

## Minot Park Board Meeting

September 20, 2022

The Minot Park Board met on September 20, 2022 at 6:30pm in room 203 of the Minot Municipal Auditorium.

Member Present: Ken Kitzman, Justin Hammer, Perry Olson and Mike Schmitt. Ron Merritt was also present.

Vice President, Justin Hammer open the public hearing for the proposed 2023 budget.

Justin Anderson from the Minot Area Council of the Arts gave an update on the 2022 Arts in the Parks series. Anderson would like to see the MACA funding stay in the Minot Parks budget.

Commissioner Olson reported he would like to see parks staff research other insurance options as insurance costs have increased significantly over the past few years and the City of Minot was able to get a 2% decrease this year.

Motion by Olson, second by Hammer to place and pass the proposed 2023 budget on the first reading. On roll call, all members voted yes. President Kitzman set October 4 at 4:00pm for the second reading of the budget.

President Kitzman closed the public hearing.

Motion by Olson, second by Schmitt to approve the minutes from the August 16 board meeting. Motion carried.

Motion by Schmitt, second by Hammer to approve the bills in the amount of \$1,400,144.72 and the salaries in the amount of \$409,259.11. On roll call, all members voted yes.

### Financials

Executive Director, Ron Merritt reported the 2021 audit is complete and they will present at the October board meeting. Commissioner Olson requested an explanation on the six year increase for the parks tax levy, also noting that significant portion of that was attributed to the addition of the recreation department. Merritt confirmed that was correct.

### Department Head Report

Director of Operations, Jarrod Olson provided updates the Outdoor Recreation Area and the South Hill Complex. Commissioner Hammer asked for an update on benches for Outdoor Recreation. Olson believed the order should be filled by year end. Souris Valley Golf Course Pro, Steve Kottsick reported the Class B Girls State Tournament is just around the corner. Commissioner Olson reported the Wee Links Golf Course in in great condition and the staff was great. Roosevelt Park Zoo Director, Jeff Bullock invited the Minot Park Board to the GMZS Annual meeting on October 6. Maysa Arena Manager, Bob Gillen gave the board an updated calendar for the 2022-2023 seasons and added that West Region and State Girls tournament will be played in Minot. Commissioner Hammer requested an update on bringing the ACHA tournament to Minot. Gillen explained that they want the tournament to held at one

facility. They are researching to see how that could work in Minot. Commissioner Schmitt asked about the January 7<sup>th</sup> schedule. Gillen explained they are going to be working with the All Seasons to move some games out to that facility. Schmitt asked about concessions availability for when the tournaments come to town. J. Olson explained that when the scheduling is done, we will be able to work with Minot Hockey Boosters to have everything open to accommodate the events. Horticulturist, Shannon Paul thanked her staff for a great summer. Tennis Pro, Marc White reported that WDA and State Boys tournament will be held in Minot at Hammond Park.

#### New Business

J. Olson presented a list of items for surplus.

Motion by Olson, second by Schmitt to approve the list of surplus items. Motion carried.

#### Old Business

J. Olson provided updates on the South Hill Complex, Leopard Exhibit, Magic City Discovery Center, and the Roosevelt Park Pool Liner.

Commissioner Olson asked for an update on the flood control plans and their impact to Roosevelt Park. Director Merritt reported that the flood control has changed to a flood wall from a dike so the impacts will be smaller than they were previously.

Motion by Hammer, second by Schmitt to approve the administratively approved alcohol permits. Motion carried.

Director Merritt reported that the NDRPA State Conference went well and he was happy to show off our parks and facilities to all the attendees.

#### Commissioner Reports

Commissioner Schmitt congratulated Director Merritt on his induction to the Hall of Fame. Schmitt also thanked the staff for their work on a successful state conference. Schmitt added that he spent a lot of time in the park at Logger Fest over the weekend. Schmitt reported he is proud of the parks contribution to the city and would like to see us continue to do more for the community.

Commissioner Hammer commented that the state conference was good and thanked the staff. He also reported he played and won a tournament at Wee Links and the course was in great shape.

Commissioner Olson congratulated Director Merritt on his Hall of Fame induction. Olson also congratulated Hammer on his tournament win. Olson reported he would like to see the park district continue to push court resurfacing and pickleball. Olson asked if the board would like to replace him on the liaison committee. No changes were recommended.

Motion by Olson, second by Schmitt to adjourn the meeting. Motion carried.

Ken Kitzman, President

Elly DesLauriers, Clerk

October 4, 2022

Minot Parks Special Board Meeting

The Minot Park Board held a Special Meeting on October 4 at 4:00pm in Room 203 for the second reading for the 2023 budget.

Motion by Olson, second by Hovda to approve the 2023 budget on second reading in the amount of \$15,430,290.00. On roll call, all members voted yes.

Commissioner Olson thanked Executive Director, Ron Merritt and the staff for all their work on the budget.

Motion by Olson, second by Hovda to adjourn the meeting. Motion carried.

Justin Hammer, Vice President

Elly DesLauriers, Clerk