	10/20/2025 Buildings & Grounds	Zoo	\$55.07
Menards	99297	10/15/2025 Buildings & Grounds	Zoo	\$324.11
Morellis Distributing, Inc.	1031485	10/15/2025 Minor Apparatus	Zoo	\$333.00
Acme Tools-Minot	15176190	10/27/2025 Buildings & Grounds	Zoo	\$6.95
Steins, Inc.	965341	10/28/2025 Cleaning Supplies	Zoo	\$293.85
FedEx	9-047-92930	10/29/2025 Postage	Zoo	\$83.48
Menards	529	10/29/2025 Animal Enrichment Expense	Zoo	\$2.08
Xcel Energy	950901574	10/29/2025 Electric Utilities	Zoo	\$1,148.03
Minot Center For Family Medicine	4060	10/31/2025 Medical Diagnostics	Zoo	\$26.00
Minot Center For Family Medicine	3690	10/31/2025 Medical Diagnostics	Zoo	\$182.00
Minot Center For Family Medicine	3990	10/31/2025 Medical Diagnostics	Zoo	\$26.00
Minot Center For Family Medicine	3830	10/31/2025 Medical Diagnostics	Zoo	\$26.00
Minot Center For Family Medicine	3950	10/31/2025 Medical Diagnostics	Zoo	\$26.00
Minot Center For Family Medicine	3760	10/31/2025 Medical Diagnostics	Zoo	\$26.00
Minot Center For Family Medicine	3350-1	10/31/2025 Medical Diagnostics	Zoo	\$135.00
Minot Center For Family Medicine	3850	10/31/2025 Medical Diagnostics	Zoo	\$26.00
Minot Center For Family Medicine	4040	10/31/2025 Medical Diagnostics	Zoo	\$26.00
Minot Center For Family Medicine	4010	10/31/2025 Medical Diagnostics	Zoo	\$26.00
Minot Center For Family Medicine	3880	10/31/2025 Medical Diagnostics	Zoo	\$26.00
Minot Center For Family Medicine	3960	10/31/2025 Medical Diagnostics	Zoo	\$26.00
Minot Center For Family Medicine	3870	10/31/2025 Medical Diagnostics	Zoo	\$26.00
Minot Center For Family Medicine	4020	10/31/2025 Medical Diagnostics	Zoo	\$26.00
Minot Center For Family Medicine	3970	10/31/2025 Medical Diagnostics	Zoo	\$26.00
Minot Center For Family Medicine	3890	10/31/2025 Medical Diagnostics	Zoo	\$26.00
Minot Center For Family Medicine	3980	10/31/2025 Medical Diagnostics	Zoo	\$26.00
Minot Center For Family Medicine	3930	10/31/2025 Medical Diagnostics	Zoo	\$26.00
Minot Center For Family Medicine	4080	10/31/2025 Medical Diagnostics	Zoo	\$52.00
Minot Center For Family Medicine	4090	10/31/2025 Medical Diagnostics	Zoo	\$26.00
Advanced Business Methods	AR1981989	10/23/2025 Lease Interest Expense	Zoo	\$1.62
Advanced Business Methods	AR1981989	10/23/2025 Lease Principal Expense	Zoo	\$134.82
Morellis Distributing, Inc.	1031485	10/15/2025 Concession Supplies	Zoo	\$290.00
Morellis Distributing, Inc.	1031485	10/15/2025 Cleaning Supplies	Zoo	\$285.00
Menards	529	10/29/2025 Food For Animals	Zoo	\$47.98
Menards	529	10/29/2025 Substrate	Zoo	\$9.78
Menards	529	10/29/2025 Minor Apparatus	Zoo	\$14.57
NDPHIT	NDPHIT-10232025	10/23/2025 Blue Cross & Life Insurance	Zoo	(\$769.47)
NDPHIT	NDPHIT-10232025	10/23/2025 Blue Cross & Life Insurance	Zoo	\$7,594.94
ProTech Integrations LLC	19299	10/1/2025 Alarm Service	Zoo	\$885.00
Earth Recycling, Inc.	17934	10/1/2025 Recycling	Zoo	\$140.00
MWI Animal Health	63709106	10/1/2025 Medical Supplies	Zoo	\$90.00

Innova Integrated Solutions	2111956	10/1/2025 Office Supplies	Zoo	\$15.50
RHI Supply	1523960	10/6/2025 Buildings & Grounds	Zoo	\$97.57
Menards	98420	10/6/2025 Buildings & Grounds	Zoo	\$108.39
Menards	98450	10/6/2025 Buildings & Grounds	Zoo	\$50.48
Menards	98507	10/7/2025 Minor Apparatus	Zoo	\$39.70
Seafood Garden	251583	10/8/2025 Food For Animals	Zoo	\$8,368.30
Steins, Inc.	964458	10/8/2025 Cleaning Supplies	Zoo	\$213.60
RHI Supply	1524128	10/7/2025 Buildings & Grounds	Zoo	\$14.97
Menards	98638	10/8/2025 Animal Enrichment Expense	Zoo	\$49.44
US Foods Inc	4090987	10/8/2025 Food For Animals	Zoo	\$812.42
Association of Zoos and Aquariums	400923	10/1/2025 Association Dues	Zoo	\$8,218.00
Menards	651	10/30/2025 Buildings & Grounds	Zoo	\$54.97
Koala Browse Inc	16844	10/31/2025 Food For Animals	Zoo	\$100.00
Global Safety Network, Inc	2025103121034527	10/31/2025 Background Check Expense	Zoo	\$21.84
Menards	355	10/27/2025 Buildings & Grounds	Zoo	\$68.35
Menards	512	10/29/2025 Buildings & Grounds	Zoo	\$38.69
US Foods Inc	4738415	10/30/2025 Food For Animals	Zoo	\$1,154.67
A-1 Evans Septic Tank Service	1379	10/31/2025 Sanitation	Zoo	\$270.00
Fargo Glass & Paint Co	SI055308	10/29/2025 Buildings & Grounds	Zoo	\$36.30
American Welding & Gas	0011227753	10/31/2025 Medical Equipment	Zoo	\$140.19
North Country Mercantile and Equipment	CT145027	10/9/2025 Minor Apparatus	Zoo	\$56.50
North Country Mercantile and Equipment	CT145441	10/20/2025 Food For Animals	Zoo	\$862.85
North Country Mercantile and Equipment	CT145782	10/29/2025 Food For Animals	Zoo	\$420.28
Schock Safe & Lock Service, Inc.	230540	10/27/2025 Cleaning Supplies	Zoo	\$23.95
Xcel Energy	950535690	10/27/2025 Electric Utilities	Zoo	\$40.25
Xcel Energy	950542678	10/27/2025 Electric Utilities	Zoo	\$122.28
Xcel Energy	950749855	10/29/2025 Electric Utilities	Zoo	\$1,430.73
Xcel Energy	950552900	10/28/2025 Electric Utilities	Zoo	\$846.30
Xcel Energy	950861003	10/29/2025 Electric Utilities	Zoo	\$483.25
Xcel Energy	950329617	10/27/2025 Electric Utilities	Zoo	\$22.44
D&S Auto and Trailer Sales	19243	10/30/2025 Equipment	Zoo	\$3,613.00
1st International Bank	Oct-25	10/31/2025 Conservation Expense	Zoo	\$745.10
North Country Mercantile and Equipment	CT144934	10/6/2025 Food For Animals	Zoo	\$760.25
Xcel Energy	950414502	10/27/2025 Electric Utilities	Zoo	\$2,023.36
SRT Communications, Inc.	2723700-102225	10/22/2025 Telephone	Zoo	\$532.58
RHI Supply	1533506	10/30/2025 Buildings & Grounds	Zoo	\$17.73
Species 360	502921	10/31/2025 Minor Apparatus	Zoo	\$1,483.93
Pro IT	9119	10/30/2025 Minor Apparatus	Zoo	\$125.00
North Country Mercantile and Equipment	CT145441	10/20/2025 Substrate	Zoo	\$190.00
North Country Mercantile and Equipment	CT145782	10/29/2025 Substrate	Zoo	\$95.00
North Country Mercantile and Equipment	CT144934	10/6/2025 Minor Apparatus	Zoo	\$55.96
North Country Mercantile and Equipment	CT144934	10/6/2025 Substrate	Zoo	\$95.00
Sign Dzyn, Inc.	11728	10/6/2025 Signage	Zoo	\$255.42
Northern Bottling Company	1405225	10/9/2025 Concession Supplies	Zoo	\$59.56
RHI Supply	1524784	10/8/2025 Buildings & Grounds	Zoo	\$141.25
RHI Supply	1523960-01	10/9/2025 Buildings & Grounds	Zoo	\$79.87

Menards	99073	10/13/2025 Minor Apparatus	Zoo	\$42.59
			<b>Zoo Total</b>	<b>\$48,641.09</b>
Northern Bottling Company	1405914	10/23/2025 Concession Supplies	Zoo Concessions	\$231.05
			<b>Zoo Concessions Total</b>	<b>\$231.05</b>
			<b>Grand Total</b>	<b>\$567,730.98</b>

# Pay Statement and Labor Distribution Summary

Run Date: 11/14/2025

	REGULAR EARNINGS	OVERTIME EARNINGS	OTHER EARNS	STATUTORY DEDUCTIONS		GROSS PAY
	REGULAR HOURS	OVERTIME HOURS	OTHER HOURS	VOLUNTARY DEDUCTIONS	TOTAL DEDUCTIONS	NET PAY
Company Code: AM2					Pay Dates Between 10/03/2025 to 10/31/2025	
Paid in Department: MPD001-Administration					Pay Dates Between 10/03/2025 to 10/31/2025	
Totals For Paid in Department MPD001-Administration:	61,854.20	879.76	1,466.32	6,807.78		64,200.28
	1,452.02	25.00	16.00	57,392.50	64,200.28	0.00
Paid in Department: MPD002-Maintenance					Pay Dates Between 10/03/2025 to 10/31/2025	
Totals For Paid in Department MPD002-Maintenance:	54,494.12	0.00	5,019.69	5,639.36		59,513.81
	1,634.56	0.00	168.80	53,874.45	59,513.81	0.00
Paid in Department: MPD003-Roosevelt Park Zoo					Pay Dates Between 10/03/2025 to 10/31/2025	
Totals For Paid in Department MPD003-Roosevelt Park Zoo:	79,471.49	356.54	3,183.00	8,155.13		83,011.03
	3,728.04	14.00	133.35	74,855.90	83,011.03	0.00
Paid in Department: MPD004-Oak Park					Pay Dates Between 10/03/2025 to 10/31/2025	
Totals For Paid in Department MPD004-Oak Park:	3,267.57	0.00	0.00	454.42		3,267.57
	192.21	0.00	0.00	2,813.15	3,267.57	0.00
Paid in Department: MPD006-Hoeven					Pay Dates Between 10/03/2025 to 10/31/2025	
Totals For Paid in Department MPD006-Hoeven:	3,238.35	15.06	0.00	497.91		3,253.41
	177.15	0.55	0.00	2,755.50	3,253.41	0.00
Paid in Department: MPD007-Corbett					Pay Dates Between 10/03/2025 to 10/31/2025	
Totals For Paid in Department MPD007-Corbett:	1,685.72	0.00	0.00	218.78		1,685.72
	91.12	0.00	0.00	1,466.94	1,685.72	0.00
Paid in Department: MPD008-Equipment					Pay Dates Between 10/03/2025 to 10/31/2025	
Totals For Paid in Department MPD008-Equipment:	15,600.77	0.00	3,328.15	1,336.20		18,928.92
	577.60	0.00	124.40	17,592.72	18,928.92	0.00
Paid in Department: MPD009-Souris Valley Golf Course					Pay Dates Between 10/03/2025 to 10/31/2025	
Totals For Paid in Department MPD009-Souris Valley Golf Course:	29,883.95	87.56	827.51	3,298.77		30,799.02
	1,477.84	2.60	34.40	27,500.25	30,799.02	0.00
Paid in Department: MPD012-Forestry					Pay Dates Between 10/03/2025 to 10/31/2025	
Totals For Paid in Department MPD012-Forestry:	30,481.80	40.89	1,527.68	3,122.92		32,050.37

# Pay Statement and Labor Distribution Summary

Run Date: 11/14/2025

	REGULAR EARNINGS	OVERTIME EARNINGS	OTHER EARNS	STATUTORY DEDUCTIONS		GROSS PAY
	REGULAR HOURS	OVERTIME HOURS	OTHER HOURS	VOLUNTARY DEDUCTIONS	TOTAL DEDUCTIONS	NET PAY
	1,306.00	1.10	63.00	28,927.45	32,050.37	0.00
Paid in Department: MPD013-Wee Links						Pay Dates Between 10/03/2025 to 10/31/2025
Totals For Paid in Department MPD013-Wee Links:	523.46	0.00	0.00	72.06		523.46
	37.39	0.00	0.00	451.40	523.46	0.00
Paid in Department: MPD014-Soccer						Pay Dates Between 10/03/2025 to 10/31/2025
Totals For Paid in Department MPD014-Soccer:	1,353.78	0.00	0.00	111.86		1,353.78
	87.34	0.00	0.00	1,241.92	1,353.78	0.00
Paid in Department: MPD015-Horticulture						Pay Dates Between 10/03/2025 to 10/31/2025
Totals For Paid in Department MPD015-Horticulture:	25,279.19	1,002.01	386.56	2,934.85		26,667.76
	862.03	37.31	16.00	22,148.25	25,083.10	1,584.66
Paid in Department: MPD016-Souris Valley Pro Shop						Pay Dates Between 10/03/2025 to 10/31/2025
Totals For Paid in Department MPD016-Souris Valley Pro Shop:	31,265.51	0.00	0.00	3,423.35		31,265.51
	1,410.27	0.00	0.00	27,842.16	31,265.51	0.00
Paid in Department: MPD017-MAYSA Arena						Pay Dates Between 10/03/2025 to 10/31/2025
Totals For Paid in Department MPD017-MAYSA Arena:	61,579.94	1,530.94	3,718.42	6,768.91		66,829.30
	2,546.96	45.21	136.00	60,060.39	66,829.30	0.00
Paid in Department: MPD051-Auditorium						Pay Dates Between 10/03/2025 to 10/31/2025
Totals For Paid in Department MPD051-Auditorium:	38,632.89	1,638.96	10,131.40	4,684.98		50,403.25
	1,572.12	47.04	354.25	45,718.27	50,403.25	0.00
Paid in Department: MPD052-Auditorium Concessions						Pay Dates Between 10/03/2025 to 10/31/2025
Totals For Paid in Department MPD052-Auditorium Concessions:	12,694.41	64.53	635.28	1,277.25		13,394.22
	599.03	2.39	27.50	12,116.97	13,394.22	0.00
Paid in Department: MPD053-Tennis						Pay Dates Between 10/03/2025 to 10/31/2025
Totals For Paid in Department MPD053-Tennis:	8,388.44	650.18	4.45	1,060.56		9,043.07
	313.51	23.43	0.00	7,982.51	9,043.07	0.00
Paid in Department: MPD054-Softball						Pay Dates Between 10/03/2025 to 10/31/2025
Totals For Paid in Department MPD054-Softball:	4,068.47	0.00	1,586.00	685.39		5,654.47

# Pay Statement and Labor Distribution Summary

Run Date: 11/14/2025

	REGULAR EARNINGS	OVERTIME EARNINGS	OTHER EARNINGS	STATUTORY DEDUCTIONS		GROSS PAY
	REGULAR HOURS	OVERTIME HOURS	OTHER HOURS	VOLUNTARY DEDUCTIONS	TOTAL DEDUCTIONS	NET PAY
	281.77	0.00	54.00	4,969.08	5,654.47	0.00
Paid in Department: MPD055-Softball Concessions					Pay Dates Between 10/03/2025 to 10/31/2025	
Totals For Paid in Department MPD055-Softball Concessions:	663.40	0.00	0.00	110.75		663.40
	42.60	0.00	0.00	552.65	663.40	0.00
Paid in Department: MPD056-Recreation					Pay Dates Between 10/03/2025 to 10/31/2025	
Totals For Paid in Department MPD056-Recreation:	19,087.46	0.00	788.53	2,041.36		19,875.99
	339.51	0.00	18.50	17,834.63	19,875.99	0.00
Totals For Company Code AM2:	483,514.92	6,266.43	32,602.99	52,702.59		522,384.34
	18,729.07	198.63	1,146.20	468,097.09	520,799.68	1,584.66
Report Totals:	483,514.92	6,266.43	32,602.99	52,702.59		522,384.34
	18,729.07	198.63	1,146.20	468,097.09	520,799.68	1,584.66

TO: Minot Park Board President and Commissioners

FROM: Jarrod Olson - Director of Operations

RE: November 18, 2025

**Projects:**

1. MI-7/MI-6 & Zoo Flood Protection
  - a. MI-7 D (1) Mattson-Concessions – Discovery Barn finishing punch list items-Starting to put exhibits back together. Animal move to follow. Teddy statue items to finish irrigation and seeding.
2. MI-7D-Camel Exhibit-Mattson will begin the Camel exhibit after they complete MI-7E (Park Restroom & Train building). Looking at December 1<sup>st</sup> start with completion May 2026
3. MI-7F Wagner- Flood wall- footings are complete. Under 20 Wall sections to finish. If weather holds they will finish the first week of December.
4. MI-7G- West Main Lawn exhibits NA Cats/restroom, Wolf and storage building. They opened bids on November 4<sup>th</sup>. Rolac apparent low bidder. East Main Lawn exhibit design being worked on- Otter, Bison, Bird of prey & goats. This won't be completed until after the flood wall is complete on the east side of the main lawn.
5. MI-6B-Working on box culverts and storm that cross the entrance road. Working on getting pump station finished to the point of being able to back fill around it.
6. Roosevelt Pool Filtration- Construction meeting Wednesdays 3:30pm. Changed Substantial Completion to May 11<sup>th</sup>, 2025. Staff feel that it gives us enough time to get the pool ready and training staff.

**Project/CI Quotes**

**Other:**

1. 2026 CI
  - a. Corbett Video Scoreboard-Nevco was awarded the project. Meeting on timeline and implementation
  - b. 2026 Scheels Complex Play structure with PIP
  - c. Future casting large maintenance items
2. Maysa
  - a. Tauros League change and proposal to expand Pepsi rink discussions-Received information back from ownership and will meet prior to any league change application is finalized
3. Cameron Courts
  - a. We are open on full schedule.
    1. Youth Tennis Lessons-Second session registration is open
    2. Planning programming of Tennis & PB league for January
    3. MAPA has reserved Cameron Courts January 10<sup>th</sup> for a one-day tournament
    4. Passes sold as of November 12, 2025- Student, SR, Military 95/Adult 21/Family 13/Coffee Club 16/Monthly 5. Overall=150
4. Zoo – Canopy project
5. Scheels complex batting cage-Partnering with Minot Girls Fastpitch

6. SVGC-safety fencing along #8 Tee Box. 115' x 10' with 1" black vinyl 1" weave has been completed
7. Working on the Park District EOP
8. Annual insurance application
9. Reviewing 2025 CI items, 2025 department budgets & past CI carryover list
10. Annual DH reviews on November 24,25,26. Schedule sheet to follow
11. Employee Handbook review

## **Jarrod Olson-Director of Operations**

### **GOLF COURSE**

- All the greens are sprayed and Top-dressed for the winter
- Forestry will be doing some tree removals
- Stump grinding, hopefully before the ground freezes
- Dakota Fence is installing the fence on #8 tee box
- Working on a lot of irrigation, after blowing out
- Try to get new heads installed on the Driving Range
- Mulching Leaves
- Employee Reviews
- Get snow equipment ready
- Haul out tree pile
- Organizing the back shop, adding crushed asphalt to the floor
- Plant Native seed on #11 hill
- Josh starts at Maysa November 10

I want to Thank my whole crew for an amazing job my first year. There were a lot of challenges, but everyone pulled through and we got it done.

## **Cammi Campbell SV Golf Course Superintendent**

## **SVGC**

- I will be gone the month of November.
- When I return in December, I will be getting things lined up for the 2026 season.
- We are hosting two state events for 2026 and will be forming a local committee for both events.

**Respectfully submitted: Steve Kottsick**

## **ZOO**

- Zoo Operations:
  - Annual attendance- 80,500 YTD (down 30% vs. 2021 numbers of 116K, just slightly above national average in zoo attendance trends for 2025)
  - Finishing up MI-7 designs and starting the design of the new gibbon exhibit
  - Looking to move back into Discovery Barn soon
  - Working with Canopy Strategic Planning on Zoo strategic plan
    - Ahead of schedule- Expected to be finished December 2025
- Staff
  - Looking to help keepers undergo some professional development by shadowing at other nearby zoos (Bismarck, Como, etc)
- Animal Updates:
  - Male giraffe calf born on 11/2- we are looking to have the community help name the giraffe
  - Working on numerous animal transactions before winter
    - Just returned from a trip to Ohio and Michigan
      - Dropped off 2 ring-tailed lemurs and picked up 2 new prairie dogs
    - Horned Lizard coming from Utah later this month- will be located in Discovery Barn
    - Kookaburra coming from San Diego later this month- new animal ambassador
    - Amur Leopard coming from Sand Diego later this month – Breeding recommendation with current male “Jordan.”
    - Family of Ruffed Lemurs to be dispositioned to Buffalo Zoo in the Spring

**Submitted by Logan Wood – Zoo Director & Veterinarian**

## **MAYSA**

- High School Boys and Girls Seasons start Monday, November 10th
- We host two December Weekend Youth Hockey Tournaments Dec. 5-7 & 12-14
- We will host a Movie Skate on Sunday, November 23rd at 6:00 pm at Pepsi Rink
- First Home Boys & Girls High School Games will be Tuesday, November 25th at 5:00 & 7:30 pm
- Getting December Schedules into Rec Trac and planning for Public Sessions over the Holidays

- Getting our Winter Snow Removal Equipment ready and staged as we are now into Snow Season
- We will be closed on Thursday, November 27th for Thanksgiving Day!

## **Bob Gillen-MAYSA Arena General Manager**

### **MAINTENANCE**

- Weekly MI-6, MI-7 and pool filtration construction progress meetings
- Pool filtration project is ongoing and making good progress.
- Soccer complex lighting project got started and is in progress
- All irrigation systems and bathrooms have been winterized for the season
- Removing fishing piers from the river
- Installed bull pens at Scheels complex
- All of the winter snow equipment is operational and ready for use
- Putting the Zoo discovery barn back together with exhibits
- Filled the Pool to 3/4 full for winter storage to keep frost from damaging the walls
- Salvaged fencing materials, Gates and Guard rails from the Zoo North Trail
- Maintenance/Service calls
- Continue to work on TEAMS work order list. Many smaller service items are taken care of daily.
- Mechanics – busy with seasonal upkeep and regular service work. preparing all the winter equipment for the season. Prepping all the summer equipment for storage.

### **Zoo**

- Weekly MI-6 and MI-7 Flood control progress meetings and various onsite meetings with contractors and staff.
- Rebuilding the Leopard fence to make it more sturdy
- Building tip ins for the African Plains Building to keep the Giraffes away from people.
- Salvaging items from the North Trail before spring Demo.

## **Eric Keller Maintenance Superintendent**

### **HORTICULTURE**

- Mulching and picking up leaves as weather allows
- Order plants for 2026 and work on designs
- Care of plant material in greenhouse
- Shift plants into larger pots in greenhouse
- Clean and organize sports complex garages
- Clean and store equipment for winter

- Inventory
- Decorating for Christmas and hanging lights

**Submitted by: Shannon Paul**

## **FORESTRY**

- Removing trees at golf course.
- Did 811 locates for stump removals at the golf course and will start grinding out stumps after tree removals are completed.
- Have thirteen trees that will need to be removed for water main and curb stop replacements in the SW part of town behind Arrowhead Shopping mall.
- Working on a tree plan with Tina at Rosehill Cemetery.
- Completed installing Christmas lights at SHA.
- Will be helping Sertoma put up Christmas lights at Oak Park.
- Received a new trim list from the Sanitation department for clearance trims in alleys.
- We are now down to just our full-time employees. Thank you to all our seasonal employees that worked for us this summer.

**Submitted by Troy Regstad**

## **Recreation and Auditorium Manager**

- Daily Maintenance/Cleaning of Auditorium
- Set/Clean up Multiple Events
- Winterized Scheels Complex
- Auditorium/Auditorium 2 Events:
- - Basketball Practices (Rentals)-
  - MHS Cheer Practices
  - AWANA
  - City Testing
  - Wedding Reception
  - MHS Cheer Practices
  - AWANA
  - City Testing
  - Wedding Reception
  - Boxing Event
  - SVSS Meetings
  - MPD Adult Basketball Registration on Going
  - MPD Youth Basketball Leagues Started
  - Birthday Parties
  - Girls B District Volleyball Tournament
  - Girls B Region Volleyball Tournament
  - PBR Set Up
  - Special Olympics Dance
  - Retirement Party

- Veterans Day Program
- Craft Show

SH Complex Events: - NA

NH Complex Events: - NA

**Submitted by: Tom Landsiedel Recreation and Auditorium Manager**

### **Recreation**

- Youth boys' basketball has begun. Games are typically Monday, Tuesday, and Thursday evenings and Saturday mornings.
- Youth girls' basketball information will go out to the elementary schools early next week. Games begin in January.
- We had our first "Parent's Night Out" of the season. 22 children registered. Next one is set for December 19th.
- Registration for Adult Winter volleyball is open now and closes November 19th. Games will begin on December 7th and those will be played at Magic City on Sundays.
- We had over 100 people join us at the October Movie Skate. Next one is set for November 23rd at the Maysa.
- Aqua Zumba registration closes on November 13th. We currently have 29 adults registered. Those classes begin on November 17th at 6pm at Ramstad.
- Santa's Mailboxes will be set out on November 12th. One at SHA and the other at Magic City Discovery Center. We will be having a small event at SHA on November 12th from 4-6 where we will have hot cocoa and letter templates for children to write their letters.
- The golf simulator is now fully open for the season.

### **Bailey Gaspar-Program and Event Specialist**

#### **Director of Marketing & Development**

- Working on new signage at Cameron Courts with new branding\
- Getting quotes for multiple outdoor signage locations
- Zoo vehicle wrap was finalized and scheduled for December/January
- Working with Visit Minot to feature some of our smaller social media pages
- Monthly newsletter went out on the 1st
- Creating graphics for events/programs
- Creating graphics for billboards
- Working on radio ads
- Scheduling weekly socials
- Updating website and app
- Youth Tennis Lessons – Session 2 begins Nov. 29
- Finalized RFP for new website
- RecTrac Symposium in Vermont was great – learned a lot

- Submitted grant for MAYSA Cross Country Trails – Outdoor Heritage Fund
- Creating signage for ski & snowshoe trails
- Designing Zoo to You pamphlets and handouts

**Submitted by: Ashley Gathman – Director of Marketing and Development**

**Foundation Meeting**  
**Minot Municipal Auditorium**  
**Room 203**  
**November 18<sup>th</sup>, 2025**  
**Agenda**

**Personal Appearances:**

- *The Board desires to hear the viewpoints of citizens throughout the district. Comments should be made to the Board and not to individuals in the audience and be related to Park District operations and programs. If a citizen would like to add a topic to the park board agenda, arrangements must be made in advance with the Director or Park Board President. The Board reserves the right to eliminate or restrict the time allowed for public participation. The Board requests that comments are limited to five (5) minutes or less. Groups of individuals addressing a common concern are asked to designate a spokesperson.*

**Meeting Minutes**

**Approval of minutes from the October 21<sup>st</sup>, 2025 Park Foundation Meeting**

**Approval of Bills as follows:**

- |                |            |
|----------------|------------|
| - Dakota Fence | 13,350.00  |
| - Nevco        | 172,488.35 |

**Total:** **\$185,838.35**

**Statement:**

**New Business:**

**Other Business:**

## **Minot Parks Foundation Meeting**

**October 21**

The Minot Park Foundation board met immediately following the Minot Park Board Meeting on October 21 at 5:30pm in room 203 off the Minot Municipal Auditorium.

There were no personal appearances.

Motion by Hammer, second by Schmitt to approve the minutes from the September 16 Park Foundation meeting. Motion carried.

Motion by Hammer, second by Hovda to approve the following bills in the amount of \$92,615.80. On roll call, all members voted yes.

Brady Martz	\$1144.80
Electrical Service Company	\$1295.00
Sign Dyzn	\$4800.00
Rolac Contracting	\$85,376.00

Motion by Hammer, second by Schmitt to adjourn the meeting. Motion carried.

Chelsea Kirkhammer, President                      Elly DesLauriers/Jarrold Olson, Acting Clerk



# Dakota Fence

Dakota Fence Company  
 1915 20th Ave SE \* Minot, ND 58702-3066  
 800-726-4063 \* Office: 701-852-6263 \* Fax: 701-852-0931  
 Email: sales@dakotafence.com \* Website: www.dakotafence.com  
 Remit To: Accounts Receivable, PO Box 1408, Fargo, ND 58107-1408

Customer ID: 105815

To : Minot Park District  
 420 3rd AVE SW  
 PO Box 538  
 Minot, ND 58701

Invoice #: 171723  
 Date: 11/11/25  
 Application #: 1  
 Description: Final

Contract : 2530DF5271 Minot Park District -Souris Valley Golf Course Fen  
 Location : Minot, ND

Invoice Due Date: 11/11/25  
 Payment Terms: Due Upon Receipt

Contract Item	Contract Amount	% Complete	Total To Date
1 Black Vinyl Chain Link Fence Installed	13,350.00	100.00%	13,350.00
<i>11-17-25</i>	13,350.00		13,350.00
<i>J. J. payment info attached.</i>			
Total To Date :			13,350.00
Plus Sales Tax :			0.00
Less Retainage :			0.00
Less Previous Applications :			0.00
<b>Total Due This Invoice :</b>			<b>13,350.00</b>

When you provide a check as a payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. For inquiries please call: 701.237.6181. Acceptance of the material or services specified in this Invoice constitutes acceptance of the terms in this Invoice, regardless of signature. In the event of any conflict between the terms of this Invoice and any purchase order or other agreement with the Purchaser, the terms of this Invoice will govern. This Invoice is made effective as of the date issued, sets forth the goods, supplies, materials, or services to be provided by Dakota Fence Company and is further subject to the terms and conditions detailed at <https://dakotafence.com/terms-conditions/>, which are incorporated herein by reference.



KNOW THE SCORE. DELIVER THE EXPERIENCE.

---

## Sale of Goods Agreement

This Agreement for the sale of goods is entered as of this 14th day of November 2025, by and between Nevco Sports, LLC (“Nevco”), and Minot Park District (“the Customer”) with a billing address of Minot Park District PO Box 538 Minot ND 58702.

Nevco owns the tangible personal property described as:

**Quote00184556:**

**Full Color 10mm LED True Pixel Display 22.05’H x 34.65’W (672x1056) Pixel Matrix (1)**

**Flanking Signs 22.05’H x .675’W (2)**

**Logo for Decorative Truss (1)**

**Aluminum Decorative Truss Arch 4’H x 36’W (1)**

**Non-Illuminated Outdoor Sign (1)**

**Controller MPCW-7 (1)**

**Receiver MPCW-6 for Outdoor Scoreboards-Coax (1)**

**MPCW Control Carry Case (1)**

and incorporated herein by reference (the “Goods.”)

Nevco and Customer have agreed to the purchase and sale of the Goods on the terms and conditions set forth in this Agreement.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by each of the parties, Nevco and Customer agree as follows:

- 1. Sale of Goods:** Nevco agrees to sell the Goods to Customer and Customer agrees to purchase the Goods from Nevco subject to the terms and conditions set forth in this Contract.

Freight is included. Installation is included. Taxes are not included, if applicable.

- 2. Purchase Price:** As consideration for the sale of the goods, the Customer shall pay to Nevco the purchase price of Three Hundred Forty Four Thousand Nine Hundred Seventy Six Dollars and Sixty Nine Cents (\$344,976.69), which shall be paid in immediately available funds of One Hundred Seventy Two Thousand Four Hundred Eight Dollars and Thirty Four Cents (\$172,488.34) upon execution of this Agreement with the balance of One Hundred Seventy Two Thousand Four Hundred Eight Dollars and Thirty Five Cents (\$172,488.35) payable in immediately available funds within thirty (30) days of delivery of the Goods. The purchase includes freight, as well as installation. Tax is exempt from purchase.
- 3. Title:** Nevco shall transfer good title to the Goods to Customer, free and clear of any liens, charges or encumbrances, by Bill of Sale to be delivered to Customer upon final payment of the Purchase Price.
- 4. Delivery of Goods/Shipping:** Nevco shall deliver the Goods upon the following terms:

301 EAST HARRIS AVENUE GREENVILLE, IL 62246 P: 800.851.4040 F: 618.664.0397 [WWW.NEVCO.COM](http://WWW.NEVCO.COM)

REV. 092724

Delivery of Goods will take place in the Month of March of 2026. Nevco, along with the Installer and Minot Parks District will coordinate a specific date that works for all parties.

5. **Risk of Damages:** Nevco assumes responsibility for the Goods, and all risk of damage, loss, or delay of the Goods, until the Goods are delivered to the Customer. Once the Goods have been delivered to the Customer, the Customer assumes all responsibility for and risk of damage to such Goods.
6. **Force Majeure:** Nevco and the Customer shall not be considered in default hereunder or be liable for any failure to perform or delay in performing any provisions of this Agreement in the customary manner to the extent that such failure or delay is caused by any reason beyond its control, including any act of God. The Party whose performance has been interrupted by such circumstances shall use every reasonable means to resume full performance of this Agreement as promptly as possible.
7. **Inspection and Acceptance:** Customer shall inspect the Goods immediately upon delivery and shall notify Nevco within five (5) business days of any defect in the Goods. In the absence of said notice, Customer shall be deemed to have accepted the Goods and that the Goods are in good condition and are free of defects in material and workmanship.

EXCEPT AS OTHERWISE EXPRESSLY STATED IN THIS CONTRACT OR ELSEWHERE, NEVCO HAS NOT MADE AND HEREBY EXPRESSLY DISCLAIMS ANY AND ALL WARRANTIES AND REPRESENTATIONS REGARDING THE GOODS, INCLUDING (WITHOUT LIMITATION) ANY AND ALL WARRANTIES OF MERCHANTABILITY AND FITNESS FOR THE PARTICULAR PURPOSES OF CUSTOMER. NEVCO HEREBY EXPRESSLY DISCLAIMS AND CUSTOMER HEREBY DISCHARGES AND RELEASES NEVCO FROM ANY LIABILITY FOR LOSS OR DAMAGE RESULTING FROM ANY CONDITION OR DEFECT IN THE GOODS, WHETHER LATENT OR PATENT OR KNOWN OR UNKNOWN TO EITHER PARTY.

8. **Indemnity:** Customer shall indemnify, defend, and hold Nevco harmless from and against any claim, demand, assessment, loss, penalty, damage or cause of action asserted against, resulting to, imposed on, or incurred by Nevco, directly or indirectly, arising out of or as a result of use of the Goods following delivery to and possession by Customer. Nevco's right to indemnity under this paragraph 8 shall survive closing and is cumulative and shall not preclude exercise or assertion of any other rights or remedies provided for herein or otherwise available at law or in equity.
9. **Limitation of Liability:** Customer's exclusive remedy for breach of this Agreement or any claim against Nevco relating to the Goods sold pursuant to this Agreement shall be strictly limited to recovery of an amount equal to the lesser of (a) the total price paid by Customer to Nevco pursuant to paragraph 2 above or (b) the actual damages sustained by Customer relating to the Goods. Customer waives any other or further remedy and specifically waives and releases any and all claims for (a) punitive damages and (b) consequential or special damages.
10. **Attorneys' Fees:** In any suit or other proceeding between the parties arising out of this Agreement or for the breach of any agreement herein contained, the prevailing party shall be entitled to recover its attorney's fees, court costs and any other litigation expenses it incurs.



KNOW THE SCORE. DELIVER THE EXPERIENCE.

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11. **Authority to Sign:** Each party promises to the other party that it has the authority to enter into this agreement and to perform all its obligations under this agreement.

12. **General:**

12.1. **Choice of Law and Venue:** This agreement shall be construed according to the laws of the State of Illinois with venue exclusively in Madison County, Illinois.

12.2. **Full Agreement:** This is the full agreement between the parties, any further modification, extension, or alteration must be in writing and signed by both parties.

12.3. **Counterparts:** This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, and exchanged by facsimile transmission or electronic mail; and that the facsimile or digital copy of a party's signature shall be binding as if the signature were an original signature. Notwithstanding the binding effect of such copies, the parties shall nevertheless execute and exchange original counterparts of this Contract promptly upon the request of either party.

IN WITNESS WHEREOF, Customer and Nevco have executed this Contract in duplicate original as of the date first above written.

Nevco Sports, LLC

By: \_\_\_\_\_

By: *Alexander Brewer* \_\_\_\_\_

Title: \_\_\_\_\_

Title: Senior Sports Video Consultant \_\_\_\_\_

# Minot Park District Balance Sheet - Foundation

10/31/2025

	<b>Foundation</b>
<b>Assets</b>	
Restricted Assets	
Foundation Cash and Cash Equivalents	
98-1015-98      Minot Park Foundation - 1st International	\$3,730,025.30
98-1016-98      Minot Park Foundation - Contra	(\$1,645,052.49)
Total	\$2,084,972.81
Foundation Investments	
98-1600-98      Minot Park Foundation - Investments	\$1,453,957.80
98-1601-98      Minot Park Foundation - Unrealized G/L	\$191,094.69
Total	\$1,645,052.49
Total	\$3,730,025.30
<b>Total Assets</b>	<b>\$3,730,025.30</b>
<b>Fund Balance</b>	
98-3010-98      Minot Park District Foundation	\$3,730,025.30
<b>Total Fund Balance</b>	<b>\$3,730,025.30</b>
<b>BEGINNING BALANCE WITH CURRENT YEAR ADJUSTMENTS</b>	<b>\$2,441,959.86</b>
<b>NET SURPLUS/(DEFICIT)</b>	<b>\$1,288,065.44</b>
<b>ENDING FUND BALANCE</b>	<b>\$3,730,025.30</b>

# Minot Park District

## Statement of Revenues and Expenditures - Foundation

10/31/2025

	<b>Foundation</b>
<b>Revenues</b>	
Operational Revenue	
Foundation Revenue	
98-4091-98    Other Receipts	\$2,055,893.54
Total	\$2,055,893.54
 Total	 \$2,055,893.54
 Other Income	
98-4080-98    Dividends - Foundation	\$82,547.21
Total	\$82,547.21
 <b>Total Revenues</b>	 <b>\$2,138,440.75</b>
 <b>Expenses</b>	
Foundation Expense	
98-5300-98    Buildings & Grounds	\$37,280.00
98-5905-98    Capital Outlay - Buildings	\$905,922.21
98-5920-98    Capital Outlay - Furniture and Fixtures	\$18,561.47
98-6100-98    Service Charges	\$11,484.73
Total	\$973,248.41
 <b>Total Expenditures</b>	 <b>\$973,248.41</b>
 <b>NET SURPLUS/(DEFICIT) BEFORE GAINS/LOSSES</b>	 <b>\$1,165,192.34</b>
 <b>Gains</b>	
98-9015-98    Unrealized Gain/Loss	\$122,873.10
<b>Total Gains</b>	<b>\$122,873.10</b>
 <b>BEGINNING FUND BALANCE</b>	 <b>\$2,441,959.86</b>
 <b>NET SURPLUS/(DEFICIT)</b>	 <b>\$1,288,065.44</b>
 <b>ENDING FUND BALANCE</b>	 <b>\$3,730,025.30</b>

# Minot Park District Project Detail Report

## Fund Balance

MPF-001 - Adopt a Lot	\$1,781.31
MPF-002 - BN Trail	\$5,000.00
MPF-003 - Carousel	\$7,012.70
MPF-004 - Community Enrichment Grant	\$1,568.64
MPF-005 - Dog Park	\$800.00
MPF-006 - Festival in the Park	\$22,119.19
MPF-007 - Fitness Trail	\$10,000.00
MPF-008 - Forestry	\$500.00
MPF-009 - Friends of the Souris	\$4,307.62
MPF-010 - Land	\$33,943.41
MPF-011 - Medal of Honor	\$19,335.80
MPF-012 - Outdoor Recreation	\$22,035.00
MPF-013 - Park Dedication	\$162,255.36
MPF-014 - Polaris - Frisbee Golf	\$516.00
MPF-015 - Polaris Park	\$2,065.00
MPF-016 - Radio City	\$1,000.00
MPF-017 - RMR/Base Partnership	\$44,657.45
MPF-018 - Soo Line Engine	\$6,582.00
MPF-019 - Sponsorships	\$4,305.00
MPF-020 - Stonebridge Farms Playground	\$5,593.00
MPF-021 - Trees	\$1,150.00
MPF-022 - Benches	\$4,692.09
MPF-023 - Corbett Field	\$3,425.00
MPF-025 - Hammond Tennis Courts	\$14,356.14
MPF-025-1 - Hammond Tennis Courts - Mainte	\$7,133.76
MPF-027 - Hoeven Scoreboard	\$1,500.00
MPF-028 - Horticulture	\$727.70
MPF-031 - MAYSA Ice Resurfacers - Zamboni	\$13,252.54
MPF-032 - MAYSA Scoreboard	(\$59,212.87)
MPF-033 - MAYSA - Sled Hockey	\$939.00
MPF-034 - MAYSA - Water Fountain	\$631.00
MPF-035 - Oak Park - Camp Owetti	\$500.00
MPF-036 - Oak Park - Mommy and Me Swings	\$2,500.00
MPF-037 - Oak Park - Natures Playground	\$5,926.03
MPF-038 - Park Development	\$5,593.56
MPF-039 - Payloader	\$234.32
MPF-040 - Roosevelelt Park Pool	\$3,447.34
MPF-041 - SVGC - API Donation	\$2,390.85
MPF-043 - SVGC - Development	\$8,143.48
MPF-044 - Zoo - Animal Purchase	\$52,366.58
MPF-045 - Zoo - Ferret	\$439.93
MPF-046 - Zoo - Childrens Zoo	\$729.43
MPF-047 - Zoo - Education/Enhancements	\$3,270.86
MPF-048 - Zoo - Entrance	\$12,057.24

# Minot Park District Project Detail Report

MPF-049 - Zoo - Outreach	\$14,558.71
MPF-050 - Zoo - Raptor Rehab	\$5,000.00
MPF-051 - Zoo - Development	\$1,815,631.90
MPF-051-1 - Zoo Safety	\$1,500.00
MPF-052 - Zoo Signs	\$29,314.63
MPF-053 - Superfund - Disc Golf	\$50,000.00
MPF-054 - Branching Out	\$3,127.86
MPF-055 - Minot Flood Commeration	\$10,895.83
MPF-056 - South Hill Complex Improvements	\$36,953.51
MPF-056-1 - South Hill Complex Turf	\$10,000.00
MPF-057 - Trees for Minot	\$52,093.50
MPF-058 - Monument Maintenance	\$10,000.00
MPF-060 - RPZ - Conservation Fund	\$31,266.94
MPF-061 - Ice Skates	\$2,628.97
MPF-063 - Roosevelt Park Pickleball	\$43,480.92
MPF-065 - Zoo Maintenance Fund	\$50,000.00
MPF-066 - Zoo - Giraffe Building	\$133,483.52
MPF-067 - Engo Ice Resurfacer	(\$99,100.00)
MPF-068 - Souris Scramble	\$11,235.46
<b>Total Fund Balance</b>	<b><u>\$2,653,643.21</u></b>

## Revenues

Operational Revenue	
MPF-013 - Park Dedication	\$31,313.36
MPF-022 - Benches	\$2,400.00
MPF-027 - Hoeven Scoreboard	\$1,500.00
MPF-032 - MAYSA Scoreboard	\$25,000.00
MPF-038 - Park Development	\$100.00
MPF-051 - Zoo - Development	\$1,785,689.00
MPF-051-1 - Zoo Safety	\$1,500.00
MPF-056 - South Hill Complex Improvement	\$100.00
MPF-057 - Trees for Minot	\$26,896.91
MPF-060 - RPZ - Conservation Fund	\$17,451.53
MPF-066 - Zoo - Giraffe Building	\$133,505.10
MPF-067 - Engo Ice Resurfacer	\$25,000.00
MPF-068 - Souris Scramble	\$5,397.65
Total	<u>\$2,055,853.55</u>
<b>Total Revenues</b>	<b><u>\$2,055,853.55</u></b>

## Expenses

Foundation Expense	
MPF-029 - MAYSA Expansion	\$15,624.27

# Minot Park District Project Detail Report

MPF-051 - Zoo - Development	\$1,000.00
MPF-052 - Zoo Signs	\$4,800.00
MPF-056 - South Hill Complex Improvement	\$5,700.00
MPF-057 - Trees for Minot	\$23,800.00
MPF-066 - Zoo - Giraffe Building	\$905,922.21
Total	<u>\$956,846.48</u>
<b>Total Expenditures</b>	<b><u>\$956,846.48</u></b>

FIRST INTERNATIONAL BANK & TRUST (WETS)  
 2201 EAST CAMELBACK ROAD  
 SUITE 380  
 PHOENIX, AZ 85016

## MINOT PARK FOUNDATION AGENCY

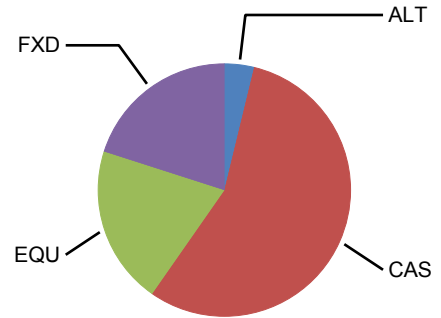


MINOT PARK FOUNDATION  
 PO BOX 538  
 420 3RD AVE SW  
 MINOT, ND 58701

Account: 005745  
 Report Period: From 10/1/2025 To 10/31/2025  
 Administrator: Jessica L. Phillips  
 Phone: 701-837-2247

### Portfolio Summary

	Market Value	% Portfolio	Est. Income
Alternative (ALT)	\$141,515.00	3.79%	\$3,601.83
Cash & Equivalents (CAS)	\$2,084,972.81	55.90%	\$84,107.77
Equity (EQU)	\$755,489.02	20.25%	\$8,425.05
Fixed Income (FXD)	\$748,048.47	20.05%	\$24,765.17
<b>Total Assets</b>	<b>\$3,730,025.30</b>	<b>100.00%</b>	<b>\$120,899.82</b>
<b>Total Account Balance</b>	<b>\$3,730,025.30</b>	<b>100.00%</b>	<b>\$120,899.82</b>



### Activity Summary

	Current Period	Year To Date
<b>Beginning Market Value</b>	<b>\$3,769,658.23</b>	<b>\$2,868,079.01</b>
<b>Receipts</b>		
Contribution	\$28,700.00	\$2,055,893.54
Dividend	\$8,736.10	\$82,547.21
<b>Total Receipts</b>	<b>\$37,436.10</b>	<b>\$2,138,440.75</b>
<b>Disbursements</b>		
Distribution	\$0.00	(\$26,681.90)
Expense	(\$92,615.80)	(\$1,362,345.43)
Institution Fees	(\$1,167.89)	(\$10,340.23)
<b>Total Disbursements</b>	<b>(\$93,783.69)</b>	<b>(\$1,399,367.56)</b>
<b>Change in Market Value</b>	<b>\$16,714.66</b>	<b>\$122,873.10</b>
<b>Ending Market Value</b>	<b>\$3,730,025.30</b>	<b>\$3,730,025.30</b>

## Gains and Losses Summary

	Current Period	Year To Date
Realized Gain/(Loss) - Long Term	\$0.00	\$52,604.80
Realized Gain/(Loss) - Short Term	\$0.00	\$5,169.53
<b>Total Realized Gain/(Loss)</b>	<b>\$0.00</b>	<b>\$57,774.33</b>

## Asset Statement

	Units Description	Cost Basis	Unit Price	Market Value	% of Acct	Unrealized Gain/Loss	Estimated Annual Income	Yld At Mkt
<b><u>Cash &amp; Equivalents</u></b>								
<b>Cash</b>								
	Principal Cash	\$0.00		\$0.00				
	Income Cash	\$0.00		\$0.00				
	<b>Total Cash</b>	<b>\$0.00</b>		<b>\$0.00</b>	0.00			
<b>Money Market Fund - Internal</b>								
	2,084,972.81 INSURED CASH SWEEP - PRINCIPAL	\$2,084,972.81	\$1.00	\$2,084,972.81	55.90	\$0.00	\$84,107.80	4.03
	<b>TOTAL Money Market Fund - Internal</b>	<b>\$2,084,972.81</b>		<b>\$2,084,972.81</b>	<b>55.90</b>	<b>\$0.00</b>	<b>\$84,107.80</b>	<b>4.03</b>
	<b>TOTAL Cash &amp; Equivalents</b>	<b>\$2,084,972.81</b>		<b>\$2,084,972.81</b>	<b>55.90</b>	<b>\$0.00</b>	<b>\$84,107.80</b>	<b>4.03</b>
<b><u>Fixed Income</u></b>								
<b>Fixed Income ETF</b>								
	68,002 ANFIELD CAPITAL UNIVERSAL FIXED INCOME ETF	\$648,808.80	\$9.44	\$641,734.88	17.20	(\$7,073.92)	\$19,958.60	3.11
	1,487 FIRST TRUST LOW DURATION OPPORTUNITIES ETF	\$73,583.99	\$49.93	\$74,245.91	1.99	\$661.92	\$3,033.48	4.09
	632 JANUS HENDERSON AAA CLO ETF	\$32,155.23	\$50.74	\$32,067.68	0.86	(\$87.55)	\$1,773.09	5.53
	<b>TOTAL Fixed Income ETF</b>	<b>\$754,548.02</b>		<b>\$748,048.47</b>	<b>20.05</b>	<b>(\$6,499.55)</b>	<b>\$24,765.17</b>	<b>3.31</b>
	<b>TOTAL Fixed Income</b>	<b>\$754,548.02</b>		<b>\$748,048.47</b>	<b>20.05</b>	<b>(\$6,499.55)</b>	<b>\$24,765.17</b>	<b>3.31</b>
<b><u>Equity</u></b>								
<b>Exchange Traded Funds (ETF)</b>								
	4,099 ANFIELD CAPITAL US EQUITY SECTOR ROTATION ETF	\$51,303.36	\$21.04	\$86,242.96	2.31	\$34,939.60	\$6.56	0.01
	690 BLACKROCK ISHARES US SMALL-CAP EQUITY FACTOR ETF	\$48,541.50	\$74.19	\$51,191.10	1.37	\$2,649.60	\$645.83	1.26

### Asset Statement

Units	Description	Cost Basis	Unit Price	Market Value	% of Acct	Unrealized Gain/Loss	Estimated Annual Income	Yld At Mkt
2,944	INVESCO EXCHANGE TRADED FD TR S&P500 QUALITY	\$207,345.13	\$74.06	\$218,032.64	5.85	\$10,687.51	\$2,298.53	1.05
483	INVESCO S&P MID-CAP QUALITY ETF	\$48,386.94	\$102.66	\$49,584.78	1.33	\$1,197.84	\$318.50	0.64
<b>TOTAL Exchange Traded Funds (ETF)</b>		<b>\$355,576.93</b>		<b>\$405,051.48</b>	<b>10.86</b>	<b>\$49,474.55</b>	<b>\$3,269.42</b>	<b>0.81</b>
<b>International Equity ETF</b>								
439	WisdomTree Japan Hedged Equity Fund ETF	\$41,766.68	\$135.34	\$59,414.26	1.59	\$17,647.58	\$1,915.49	3.22
<b>TOTAL International Equity ETF</b>		<b>\$41,766.68</b>		<b>\$59,414.26</b>	<b>1.59</b>	<b>\$17,647.58</b>	<b>\$1,915.49</b>	<b>3.22</b>
<b>US Equity Mutual Funds</b>								
460.684	VANGUARD S&P 500 INDEX MUTUAL FUND ADMIRAL SHARES	\$179,241.29	\$631.72	\$291,023.28	7.80	\$111,781.99	\$3,240.14	1.11
<b>TOTAL US Equity Mutual Funds</b>		<b>\$179,241.29</b>		<b>\$291,023.28</b>	<b>7.80</b>	<b>\$111,781.99</b>	<b>\$3,240.14</b>	<b>1.11</b>
<b>TOTAL Equity</b>		<b>\$576,584.90</b>		<b>\$755,489.02</b>	<b>20.25</b>	<b>\$178,904.12</b>	<b>\$8,425.05</b>	<b>1.12</b>
<b>Alternative</b>								
<b>ALTERNATIVE ETF</b>								
4,565	STATE STREET SPDR MULTI-ASSET REAL RETURN ETF	\$122,824.88	\$31.00	\$141,515.00	3.79	\$18,690.12	\$3,601.83	2.55
<b>TOTAL ALTERNATIVE ETF</b>		<b>\$122,824.88</b>		<b>\$141,515.00</b>	<b>3.79</b>	<b>\$18,690.12</b>	<b>\$3,601.83</b>	<b>2.55</b>
<b>TOTAL Alternative</b>		<b>\$122,824.88</b>		<b>\$141,515.00</b>	<b>3.79</b>	<b>\$18,690.12</b>	<b>\$3,601.83</b>	<b>2.55</b>
<b>GRAND TOTAL ASSETS</b>		<b>\$3,538,930.61</b>		<b>\$3,730,025.30</b>	<b>100</b>	<b>\$191,094.69</b>	<b>\$120,899.85</b>	<b>3.24</b>

### Transaction Statement

Date	Description	Units / Price	Income Cash	Principal Cash	Cost Basis
<b>Beginning Balances</b>			<b>\$0.00</b>	<b>\$800.70</b>	<b>\$3,594,477.50</b>

**Receipts**

**Contribution**

# MINOT PARK FOUNDATION AGENCY



## Transaction Statement

Date	Description	Units / Price	Income Cash	Principal Cash	Cost Basis
10/27/2025	CONTRIBUTION TO PRINCIPAL CONTRIBUTION TO ACCOUNT FROM THE CITY OF MINOT FOR INVOICE #R25-00237 C25-00146		\$0.00	\$3,700.00	\$0.00
10/27/2025	CONTRIBUTION TO PRINCIPAL CONTRIBUTION TO ACCOUNT FROM THE MINOT COMMUNITY FOUNDATION – SPRING 2026 TREE PLANTING		\$0.00	\$25,000.00	\$0.00
<b>Total Contribution</b>			<b>\$0.00</b>	<b>\$28,700.00</b>	<b>\$0.00</b>
<b>Dividend</b>					
10/1/2025	DIVIDEND INSURED CASH SWEEP		\$0.00	\$7,430.02	\$0.00
10/7/2025	DIVIDEND JANUS HENDERSON AAA CLO ETF \$0.226664 Paid on 632.0 Shares.		\$0.00	\$143.25	\$0.00
10/22/2025	DIVIDEND ANFIELD CAPITAL UNIVERSAL FIXED INCOME ETF \$0.0171 Paid on 68002.0 Shares.		\$0.00	\$1,162.83	\$0.00
<b>Total Dividend</b>			<b>\$0.00</b>	<b>\$8,736.10</b>	<b>\$0.00</b>
<b>Disbursements</b>					
<b>Expense</b>					
10/24/2025	ACCOUNTANT/CPA EXPENSE BRADY MARTZ & ASSOCIATES PC INV 886180 - CLIENT 21858 - TAX PREP FOR PERIOD ENDING 12/31/2024		\$0.00	(\$1,144.50)	\$0.00
10/24/2025	EXPENSE PAID FOR BENEFICIARY ELECTRIC SERVICE COMPANY INV 3758 - AFRICAN PLAINS EXHIBIT		\$0.00	(\$1,295.00)	\$0.00
10/24/2025	EXPENSE PAID FOR BENEFICIARY ROLAC CONTRACTING, INC DISTRIBUTION PER CLIENT REQUEST FOR MINOT PARKS DISTRICT/AFRICAN PLAINS EXHIBIT - APPLICATION #013 - 10/01/2025-10/31/2025		\$0.00	(\$85,376.30)	\$0.00
10/24/2025	EXPENSE PAID FOR BENEFICIARY SIGN D'ZYN, INC INV# 11729 - REDO OF ZOO SIGN		\$0.00	(\$4,800.00)	\$0.00
<b>Total Expense</b>			<b>\$0.00</b>	<b>(\$92,615.80)</b>	<b>\$0.00</b>
<b>Institution Fees</b>					



## Transaction Statement

Date	Description	Units / Price	Income Cash	Principal Cash	Cost Basis
10/10/2025	FEE PAYMENT Automatic fee collection for account 005745 for Period Ending 9/30/2025.		\$0.00	(\$1,167.89)	\$0.00
<b>Total Institution Fees Collected from Account</b>			<b>\$0.00</b>	<b>(\$1,167.89)</b>	<b>\$0.00</b>
<b><u>Investment Activity</u></b>					
<b>Sweep Sales (2) 10/1/2025 to 10/31/2025</b>		(93,783.69)	\$0.00	\$93,783.69	(\$93,783.69)
<b>Sweep Purchases (4) 10/1/2025 to 10/31/2025</b>		38,236.80	\$0.00	(\$38,236.80)	\$38,236.80
<b>Total Investment Activity</b>		<b>(55,546.89)</b>	<b>\$0.00</b>	<b>\$55,546.89</b>	<b>(\$55,546.89)</b>
<b>Ending Balances</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,538,930.61</b>