

**Minot Park Board Meeting**  
**Minot Municipal Auditorium**  
**Room 203**  
**October 21<sup>st</sup>, 2025 5:30pm**

**Agenda**

**Pledge of Allegiance:**

**Personal Appearances:**

- *The Board desires to hear the viewpoints of citizens throughout the district. Comments should be made to the Board and not to individuals in the audience and be related to Park District operations and programs. If a citizen would like to add a topic to the park board agenda, arrangements must be made in advance with the Director or Park Board President. The Board reserves the right to eliminate or restrict the time allowed for public participation. The Board requests that comments are limited to five (5) minutes or less. Groups of individuals addressing a common concern are asked to designate a spokesperson.*

**Consent Items:**

- 1. Approval of minutes from the September 16<sup>th</sup> Minot Park Board Meeting and the September 29<sup>th</sup> Special Meeting.**
- 2. Approval of Bills in the amount of \$630,967.69**
- 3. Approval of Salaries in the amount of \$380,418.95**

**Financials:**

## **Department Reports:**

1. Director of Operations-Jarrold Olson
2. Director of Marketing and Development – Ashley Gathman
3. Golf Course-Steve Kottsick
4. Greens Committee - Cammi Campbell
5. Zoo - Logan Wood
6. MAYSA Arena-Bob Gillen
7. Maintenance - Eric Keller
8. Horticulture-Shannon Paul
9. Forestry-Troy Regstad
10. Recreation/Auditorium Manager-Tom Landsiedel

## **New Business**

1. Minot Area Pickleball Association

## **Old Business**

1. MI-6 and MI-7 Update
2. Corbett Scoreboard – Bid Results

## **Other Business**

## **Approval of Administratively Approved Alcohol Permits:**

- Brad Whitmore – 9/17/2025 – Oak Park

## **Director's Report**

## **Commissioner's Report:**

## **Foundation Meeting to Follow:**

Minot Park District

September 16<sup>th</sup>, 2025

The Minot Park Board met on September 16<sup>th</sup>, 2025 at 5:30pm in room 203 of the Minot Auditorium.

Members Present: Justin Hammer, Perry Olson, Mike Schmitt and Cliff Hovda. Also present were Elly DesLauriers and Calyn Beckman.

Vice President Hovda opened the public hearing for the 2026 budget, with no public input Vice President Hovda looked for a motion to close the public hearing.

Motion by Olson, second by Schmitt to close the public hearing on the 2026 budget. Motion carried.

Commissioner Olson asked Director of Finance, Calyn Beckman, if there had been any changes since the approval of the preliminary budget and what amount of the 3% cap was used for this budget. Beckman answered that he made a minor change moving a maintenance budget item from one line to another to make it easier for the department head to manage the budget and reported that we did not use about 2.3% of the cap allowed for this budget.

Motion by Hammer, second by Olson to approve the 2026 budget as present. On roll call, all members voted yes.

Vice President Hovda set the meeting for the second reading of the 2026 budget for September 29<sup>th</sup>, at 4:00pm in room 2023 of the Minot Auditorium.

Motion by Schmitt, second by Hovda to approve the minutes from the August 19<sup>th</sup> Minot Park District Board meeting. Motion Carried

Motion by Hammer, second by Olson to approve bills in the amount of \$1,269,623.07. On roll call, all members voted yes.

Motion by Schmitt, second by Hammer to approve salaries in the amount of \$473,662.61 On roll call, all members voted yes.

#### Department Head Reports

Director of Operations, Jarrod Olson reported that he did not have any additions to his submitted report but would take any questions from the board. Commissioner Olson asked for an update on the Roosevelt Pool project. J. Olson reported that the project is going well but there are some discussions about a fall start up test verses waiting until next spring because the warranty period will start as soon as the test begins. J. Olson added that he will report back with more information later.

J. Olson reported for Zoo Director Logan Wood, that the Roosevelt Park Zoo has been awarded the AZA accreditation at the hearing on September 15 meeting in Tampa Bay. J. Olson shared a letter from Dr. Wood thanking the park staff and board for all of their efforts to get ready for the accreditation visit earlier this year.

J. Olson also reported for MAYSA Arena Manager, Bob Gillen that the sled hockey event went well and we are hopeful of hosting the sled hockey event again in the future. J. Olson thanked the maintenance staff for the installation and removal of the sled boards for the event. J. Olson added that the Eck rink installation will start next week and have all three rinks up and running shortly after.

Director of Marketing and Development, Ashley Gathman reported that she has submitted the Garrison Diversion grant for the pour-in-place playground at the Scheels Complex and Executive Director, Elly DesLauriers will be presenting the proposal next week. Gathman also reported that we have received pledges for over 600 pumpkins with our goal being 2,000 for the Pumpkin Walk on October 10<sup>th</sup> and 11<sup>th</sup>.

Golf Pro, Steve Kottsick reported that we have been unofficially asked to host the State B girls golf tournament next season, and we are excited that they want to come back to Minot.

Motion by Olson, second by Hammer to approve hosting the State B girls golf tournament next season. Motion carried.

Kottsick also reported that Minot Junior Golf is working with Ackerman Estvold on estimates to add a shade structure at the Wee Link golf course. Kottsick reported that he and Cammi Campbell plan to close the golf course for the season on October 26<sup>th</sup>.

Maintenance Superintendent, Eric Keller reported that the maintenance department found four leaking gas valves at the MAYSA Arena that will be covered by the HVAC maintenance plan. Keller also reported that staff have repaired the walking bridge at the Scandinavian Heritage Park, building obstacles for the Loggerfest as well as adding handrails at Corbett Field.

Horticulturist, Shannon Paul reported that her and staff are getting ready for the season change and plan to move plants back to the greenhouse after the Hostfest.

Tennis Pro, Mark White thanked the Minot Park District and staff for everything in his time here.

#### New Business

Director of Operation, Jarrod Olson presented the 2025 surplus items list for sale or disposal.

Motion by Schmitt, second by Hammer to approve the surplus list. On roll call, all members voted yes.

#### Old Business

Ryan Ackerman with the Souris River Joint Board updated the board on the MI-6 and MI-7 flood control projects. Ackerman walked the board through drone footage of the site showing progress of the flood wall, pump station, and levy construction. Ackerman reported that the Magic City express building progress will be slowed as the contractor focuses their efforts on the Zoo concessions building with paving to begin around the building soon and turning the building over to the Park District soon after. Ackerman added that the flood wall construction is ahead of schedule and should be completed and backfilled before freeze up. Ackerman offered to hold a walk through of the site before the weather gets poor if the board has a desire to come out.

#### Alcohol Permits

Motion by Schmitt, second by Olson to approve the administratively approved alcohol permits. Motion carried.

## Director's Report

Executive Director, Elly DesLauriers thank staff for their efforts on the 2026 budget, adding that she is still disappointed that the sales tax vote did not pass but is pleased with what we are able to provide the citizen with this budget. DesLauriers also reported that a productive meeting was held with the EPA on the superfund site, adding that the Park District will be working on the quality assurance plan to submit to the EPA. DesLauriers also reported that the Executive team is working on updates to the employee manual and plan to present it to the board in December. DesLauriers reported that staff is working on programming opportunities for the winter and spring and staff are planning to attend the NDRPA convention in Fargo.

Elly DesLauriers thanked staff for their efforts on the AZA accreditation and congratulated Mark White on his retirement.

## Commissioner's Reports

Commissioner Schmitt thanked staff for their work on the AZA accreditation and added he received comments about how well everyone was treated for the sled hockey event and how much they enjoyed it at the MAYSA Arena. Commissioner Schmitt congratulated Mark White on his retirement.

Commissioner Olson thanked Mark White for his service to the Minot Park District. Olson added that the AZA accreditation is great news and that the Roosevelt Park Zoo looks spectacular. Commission Olson added on to Commissioner Schmitt's comments about the sled hockey event adding that it is great how we continue to get feedback about how well we are treating the participants at events held at our facilities and let's keep it up.

Commissioner Hammer congratulated the Zoo on the AZA accreditation and reported that he also received positive feedback about the sled hockey event. Commissioner Hammer congratulated Mark White on his retirement.

Vice President Hovda congratulated Mark White on his retirement and thanked Executive Director for her work and added that he is very pleased with her leadership and direction.

Motion by Olson, second by Hammer to adjourn the meeting. Motion carried.

Cliff Hovda, Vice President

Calyn Beckman, Clerk

Minot Park District  
Special Meeting  
September 29<sup>th</sup>, 2025

The Minot Park Board met on September 29<sup>th</sup> at 4:00 pm at the Minot Auditorium.

Members present: Cliff Hovda, Justin Hammer, Mike Schmitt, Perry Olson and Chelsea Kirkhammer. Also present were Elly DesLauriers and Calyn Beckman.

Park Board President Chelsea Kirkhammer opened the meeting and with no public input looked for a motion to approve the 2026 Budget.

Motion by Olson, second by Schmitt to approve the 2026 budget. On roll call, all members voted yes.

Motion by Schmitt, second by Hammer to adjourn the meeting. Motion carried.

Chelsea Kirkhammer, President

Calyn Beckman, Clerk

# Minot Park District

## Balance Sheet

09/30/2025

		<u>Total Governmental Funds</u>
<b>Assets</b>		
<b>Current Assets</b>		
Cash and Cash Equivalents		
**-1000-90	First International - Operating	\$390,844.80
10-1005-90	Bremer Checking	\$3,094.66
10-1009-90	First Western-Money Market	\$772,579.75
10-1011-90	Bremer Money Market	\$10,366.66
10-1013-90	First International Savings Acct	\$10,354,157.82
10-1014-90	First International-Tournament	\$1,653.25
Total		<u>\$11,532,696.94</u>
		<b>\$11,532,696.94</b>
Restricted Assets		
Foundation Cash and Cash Equivalents		
98-1015-98	Minot Park Foundation - 1st International	\$3,769,658.23
98-1016-98	Minot Park Foundation - Contra	(\$1,628,337.83)
Total		<u>\$2,141,320.40</u>
Foundation Investments		
98-1600-98	Minot Park Foundation - Investments	\$1,453,957.80
98-1601-98	Minot Park Foundation - Unrealized G/L	\$174,380.03
Total		<u>\$1,628,337.83</u>
Total		<u>\$3,769,658.23</u>
		<b>\$15,302,355.17</b>
<b>Liabilities</b>		
Current Liabilities		
Accounts Payable		
**-2000-90	Accounts Payable	\$489,173.32
10-2020-90	Accrued Expenses	\$107.00
10-2021-03	Foundation Transfer	\$5,097.50
10-2021-90	Foundation Transfer	\$64,424.45
10-2040-90	RecTrac Customer Balance	\$439.50
10-2045-90	RecTrac - Gift Certificates	\$3,928.25
Total		<u>\$563,170.02</u>
Accrued Payroll Taxes and Other Withholding		
10-2029-90	Pension Costs Withheld	\$131.74
10-2038-90	BC/BS Payable	\$40,652.40
10-2039-90	Aflac Payable	\$3,001.86

# Minot Park District

## Balance Sheet

09/30/2025

		<u>Total Governmental Funds</u>
10-2042-90	Voluntary Benefits	\$6,371.96
10-2200-90	Sales Tax Payable	\$11,739.45
Total		<u>\$61,897.41</u>
Due to Other Funds		
** -2999-90	Due to Other Funds	\$0.00
Total		<u>\$0.00</u>
Total		<u>\$625,067.43</u>
<b>Total Liabilities</b>		<b><u>\$625,067.43</u></b>
<b>Fund Balance</b>		
98-3010-98	Minot Park District Foundation	\$3,769,658.23
20-3020-90	Debt Service	\$29,448.27
30-3025-90	Capital Projects	\$1,899,563.76
10-3030-90	Unrestricted	\$8,978,617.48
<b>Total Fund Balance</b>		<b><u>\$14,677,287.74</u></b>

# Minot Park District

## Statement of Revenues and Expenditures

09/30/2025

Revenues	<u>Total Governmental Funds</u>
Tax Revenue	
**-4000-** Property Tax Revenue	\$10,818,274.21
<b>Total</b>	<u>\$10,818,274.21</u>
 Operational Revenue	
Park Revenue	
10-4081-01 Interest	\$257,481.47
**-4083-** Rental of Facilities	\$34,048.12
10-4085-05 Roosevelt Pool-N/T	\$933.00
10-4087-03 Pay Zoo-N/T	\$264,928.71
10-4088-09 Golf Revenue-SVGC	\$674,328.86
10-4089-09 Cart Revenue-SVGC	\$238,001.82
**-4091-** Other Receipts	\$11,850.41
10-4093-17 Ice Arena Income - Taxable	\$34,716.24
10-4094-17 Ice Arena-N/T	\$423,638.35
10-4095-17 Non-Ice Rental	\$35,498.02
**-4098-** Concessions	\$36,332.49
10-4102-07 Corbett Field Rental	\$35,297.16
10-4103-06 Hoeven Field Rental	\$12,888.00
10-4104-14 Soccer	\$9,550.00
10-4120-12 Tree Income	\$10,650.00
10-4130-01 Event Income	\$7,363.00
30-4141-02 Grant Income	\$17,889.75
**-4142-** Donation Income	\$18,706.00
10-4150-01 Sponsorship Income	\$18,950.00
10-4340-03 Education Income	\$29,722.41
10-4355-07 Rental Property Income	\$5,111.44
<b>Total</b>	<u>\$2,177,885.25</u>
 Recreation Revenue	
10-4082-56 Recreation Equipment Rental	\$3,757.74
**-4083-** Rental of Facilities	\$63,045.19
**-4098-** Concessions	\$156,989.81
10-4099-56 Souris Golf Scramble	\$9,440.00
10-4100-56 Niblik Tournament Revenue	\$8,713.00
30-4142-56 Donation Income	\$8,489.00
10-4150-51 Sponsorship Income	\$2,000.00
10-4300-51 Volleyball Income	\$34,440.00
10-4305-51 Basketball Income	\$5,550.00
10-4310-54 Adult Softball Income	\$112,896.50
10-4315-54 Youth Softball Income	\$1,920.00
10-4317-54 Youth Fast Pitch Softball	\$20,020.00
10-4320-53 Tennis Center Income	\$13,421.19

# Minot Park District

## Statement of Revenues and Expenditures

09/30/2025

		<b>Total Governmental Funds</b>
10-4321-53	Tennis Income - Non-Taxable	\$14,013.00
10-4325-54	Youth Baseball Income	\$5,940.00
10-4330-54	T-Ball Income	\$6,240.00
**-4335-**	Youth Program Income	\$7,152.00
10-4350-51	Golf Simulator Revenue	\$27,810.01
<b>Total</b>		<b>\$501,837.44</b>
Foundation Revenue		
98-4091-98	Other Receipts	\$2,027,193.54
<b>Total</b>		<b>\$2,027,193.54</b>
<b>Total</b>		<b>\$4,706,916.23</b>
Other Income		
98-4080-98	Dividends - Foundation	\$73,811.11
10-4090-01	State Revenue	\$531,116.21
10-4400-18	Insurance Reimbursement	\$1,162.81
<b>Total</b>		<b>\$606,090.13</b>
<b>Total Revenues</b>		<b>\$16,131,280.57</b>

**Expenses**

Operation Expenses		
Park District Expenses		
Salaries and Wages		\$3,620,452.96
Supplies		\$399,690.21
Maintenance		\$434,222.06
Contractual		\$773,486.74
Sundry		\$200,643.50
Capital Projects		\$1,512,631.81
<b>Total</b>		<b>\$6,941,127.28</b>
Recreation Expenses		
Salaries and Wages		\$1,095,111.90
Supplies		\$142,513.27
Maintenance		\$112,275.87
Contractual		\$146,267.30
Sundry		\$47,900.89
Capital Projects		\$26,634.24
<b>Total</b>		<b>\$1,570,703.47</b>
<b>Total</b>		<b>\$8,511,830.75</b>
Other Expense		
10-6000-18	Attorney	\$14,180.00

# Minot Park District

## Statement of Revenues and Expenditures

09/30/2025

		<b>Total Governmental Funds</b>
**-6020-**	Cash Short & Long	\$247.35
10-6030-18	Bond Expenses	\$5,400.00
10-6045-18	NE "BN" Pathway Lease	\$8,740.71
10-6050-18	Insurance	\$391,826.67
10-6070-18	City Band/Council on the Arts	\$5,000.00
**-6090-**	Late Fee Expense	\$1,008.86
10-6100-01	Service Charges	\$36.11
10-6103-18	Scholarship	\$200.00
<b>Total</b>		<b>\$426,639.70</b>
<b>Debt Expense</b>		
**-6200-**	Debt Principal Payment	\$1,993,501.84
**-6201-**	Lease Principal Expense	\$266,432.86
10-6202-01	SBITA Lease Principal Expense	\$9,194.30
**-6300-**	Debt Interest Expense	\$569,831.14
**-6301-**	Lease Interest Expense	\$42,827.16
<b>Total</b>		<b>\$2,881,787.30</b>
<b>Foundation Expense</b>		
98-5300-98	Buildings & Grounds	\$32,480.00
98-5905-98	Capital Outlay - Buildings	\$819,250.91
98-5920-98	Capital Outlay - Furniture and Fixtures	\$18,561.47
98-6100-98	Service Charges	\$9,172.34
<b>Total</b>		<b>\$879,464.72</b>
<b>Total Expenditures</b>		<b>\$12,699,722.47</b>
<b>Gains</b>		
98-9015-98	Unrealized Gain/Loss	\$106,158.44
<b>Total Gains</b>		<b>\$106,158.44</b>
<b>BEGINNING FUND BALANCE</b>		<b>\$11,139,571.20</b>
<b>NET SURPLUS/(DEFICIT)</b>		<b>\$3,537,716.54</b>
<b>ENDING FUND BALANCE</b>		<b>\$14,677,287.74</b>

# Minot Park District Project Detail Report

	Expenses	Budget	
<b>Revenues</b>			
Operational Revenue			
Park Revenue			
2023-02-P3 - 11th and 11th Playground	\$17,889.75		\$17,889.75
2025-13-P1 - Wee Links Mower	\$11,500.00		\$11,500.00
Total	\$29,389.75		\$29,389.75
Total	\$29,389.75		\$29,389.75
<b>Total Revenues</b>	<b>\$29,389.75</b>		<b>\$29,389.75</b>

<b>Expenses</b>			
Operation Expenses			
Park District Expenses			
Capital Projects			
2020-01-P2 - 2020 - Superfund Site	\$1,673.75	\$85,387.76	\$83,714.01
2021-01-P4 - 2021 - Park Sign replace		\$29,800.00	\$29,800.00
2022-18-P1 - Outdoor Recreation Area		\$188,145.60	\$188,145.60
2023-02-P4 - Roof Improvements		\$7,572.26	\$7,572.26
2023-05-P1 - Pool Shade Structures		\$12,572.50	\$12,572.50
2024-02-P3 - Skidsteer - 2024	\$64,489.01	\$70,000.00	\$5,510.99
2024-02-P4 - Playground Upgrade - 21		\$7,389.00	\$7,389.00
2024-03-P3 - Animal Crates	\$4,500.00	\$8,974.13	\$4,474.13
2024-03-P4 - Safety Equipment		\$4,325.66	\$4,325.66
2024-05-P3 - Pool Filtration Upgrades	\$614,613.90		(\$614,613.90)
2024-06-P1 - Backstop Outlets	\$53.74	\$6,276.46	\$6,222.72
2024-07-P1 - Corbett Sound System	\$18,732.00		(\$18,732.00)
2024-07-P2 - Corbett Netting		\$7,000.00	\$7,000.00
2024-08-P1 - Cold Storage Concrete -		\$17,513.20	\$17,513.20
2024-14-P1 - Facility Improvements	\$3,206.17	\$35,856.00	\$32,649.83
2024-17-P3 - Zamboni Upgrades	\$32,123.11	\$12,000.00	(\$20,123.11)
2025-01-P1 - IT Updates	\$14,917.51	\$13,000.00	(\$1,917.51)
2025-02-P1 - Tommy Lift	\$5,872.00	\$7,500.00	\$1,628.00
2025-02-P2 - F550 with Dump Bed	\$90,048.94	\$90,000.00	(\$48.94)
2025-02-P3 - Pipe Crimper	\$7,520.14	\$7,200.00	(\$320.14)
2025-02-P4 - Pickleball Court Wind Sc	\$5,266.83		(\$5,266.83)
2025-03-P1 - Medical Room Door		\$16,000.00	\$16,000.00
2025-03-P2 - Zoo Fence Updates	\$19,156.00		(\$19,156.00)
2025-03-P3 - Underground Power Upgr	\$13,495.40		(\$13,495.40)
2025-03-P4 - Leopard Exhibit - 2025	\$12,309.70		(\$12,309.70)
2025-04-P1 - Utility Cart	\$16,648.86	\$20,000.00	\$3,351.14
2025-08-P1 - Concrete Additions		\$14,000.00	\$14,000.00
2025-11-P1 - Zoo Concessions Equipm		\$10,000.00	\$10,000.00
2025-13-P1 - Wee Links Mower	\$11,500.00		(\$11,500.00)

# Minot Park District Project Detail Report

	<u>Expenses</u>	<u>Budget</u>	
2025-14-P1 - Ventrac Attachments	\$14,663.88	\$15,000.00	\$336.12
2025-15-P1 - 3/4 Ton Truck	\$43,590.50	\$45,000.00	\$1,409.50
2025-16-P1 - Roof Replacement	\$38,481.00	\$140,000.00	\$101,519.00
2025-16-P2 - Ranger Cart	\$6,425.58	\$10,000.00	\$3,574.42
2025-17-P1 - Electric Edger	\$7,193.56	\$7,500.00	\$306.44
2025-17-P2 - Light Upgrades	\$83,016.78	\$93,977.00	\$10,960.22
2025-17-P3 - MAYSA Roof Improve	\$383,133.45		(\$383,133.45)
Total	<u>\$1,512,631.81</u>	<u>\$981,989.57</u>	<u>(\$530,642.24)</u>
 Total	 <u>\$1,512,631.81</u>	 <u>\$981,989.57</u>	 <u>(\$530,642.24)</u>
 Recreation Expenses			
Capital Projects			
2024-54-P1 - Picnic Tables		\$8,000.00	\$8,000.00
2024-54-P2 - Complex Improvements		\$12,500.00	\$12,500.00
2025-51-P1 - Auditorium Sound System		\$30,000.00	\$30,000.00
2025-51-P2 - Auditorium Tables and C		\$5,000.00	\$5,000.00
2025-51-P3 - Parking Light Upgrades	\$5,804.80		(\$5,804.80)
2025-54-P1 - Scheels Complex Playgrc		\$100,000.00	\$100,000.00
2025-54-P2 - Sprinkler Power Update	\$8,565.00		(\$8,565.00)
2025-56-P1 - Recreation Equipment- 2	\$12,264.44	\$10,000.00	(\$2,264.44)
Total	<u>\$26,634.24</u>	<u>\$165,500.00</u>	<u>\$138,865.76</u>
 Total	 <u>\$26,634.24</u>	 <u>\$165,500.00</u>	 <u>\$138,865.76</u>
 Total	 <u>\$1,539,266.05</u>	 <u>\$1,147,489.57</u>	 <u>(\$391,776.48)</u>
 <b>Total Expenses</b>	 <b><u>\$1,539,266.05</u></b>	 <b><u>\$1,147,489.57</u></b>	 <b><u>(\$391,776.48)</u></b>

Vendor name	Invoice number	Invoice date	Account description	Department	Amount	Project Description
A-1 Evans Septic Tank Service	111204	9/2/2025	Buildings & Grounds	19th Hole	\$225.00	
City of Minot Utility Billing	596297	9/17/2025	Water	19th Hole	\$159.15	
Montana-Dakota Utilities	76524110004-091925	9/19/2025	Gas Utilities	19th Hole	\$73.45	
Montana-Dakota Utilities	22363110002-093025	9/30/2025	Gas Utilities	19th Hole	\$57.03	
Morellis Distributing, Inc.	1028870	8/28/2025	Cleaning Supplies	19th Hole	\$54.00	
Morellis Distributing, Inc.	1028431	8/21/2025	Cleaning Supplies	19th Hole	\$40.00	
Circle Sanitation	101675	9/20/2025	Sanitation	19th Hole	\$189.75	
Morellis Distributing, Inc.	1030029	9/18/2025	Sanitation	19th Hole	\$135.00	
				<b>19th Hole Total</b>	<b>\$933.38</b>	
Menards	95637	9/3/2025	Promotions	Admin	\$193.44	
Menards	95709	9/4/2025	Promotions	Admin	\$72.19	
Brady, Martz & Associates, P.C.	883855	9/8/2025	Auditing	Admin	\$9,450.00	
iHeart Media	8823161411	9/30/2025	Promotions	Admin	\$758.82	
Minot Daily News	090179	9/30/2025	Promotions	Admin	\$450.00	
Melissa Field	1005	9/27/2025	Contract Labor	Admin	\$400.00	
Jarrod Olson	AZA	9/11/2025	Convention & Travel	Admin	\$427.81	
Pitney Bowes Purchase Power	Sep-25	9/25/2025	Postage	Admin	\$502.25	
Arrowhead Ace Hardware	272431	9/30/2025	Late Fee Expense	Admin	\$2.22	
Workforce Safety & Insurance	D3RKFWCYAR	9/30/2025	Workers Compensation	Admin	\$1,079.45	
Winsupply	992507 00	7/25/2025	Late Fee Expense	Admin	\$8.73	
Winsupply	992506 00	6/25/2025	Late Fee Expense	Admin	\$1.68	
Northern Bottling Company	2025 Credits	9/30/2025	Late Fee Expense	Admin	\$2.36	
SRT Communications, Inc.	2722700-092225	9/22/2025	Telephone	Admin	\$961.22	
Ashley Gathman	NDRPA	9/30/2025	Convention & Travel	Admin	\$376.04	
Unum Life Insurance Company of America	tParkDistrict-010525	9/15/2025	Long Term Disability	Admin	\$183.85	
Unum Life Insurance Company of America	tParkDistrict-010525	9/15/2025	Blue Cross & Life Insurance	Admin	\$30.00	
Brite-Way Window Cleaning, Inc.	tParkDistrict-090925	9/9/2025	Office Cleaning	Admin	\$28.00	
NDPHIT	tParkDistrict-091625	9/16/2025	Blue Cross & Life Insurance	Admin	\$5,411.66	
Advanced Business Methods	AR1970206	9/23/2025	Lease Principal Expense	Admin	\$56.99	
Advanced Business Methods	AR1970206	9/23/2025	Lease Interest Expense	Admin	\$9.50	
Advanced Business Methods	AR1970206	9/23/2025	Office Supplies	Admin	\$34.77	
All American Trophies & Screen Printing	134322	9/24/2025	Promotions	Admin	\$36.00	
Dakota Supply Group	S105077561.001	9/25/2025	Late Fee Expense	Admin	\$3.90	
Fireside Office Solutions	263085-0	9/29/2025	Office Equipment	Admin	\$3,490.13	
Pro IT	8781	9/29/2025	Computer Mtce/Programming	Admin	\$125.00	
ADP Screening and Selection Services	2832294-09-2025	9/29/2025	Background Check Expense	Admin	\$29.21	
Walmart	1665137281	9/19/2025	Late Fee Expense	Admin	\$7.92	
Pro IT	8826	9/30/2025	Computer Mtce/Programming	Admin	\$27.00	
Pro IT	8814	9/30/2025	Computer Mtce/Programming	Admin	\$577.56	
				<b>Admin Total</b>	<b>\$24,737.70</b>	
Workforce Safety & Insurance	D3RKFWCYAR	9/30/2025	Workers Compensation	Auditorium	\$838.31	
All American Trophies & Screen Printing	134377	9/30/2025	Program Expenses	Auditorium	\$420.00	
Swanston Equipment Corporation	G00731	9/18/2025	Equipment	Auditorium	\$2,000.00	
ADP Screening and Selection Services	2832294-08-2025	9/2/2025	Background Check Expense	Auditorium	\$58.42	
Unum Life Insurance Company of America	tParkDistrict-010525	9/15/2025	Long Term Disability	Auditorium	\$99.93	
Unum Life Insurance Company of America	tParkDistrict-010525	9/15/2025	Blue Cross & Life Insurance	Auditorium	\$21.19	

NDPHIT	tParkDistrict-091625	9/16/2025	Blue Cross & Life Insurance	Auditorium	\$4,588.12
Circle Sanitation	101661	9/20/2025	Sanitation	Auditorium	\$473.25
Gaffanays of Minot, Inc	0508639-IN	9/17/2025	Buildings & Grounds	Auditorium	\$485.00
Ecolab Pest Elimination	9097737	9/24/2025	Pest Elimination	Auditorium	\$164.31
SRT Communications, Inc.	10862900-092225	9/22/2025	Telephone	Auditorium	\$813.18
				<b>Auditorium Total</b>	<b>\$9,961.71</b>
Workforce Safety & Insurance	D3RKFWCYAR	9/30/2025	Workers Compensation	Auditorium Concessions	\$222.29
Northern Bottling Company	2025 Credits	9/30/2025	Concession Supplies	Auditorium Concessions	\$363.00
ADP Screening and Selection Services	2832294-08-2025	9/2/2025	Background Check Expense	Auditorium Concessions	\$58.42
Unum Life Insurance Company of America	tParkDistrict-010525	9/15/2025	Long Term Disability	Auditorium Concessions	\$16.39
Unum Life Insurance Company of America	tParkDistrict-010525	9/15/2025	Blue Cross & Life Insurance	Auditorium Concessions	\$3.75
NDPHIT	tParkDistrict-091625	9/16/2025	Blue Cross & Life Insurance	Auditorium Concessions	\$2,177.82
Morellis Distributing, Inc.	1030168	9/19/2025	Concession Supplies	Auditorium Concessions	\$222.20
US Foods Inc	3684340	9/24/2025	Concession Supplies	Auditorium Concessions	\$1,090.16
US Foods Inc	3790050	9/26/2025	Concession Supplies	Auditorium Concessions	\$210.44
				<b>Auditorium Concessions To</b>	<b>\$4,364.47</b>
Workforce Safety & Insurance	D3RKFWCYAR	9/30/2025	Workers Compensation	Corbett	\$61.22
SRT Communications, Inc.	6008600-092225	9/22/2025	Telephone	Corbett	\$184.97
Xcel Energy	946544624	9/29/2025	Electric Utilities	Corbett	\$178.97
				<b>Corbett Total</b>	<b>\$425.16</b>
Montana-Dakota Utilities	86524110003-091925	9/19/2025	Gas Utilities	Equipment	\$73.45
Workforce Safety & Insurance	D3RKFWCYAR	9/30/2025	Workers Compensation	Equipment	\$307.06
General Trading Company	316815	8/28/2025	Equipment	Equipment	\$111.06
General Trading Company	316745	8/25/2025	Maintenance Shop Supplies	Equipment	\$35.88
General Trading Company	316573	8/11/2025	Maintenance Shop Supplies	Equipment	\$131.50
General Trading Company	316673	8/18/2025	Maintenance Shop Supplies	Equipment	\$43.20
Prairie Supply	0676244-IN	9/29/2025	Maintenance Shop Supplies	Equipment	\$400.00
Minot Auto Supply	5062-992412	9/2/2025	Motor Vehicles	Equipment	\$30.88
MTI Distributing	1487303-03	9/3/2025	Equipment	Equipment	\$133.26
Unum Life Insurance Company of America	tParkDistrict-010525	9/15/2025	Long Term Disability	Equipment	\$46.40
Unum Life Insurance Company of America	tParkDistrict-010525	9/15/2025	Blue Cross & Life Insurance	Equipment	\$11.25
Macs Inc.	752568/B	9/9/2025	Maintenance Shop Supplies	Equipment	\$8.28
Napa Auto Parts	623933	9/8/2025	Motor Vehicles	Equipment	\$21.80
Dakota Fluid Power, Inc.	7378624	9/5/2025	Motor Vehicles	Equipment	\$15.40
Turfwerks	J102211	9/2/2025	Equipment	Equipment	\$316.23
NDPHIT	tParkDistrict-091625	9/16/2025	Blue Cross & Life Insurance	Equipment	\$2,789.18
Macs Inc.	752607/B	9/11/2025	Maintenance Shop Supplies	Equipment	\$26.52
Macs Inc.	752607/B	9/11/2025	Minor Apparatus	Equipment	\$25.99
MTI Distributing	1494317-00	9/11/2025	Equipment	Equipment	\$562.00
Minot Auto Supply	5062-993765	9/12/2025	Motor Vehicles	Equipment	\$54.45
Acme Tools-Minot	14976240	9/15/2025	Equipment	Equipment	\$45.92
Acme Tools-Minot	14976257	9/15/2025	Maintenance Shop Supplies	Equipment	\$24.97
Macs Inc.	752651/B	9/15/2025	Maintenance Shop Supplies	Equipment	\$2.80
Minot Auto Supply	5062-994081	9/16/2025	Equipment	Equipment	\$134.99
Menards	96994	9/19/2025	Equipment	Equipment	\$11.49
Menards	96994	9/19/2025	Fuel Expense	Equipment	\$44.80
Prairie Supply	0674363-IN	9/17/2025	Maintenance Shop Supplies	Equipment	\$100.00

Minot Auto Supply	5062-995198	9/25/2025 Motor Vehicles	Equipment	\$22.58	
Minot Auto Supply	5062-995297	9/26/2025 Motor Vehicles	Equipment	\$43.56	
Schock Safe & Lock Service, Inc.	230233	9/26/2025 Motor Vehicles	Equipment	\$132.50	
Schock Safe & Lock Service, Inc.	230238	9/26/2025 Maintenance Shop Supplies	Equipment	\$23.95	
MTI Distributing	1496326-00	9/30/2025 Equipment	Equipment	\$185.13	
			<b>Equipment Total</b>	<b>\$5,916.48</b>	
Minot Auto Supply	5062-992909	9/5/2025 Buildings & Grounds	Forestry	\$22.44	
Montana-Dakota Utilities	75507254946-091925	9/19/2025 Gas Utilities	Forestry	\$30.85	
City of Minot Treasurers Office	193-8/31/2025	8/31/2025 Contract Labor	Forestry	\$46.22	
Workforce Safety & Insurance	D3RKFWCYAR	9/30/2025 Workers Compensation	Forestry	\$526.53	
Minot Auto Supply	5062-993850	9/13/2025 Equipment	Forestry	\$19.48	
Minot Auto Supply	5062-993855	9/13/2025 Equipment	Forestry	\$152.15	
Xcel Energy	946288806	9/26/2025 Electric Utilities	Forestry	\$194.87	
SRT Communications, Inc.	2723900-092225	9/22/2025 Telephone	Forestry	\$336.91	
Unum Life Insurance Company of America	tParkDistrict-010525	9/15/2025 Long Term Disability	Forestry	\$64.09	
Unum Life Insurance Company of America	tParkDistrict-010525	9/15/2025 Blue Cross & Life Insurance	Forestry	\$15.00	
NDPHIT	tParkDistrict-091625	9/16/2025 Blue Cross & Life Insurance	Forestry	\$1,354.28	
Minot Auto Supply	5062-993765	9/12/2025 Equipment	Forestry	\$254.21	
Circle Sanitation	101663	9/20/2025 Sanitation	Forestry	\$93.25	
City of Minot Treasurers Office	193-9/30/2025	9/30/2025 Water	Forestry	\$98.55	
			<b>Forestry Total</b>	<b>\$3,208.83</b>	
US Bank	3003537	9/11/2025 Debt Interest Expense	General	\$23,378.13	Refunding Improvement - 2018
US Bank	3002383	9/11/2025 Debt Interest Expense	General	\$25,750.00	GO Facilities Bonds - 2020
US Bank	3003371	9/11/2025 Debt Interest Expense	General	\$9,150.00	GO Special Assessment - 2014
US Bank	3002282	9/11/2025 Debt Interest Expense	General	\$5,400.00	GO Bonds - 2012
Starion Bond Services	9/5/2025	9/5/2025 Debt Interest Expense	General	\$53,746.25	2024 Special Assessment - Refunding
Starion Bond Services	Series2023 - 9-5-25	9/5/2025 Debt Interest Expense	General	\$57,000.00	GO Bonds - 2023
Enerbase	Sep-25	9/30/2025 Accrued Expenses	General	\$9,279.35	
Unum Life Insurance Company of America	tParkDistrict-010525	9/15/2025 Voluntary Benefits	General	\$1,098.36	
US Bank	3003640	9/11/2025 Debt Interest Expense	General	\$1,650.00	Refunding Improvement - 2016
NDPHIT	tParkDistrict-091625	9/16/2025 BC/BS Payable	General	\$11,635.16	
NDPHIT	tParkDistrict-091625	9/16/2025 Voluntary Benefits	General	\$1,616.78	
Bremer Bank	Sep-25	9/16/2025 Accrued Expenses	General	\$17,351.26	
			<b>General Total</b>	<b>\$217,055.29</b>	
Menards	95690	9/4/2025 Buildings & Grounds	Golf Course	\$69.12	
Xcel Energy	945643941	9/23/2025 Electric Utilities	Golf Course	\$221.94	
Workforce Safety & Insurance	D3RKFWCYAR	9/30/2025 Workers Compensation	Golf Course	\$387.13	
SRT Communications, Inc.	2724000-092225	9/22/2025 Telephone	Golf Course	\$184.04	
Xcel Energy	946429909	9/29/2025 Irrigation Electricity	Golf Course	\$3,441.25	
The Huntington National Bank	2016712	8/6/2025 Lease Interest Expense	Golf Course	\$13,259.25	2021 Toro Lease - TCF 110
The Huntington National Bank	2016712	8/6/2025 Lease Interest Expense	Golf Course	\$138.56	2021 Toro Lease - TCF 110
Acme Tools-Minot	14977203	9/15/2025 Buildings & Grounds	Golf Course	\$36.78	
Unum Life Insurance Company of America	tParkDistrict-010525	9/15/2025 Long Term Disability	Golf Course	\$53.49	
Unum Life Insurance Company of America	tParkDistrict-010525	9/15/2025 Blue Cross & Life Insurance	Golf Course	\$11.25	
NDPHIT	tParkDistrict-091625	9/16/2025 Blue Cross & Life Insurance	Golf Course	\$2,854.96	
Circle Sanitation	101674	9/20/2025 Sanitation	Golf Course	\$78.00	
Granite Peak Pump Service	25229	9/24/2025 Irrigation	Golf Course	\$981.54	

Border States Industries Inc	931172611	9/23/2025 Buildings & Grounds	Golf Course	\$40.80	
Menards	97303	9/23/2025 Buildings & Grounds	Golf Course	\$54.17	
Minot Auto Supply	5062-995198	9/25/2025 Fuel Expense	Golf Course	\$11.99	
			<b>Golf Course Total</b>	<b>\$21,824.27</b>	
Workforce Safety & Insurance	D3RKFWCYAR	9/30/2025 Workers Compensation	Hoeven	\$113.03	
A-1 Evans Septic Tank Service	1041	9/30/2025 Sanitation	Hoeven	\$135.00	
Arrowhead Ace Hardware	64167	9/15/2025 Minor Apparatus	Hoeven	\$132.11	
City of Minot Utility Billing	599503	9/17/2025 Water	Hoeven	\$3,647.73	
The Huntington National Bank	2016712	8/6/2025 Lease Interest Expense	Hoeven	\$121.95	2021 Toro Lease - TCF 110
The Huntington National Bank	2016712	8/6/2025 Lease Principal Expense	Hoeven	\$11,670.05	2021 Toro Lease - TCF 110
Menards	96815	9/17/2025 Buildings & Grounds	Hoeven	\$331.92	
Menards	96939	9/18/2025 Buildings & Grounds	Hoeven	\$106.89	
Circle Sanitation	101666	9/20/2025 Sanitation	Hoeven	\$370.00	
			<b>Hoeven Total</b>	<b>\$16,628.68</b>	
Napa Auto Parts	623925	9/8/2025 Minor Apparatus	Horticulture	\$10.20	
Workforce Safety & Insurance	D3RKFWCYAR	9/30/2025 Workers Compensation	Horticulture	\$295.76	
Xcel Energy	945786863	9/24/2025 Electric Utilities	Horticulture	\$358.65	
General Trading Company	316625	8/15/2025 Minor Apparatus	Horticulture	\$55.50	
A-1 Evans Septic Tank Service	1042	9/30/2025 Sanitation	Horticulture	\$225.00	
A-1 Evans Septic Tank Service	1037	9/30/2025 Sanitation	Horticulture	\$135.00	
Montana-Dakota Utilities	96015872391-093025	9/30/2025 Gas Utilities	Horticulture	\$79.90	
City of Minot Utility Billing	601397	9/25/2025 Water	Horticulture	\$59.10	
SRT Communications, Inc.	2729500-092225	9/22/2025 Telephone	Horticulture	\$180.11	
The Huntington National Bank	2016712	8/6/2025 Lease Interest Expense	Horticulture	\$121.95	2021 Toro Lease - TCF 110
The Huntington National Bank	2016712	8/6/2025 Lease Principal Expense	Horticulture	\$11,670.05	2021 Toro Lease - TCF 110
Menards	96638	9/15/2025 Minor Apparatus	Horticulture	\$55.90	
Menards	96638	9/15/2025 Cleaning Supplies	Horticulture	\$82.51	
Unum Life Insurance Company of America	tParkDistrict-010525	9/15/2025 Long Term Disability	Horticulture	\$43.46	
Unum Life Insurance Company of America	tParkDistrict-010525	9/15/2025 Blue Cross & Life Insurance	Horticulture	\$7.50	
Krueger Wholesale Florist	372817006	9/17/2025 Botanical	Horticulture	\$312.30	
Lowe's Printing	NM-230950	8/28/2025 Minor Apparatus	Horticulture	\$56.85	
NDPHIT	tParkDistrict-091625	9/16/2025 Blue Cross & Life Insurance	Horticulture	\$677.14	
NDPHIT	tParkDistrict-091625	9/16/2025 Blue Cross & Life Insurance	Horticulture	(\$769.73)	
Menards	96927	9/18/2025 Minor Apparatus	Horticulture	\$241.81	
Circle Sanitation	101665	9/20/2025 Sanitation	Horticulture	\$136.00	
Menards	97616	9/26/2025 Minor Apparatus	Horticulture	\$140.40	
			<b>Horticulture Total</b>	<b>\$14,175.36</b>	
Menards	95828	9/5/2025 Buildings & Grounds	Maintenance	\$33.95	
Dakota Fence	169135	9/8/2025 Buildings & Grounds	Maintenance	\$4.48	
RHI Supply	1514725	9/5/2025 Buildings & Grounds	Maintenance	\$22.80	
City of Minot Utility Billing	599625	9/17/2025 Water	Maintenance	\$13.60	
City of Minot Utility Billing	599593	9/17/2025 Water	Maintenance	\$21.32	
City of Minot Utility Billing	599522	9/17/2025 Water	Maintenance	\$13.60	
Xcel Energy	945643941	9/23/2025 Electric Utilities	Maintenance	\$19.66	
Joe Hernandez	8/22/2025	8/22/2025 Gas Utilities	Maintenance	\$33.55	
Workforce Safety & Insurance	D3RKFWCYAR	9/30/2025 Workers Compensation	Maintenance	\$1,037.99	
Arrowhead Ace Hardware	64217	9/23/2025 Buildings & Grounds	Maintenance	\$8.99	

North Dakota One Call	5094450	9/30/2025 Telephone	Maintenance	\$25.50
General Trading Company	316848	8/29/2025 Buildings & Grounds	Maintenance	\$24.90
Winsupply	102387 01	6/4/2025 Buildings & Grounds	Maintenance	\$21.94
Winsupply	102123 01	5/27/2025 Buildings & Grounds	Maintenance	\$33.50
A-1 Evans Septic Tank Service	1038	9/30/2025 Sanitation	Maintenance	\$225.00
A-1 Evans Septic Tank Service	1036	9/30/2025 Sanitation	Maintenance	\$225.00
A-1 Evans Septic Tank Service	1043	9/30/2025 Sanitation	Maintenance	\$180.00
Winsupply	102186 01	6/5/2025 Buildings & Grounds	Maintenance	\$117.96
Winsupply	104657 02	8/18/2025 Buildings & Grounds	Maintenance	\$13.99
Winsupply	104657 01	8/14/2025 Buildings & Grounds	Maintenance	\$31.85
City of Minot Utility Billing	599840	9/25/2025 Water	Maintenance	\$36.09
Gravel Products, Inc	249042	9/25/2025 Buildings & Grounds	Maintenance	\$518.42
SRT Communications, Inc.	9470600-092225	9/22/2025 Telephone	Maintenance	\$192.37
Menards	96400	9/12/2025 Buildings & Grounds	Maintenance	\$12.27
Unum Life Insurance Company of America	tParkDistrict-010525	9/15/2025 Long Term Disability	Maintenance	\$122.05
Unum Life Insurance Company of America	tParkDistrict-010525	9/15/2025 Blue Cross & Life Insurance	Maintenance	\$26.25
Acme Tools-Minot	14984879	9/16/2025 Buildings & Grounds	Maintenance	\$51.89
First District Health Unit	478228	9/10/2025 Buildings & Grounds	Maintenance	\$35.00
Dakota Fence	303929	9/10/2025 Playground Maintenance	Maintenance	\$3,278.54
Menards	96851	9/17/2025 Vandalism	Maintenance	\$21.94
NDPHIT	tParkDistrict-091625	9/16/2025 Blue Cross & Life Insurance	Maintenance	\$8,645.50
Circle Sanitation	101664	9/20/2025 Sanitation	Maintenance	\$78.00
Circle Sanitation	101667	9/20/2025 Sanitation	Maintenance	\$136.00
Menards	96819	9/17/2025 Buildings & Grounds	Maintenance	\$12.98
North Prairie Regional Water District	046161200100-092425	9/24/2025 Water	Maintenance	\$957.03
North Prairie Regional Water District	056031200100-092425	9/24/2025 Water	Maintenance	\$50.00
SRT Communications, Inc.	11810100-092225	9/22/2025 Telephone	Maintenance	\$49.95
Sherwin Williams	6415-3	9/23/2025 Painting-Park & Buildings	Maintenance	\$295.09
Menards	97523	9/25/2025 Buildings & Grounds	Maintenance	\$53.91
Macs Inc.	752804/B	9/29/2025 Buildings & Grounds	Maintenance	\$3.06
SRT Communications, Inc.	11398700-092225	9/22/2025 Telephone	Maintenance	\$40.03
SRT Communications, Inc.	11398900-092225	9/22/2025 Telephone	Maintenance	\$94.94
SRT Communications, Inc.	10481900-092225	9/22/2025 Telephone	Maintenance	\$49.95
			<b>Maintenance Total</b>	<b>\$16,870.84</b>
Vestis	2550523241	9/1/2025 Minor Apparatus	MAYSA	\$195.10
Souris Valley Ready Mix	122224	9/3/2025 Buildings & Grounds	MAYSA	\$444.75
Dakota Supply Group	S105012228.001	9/4/2025 Buildings & Grounds	MAYSA	\$118.61
Sherwin Williams	6029-2	9/4/2025 Minor Apparatus	MAYSA	\$54.17
Steins, Inc.	962742	9/5/2025 Minor Apparatus	MAYSA	\$170.85
Minot Hockey Boosters-v	051695	9/3/2025 Promotions	MAYSA	\$840.00
Winsupply	105414-01	9/9/2025 Buildings & Grounds	MAYSA	\$698.47
Dakota Supply Group	S105024513.001	9/9/2025 Buildings & Grounds	MAYSA	\$23.14
Ecolab Pest Elimination	8858633	8/31/2025 Pest Elimination	MAYSA	\$191.21
Workforce Safety & Insurance	D3RKFWCYAR	9/30/2025 Workers Compensation	MAYSA	\$1,167.98
SRT Communications, Inc.	10228700-092225	9/22/2025 Telephone	MAYSA	\$35.47
Otis Elevator Company	1.00402E+11	9/15/2025 Elevator Maintenance	MAYSA	\$5,598.00
Vestis	2550534537	9/29/2025 Minor Apparatus	MAYSA	\$195.10

Superior Cleaning Service, Inc.	7424	9/30/2025 Contract Labor	MAYSA	\$1,800.00	
Athletica/Sport Systems Unlimited	424385	9/30/2025 Buildings & Grounds	MAYSA	\$2,705.39	
Winsupply	105465 01	9/10/2025 Buildings & Grounds	MAYSA	\$119.22	
Winsupply	105414 01	9/9/2025 Buildings & Grounds	MAYSA	\$698.47	
Minot Hockey Boosters-v	051700	9/3/2025 Promotions	MAYSA	\$640.00	
Menards	96298	9/11/2025 Buildings & Grounds	MAYSA	\$38.94	
City of Minot Utility Billing	598214	9/17/2025 Electric Utilities	MAYSA	\$985.47	
SRT Communications, Inc.	2720300-092225	9/22/2025 Telephone	MAYSA	\$680.06	
Morellis Distributing, Inc.	1030163	9/19/2025 Cleaning Supplies	MAYSA	\$3,560.25	
Morellis Distributing, Inc.	1029757	9/12/2025 Cleaning Supplies	MAYSA	\$117.00	
Montana-Dakota Utilities	96962847016-091525	9/15/2025 Gas Utilities	MAYSA	\$773.58	
Napa Auto Parts	627125	9/20/2025 Buildings & Grounds	MAYSA	\$18.25	
ADP Screening and Selection Services	2832294-08-2025	9/2/2025 Background Check Expense	MAYSA	\$29.21	
Dakota Supply Group	S105033720.001	9/11/2025 Buildings & Grounds	MAYSA	\$61.26	
Unum Life Insurance Company of America	tParkDistrict-010525	9/15/2025 Long Term Disability	MAYSA	\$100.86	
Unum Life Insurance Company of America	tParkDistrict-010525	9/15/2025 Blue Cross & Life Insurance	MAYSA	\$22.50	
Advanced Engineering and Environmental	105504	9/9/2025 Capital Outlay - Improvements	MAYSA	\$1,647.50	MAYSA Roof Improvements
Menards	96215	9/10/2025 Buildings & Grounds	MAYSA	\$13.30	
Menards	95653	9/3/2025 Equipment	MAYSA	\$18.82	
Mowbray & Son Plumbing & Heating, Inc.	60956	8/5/2025 Buildings & Grounds	MAYSA	\$2,013.00	
Menards	95715	9/4/2025 Buildings & Grounds	MAYSA	\$102.90	
Revel Digital Worldwide Operations LLC	6627	9/8/2025 Licenses & Permits	MAYSA	\$1,076.00	
Arrowhead Ace Hardware	64065	8/28/2025 Minor Apparatus	MAYSA	\$35.98	
Prairie Supply	0671897-IN	8/29/2025 Buildings & Grounds	MAYSA	\$130.00	
Becker Arena Products, Inc.	617147	9/10/2025 Buildings & Grounds	MAYSA	\$2,793.03	
Menards	96451	9/12/2025 Buildings & Grounds	MAYSA	\$319.98	
Menards	96674	9/15/2025 Buildings & Grounds	MAYSA	\$111.41	
Goodman Electric	3790	9/15/2025 Buildings & Grounds	MAYSA	\$1,730.00	
Vestis	2550528918	9/15/2025 Minor Apparatus	MAYSA	\$224.02	
Thorsrud Supply Company, Inc.	35054	9/16/2025 Minor Apparatus	MAYSA	\$107.64	
Winsupply	098968-01	9/17/2025 Buildings & Grounds	MAYSA	\$1,330.33	
Prairie Supply	0672975-IN	9/11/2025 Buildings & Grounds	MAYSA	\$210.00	
R & R Specialties of Wisconsin, Inc	0090811-IN	9/18/2025 Capital Outlay - Equipment	MAYSA	\$20,973.11	Zamboni Upgrades
NDPHIT	tParkDistrict-091625	9/16/2025 Blue Cross & Life Insurance	MAYSA	\$5,563.52	
Border States Industries Inc	931139895	9/18/2025 Buildings & Grounds	MAYSA	\$125.17	
Circle Sanitation	101668	9/20/2025 Sanitation	MAYSA	\$1,110.00	
Becker Arena Products, Inc.	617211	9/16/2025 Minor Apparatus	MAYSA	\$55.11	
All-American Arena Products	6816	9/24/2025 Minor Apparatus	MAYSA	\$119.57	
ADP Screening and Selection Services	2832294-09-2025	9/29/2025 Background Check Expense	MAYSA	\$29.21	
Menards	97332	9/23/2025 Buildings & Grounds	MAYSA	\$128.69	
Menards	97428	9/24/2025 Buildings & Grounds	MAYSA	\$72.54	
Menards	97492	9/25/2025 Buildings & Grounds	MAYSA	\$34.61	
Minot Auto Supply	5062-995707	9/30/2025 Equipment	MAYSA	\$97.66	
			<b>MAYSA Total</b>	<b>\$62,256.41</b>	
Workforce Safety & Insurance	D3RKFWCYAR	9/30/2025 Workers Compensation	Oak Park	\$12.24	
A-1 Evans Septic Tank Service	1040	9/30/2025 Sanitation	Oak Park	\$405.00	
Winsupply	102218 01	6/5/2025 Buildings & Grounds	Oak Park	\$146.85	

Xcel Energy	946222549	9/26/2025 Electric Utilities	Oak Park	\$1,090.00
Circle Sanitation	101669	9/20/2025 Sanitation	Oak Park	\$728.65
Xcel Energy	944690937	9/16/2025 Electric Utilities	Oak Park	\$25.37
			<b>Oak Park Total</b>	<b>\$2,408.11</b>
Starion Bond Services	9/5/2025	9/5/2025 Bond Expenses	Other Expenditures	\$490.00
Starion Bond Services	Series2023 - 9-5-25	9/5/2025 Bond Expenses	Other Expenditures	\$490.00
First Western Insurance	3002010558-2025	9/11/2025 Insurance	Other Expenditures	\$574.00
First Western Insurance	3002001786-2025	9/11/2025 Insurance	Other Expenditures	\$732.00
First Western Insurance	2900028312-2025	9/15/2025 Insurance	Other Expenditures	\$1,805.00
First Western Insurance	2900030556-2025	9/19/2025 Insurance	Other Expenditures	\$873.00
McGee, Hankla, Backes, & Dobrovolny PC	94	9/12/2025 Attorney	Other Expenditures	\$2,952.50
			<b>Other Expenditures Total</b>	<b>\$7,916.50</b>
Xcel Energy	945643941	9/23/2025 Electric Utilities	Pro Shop	\$1,186.32
Workforce Safety & Insurance	D3RKFWCYAR	9/30/2025 Workers Compensation	Pro Shop	\$437.99
SRT Communications, Inc.	2724100-092225	9/22/2025 Telephone	Pro Shop	\$100.70
Vestis	2550523242	9/1/2025 Buildings & Grounds	Pro Shop	\$400.40
Unum Life Insurance Company of America	tParkDistrict-010525	9/15/2025 Long Term Disability	Pro Shop	\$25.54
Unum Life Insurance Company of America	tParkDistrict-010525	9/15/2025 Blue Cross & Life Insurance	Pro Shop	\$1.88
North Country Sportswear	78619	9/5/2025 Buildings & Grounds	Pro Shop	\$49.00
NDPHIT	tParkDistrict-091625	9/16/2025 Blue Cross & Life Insurance	Pro Shop	\$677.14
Dakota Fire Extinguishers, Inc.	2324	9/22/2025 Buildings & Grounds	Pro Shop	\$251.30
ADP Screening and Selection Services	2832294-09-2025	9/29/2025 Background Check Expense	Pro Shop	\$29.21
Vestis	2550534538	9/29/2025 Buildings & Grounds	Pro Shop	\$400.40
			<b>Pro Shop Total</b>	<b>\$3,559.88</b>
City of Minot Utility Billing	602830	9/25/2025 Water	Radio City	\$52.57
City of Minot Utility Billing	602829	9/25/2025 Water	Radio City	\$759.34
First District Health Unit	478227	9/10/2025 Water	Radio City	\$35.00
Circle Sanitation	101670	9/20/2025 Sanitation	Radio City	\$189.75
			<b>Radio City Total</b>	<b>\$1,036.66</b>
Homesteaders	1823043	9/26/2025 Promotions	Recreation Admin	\$1,414.97
Workforce Safety & Insurance	D3RKFWCYAR	9/30/2025 Workers Compensation	Recreation Admin	\$673.47
All American Trophies & Screen Printing	134172	9/2/2025 Awards & Incentives	Recreation Admin	\$36.00
Arrowhead Ace Hardware	64244	9/26/2025 Minor Apparatus	Recreation Admin	\$11.16
All American Trophies & Screen Printing	134355	9/24/2025 Promotions	Recreation Admin	\$63.00
All American Trophies & Screen Printing	134325	9/24/2025 Program Expenses	Recreation Admin	\$1,593.00
Arrowhead Ace Hardware	64240	9/26/2025 Minor Apparatus	Recreation Admin	\$6.97
Unum Life Insurance Company of America	tParkDistrict-010525	9/15/2025 Long Term Disability	Recreation Admin	\$60.11
Unum Life Insurance Company of America	tParkDistrict-010525	9/15/2025 Blue Cross & Life Insurance	Recreation Admin	\$7.50
NDPHIT	tParkDistrict-091625	9/16/2025 Blue Cross & Life Insurance	Recreation Admin	\$4,734.52
Minot High Girls Cross Country	2025	9/30/2025 Program Expenses	Recreation Admin	\$400.00
			<b>Recreation Admin Total</b>	<b>\$9,000.70</b>
Workforce Safety & Insurance	D3RKFWCYAR	9/30/2025 Workers Compensation	Roosevelt Pool	\$209.11
Advanced Engineering and Environmental	105503	9/9/2025 Capital Outlay - Improvements	Roosevelt Pool	\$1,155.50
			<b>Roosevelt Pool Total</b>	<b>\$1,364.61</b>
Menards	95714	9/4/2025 Buildings & Grounds	SHA	\$53.88
City of Minot Utility Billing	596310	9/17/2025 Water	SHA	\$2,263.89
Xcel Energy	945643941	9/23/2025 Electric Utilities	SHA	\$272.80

Winsupply	102224 01	5/29/2025 Buildings & Grounds	SHA	\$37.06
Winsupply	102412 01	6/4/2025 Buildings & Grounds	SHA	\$183.23
Circle Sanitation	101672	9/20/2025 Sanitation	SHA	\$144.75
Menards	97234	9/22/2025 Buildings & Grounds	SHA	\$8.43
			<b>SHA Total</b>	<b>\$2,964.04</b>
Workforce Safety & Insurance	D3RKFWCYAR	9/30/2025 Workers Compensation	Soccer Complex	\$24.49
A-1 Evans Septic Tank Service	1039	9/30/2025 Sanitation	Soccer Complex	\$675.00
Schock Safe & Lock Service, Inc.	230093	9/17/2025 Buildings & Grounds	Soccer Complex	\$146.70
Circle Sanitation	101673	9/20/2025 Sanitation	Soccer Complex	\$189.75
			<b>Soccer Complex Total</b>	<b>\$1,035.94</b>
City of Minot Utility Billing	596062	9/17/2025 Water	Softball Complex	\$102.01
City of Minot Utility Billing	596061	9/17/2025 Water	Softball Complex	\$202.67
City of Minot Utility Billing	602797	9/25/2025 Water	Softball Complex	\$3,266.17
City of Minot Utility Billing	602798	9/25/2025 Water	Softball Complex	\$512.89
Workforce Safety & Insurance	D3RKFWCYAR	9/30/2025 Workers Compensation	Softball Complex	\$125.27
Connole & Somerville Plumbing, Heating	38893	9/26/2025 Buildings & Grounds	Softball Complex	\$110.00
A-1 Evans Septic Tank Service	1044	9/30/2025 Sanitation	Softball Complex	\$450.00
Steins, Inc.	963032	9/17/2025 Buildings & Grounds	Softball Complex	\$211.45
Schock Safe & Lock Service, Inc.	230031	9/10/2025 Minor Apparatus	Softball Complex	\$52.50
Bechtold Paving, Inc.	tParkDistrict-091525	9/15/2025 Property Repairs	Softball Complex	\$2,227.50
Schock Safe & Lock Service, Inc.	230094	9/16/2025 Minor Apparatus	Softball Complex	\$153.85
USA Softball of ND	2573	9/25/2025 Program Expenses	Softball Complex	\$325.00
			<b>Softball Complex Total</b>	<b>\$7,739.31</b>
City of Minot Utility Billing	602831	9/25/2025 Water	Splash Pad	\$1,115.53
Hawkins, Inc.	7197203	9/15/2025 Chemicals	Splash Pad	\$50.00
Hawkins, Inc.	7206700	9/23/2025 Chemicals	Splash Pad	\$223.70
Hawkins, Inc.	7206712	9/23/2025 Chemicals	Splash Pad	\$383.52
Montana-Dakota Utilities	31822822685-090825	9/8/2025 Gas Utilities	Splash Pad	\$271.39
			<b>Splash Pad Total</b>	<b>\$2,044.14</b>
Workforce Safety & Insurance	D3RKFWCYAR	9/30/2025 Workers Compensation	Tennis Center	\$244.90
Unum Life Insurance Company of America	tParkDistrict-010525	9/15/2025 Long Term Disability	Tennis Center	\$21.39
Unum Life Insurance Company of America	tParkDistrict-010525	9/15/2025 Blue Cross & Life Insurance	Tennis Center	\$2.44
NDPHIT	tParkDistrict-091625	9/16/2025 Blue Cross & Life Insurance	Tennis Center	\$1,500.68
ADP Screening and Selection Services	2832294-09-2025	9/29/2025 Background Check Expense	Tennis Center	\$29.21
			<b>Tennis Center Total</b>	<b>\$1,798.62</b>
City of Minot Treasurers Office	24804	9/4/2025 Alarm Service	Wee Links	\$50.00
Granite Peak Pump Service	25230	9/24/2025 Irrigation	Wee Links	\$694.24
			<b>Wee Links Total</b>	<b>\$744.24</b>
Triple A Brand Meat Company	49565	9/2/2025 Food For Animals	Zoo	\$13,602.40
Menards	95547	9/2/2025 Buildings & Grounds	Zoo	\$5.99
Gene-os Septic Tank Service	5924	9/3/2025 Sanitation	Zoo	\$135.00
First District Health Unit	478195	9/3/2025 Buildings & Grounds	Zoo	\$45.00
FedEx	9-702-27035	9/3/2025 Postage	Zoo	\$4.42
ProTech Integrations LLC	19226	9/3/2025 Alarm Service	Zoo	\$105.00
US Foods Inc	3073981	9/3/2025 Food For Animals	Zoo	\$684.39
Menards	95642	9/3/2025 Buildings & Grounds	Zoo	\$34.24
Menards	95613	9/3/2025 Buildings & Grounds	Zoo	\$46.72

Macs Inc.	752516/B	9/4/2025	Buildings & Grounds	Zoo	\$5.39	
American Welding & Gas	0011160063	9/30/2025	Medical Supplies	Zoo	\$136.49	
Xcel Energy	946538383	9/29/2025	Electric Utilities	Zoo	\$246.97	
North Country Mercantile and Equipment	CT143996	9/8/2025	Substrate	Zoo	\$95.00	
North Country Mercantile and Equipment	CT143996	9/8/2025	Buildings & Grounds	Zoo	\$69.95	
North Country Mercantile and Equipment	CT143996	9/8/2025	Food For Animals	Zoo	\$316.45	
North Country Mercantile and Equipment	CT144317	9/17/2025	Food For Animals	Zoo	\$1,220.25	
North Country Mercantile and Equipment	CT144531	9/25/2025	Food For Animals	Zoo	\$889.95	
Workforce Safety & Insurance	D3RKFWCYAR	9/30/2025	Workers Compensation	Zoo	\$1,654.95	
Xcel Energy	946179901	9/26/2025	Electric Utilities	Zoo	\$148.64	
Xcel Energy	946244806	9/26/2025	Electric Utilities	Zoo	\$2,598.17	
City of Minot Utility Billing	599873	9/25/2025	Water	Zoo	\$36.09	
Xcel Energy	946377430	9/26/2025	Electric Utilities	Zoo	\$36.54	
SRT Communications, Inc.	2723700-092225	9/22/2025	Telephone	Zoo	\$532.94	
Xcel Energy	946383835	9/29/2025	Electric Utilities	Zoo	\$1,625.61	
Xcel Energy	946387780	9/29/2025	Electric Utilities	Zoo	\$1,040.10	
Xcel Energy	946552936	9/29/2025	Electric Utilities	Zoo	\$606.18	
Innova Integrated Solutions	2111818	9/1/2025	Office Equipment	Zoo	\$15.50	
Earth Recycling, Inc.	17779	9/1/2025	Recycling	Zoo	\$140.00	
US Foods Inc	3276989	9/10/2025	Food For Animals	Zoo	\$855.62	
Menards	96642	9/15/2025	Cleaning Supplies	Zoo	\$44.70	
Unum Life Insurance Company of America	tParkDistrict-010525	9/15/2025	Long Term Disability	Zoo	\$176.73	
Unum Life Insurance Company of America	tParkDistrict-010525	9/15/2025	Blue Cross & Life Insurance	Zoo	\$41.25	
Menards	96320	9/11/2025	Animal Enrichment Expense	Zoo	\$130.89	
Menards	96320	9/11/2025	Buildings & Grounds	Zoo	\$126.96	
Dakota Supply Group	S104990994.001	8/25/2025	Buildings & Grounds	Zoo	\$3.90	
US Foods Inc	3479310	9/17/2025	Food For Animals	Zoo	\$745.91	
NDPHIT	tParkDistrict-091625	9/16/2025	Blue Cross & Life Insurance	Zoo	\$8,272.08	
Dairy One Cooperative Inc	FOR00095700	8/15/2025	Medical Diagnostics	Zoo	\$41.80	
Dairy One Cooperative Inc	ZOO00001281	8/15/2025	Medical Diagnostics	Zoo	\$162.45	
Menards	96913	9/18/2025	Buildings & Grounds	Zoo	\$55.68	
Vestis	2550530263	9/17/2025	Mats	Zoo	\$343.39	
Circle Sanitation	101671	9/20/2025	Sanitation	Zoo	\$507.00	
Menards	97083	9/20/2025	Conservation Expense	Zoo	\$149.95	
Menards	97083	9/20/2025	Buildings & Grounds	Zoo	\$20.92	
FedEx	8-932-87581	7/23/2025	Postage	Zoo	\$12.50	
Advanced Business Methods	AR1970156	9/23/2025	Lease Principal Expense	Zoo	\$134.82	
Advanced Business Methods	AR1970156	9/23/2025	Lease Interest Expense	Zoo	\$1.62	
Advanced Business Methods	AR1970156	9/23/2025	Office Supplies	Zoo	\$122.84	
US Foods Inc	3684339	9/24/2025	Food For Animals	Zoo	\$864.05	
Global Safety Network, Inc	2025093021034527	9/30/2025	Background Check Expense	Zoo	\$43.68	
Rolac Contracting, Inc.	Final	8/31/2025	Capital Outlay - Buildings	Zoo	\$12,309.70	Leopard Exhibit - 2025
Covetrus North America	EF27323	9/26/2025	Medical Supplies	Zoo	\$18.21	
Morellis Distributing, Inc.	1029731	9/12/2025	Cleaning Supplies	Zoo	\$651.20	
Stericycle Inc	8012084040	9/25/2025	Medical Supplies	Zoo	\$50.92	
MWI Animal Health	63656264	9/29/2025	Medical Supplies	Zoo	\$24.64	
Morellis Distributing, Inc.	1030641	9/30/2025	Cleaning Supplies	Zoo	\$54.40	

Xcel Energy  
Morellis Distributing, Inc.  
Minot Restaurant Supply

946767169  
1029998  
D124054

9/30/2025 Electric Utilities  
9/17/2025 Concession Supplies  
9/26/2025 Concession Supplies

<b>Zoo Total</b>	<b>\$52,046.14</b>
Zoo Concessions	\$56.78
Zoo Concessions	\$182.70
Zoo Concessions	\$16.25
<b>Zoo Concessions Total</b>	<b>\$255.73</b>
<b>Grand Total</b>	<b>\$492,273.20</b>

# Pay Statement and Labor Distribution Summary

Run Date: 10/17/2025

	REGULAR EARNINGS	OVERTIME EARNINGS	OTHER EARNS	STATUTORY DEDUCTIONS		GROSS PAY
	REGULAR HOURS	OVERTIME HOURS	OTHER HOURS	VOLUNTARY DEDUCTIONS	TOTAL DEDUCTIONS	NET PAY
Company Code: AM2					Pay Dates Between 09/05/2025 to 09/19/2025	
Paid in Department: MPD001-Administration					Pay Dates Between 09/05/2025 to 09/19/2025	
Totals For Paid in Department MPD001-Administration:	36,994.25	608.72	4,803.60	4,345.03		42,406.57
	875.62	17.33	92.00	38,061.54	42,406.57	0.00
Paid in Department: MPD002-Maintenance					Pay Dates Between 09/05/2025 to 09/19/2025	
Totals For Paid in Department MPD002-Maintenance:	34,848.54	0.00	4,947.06	3,619.88		39,795.60
	1,039.66	0.00	169.70	36,175.72	39,795.60	0.00
Paid in Department: MPD003-Roosevelt Park Zoo					Pay Dates Between 09/05/2025 to 09/19/2025	
Totals For Paid in Department MPD003-Roosevelt Park Zoo:	57,578.88	168.81	5,071.41	5,969.64		62,819.10
	2,927.57	5.30	230.10	56,849.46	62,819.10	0.00
Paid in Department: MPD004-Oak Park					Pay Dates Between 09/05/2025 to 09/19/2025	
Totals For Paid in Department MPD004-Oak Park:	2,307.41	0.00	0.00	325.71		2,307.41
	135.73	0.00	0.00	1,981.70	2,307.41	0.00
Paid in Department: MPD005-Roosevelt Pool					Pay Dates Between 09/05/2025 to 09/19/2025	
Totals For Paid in Department MPD005-Roosevelt Pool:	864.00	0.00	0.00	94.79		864.00
	43.20	0.00	0.00	769.21	864.00	0.00
Paid in Department: MPD006-Hoeven					Pay Dates Between 09/05/2025 to 09/19/2025	
Totals For Paid in Department MPD006-Hoeven:	2,878.93	2.74	0.00	360.24		2,881.67
	159.96	0.10	0.00	2,521.43	2,881.67	0.00
Paid in Department: MPD007-Corbett					Pay Dates Between 09/05/2025 to 09/19/2025	
Totals For Paid in Department MPD007-Corbett:	2,317.58	124.04	0.00	355.76		2,441.62
	127.87	4.47	0.00	2,085.86	2,441.62	0.00
Paid in Department: MPD008-Equipment					Pay Dates Between 09/05/2025 to 09/19/2025	
Totals For Paid in Department MPD008-Equipment:	10,274.72	153.84	2,673.00	917.85		13,101.56
	384.10	4.00	97.90	12,183.71	13,101.56	0.00
Paid in Department: MPD009-Souris Valley Golf Course					Pay Dates Between 09/05/2025 to 09/19/2025	
Totals For Paid in Department MPD009-Souris Valley Golf Course:	24,203.28	45.17	681.63	2,922.37		24,930.08

# Pay Statement and Labor Distribution Summary

Run Date: 10/17/2025

	REGULAR EARNINGS	OVERTIME EARNINGS	OTHER EARNS	STATUTORY DEDUCTIONS			GROSS PAY
	REGULAR HOURS	OVERTIME HOURS	OTHER HOURS	VOLUNTARY DEDUCTIONS	TOTAL DEDUCTIONS		NET PAY
	1,281.71	1.60	26.80	22,007.71	24,930.08		0.00
Paid in Department: MPD012-Forestry	Pay Dates Between 09/05/2025 to 09/19/2025						
Totals For Paid in Department MPD012-Forestry:	20,860.95	93.43	1,176.46	2,178.80			22,130.84
	919.80	2.70	40.00	19,952.04	22,130.84		0.00
Paid in Department: MPD013-Wee Links	Pay Dates Between 09/05/2025 to 09/19/2025						
Totals For Paid in Department MPD013-Wee Links:	3,699.36	0.00	840.00	492.29			4,539.36
	264.24	0.00	60.00	4,047.07	4,539.36		0.00
Paid in Department: MPD014-Soccer	Pay Dates Between 09/05/2025 to 09/19/2025						
Totals For Paid in Department MPD014-Soccer:	1,370.83	0.00	0.00	129.36			1,370.83
	88.44	0.00	0.00	1,241.47	1,370.83		0.00
Paid in Department: MPD015-Horticulture	Pay Dates Between 09/05/2025 to 09/19/2025						
Totals For Paid in Department MPD015-Horticulture:	24,531.99	1,182.75	1,590.81	2,994.67			27,305.55
	1,081.47	49.51	62.64	22,871.83	25,866.50		1,439.05
Paid in Department: MPD016-Souris Valley Pro Shop	Pay Dates Between 09/05/2025 to 09/19/2025						
Totals For Paid in Department MPD016-Souris Valley Pro Shop:	26,542.41	0.00	349.15	2,927.33			26,891.56
	1,346.02	0.00	8.00	23,964.23	26,891.56		0.00
Paid in Department: MPD017-MAYSA Arena	Pay Dates Between 09/05/2025 to 09/19/2025						
Totals For Paid in Department MPD017-MAYSA Arena:	32,425.00	453.66	2,922.74	3,618.72			35,801.40
	1,222.69	13.67	120.00	32,182.68	35,801.40		0.00
Paid in Department: MPD051-Auditorium	Pay Dates Between 09/05/2025 to 09/19/2025						
Totals For Paid in Department MPD051-Auditorium:	11,407.69	0.00	2,653.41	1,371.89			14,061.10
	362.75	0.00	77.83	12,616.40	13,988.29		72.81
Paid in Department: MPD052-Auditorium Concessions	Pay Dates Between 09/05/2025 to 09/19/2025						
Totals For Paid in Department MPD052-Auditorium Concessions:	7,003.85	97.99	937.80	720.74			8,039.64
	326.71	3.90	36.50	7,318.90	8,039.64		0.00
Paid in Department: MPD053-Tennis	Pay Dates Between 09/05/2025 to 09/19/2025						
Totals For Paid in Department MPD053-Tennis:	6,075.07	0.00	584.82	420.54			6,659.89

# Pay Statement and Labor Distribution Summary

Run Date: 10/17/2025

	REGULAR EARNINGS	OVERTIME EARNINGS	OTHER EARN	STATUTORY DEDUCTIONS			GROSS PAY
	REGULAR HOURS	OVERTIME HOURS	OTHER HOURS	VOLUNTARY DEDUCTIONS	TOTAL DEDUCTIONS		NET PAY
	33.85	0.00	16.00	6,239.35	6,659.89		0.00
Paid in Department: MPD054-Softball				Pay Dates Between 09/05/2025 to 09/19/2025			
Totals For Paid in Department MPD054-Softball:	17,474.84	613.56	3,135.54	1,792.38			21,223.94
	835.43	18.64	116.00	19,431.56	21,223.94		0.00
Paid in Department: MPD056-Recreation				Pay Dates Between 09/05/2025 to 09/19/2025			
Totals For Paid in Department MPD056-Recreation:	15,523.50	0.00	5,323.73	2,214.36			20,847.23
	153.90	0.00	114.00	18,632.87	20,847.23		0.00
Totals For Company Code AM2:	339,183.08	3,544.71	37,691.16	37,772.35			380,418.95
	13,610.72	121.22	1,267.47	341,134.74	378,907.09		1,511.86
Report Totals:	339,183.08	3,544.71	37,691.16	37,772.35			380,418.95
	13,610.72	121.22	1,267.47	341,134.74	378,907.09		1,511.86

TO: Minot Park Board President and Commissioners

FROM: Jarrod Olson - Director of Operations

RE: October 21, 2025

Projects:

1. MI-7/MI-6 & Zoo Flood Protection

a. MI-7 D (1) Mattson-Concessions – Staff started to move equipment in and should be open for boo at the zoo. Discovery Barn finishing punch list items-Hopefully moving animals by mid-November. Teddy statue concrete sidewalks have been poured. Irrigation to finish it out in the spring.

2. MI-7D-Camel Exhibit-Mattson will begin the Camel exhibit after they complete MI-7E (Park Restroom & Train building). Looking at December start with completion May 2026

3. MI-7 Wagner- Flood wall- footings are complete. Only 30 Wall sections to finish. Concrete curb, gutters and other areas on the north end of the project and utility work in PB parking lot

4. MI-7F- West Main Lawn exhibits NA Cats/restroom, Wolf and storage building are currently out for bid. If bids are accepted it would be spring 2026 construction. East Main Lawn exhibits being worked on- Otter, Bison, Bird of prey & goats. This won't be completed until after the flood wall is complete on the east side of the main lawn.

5. MI-6B-Working on box culverts and storm that cross the entrance road and waterline to be complete this fall.

6. Roosevelt Pool Filtration- Construction meeting Wednesdays 3:30pm. Changed Substantial Completion to May 11th, 2025. Staff feel that it gives us enough time to get the pool ready and training staff.

Project/CI Quotes

1. Corbett Scoreboard-Opened bids October 16th. We had Three submissions. We are currently verifying submissions specifications, and I will have a recommendation for the October 21st, 2025, Board Meeting.

a. Nevco-Greenville, IL-\$406,277.59 (Doesn't include Demo)

b. Daktronics-Brookings, SD-\$512,593 (Doesn't include Demo)

c. Lucent HD-Grand Forks, ND-\$349,462(Includes Demo) -Alt#1 Audio \$51,002/Alt#2 Motion Rocket \$42,626

2. Zoo Structures-Opened bids October 16th. We had Fifteen submissions for eight structures and two displays. I will have recommendations for the October 21st, 2025, Board Meeting.

Other:

1. 2026 CI

a. 2026 Scheels Complex Play structure with PIP

b. Future casting large maintenance items

2. Maysa

a. Tauros League change and proposal to expand Pepsi rink discussions-Received information back from ownership and will meet prior to any league change application is finalized

3. Cameron Courts-Thank Barbie for really stepping up to get the facility up and running

a. Facility Specialist position closed Friday. Setting up interviews

b. We are open on full schedule.

1. Youth Tennis begins Oct. 25th

2. Tennis League begins Oct. 27th

3. PB League begins Oct. 29th

4. Passes sold update at meeting

4. Zoo – Canopy project

5. Scheels complex batting cage-Partnering with Minot Girls Fastpitch

**Jarrold Olson-Director of Operations**

### **GOLF COURSE**

- Blow out SVGC & Wee Links Bathrooms
- Spray Wetting Agent on the greens before blowout
- Blow out Wee Irrigation- 16th
- Blow out SVGC Irrigation the week of the 20th

- Spray final snow mold on greens after blowing out
- Winterize Wee Greens-24th
- SVGC closes on the 26, start our course cleanup, winterize greens
- Forestry needs to come in after we close to cut down some big cottonwoods
- Hopefully, Dakota Fence can install the fence on #8 tee box after we close

### **Cammi Campbell SV Golf Course Superintendent SVGC**

- Will be coordinated with All Season Sports from Bismarck to do the oil changes on our golf carts.
- Cammi will have to put her chemical in the basement, and we are trying to get the carts done before she moves chemical in.
- The Vardon had a Revenge of the Greenskeeper last week. Cammi and Chase and one of my staff played in it. Cammi would like to do one next fall with all of the proceeds earmarked for her maintenance budget.
- I have the tournament schedule for next year in place and do not anticipate adding more.
- I will be having a staff meeting the day after we close and discuss improvements for next year.
- We have been discussing different ideas all season and will take the best ideas moving forward.

**Respectfully submitted: Steve Kottsick**

### **ZOO**

Zoo Operations:

- Annual attendance- 77K YTD (down 30% vs. 2021 numbers of 116K, just slightly above national average in zoo attendance trends for 2025)
- Working with Canopy Strategic Planning on Zoo strategic plan
- Ahead of schedule- Expected to be finished December 2025
- Concession stand is finally open
- Offering limited edition zoo Christmas travel mugs
- Discovery Barn to open in November

Staff:

- Open Zookeeper position- hoping to have it filled by end of October

Education:

- Working on developing more STEM programs
- Working on developing new programs that align with state science standards
- Will be offered both in-person and virtually in 2026
- Offering rentable science lesson plans and conservation crates
- 5 crates available spanning pre-K through 5+
- Tots classes have started back up- Every Thur & Fri

#### Animal Updates:

- Kianga is on baby watch- due early November
- Working on numerous animal transactions before winter
- Unique Animal Encounters are now offered at the zoo- Okapi, Penguin, and Tiger

#### **Submitted by Logan Wood – Zoo Director & Veterinarian**

#### **MAYSA**

- Minot Hockey Boosters have started their season and Tryouts are complete.
- Minot High School Boys & Girls Teams open up seasons on Monday, November 10th.
- Beginning to work on All Seasons Arena Schedules for November to get to Aaron at ASA.
- Ice at All Seasons Arena begins on Monday, November 3rd
- MASH Adult League begins Wednesday, October 15th and runs through March
- Minotauros Booster Club will hold their Annual Trunk or Treat on Sat. Oct. 25th at MAYSA
- MHB will hold their annual Hockey Auction on Thursday, October 23rd
- Public Skating & Public Hockey Sessions are seeing more attendance
- We are starting to book many Birthday Party Rentals each week now that school has started

#### **Bob Gillen-MAYSA Arena General Manager**

#### **MAINTENANCE**

- Weekly MI-6, MI-7 and pool filtration construction progress meetings
- Installed recycled asphalt in the yard behind the Horticulture shop for better storage area
- Set up the Pumpkin Walk and cleaned up after. The event went great!
- Replacing lights at the optimist soccer field, project has been delayed due to lighting vendor issues.
- Pool filtration project is ongoing and making good progress.
- Various set up and clean up for events at Oak Park.
- Blowing out and winterizing the Irrigation lines and water fountains at the parks, along with the bathrooms that don't have heat.

- Splash Pads are shut down and winterized
- Took down all the tennis, Pickleball, and Volleyball nets for the season.
- Will begin groundwork to install bull pens at south hill complex next week.

#### Maintenance/Service calls:

- Continue to work on TEAMS work order list. Many smaller service items are taken care of daily.
- Mechanics – busy with seasonal upkeep and regular service work. preparing all the winter equipment for the season. Prepping all the summer equipment for storage.

#### Zoo

- Weekly MI-6 and MI-7 Flood control progress meetings and various onsite meetings with contractors and staff.
- Rebuilding the Leopard fence to make it more sturdy
- Building tip ins for the African Plains Building to keep the Giraffes away from people.
- Salvaging items from the North Trail before spring Demo.

#### **Eric Keller Maintenance Superintendent**

#### **HORTICULTURE**

- Open restrooms and clean parks daily.
- Mowing/Trimming
- Finish cleaning out flower beds.
- Cleaning greenhouses and repotting plants that were moved back inside.
- Mulching leaves.
- Order plants and begin working on designs for next season.
- Storing equipment and supplies for winter.
- Organizing sheds and garages at all parks and athletic complexes.
- Remove shade cloth on greenhouses and get fans covered.
- Set up and decorate Pumpkin Walk.
- The final day at Optimist Soccer and Hammond is Oct 12<sup>th</sup>.
- The final day for Corbett and Hoeven Fields is Oct 19<sup>th</sup>.

**Submitted by: Shannon Paul**

#### **FORESTRY**

- Finished planting all the trees we had left in stock.
- Placed next year's order for boulevard trees and the North Broadway trees.

- Pulled dead and poor trees on North Broadway to be ready for planting in the spring. Seventy-seven trees will be planted thanks to the 2000 Trees for Minot Initiative.
- Stump grinding stumps.
- Helped with pumpkin walk.
- Helped with removing shade cloth on the greenhouses.
- Applied for an Ash tree mitigation grant through the ND State Forestry Dept.
- Fall watering the trees planted this year and removing water bags.
- Upgraded our headsets the crew uses, these new headsets will help the crew communicate during tree care and removals.

**Submitted by Troy Regstad**

### **Recreation and Auditorium Manager**

- Daily Maintenance/Cleaning of Auditorium
- Set/Clean up Multiple Events
- Winterized Softball Complexes
- Both Complexes Upkeep (mowing, eating, working on maintenance up-keep)
- Auditorium/Auditorium 2 Events:
  - Basketball Practices (Rentals)
  - MHS Cheer Practices
  - AWANA
  - City Testing
  - Wedding Receptions
  - SVSS Meetings
  - MPD Adult Volleyball Leagues
  - MPD Youth Volleyball Leagues
  - Birthday Parties
  - Parkinson's Symposium
  - Midwest Monster Con
  - Depositions
  - Second Story Halloween Dance
  - Youth For Christ Banquet
- SH Complex Events:
  - MSU Softball Practices
- NH Complex Events:
  - NA

**Submitted by: Tom Landsiedel Recreation and Auditorium Manager**

### **Recreation**

- Adult volleyball is being played on weeknights at the Auditorium. The last day is October 21st.
- The 4th and 5th grade youth girls' volleyball program had their last regular season games on October 13th. We will be having an end of season tournament on October 16th and 18th.
- The youth cross country program finished on October 13th – each child that participated in 3 or more races can come in and pick up a youth cross country t-shirt.
- Information regarding Adult Winter volleyball will go out at the end of this month and registration will run through the middle of November. Games will begin on December 7th and those will be played at Magic City on Sundays.
- The Pumpkin Walk was held on October 10th and 11<sup>th</sup>. We had over 2000 pumpkins pledged and over 5000 attendees.
- Youth boys' basketball information has been delivered to the schools. Rosters are due back on October 24th. Games are set to begin November 6th at the Auditorium.
- There will be a Movie Skate at the Maysa on October 26th starting at 6pm. The Addams Family (animated version) is the movie that will be playing.
- The golf simulator is open later on Mondays, Wednesdays, Fridays, Saturdays, and Sundays. We are set to open fully on October 27th.
- We will be having a 301 Open House on October 18th from 11-2 where attendees can test out the simulators, win some swag, and enjoy refreshments.

### **Bailey Gaspar-Program and Event Specialist**

### **Director of Marketing & Development**

- Finalizing finance postings – New part-time accountant started!
- Assisted Peggy with sending out monthly invoices
- Working on Golf Simulator software changes
- Continued work on Zoo Capital Campaign
- Monthly newsletter went out on the 1st
- Creating graphics for events/programs
- Creating graphics for billboards
- Working on radio ads
- Scheduling weekly socials
- Updating website and app
- Working on new signage for Cameron Courts
- Will be working on an RFP for a new website
- Going to be taking more videos of event and programs as they get better traffic
- Researching other park districts for more engagement on social media
- Calyn and I will be in Vermont for the RecTrac Symposium October 20 - 24

**Submitted by: Ashley Gathman – Director of Marketing and Development**

**Foundation Meeting**  
**Minot Municipal Auditorium**  
**Room 203**  
**October 21<sup>st</sup>, 2025**  
**Agenda**

**Personal Appearances:**

- *The Board desires to hear the viewpoints of citizens throughout the district. Comments should be made to the Board and not to individuals in the audience and be related to Park District operations and programs. If a citizen would like to add a topic to the park board agenda, arrangements must be made in advance with the Director or Park Board President. The Board reserves the right to eliminate or restrict the time allowed for public participation. The Board requests that comments are limited to five (5) minutes or less. Groups of individuals addressing a common concern are asked to designate a spokesperson.*

**Meeting Minutes**

**Approval of minutes from the September 16<sup>th</sup>, 2025 Park Foundation Meeting**

**Approval of Bills as follows:**

- |                            |           |
|----------------------------|-----------|
| - Brady Martz              | 1,144.50  |
| - Electric Service Company | 1,295.00  |
| - Sign Dzyn                | 4,800.00  |
| - Rolac Contracting        | 85,376.30 |

**Total:** **\$92,615.80**

**Statement:**

**New Business:**

**Other Business:**

## Minot Park Foundation Meeting

September 16<sup>th</sup>, 2025

The Minot Park Foundation Board met immediately following the Minot Park Board meeting on September 16<sup>th</sup>, 2025 in room 203 of the Minot Auditorium.

Members present: Justin Hammer, Mike Schmitt, Perry Olson and Cliff Hovda. Also present were Elly DesLauriers and Calyn Beckman.

Motion by Schmitt, second by Olson to approve the minutes from the September 19<sup>th</sup> Minot Park Foundation Board. Motion Carried.

Motion by Olson, second by Hammer to approve the bills in the amount of \$19,646.47. On roll call, all members voted yes.

Motion by Hammer, second by Schmitt to adjourn the meeting. Motion carried.

Cliff Hovda, Vice President

Calyn Beckman, Clerk

MINOT PARK DISTRICT FOUNDATION  
PO BOX 538  
MINOT, ND 58702

Date: 9/24/25  
Page: 1  
Client: 21858  
Invoice: 886180  
PayCode: Y1W12TZS

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## INVOICE

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Preparation of Informational tax return for the period ended 12/31/2024.	1,090.00
Technology and Data Security Fee	54.50
Balance Due	<u>\$1,144.50</u>

**NEW!!** Pay your bill online at <https://bradymartz.apxium.com/pay>.

Payment due upon receipt. Balances more than 30 days old will be assessed a late payment fee of 1.5% per month for an annual percentage rate of 18%.

ELECTRIC SERVICE COMPANY

PO BOX 849  
MINOT, ND 58702

# Invoice

Date	Invoice #
8/25/2025	3758

<b>Bill To</b>
MINOT PARK DISTRICT PO BOX 538 MINOT, ND 58702

Description	Amount
RPZ- AFRICAN PLAINS EXHIBIT  RUN CONDUIT FOR CAMERAS RUN CONDUIT FROM THE DATA ROOM UP TO THE SE CORNER LOCATE A COUPLE BOXES WITH A PULL STRING OUT TO THE SOFFIT -ONE ON THE EAST SIDE & ONE ON THE SOUTH SIDE	1,295.00
<b>Total</b>	<b>\$1,295.00</b>



Sign D'zyn, Inc  
215 54th St SW #6  
Minot, ND 58701  
+17018371750  
signdzyn@srt.com

**BILL TO**  
Minot Park District  
PO Box 538  
Minot, ND 58702-0538

11729

DATE 10/06/2025 TERMS Due on receipt

DUE DATE 10/31/2025

**ORDERED BY:**  
Ashley

DATE	ACTIVITY	QTY	RATE	AMOUNT
	<b>Monument</b> redo the Zoo sign with new upper panel, All new frame and panel for the lower part, sand and paint	1	4,800.00	4,800.00T

Pay invoice

SUBTOTAL	4,800.00
TAX	0.00
TOTAL	4,800.00
<b>TOTAL DUE</b>	<b>\$4,800.00</b>

**PAYMENT APPLICATION**

<b>TO:</b> Ackerman-Estvold 1907 17th St SE Minot, ND 58701	<b>PROJECT:</b> <b>Minot Park District African Plains Exhibit</b>	<b>Application #</b> 013 <b>Period Start</b> 10/1/2025 <b>Period End</b> 10/31/2025	<b>Distribution To:</b> <input type="checkbox"/> Owner <input type="checkbox"/> Accounting <input checked="" type="checkbox"/> Architect <input type="checkbox"/> Owner's Rep.
<b>FROM:</b> Rolac Contracting, Inc. PO Box 1872 Minot, ND 58702-1872	<b>OWNER:</b> Minot Park District 420 3rd Ave SW Minot, ND 58701	<b>Application Date</b> 10/14/2025 <b>Date of Contract</b> 5/16/2024	


**CONTRACTORS SUMMARY OF WORK**

Application is made for payment as shown below.  
Continuation Page is Attached

1 <b>CONTRACT AMOUNT</b>	\$ 2,707,526.00
2 <b>SUM OF ALL CHANGE ORDERS</b>	\$0.00
3 <b>CURRENT CONTRACT AMOUNT</b> (Line 1 + Line 2)	\$2,707,526.00
4 <b>TOTAL COMPLETED AND STORED</b> (Column G on Continuation Page)	\$2,707,526.00
<b>5 RETAINAGE:</b>	
<del>a. 5% of completed work</del> <b>JB</b>	\$50,000.00
(Columns D+E on Continuation Page)	
b. 10% of Material Stored	\$0.00
(Column F on Continuation Page)	
Total Retainage (Line 5a + 5b or column I on Continuation Page)	\$50,000.00
6 <b>TOTAL COMPLETED AND STORED LESS RETAINAGE</b> (Line 4 Minus Line 5 Total)	\$2,657,526.00
7 <b>LESS PREVIOUS PAYMENT APPLICATIONS</b> (Line 6 from Prior Application)	\$ 2,572,149.70
8 <b>PAYMENT DUE</b>	\$85,376.30
9 <b>BALANCE TO COMPLETION</b> (Line 3 Minus Line 6)	\$50,000.00

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's cost for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

**CONTRACTOR:** Rolac Contracting, Inc.


By:  Date: 10/14/2025

**Certification**  Required  Not Required

The construction Manager and Architect's signatures below are their assurance to Owner, concerning the payment herein applied for, that: 1. They have inspected the Work represented by this Application, 2. Such work has been completed to the extent indicated in this application, 3. this Application for Payment accurately states the amount of Work completed and payment due therefor, and 4. Construction Manager and Architect know of no reason why payment should not be made.

**Certified Amount**           \$85,376.30           **Date:**           10/14/25          

*(If the certified amount is different from the payment due, you should attach an explanation. Initial all figures that are changed to match the certified amount.)*

**ARCHITECT:**  Date:           10/14/25          

By: \_\_\_\_\_

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

SUMMARY OF CHANGE ORDERS	Additions	Deductions
Total changes approved in previous months	\$0.00	\$0.00
Total changes approved this month	\$0.00	\$0.00
<b>TOTALS</b>	\$0.00	\$0.00
<b>NET CHANGES</b>	\$0.00	

**CONTINUATION PAGE**

2 PAGES OF 2 PAGES

APPLICATION # 013  
 DATE OF APPLICATION 10/14/2025  
 PERIOD THRU 10/31/2025

Payment application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D+E+F)		H BALANCE TO COMPLETION (C-G)	I RETAINAGE
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD		PERCENT COMPLETE (G/C)			
01	General Conditions	\$ 220,043.00	\$ 220,043.00	\$ -		\$ 220,043.00	100%	\$ -	\$ 11,002.15
02	Concrete Scope 03A	\$ 199,232.00	\$ 199,232.00	\$ -		\$ 199,232.00	100%	\$ -	\$ 9,961.60
03	Masonry Scope 04A	\$ 51,887.00	\$ 51,887.00	\$ -		\$ 51,887.00	100%	\$ -	\$ 2,594.35
04	Steel Supply 05A	\$ 181,224.00	\$ 181,224.00	\$ -		\$ 181,224.00	100%	\$ -	\$ 9,061.20
05	Steel Install 05B	\$ 36,310.00	\$ 36,310.00	\$ -		\$ 36,310.00	100%	\$ -	\$ 1,815.50
06	Carpentry 06A	\$ 167,798.00	\$ 167,798.00	\$ -		\$ 167,798.00	100%	\$ -	\$ 8,389.90
07	Roofing 07A	\$ 13,210.00	\$ 13,210.00	\$ -		\$ 13,210.00	100%	\$ -	\$ 660.50
08	Specialty Doors 08A	\$ 53,890.00	\$ 53,890.00	\$ -		\$ 53,890.00	100%	\$ -	\$ 2,694.50
09	Aluminum/Glazing 08B	\$ 197,100.00	\$ 197,100.00	\$ -		\$ 197,100.00	100%	\$ -	\$ 9,855.00
10	Drywall 09A	\$ 24,540.00	\$ 24,540.00	\$ -		\$ 24,540.00	100%	\$ -	\$ 1,227.00
11	Painting 09B	\$ 68,900.00	\$ 68,900.00	\$ -		\$ 68,900.00	100%	\$ -	\$ 3,445.00
12	Metal Building 13A	\$ 633,510.00	\$ 633,510.00	\$ -		\$ 633,510.00	100%	\$ -	\$ 31,675.50
13	Mechanical 22A	\$ 505,620.00	\$ 505,620.00	\$ -		\$ 505,620.00	100%	\$ -	\$ 25,281.00
14	Electrical 26A	\$ 159,570.00	\$ 159,570.00	\$ -		\$ 159,570.00	100%	\$ -	\$ 7,978.50
15	Earthwork 31A	\$ 100,170.00	\$ 100,170.00	\$ -		\$ 100,170.00	100%	\$ -	\$ 5,008.50
16	Utilities 33A	\$ 52,470.00	\$ 52,470.00	\$ -		\$ 52,470.00	100%	\$ -	\$ 2,623.50
17	Asphalt Paving	\$ 42,052.00	\$ 42,052.00	\$ -		\$ 42,052.00	100%	\$ -	\$ 2,102.60
<b>SUB-TOTALS</b>		<b>\$ 2,707,526.00</b>	<b>\$ 2,707,526.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,707,526.00</b>	<b>100%</b>	<b>\$ -</b>	<b>\$ 135,376.30</b>



WWW.ACKERMAN-ESTVOLD.COM

October 14, 2025

Elly DesLauriers, Director of Parks

Minot Park District

420 3<sup>rd</sup> Ave SW

Minot, ND 58701

RE: Minot Park District – African Plains Exhibit  
Rolac Contracting, Inc. – Application for Payment No. 13

Dear Elly:

Enclosed is Application and Certificate for Payment No. 13 submitted by Rolac Contracting, approved in the amount of eighty-five thousand three hundred seventy-six and 30/100<sup>th</sup> Dollars (\$85,376.30). Keep one copy for your records and remit second copy along with payment to the contractor.

I crossed out line 5 RETAINAGE, a 5% of completed work. We are withholding \$50,000.00 of the 5% retainage until the paint issues have been resolved.

Please make payment to Rolac Contracting, Inc, PO Box 1872 Minot, ND 58702-1872.

If you have any questions, feel free to call me at 701-837-8737.

Regards,

A handwritten signature in blue ink that reads 'Jeremy Bickel'.

Jeremy Bickel, Assoc. AIA  
Project Designer

Enclosure

HEADQUARTERS  
1907 17TH ST SE  
MINOT, ND 58701  
701.837.8737

4165 30TH AVE S  
SUITE 100  
FARGO, ND 58104  
701.551.1250

3210 27TH ST W  
SUITE 200  
WILLISTON, ND 58801  
701.577.4127

7661 W RIVERSIDE DR  
SUITE 102  
GARDEN CITY, ID 83714  
208.853.6470

# Minot Park District Balance Sheet - Foundation

09/30/2025

	<b>Foundation</b>
<b>Assets</b>	
Restricted Assets	
Foundation Cash and Cash Equivalents	
98-1015-98      Minot Park Foundation - 1st International	\$3,769,658.23
98-1016-98      Minot Park Foundation - Contra	(\$1,628,337.83)
Total	\$2,141,320.40
Foundation Investments	
98-1600-98      Minot Park Foundation - Investments	\$1,453,957.80
98-1601-98      Minot Park Foundation - Unrealized G/L	\$174,380.03
Total	\$1,628,337.83
Total	\$3,769,658.23
<b>Total Assets</b>	<b>\$3,769,658.23</b>
<b>Fund Balance</b>	
98-3010-98      Minot Park District Foundation	\$3,769,658.23
<b>Total Fund Balance</b>	<b>\$3,769,658.23</b>
<b>BEGINNING BALANCE WITH CURRENT YEAR ADJUSTMENTS</b>	<b>\$2,441,959.86</b>
<b>NET SURPLUS/(DEFICIT)</b>	<b>\$1,327,698.37</b>
<b>ENDING FUND BALANCE</b>	<b>\$3,769,658.23</b>

# Minot Park District

## Statement of Revenues and Expenditures - Foundation

09/30/2025

	<b>Foundation</b>
<b>Revenues</b>	
Operational Revenue	
Foundation Revenue	
98-4091-98    Other Receipts	\$2,027,193.54
Total	\$2,027,193.54
 Total	 \$2,027,193.54
 Other Income	
98-4080-98    Dividends - Foundation	\$73,811.11
Total	\$73,811.11
 <b>Total Revenues</b>	 <b>\$2,101,004.65</b>
 <b>Expenses</b>	
Foundation Expense	
98-5300-98    Buildings & Grounds	\$32,480.00
98-5905-98    Capital Outlay - Buildings	\$819,250.91
98-5920-98    Capital Outlay - Furniture and Fixtures	\$18,561.47
98-6100-98    Service Charges	\$9,172.34
Total	\$879,464.72
 <b>Total Expenditures</b>	 <b>\$879,464.72</b>
 <b>NET SURPLUS/(DEFICIT) BEFORE GAINS/LOSSES</b>	 <b>\$1,221,539.93</b>
 <b>Gains</b>	
98-9015-98    Unrealized Gain/Loss	\$106,158.44
<b>Total Gains</b>	<b>\$106,158.44</b>
 <b>BEGINNING FUND BALANCE</b>	 <b>\$2,441,959.86</b>
 <b>NET SURPLUS/(DEFICIT)</b>	 <b>\$1,327,698.37</b>
 <b>ENDING FUND BALANCE</b>	 <b>\$3,769,658.23</b>

# Minot Park District Project Detail Report

## Fund Balance

MPF-001 - Adopt a Lot	\$1,781.31
MPF-002 - BN Trail	\$5,000.00
MPF-003 - Carousel	\$7,012.70
MPF-004 - Community Enrichment Grant	\$1,568.64
MPF-005 - Dog Park	\$800.00
MPF-006 - Festival in the Park	\$22,119.19
MPF-007 - Fitness Trail	\$10,000.00
MPF-008 - Forestry	\$500.00
MPF-009 - Friends of the Souris	\$4,307.62
MPF-010 - Land	\$33,943.41
MPF-011 - Medal of Honor	\$19,335.80
MPF-012 - Outdoor Recreation	\$22,035.00
MPF-013 - Park Dedication	\$158,555.36
MPF-014 - Polaris - Frisbee Golf	\$516.00
MPF-015 - Polaris Park	\$2,065.00
MPF-016 - Radio City	\$1,000.00
MPF-017 - RMR/Base Partnership	\$44,657.45
MPF-018 - Soo Line Engine	\$6,582.00
MPF-019 - Sponsorships	\$4,305.00
MPF-020 - Stonebridge Farms Playground	\$5,593.00
MPF-021 - Trees	\$1,150.00
MPF-022 - Benches	\$4,692.09
MPF-023 - Corbett Field	\$3,425.00
MPF-025 - Hammond Tennis Courts	\$14,356.14
MPF-025-1 - Hammond Tennis Courts - Mainte	\$7,133.76
MPF-027 - Hoeven Scoreboard	\$1,500.00
MPF-028 - Horticulture	\$727.70
MPF-031 - MAYSA Ice Resurfacers - Zamboni	\$13,252.54
MPF-032 - MAYSA Scoreboard	(\$59,212.87)
MPF-033 - MAYSA - Sled Hockey	\$939.00
MPF-034 - MAYSA - Water Fountain	\$631.00
MPF-035 - Oak Park - Camp Owetti	\$500.00
MPF-036 - Oak Park - Mommy and Me Swings	\$2,500.00
MPF-037 - Oak Park - Natures Playground	\$5,926.03
MPF-038 - Park Development	\$5,593.56
MPF-039 - Payloader	\$234.32
MPF-040 - Roosevelt Park Pool	\$3,447.34
MPF-041 - SVGC - API Donation	\$2,390.85
MPF-043 - SVGC - Development	\$8,143.48
MPF-044 - Zoo - Animal Purchase	\$52,366.58
MPF-045 - Zoo - Ferret	\$439.93
MPF-046 - Zoo - Childrens Zoo	\$729.43
MPF-047 - Zoo - Education/Enhancements	\$3,270.86
MPF-048 - Zoo - Entrance	\$12,057.24

# Minot Park District Project Detail Report

MPF-049 - Zoo - Outreach	\$14,558.71
MPF-050 - Zoo - Raptor Rehab	\$5,000.00
MPF-051 - Zoo - Development	\$1,815,631.90
MPF-051-1 - Zoo Safety	\$1,500.00
MPF-052 - Zoo Signs	\$34,114.63
MPF-053 - Superfund - Disc Golf	\$50,000.00
MPF-054 - Branching Out	\$3,127.86
MPF-055 - Minot Flood Commeration	\$10,895.83
MPF-056 - South Hill Complex Improvements	\$36,953.51
MPF-056-1 - South Hill Complex Turf	\$10,000.00
MPF-057 - Trees for Minot	\$27,093.50
MPF-058 - Monument Maintenance	\$10,000.00
MPF-060 - RPZ - Conservation Fund	\$31,266.94
MPF-061 - Ice Skates	\$2,628.97
MPF-063 - Roosevelt Park Pickleball	\$43,480.92
MPF-065 - Zoo Maintenance Fund	\$50,000.00
MPF-066 - Zoo - Giraffe Building	\$220,154.82
MPF-067 - Engo Ice Resurfacer	(\$99,100.00)
MPF-068 - Souris Scramble	\$11,235.46
<b>Total Fund Balance</b>	<b><u>\$2,716,414.51</u></b>

## Revenues

Operational Revenue	
MPF-013 - Park Dedication	\$27,613.36
MPF-022 - Benches	\$2,400.00
MPF-027 - Hoeven Scoreboard	\$1,500.00
MPF-032 - MAYSA Scoreboard	\$25,000.00
MPF-038 - Park Development	\$100.00
MPF-051 - Zoo - Development	\$1,785,689.00
MPF-051-1 - Zoo Safety	\$1,500.00
MPF-056 - South Hill Complex Improvement	\$100.00
MPF-057 - Trees for Minot	\$1,896.91
MPF-060 - RPZ - Conservation Fund	\$17,451.53
MPF-066 - Zoo - Giraffe Building	\$133,505.10
MPF-067 - Engo Ice Resurfacer	\$25,000.00
MPF-068 - Souris Scramble	\$5,397.65
Total	<u>\$2,027,153.55</u>
<b>Total Revenues</b>	<b><u>\$2,027,153.55</u></b>

## Expenses

Foundation Expense	
MPF-029 - MAYSA Expansion	\$15,624.27

# Minot Park District Project Detail Report

MPF-051 - Zoo - Development	\$1,000.00
MPF-056 - South Hill Complex Improvement	\$5,700.00
MPF-057 - Trees for Minot	\$23,800.00
MPF-066 - Zoo - Giraffe Building	\$819,250.91
Total	<u>\$865,375.18</u>
<b>Total Expenditures</b>	<b><u>\$865,375.18</u></b>

FIRST INTERNATIONAL BANK & TRUST (WETS)  
 2201 EAST CAMELBACK ROAD  
 SUITE 380  
 PHOENIX, AZ 85016

## MINOT PARK FOUNDATION AGENCY

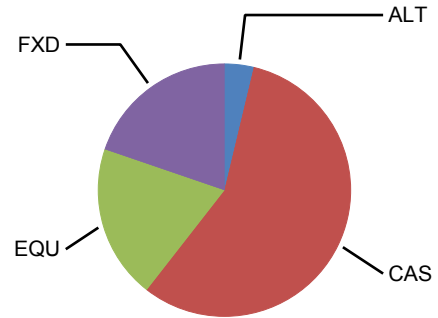


MINOT PARK FOUNDATION  
 PO BOX 538  
 420 3RD AVE SW  
 MINOT, ND 58701

Account: 005745  
 Report Period: From 9/1/2025 To 9/30/2025  
 Administrator: Jessica L. Phillips  
 Phone: 701-837-2247

### Portfolio Summary

	Market Value	% Portfolio	Est. Income
Alternative (ALT)	\$140,967.20	3.74%	\$3,601.83
Cash & Equivalents (CAS)	\$2,141,320.40	56.80%	\$90,115.91
Equity (EQU)	\$742,701.16	19.70%	\$8,425.05
Fixed Income (FXD)	\$744,669.47	19.75%	\$26,351.46
<b>Total Assets</b>	<b>\$3,769,658.23</b>	<b>100.00%</b>	<b>\$128,494.25</b>
<b>Total Account Balance</b>	<b>\$3,769,658.23</b>	<b>100.00%</b>	<b>\$128,494.25</b>



### Activity Summary

	Current Period	Year To Date
<b>Beginning Market Value</b>	<b>\$3,753,063.51</b>	<b>\$2,868,079.01</b>
<b>Receipts</b>		
Contribution	\$3,608.75	\$2,027,193.54
Dividend	\$11,302.83	\$73,811.11
<b>Total Receipts</b>	<b>\$14,911.58</b>	<b>\$2,101,004.65</b>
<b>Disbursements</b>		
Distribution	\$0.00	(\$26,681.90)
Expense	(\$19,646.47)	(\$1,269,729.63)
Institution Fees	(\$1,163.78)	(\$9,172.34)
<b>Total Disbursements</b>	<b>(\$20,810.25)</b>	<b>(\$1,305,583.87)</b>
<b>Change in Market Value</b>	<b>\$22,493.39</b>	<b>\$106,158.44</b>
<b>Ending Market Value</b>	<b>\$3,769,658.23</b>	<b>\$3,769,658.23</b>

## Gains and Losses Summary

	Current Period	Year To Date
Realized Gain/(Loss) - Long Term	\$0.00	\$52,604.80
Realized Gain/(Loss) - Short Term	\$0.00	\$5,169.53
<b>Total Realized Gain/(Loss)</b>	<b>\$0.00</b>	<b>\$57,774.33</b>

## Asset Statement

	Units Description	Cost Basis	Unit Price	Market Value	% of Acct	Unrealized Gain/Loss	Estimated Annual Income	Yld At Mkt
<b><u>Cash &amp; Equivalents</u></b>								
<b>Cash</b>								
	Principal Cash	\$800.70		\$800.70				
	Income Cash	\$0.00		\$0.00				
	<b>Total Cash</b>	<b>\$800.70</b>		<b>\$800.70</b>	0.02			
<b>Money Market Fund - Internal</b>								
	2,140,519.70 INSURED CASH SWEEP - PRINCIPAL	\$2,140,519.70	\$1.00	\$2,140,519.70	56.78	\$0.00	\$90,115.88	4.21
	<b>TOTAL Money Market Fund - Internal</b>	<b>\$2,140,519.70</b>		<b>\$2,140,519.70</b>	<b>56.78</b>	<b>\$0.00</b>	<b>\$90,115.88</b>	<b>4.21</b>
	<b>TOTAL Cash &amp; Equivalents</b>	<b>\$2,141,320.40</b>		<b>\$2,141,320.40</b>	<b>56.80</b>	<b>\$0.00</b>	<b>\$90,115.88</b>	<b>4.21</b>
<b><u>Fixed Income</u></b>								
<b>Fixed Income ETF</b>								
	68,002 ANFIELD CAPITAL UNIVERSAL FIXED INCOME ETF	\$648,808.80	\$9.39	\$638,538.78	16.94	(\$10,270.02)	\$21,515.85	3.37
	1,487 FIRST TRUST LOW DURATION OPPORTUNITIES ETF	\$73,583.99	\$49.79	\$74,037.73	1.96	\$453.74	\$3,033.48	4.10
	632 JANUS HENDERSON AAA CLO ETF	\$32,155.23	\$50.78	\$32,092.96	0.85	(\$62.27)	\$1,802.13	5.62
	<b>TOTAL Fixed Income ETF</b>	<b>\$754,548.02</b>		<b>\$744,669.47</b>	<b>19.75</b>	<b>(\$9,878.55)</b>	<b>\$26,351.46</b>	<b>3.54</b>
	<b>TOTAL Fixed Income</b>	<b>\$754,548.02</b>		<b>\$744,669.47</b>	<b>19.75</b>	<b>(\$9,878.55)</b>	<b>\$26,351.46</b>	<b>3.54</b>
<b><u>Equity</u></b>								
<b>Exchange Traded Funds (ETF)</b>								
	4,099 ANFIELD CAPITAL US EQUITY SECTOR ROTATION ETF	\$51,303.36	\$20.58	\$84,357.42	2.24	\$33,054.06	\$6.56	0.01
	690 BLACKROCK ISHARES US SMALL-CAP EQUITY FACTOR ETF	\$48,541.50	\$74.35	\$51,301.50	1.36	\$2,760.00	\$645.83	1.26

### Asset Statement

Units	Description	Cost Basis	Unit Price	Market Value	% of Acct	Unrealized Gain/Loss	Estimated Annual Income	Yld At Mkt
2,944	INVESCO EXCHANGE TRADED FD TR S&P500 QUALITY	\$207,345.13	\$73.29	\$215,765.76	5.72	\$8,420.63	\$2,298.53	1.07
483	INVESCO S&P MID-CAP QUALITY ETF	\$48,386.94	\$104.96	\$50,695.68	1.34	\$2,308.74	\$318.50	0.63
<b>TOTAL Exchange Traded Funds (ETF)</b>		<b>\$355,576.93</b>		<b>\$402,120.36</b>	<b>10.67</b>	<b>\$46,543.43</b>	<b>\$3,269.42</b>	<b>0.81</b>
<b>International Equity ETF</b>								
439	WisdomTree Japan Hedged Equity Fund ETF	\$41,766.68	\$128.03	\$56,205.17	1.49	\$14,438.49	\$1,915.49	3.41
<b>TOTAL International Equity ETF</b>		<b>\$41,766.68</b>		<b>\$56,205.17</b>	<b>1.49</b>	<b>\$14,438.49</b>	<b>\$1,915.49</b>	<b>3.41</b>
<b>US Equity Mutual Funds</b>								
460.684	VANGUARD S&P 500 INDEX MUTUAL FUND ADMIRAL SHARES	\$179,241.29	\$617.29	\$284,375.63	7.54	\$105,134.34	\$3,240.14	1.14
<b>TOTAL US Equity Mutual Funds</b>		<b>\$179,241.29</b>		<b>\$284,375.63</b>	<b>7.54</b>	<b>\$105,134.34</b>	<b>\$3,240.14</b>	<b>1.14</b>
<b>TOTAL Equity</b>		<b>\$576,584.90</b>		<b>\$742,701.16</b>	<b>19.70</b>	<b>\$166,116.26</b>	<b>\$8,425.05</b>	<b>1.13</b>
<b>Alternative</b>								
<b>ALTERNATIVE ETF</b>								
4,565	STATE STREET SPDR MULTI-ASSET REAL RETURN ETF	\$122,824.88	\$30.88	\$140,967.20	3.74	\$18,142.32	\$3,601.83	2.56
<b>TOTAL ALTERNATIVE ETF</b>		<b>\$122,824.88</b>		<b>\$140,967.20</b>	<b>3.74</b>	<b>\$18,142.32</b>	<b>\$3,601.83</b>	<b>2.56</b>
<b>TOTAL Alternative</b>		<b>\$122,824.88</b>		<b>\$140,967.20</b>	<b>3.74</b>	<b>\$18,142.32</b>	<b>\$3,601.83</b>	<b>2.56</b>
<b>GRAND TOTAL ASSETS</b>		<b>\$3,595,278.20</b>		<b>\$3,769,658.23</b>	<b>100</b>	<b>\$174,380.03</b>	<b>\$128,494.22</b>	<b>3.41</b>

### Transaction Statement

Date	Description	Units / Price	Income Cash	Principal Cash	Cost Basis
<b>Beginning Balances</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,601,176.87</b>
<b>Receipts</b>					
<b>Contribution</b>					
9/23/2025	CONTRIBUTION TO PRINCIPAL CONTRIBUTION TO ACCOUNT FROM CHASE		\$0.00	\$28.75	\$0.00

# MINOT PARK FOUNDATION AGENCY



## Transaction Statement

Date	Description	Units / Price	Income Cash	Principal Cash	Cost Basis
9/23/2025	CONTRIBUTION TO PRINCIPAL CONTRIBUTION TO ACCOUNT FROM JOHN & JULIE DRADY		\$0.00	\$100.00	\$0.00
9/23/2025	CONTRIBUTION TO PRINCIPAL CONTRIBUTION TO ACCOUNT FROM THE MINOT PARK DISTRICT		\$0.00	\$480.00	\$0.00
9/23/2025	CONTRIBUTION TO PRINCIPAL CONTRIBUTION TO ACCOUNT FROM THE CITY OF MINOT		\$0.00	\$3,000.00	\$0.00
<b>Total Contribution</b>			<b>\$0.00</b>	<b>\$3,608.75</b>	<b>\$0.00</b>
<b>Dividend</b>					
9/2/2025	DIVIDEND INSURED CASH SWEEP		\$0.00	\$7,250.09	\$0.00
9/8/2025	DIVIDEND JANUS HENDERSON AAA CLO ETF \$0.222585 Paid on 632.0 Shares.		\$0.00	\$140.67	\$0.00
9/19/2025	DIVIDEND BLACKROCK ISHARES US SMALL-CAP EQUITY FACTOR ETF \$0.243239 Paid on 690.0 Shares.		\$0.00	\$167.83	\$0.00
9/24/2025	DIVIDEND ANFIELD CAPITAL UNIVERSAL FIXED INCOME ETF \$0.0215 Paid on 68002.0 Shares.		\$0.00	\$1,462.04	\$0.00
9/26/2025	DIVIDEND INVESCO EXCHANGE TRADED FD TR S&P500 QUALITY \$0.21867 Paid on 2944.0 Shares.		\$0.00	\$643.76	\$0.00
9/26/2025	DIVIDEND INVESCO S&P MID-CAP QUALITY ETF \$0.14608 Paid on 483.0 Shares.		\$0.00	\$70.56	\$0.00
9/29/2025	DIVIDEND STATE STREET SPDR MULTI-ASSET REAL RETURN ETF \$0.099218 Paid on 4565.0 Shares.		\$0.00	\$452.93	\$0.00
9/29/2025	DIVIDEND WisdomTree Japan Hedged Equity Fund ETF \$0.14 Paid on 439.0 Shares.		\$0.00	\$61.46	\$0.00
9/30/2025	DIVIDEND FIRST TRUST LOW DURATION OPPORTUNITIES ETF \$0.17 Paid on 1487.0 Shares.		\$0.00	\$252.79	\$0.00

# MINOT PARK FOUNDATION AGENCY



## Transaction Statement

Date	Description	Units / Price	Income Cash	Principal Cash	Cost Basis
9/30/2025	DIVIDEND VANGUARD S&P 500 INDEX MUTUAL FUND ADMIRAL SHARES \$1.7381 Paid on 460.684 Shares.		\$0.00	\$800.70	\$0.00
<b>Total Dividend</b>			<b>\$0.00</b>	<b>\$11,302.83</b>	<b>\$0.00</b>
<b><u>Disbursements</u></b>					
<b>Expense</b>					
9/19/2025	EXPENSE PAID FOR BENEFICIARY DAKOTA FENCE COMPANY DAKOTA FENCE INV#168597 - SHADE STRUCTURE FRAMEWORK		\$0.00	(\$5,700.00)	\$0.00
9/19/2025	EXPENSE PAID FOR BENEFICIARY SRT COMMUNICATIONS SRT COMMUNICATIONS - QUOTE #156856 ACCT#3801		\$0.00	(\$1,085.00)	\$0.00
9/19/2025	EXPENSE PAID FOR BENEFICIARY TRANE U.S. INC TRANE INV#315556043 - SERVICES RENDERED 6/03/2025 - 7/30/2025		\$0.00	(\$12,861.47)	\$0.00
<b>Total Expense</b>			<b>\$0.00</b>	<b>(\$19,646.47)</b>	<b>\$0.00</b>
<b>Institution Fees</b>					
9/11/2025	FEE PAYMENT Automatic fee collection for account 005745 for Period Ending 8/31/2025.		\$0.00	(\$1,163.78)	\$0.00
<b>Total Institution Fees Collected from Account</b>			<b>\$0.00</b>	<b>(\$1,163.78)</b>	<b>\$0.00</b>
<b><u>Investment Activity</u></b>					
<b>Sweep Sales (2) 9/1/2025 to 9/30/2025</b>		(20,810.25)	\$0.00	\$20,810.25	(\$20,810.25)
<b>Sweep Purchases (8) 9/1/2025 to 9/30/2025</b>		14,110.88	\$0.00	(\$14,110.88)	\$14,110.88
<b>Total Investment Activity</b>		<b>(6,699.37)</b>	<b>\$0.00</b>	<b>\$6,699.37</b>	<b>(\$6,699.37)</b>
<b>Ending Balances</b>			<b>\$0.00</b>	<b>\$800.70</b>	<b>\$3,594,477.50</b>