

Minot Park Board Meeting
Minot Municipal Auditorium
Room 203
September 16th, 2025 5:30pm

Agenda

Pledge of Allegiance:

Personal Appearances:

- *The Board desires to hear the viewpoints of citizens throughout the district. Comments should be made to the Board and not to individuals in the audience and be related to Park District operations and programs. If a citizen would like to add a topic to the park board agenda, arrangements must be made in advance with the Director or Park Board President. The Board reserves the right to eliminate or restrict the time allowed for public participation. The Board requests that comments are limited to five (5) minutes or less. Groups of individuals addressing a common concern are asked to designate a spokesperson.*

Consent Items:

- 1. Approval of minutes from the August 19th Minot Park Board Meeting.**
- 2. Approval of Bills in the amount of \$1,269,623.07**
- 3. Approval of Salaries in the amount of \$473,662.61**

Financials:

Department Reports:

- 1. Director of Operations-Jarrold Olson**
- 2. Director of Marketing and Development – Ashley Gathman**
- 3. Golf Course-Steve Kottsick**
- 4. Greens Committee - Cammi Campbell**

5. Zoo - Logan Wood
6. MAYSA Arena-Bob Gillen
7. Maintenance - Eric Keller
8. Horticulture-Shannon Paul
9. Forestry-Troy Regstad
10. Recreation/Auditorium Manager-Tom Landsiedel
11. Tennis – Mark White

New Business

1. Surplus Items

Old Business

1. 2026 Budget – 1st Reading
2. MI-6 and MI-7 Update

Other Business

Approval of Administratively Approved Alcohol Permits:

- Lori Reiss – 8/01/25 - Riverside
- Emily Keller 8/06/25 - Radio City
- Nancy Bruce 8/08/25 - Oak Park
- Alexandria Durrschmidt - 8/18/25 - Discovery Center
- Off the Vine - 08/24/25 - Oak Park
- Tessia Samuelson – 08/25/25 - Discovery Center

Director's Report

Commissioner's Report:

Foundation Meeting to Follow:

Minot Park District

August 19th, 2025

The Minot Park Board met on August 19th, 2025 at 5:30pm in room 203 of the Minot Auditorium.

Members Present: Justin Hammer, Perry Olson, Cliff Hovda, Mike Schmitt and Chelsea Kirkhammer. Also present were Elly DesLauriers and Calyn Beckman.

Executive Director, Elly DesLauriers presented for approval a public appearances policy, adding that the Park District has always allowed public appearances in this manner, but state legislation has required a policy to be approved by the board.

Motion by Olson, second by Hammer to approve the public appearance policy as presented. Motion carried.

Mindy Piatz from Brady Martz presented the results of the 2024 audit to the board, reporting that the financial statement opinion is unmodified which is the highest level of assurance and the report on internal controls was also unmodified with all prior year finding being corrected. Piatz also gave a financial highlight adding that the cash reserve balances have increased to a level that is more appropriate. Piatz also reported that in the management letter it is recommended that someone review bank reconciliations and that the Park District implement an IT Risk Assessment policy. DesLauriers added that staff are reviewing what will be needed to implement the IT Risk Assessment.

Motion by Schmitt, second by Hovda to approve the minutes from the July 15th Minot Park District Board meeting. Motion Carried

Motion by Olson, second by Hammer to approve bills in the amount of \$677,780.49. On roll call, all members voted yes.

Motion by Schmitt, second by Hovda to approve salaries in the amount of \$470,544.33 On roll call, all members voted yes.

Department Head Reports

Director of Operations, Jarrod Olson updated the board on facilities updates at the Auditorium, Oak Park and indoor and outdoor tennis/pickleball courts. Olson also reported that the Roosevelt Park Pool filtration change orders have been finalized for the below ground work at a total additional amount of \$39,705 including additional AE fees. Olson added that he is hoping change orders will be limited now with work being completed above ground.

Olson also presented quotes for the rental property demolition near Corbett Field, recommending the Rolac Contracting with the low amount of \$22,600. Olson added that the demolition would take place in January 2026 and residents and the management company will be notified after approval by the board.

Motion by Schmitt, second by Hovda to approve the quote from Rolac to demolish the rental properties. On roll call, all members voted yes.

Olson also requested the board to allow the use of maintenance funds for repair on a rooftop unit at the MAYSA arena for \$12,861.47

Motion by Olson, second by Hammer to approve the use of maintenance funds for the rooftop unit repair. On roll call, all members voted yes.

Olson presented a retirement letter from Ann Nesheim with her final day being September 2nd. Elly DesLauriers invited the board to her retirement party that day at the Souris Valley Golf Course.

Golf Pro, Steve Kottsick thanked park staff and department heads for all their work at the course this season. Kottsick also requested that the board allow the North Dakota State Match Play next summer on July 16th -18th.

Motion by Schmitt, second by Hammer to host the state match play next summer. Motion carried.

Zoo Director, Logan Wood thanked the maintenance staff for their work on the bear exhibit improvements and thanked the Zoo staff for their efforts to increase admissions through events and programs.

MAYSA Arena Manager, Bob Gillen reported light improvements have been completed on all three rinks and the roof improvements are nearing completion. Gillen also reported that the Pepsi Rink floor updates are progressing, and the rink is planned to be open by Labor Day.

Maintenance Superintendent, Eric Keller reported that the maintenance department is working to replace boards at the Roosevelt rink and painting the asphalt at the Polaris rink. Keller added that they are moving items at the Forestry shop to make space for North Trail buildings.

Horticulturist, Shannon Paul reported that 154 games were held at Corbett Field this season and thanked all ball field staff for their work this season.

Head Forester, Troy Regstad reported that he completed his collection of traps for the summer and is happy to report that there is no sign of Emerald Ash Borer in Minot again this year.

Recreation/Auditorium Manager, Tom Landsiedel thanked staff for their work this summer and concluded the summer season with the Men's Rec 1 tournament was held in Minot last weekend. Landsiedel added that starting in September the Auditorium will be getting busy.

Tennis Pro, Mark White reported that summer tennis camps concluded on August 1st, the Minot Tennis Round Robin will be held at Hammond Park and Cameron Indoor next weekend and back to school tennis clinics will start next week.

Director of Marketing and Development, Ashley Gathman reported that she is working on the Garrison Diversion grant for the playground updates at Scheels Complex and a Homeland Security grant for security camera updates at the MAYSA arena.

New Business

Executive Director, Elly DesLauriers requested the board to allow updates to the agreements to allow bars and gaming to advertise in Park District facilities with executive staff approval and the stipulation that the advertisements can be covered if requested during another event held at the facility.

Motion by Olson, second by Hammer to allow staff to modify user group agreements for bar and gaming advertising. Motion carried.

Old Business

Executive Director, Elly DesLauriers updated the board on discussions with GMZS to revise the agreement, adding that she is hoping to have a draft to submit to the board at the September meeting and confirm the final agreement during the October meeting. President Kirkhammer added that she would like board representation during the meetings and appointed Commissioner Olson, Elly DesLauriers, Jarrod Olson and Calyn Beckman to a committee to work on the GMZS agreement.

Executive Director, Elly DesLauriers reported to the board on the ongoing discussions between the Scandinavian Heritage Association (SHA) and Visit Minot, adding that she felt the board should send a letter to SHA expressing the importance of continuing the conversation.

Motion by Hammer, second by Hovda to have staff draft a letter to SHA. Commissioner Olson expressed the importance of getting the agreement completed to protect the taxpayers, as the building is a Minot Park District property. Motion carried.

Motion by Schmitt, second by Olson to draft that letter with support for Visit Minot's plans for the building. Commissioners and Park Attorney Pete Hankla discussed the effects of drafting a letter with support for one organization. Motion was rescinded by Schmitt, second by Olson.

Executive Director, DesLauriers, reported that the EPA is reviewing the work plan and the City of Minot is reviewing the health and wellness plan for the site. DesLauriers added that there will be an onsite visit next week and follow with a meeting to develop timelines.

Director of Operations, Jarrod Olson updated the board on the flood control project adding that the concession building, Discovery Barn and Teddy statue should all be completed within the next three weeks. Olson reported that the MI-7 flood control project has requested to close the pickleball courts to continue infrastructure work before winter, Olson added that he recommends closing the courts on September 8th but will have Cameron Indoor open after to allow for continued play.

Director of Operations, Jarrod Olson reported that bids for the administration office copier were opened and recommended bid from Advanced Business Methods on a 5-year lease at \$222.04 per month.

Motion by Hammer, second by Hovda to approve the copier lease. On roll call, all members voted yes.

Director of Operations, Jarrod Olson reported that bids for the Forestry grapple truck were opened and recommended bid from Westlie at \$245,250, adding it was not the low bid due to the low bid not meeting three critical specifications.

Motion by Olson, second by Schmitt to approve the bid from Westlie. On roll call, all members voted yes.

Alcohol Permits

Motion by Olson, second by Hammer to approve the administratively approved alcohol permits. Motion carried.

Director's Report

Executive Director, Elly DesLauriers reported that the first reading for the 2026 budget will be held at the September meeting, and the second reading will be a special meeting that will be scheduled after first reading approval.

Elly DesLauriers present Ryan Pederson with the July Gamechanger award, which is an employee recognition program for consistently demonstrating outstanding performance, work ethic, attitude and contribution to the team and Minot Community.

Commissioner's Reports

Commissioner Hovda requested staff to search for a low cost handrail solution at Corbett Field.

Commissioner Olson congratulated staff on a good audit report and congratulated Ashley Gathman on her new role.

Commissioner Schmitt reported to staff that he has been hearing a lot of positive comments about the Park District facilities.

President Kirkhammer congratulated Ann Nesheim on her upcoming retirement and Ashley Gathman on new role.

Motion by Hammer, second by Olson to adjourn the meeting. Motion carried.

Chelsea Kirkhammer, President

Calyn Beckman, Clerk

Minot Park District

Balance Sheet

08/31/2025

		<u>Total Governmental Funds</u>
Assets		
Current Assets		
Cash and Cash Equivalents		
**-1000-90	First International - Operating	\$569,285.89
10-1005-90	Bremer Checking	\$3,094.54
10-1009-90	First Western-Money Market	\$771,290.21
10-1011-90	Bremer Money Market	\$10,358.15
10-1013-90	1st International Savings Acct	\$11,326,436.95
10-1014-90	First International-Tournament	\$1,653.25
Total		<u>\$12,682,118.99</u>
		\$12,682,118.99
Restricted Assets		
Foundation Cash and Cash Equivalents		
98-1015-98	Minot Park Foundation - 1st International	\$3,753,063.51
98-1016-98	Minot Park Foundation - Contra	(\$1,605,844.44)
Total		<u>\$2,147,219.07</u>
Foundation Investments		
98-1600-98	Minot Park Foundation - Investments	\$1,453,957.80
98-1601-98	Minot Park Foundation - Unrealized G/L	\$151,886.64
Total		<u>\$1,605,844.44</u>
Total		<u>\$3,753,063.51</u>
Total Assets		<u>\$16,435,182.50</u>
Liabilities		
Current Liabilities		
Accounts Payable		
**-2000-90	Accounts Payable	\$1,138,059.38
10-2021-03	Foundation Transfer	\$3,925.00
10-2021-90	Foundation Transfer	\$1,200.00
10-2040-90	RecTrac Customer Balance	\$439.50
10-2045-90	RecTrac - Gift Certificates	\$3,928.25
Total		<u>\$1,147,552.13</u>
Accrued Payroll Taxes and Other Withholding		
10-2029-90	Pension Costs Withheld	\$131.71
10-2038-90	BC/BS Payable	\$40,723.83
10-2039-90	Aflac Payable	\$514.38
10-2042-90	Voluntary Benefits	\$6,252.12

Minot Park District

Balance Sheet

08/31/2025

		<u>Total Governmental Funds</u>
10-2200-90	Sales Tax Payable	\$15,090.43
Total		<u>\$62,712.47</u>
Due to Other Funds		
** -2999-90	Due to Other Funds	\$0.00
Total		<u>\$0.00</u>
Total		<u>\$1,210,264.60</u>
Total Liabilities		<u>\$1,210,264.60</u>
Fund Balance		
98-3010-98	Minot Park District Foundation	\$3,753,063.51
20-3020-90	Debt Service	\$201,966.81
30-3025-90	Capital Projects	\$1,918,452.39
10-3030-90	Unrestricted	\$9,351,435.19
Total Fund Balance		<u>\$15,224,917.90</u>

Minot Park District

Statement of Revenues and Expenditures

08/31/2025

Revenues	<u>Total Governmental Funds</u>
Tax Revenue	
-4000- Property Tax Revenue	\$10,796,726.58
Total	<u>\$10,796,726.58</u>
 Operational Revenue	
Park Revenue	
10-4081-01 Interest	\$228,462.43
-4083- Rental of Facilities	\$32,212.12
10-4085-05 Roosevelt Pool-N/T	\$933.00
10-4087-03 Pay Zoo-N/T	\$237,378.81
10-4088-09 Golf Revenue-SVGC	\$617,765.61
10-4089-09 Cart Revenue-SVGC	\$211,740.97
-4091- Other Receipts	\$11,755.91
10-4093-17 Ice Arena Income - Taxable	\$32,248.93
10-4094-17 Ice Arena-N/T	\$389,572.80
10-4095-17 Non-Ice Rental	\$34,628.02
-4098- Concessions	\$34,323.09
10-4102-07 Corbett Field Rental	\$35,201.16
10-4103-06 Hoeven Field Rental	\$12,888.00
10-4104-14 Soccer	\$9,550.00
10-4120-12 Tree Income	\$10,200.00
10-4130-01 Event Income	\$6,798.00
30-4141-02 Grant Income	\$17,889.75
30-4142-13 Donation Income	\$11,500.00
10-4150-01 Sponsorship Income	\$18,150.00
10-4340-03 Education Income	\$28,449.66
10-4355-07 Rental Property Income	\$4,417.48
Total	<u>\$1,986,065.74</u>
 Recreation Revenue	
10-4082-56 Recreation Equipment Rental	\$3,697.74
-4083- Rental of Facilities	\$59,114.09
-4098- Concessions	\$155,209.14
10-4099-56 Souris Golf Scramble	\$9,440.00
10-4100-56 Niblik Tournament Revenue	\$8,713.00
10-4150-51 Sponsorship Income	\$2,000.00
10-4300-51 Volleyball Income	\$33,955.00
10-4305-51 Basketball Income	\$5,550.00
10-4310-54 Adult Softball Income	\$111,321.50
10-4315-54 Youth Softball Income	\$1,920.00
10-4317-54 Youth Fast Pitch Softball	\$20,020.00
10-4320-53 Tennis Center Income	\$13,421.19
10-4321-53 Tennis Income - Non-Taxable	\$14,013.00

Minot Park District

Statement of Revenues and Expenditures

08/31/2025

		Total Governmental Funds
10-4325-54	Youth Baseball Income	\$5,940.00
10-4330-54	T-Ball Income	\$6,240.00
-4335-	Youth Program Income	\$7,152.00
10-4350-51	Golf Simulator Revenue	\$27,751.19
Total		\$485,457.85
Foundation Revenue		
98-4091-98	Other Receipts	\$2,023,584.79
Total		\$2,023,584.79
Total		\$4,495,108.38
Other Income		
98-4080-98	Dividends - Foundation	\$62,508.28
10-4090-01	State Revenue	\$408,379.41
Total		\$470,887.69
Total Revenues		\$15,762,722.65
Expenses		
Operation Expenses		
Park District Expenses		
Salaries and Wages		\$3,212,112.96
Supplies		\$381,972.08
Maintenance		\$394,038.89
Contractual		\$681,067.32
Sundry		\$173,656.83
Capital Projects		\$1,476,546.00
Total		\$6,319,394.08
Recreation Expenses		
Salaries and Wages		\$989,546.65
Supplies		\$135,197.53
Maintenance		\$106,776.05
Contractual		\$135,930.70
Sundry		\$46,086.63
Capital Projects		\$26,634.24
Total		\$1,440,171.80
Total		\$7,759,565.88
Other Expense		
10-6000-18	Attorney	\$11,227.50
-6020-	Cash Short & Long	\$200.35
10-6030-18	Bond Expenses	\$4,420.00

Minot Park District

Statement of Revenues and Expenditures

08/31/2025

		Total Governmental Funds
10-6045-18	NE "BN" Pathway Lease	\$8,740.71
10-6050-18	Insurance	\$406,655.65
10-6070-18	City Band/Council on the Arts	\$5,000.00
-6090-	Late Fee Expense	\$982.05
10-6100-01	Service Charges	\$29.90
10-6103-18	Scholarship	\$200.00
Total		\$437,456.16
Debt Expense		
-6200-	Debt Principal Payment	\$1,993,501.84
-6201-	Lease Principal Expense	\$266,049.09
10-6202-01	SBITA Lease Principal Expense	\$9,194.30
-6300-	Debt Interest Expense	\$393,756.76
-6301-	Lease Interest Expense	\$42,815.50
Total		\$2,705,317.49
Foundation Expense		
98-5300-98	Buildings & Grounds	\$32,480.00
98-5905-98	Capital Outlay - Buildings	\$818,165.91
98-6100-98	Service Charges	\$8,008.56
Total		\$858,654.47
Total Expenditures		\$11,760,994.00
Gains		
98-9015-98	Unrealized Gain/Loss	\$83,665.05
Total Gains		\$83,665.05
BEGINNING FUND BALANCE		\$11,139,571.20
NET SURPLUS/(DEFICIT)		\$4,085,393.70
ENDING FUND BALANCE		\$15,224,964.90

Minot Park District Project Detail Report

	Expenses	Budget	
Revenues			
Operational Revenue			
Park Revenue			
2023-02-P3 - 11th and 11th Playground	\$17,889.75		\$17,889.75
2025-13-P1 - Wee Links Mower	\$11,500.00		\$11,500.00
Total	\$29,389.75		\$29,389.75
 Total	\$29,389.75		\$29,389.75
 Total Revenues	\$29,389.75		\$29,389.75

Expenses			
Operation Expenses			
Park District Expenses			
Capital Projects			
2020-01-P2 - 2020 - Superfund Site	\$1,673.75	\$85,387.76	\$83,714.01
2021-01-P4 - 2021 - Park Sign replace		\$29,800.00	\$29,800.00
2022-18-P1 - Outdoor Recreation Area		\$188,145.60	\$188,145.60
2023-02-P4 - Roof Improvements		\$7,572.26	\$7,572.26
2023-05-P1 - Pool Shade Structures		\$12,572.50	\$12,572.50
2024-02-P3 - Skidsteer - 2024	\$64,489.01	\$70,000.00	\$5,510.99
2024-02-P4 - Playground Upgrade - 21		\$7,389.00	\$7,389.00
2024-03-P3 - Animal Crates	\$4,500.00	\$8,974.13	\$4,474.13
2024-03-P4 - Safety Equipment		\$4,325.66	\$4,325.66
2024-05-P3 - Pool Filtration Upgrades	\$613,458.40		(\$613,458.40)
2024-06-P1 - Backstop Outlets	\$53.74	\$6,276.46	\$6,222.72
2024-07-P1 - Corbett Sound System	\$18,732.00		(\$18,732.00)
2024-07-P2 - Corbett Netting		\$7,000.00	\$7,000.00
2024-08-P1 - Cold Storage Concrete -		\$17,513.20	\$17,513.20
2024-14-P1 - Facility Improvements	\$3,206.17	\$35,856.00	\$32,649.83
2024-17-P3 - Zamboni Upgrades	\$11,150.00	\$12,000.00	\$850.00
2025-01-P1 - IT Updates	\$14,917.51	\$13,000.00	(\$1,917.51)
2025-02-P1 - Tommy Lift	\$5,872.00	\$7,500.00	\$1,628.00
2025-02-P2 - F550 with Dump Bed	\$90,048.94	\$90,000.00	(\$48.94)
2025-02-P3 - Pipe Crimper	\$7,520.14	\$7,200.00	(\$320.14)
2025-02-P4 - Pickleball Court Wind Sc	\$5,266.83		(\$5,266.83)
2025-03-P1 - Medical Room Door		\$16,000.00	\$16,000.00
2025-03-P2 - Zoo Fence Updates	\$19,156.00		(\$19,156.00)
2025-03-P3 - Underground Power Upgr	\$13,495.40		(\$13,495.40)
2025-04-P1 - Utility Cart	\$16,648.86	\$20,000.00	\$3,351.14
2025-08-P1 - Concrete Additions		\$14,000.00	\$14,000.00
2025-11-P1 - Zoo Concessions Equipm		\$10,000.00	\$10,000.00
2025-13-P1 - Wee Links Mower	\$11,500.00		(\$11,500.00)
2025-14-P1 - Ventrac Attachments	\$14,663.88	\$15,000.00	\$336.12

Minot Park District Project Detail Report

	<u>Expenses</u>	<u>Budget</u>	
2025-15-P1 - 3/4 Ton Truck	\$43,590.50	\$45,000.00	\$1,409.50
2025-16-P1 - Roof Replacement	\$38,481.00	\$140,000.00	\$101,519.00
2025-16-P2 - Ranger Cart	\$6,425.58	\$10,000.00	\$3,574.42
2025-17-P1 - Electric Edger	\$7,193.56	\$7,500.00	\$306.44
2025-17-P2 - Light Upgrades	\$83,016.78	\$93,977.00	\$10,960.22
2025-17-P3 - MAYSA Roof Improve	\$381,485.95		(\$381,485.95)
Total	<u>\$1,476,546.00</u>	<u>\$981,989.57</u>	<u>(\$494,556.43)</u>
 Total	 <u>\$1,476,546.00</u>	 <u>\$981,989.57</u>	 <u>(\$494,556.43)</u>
 Recreation Expenses			
Capital Projects			
2024-54-P1 - Picnic Tables		\$8,000.00	\$8,000.00
2024-54-P2 - Complex Improvements		\$12,500.00	\$12,500.00
2025-51-P1 - Auditorium Sound System		\$30,000.00	\$30,000.00
2025-51-P2 - Auditorium Tables and Chairs		\$5,000.00	\$5,000.00
2025-51-P3 - Parking Light Upgrades	\$5,804.80		(\$5,804.80)
2025-54-P1 - Scheels Complex Playground		\$100,000.00	\$100,000.00
2025-54-P2 - Sprinkler Power Update	\$8,565.00		(\$8,565.00)
2025-56-P1 - Recreation Equipment - 2	\$12,264.44	\$10,000.00	(\$2,264.44)
Total	<u>\$26,634.24</u>	<u>\$165,500.00</u>	<u>\$138,865.76</u>
 Total	 <u>\$26,634.24</u>	 <u>\$165,500.00</u>	 <u>\$138,865.76</u>
 Total	 <u>\$1,503,180.24</u>	 <u>\$1,147,489.57</u>	 <u>(\$355,690.67)</u>
 Total Expenses	 <u>\$1,503,180.24</u>	 <u>\$1,147,489.57</u>	 <u>(\$355,690.67)</u>

Vendor name	Invoice number	Invoice date	Account description	Department	Amount	Project Description
City of Minot Utility Billing	581865	8/21/2025	Water	19th Hole	\$228.75	
				19th Hole Total	\$228.75	
Advanced Business Methods	AR1960399	8/22/2025	Office Supplies	Admin	\$34.77	
Advanced Business Methods	AR1960399	8/22/2025	Lease Interest Expense	Admin	\$9.50	
Advanced Business Methods	AR1960399	8/22/2025	Lease Principal Expense	Admin	\$56.99	
Brite-Way Window Cleaning, Inc.	tParkDistrict-081225	8/12/2025	Office Cleaning	Admin	\$28.00	
Dakota Supply Group	S104990702.001	8/25/2025	Late Fee Expense	Admin	\$2.41	
iHeart Media	8823046489	8/31/2025	Promotions	Admin	\$1,250.32	
NDPHIT	tParkDistrict-081625	8/16/2025	Blue Cross & Life Insurance	Admin	\$6,467.68	
Pitney Bowes	3321219905	8/30/2025	Postage	Admin	\$21.54	
Pitney Bowes	3321219905	8/30/2025	Lease Interest Expense	Admin	\$1.60	
Pitney Bowes	3321219905	8/30/2025	Lease Principal Expense	Admin	\$174.38	
Pitney Bowes Purchase Power	Aug 2025	8/25/2025	Late Fee Expense	Admin	\$2.79	
Pro IT	8512	8/31/2025	Computer Mtce/Programming	Admin	\$577.56	
Pro IT	6337-2	2/12/2025	Capital Outlay - Equipment	Admin	\$1,000.00	IT Updates
Scheels	Aug 2025	8/14/2025	Promotions	Admin	\$628.74	
SRT Communications, Inc.	2722700-082225	8/22/2025	Telephone	Admin	\$1,135.36	
Steins, Inc.	SC687081	8/31/2025	Late Fee Expense	Admin	\$1.36	
Steins, Inc.	SC687096	8/31/2025	Late Fee Expense	Admin	\$1.16	
Unum Life Insurance Company of America	tParkDistrict-081425	8/14/2025	Long Term Disability	Admin	\$206.62	
Unum Life Insurance Company of America	tParkDistrict-081425	8/14/2025	Blue Cross & Life Insurance	Admin	\$30.00	
Walmart	FC8-19-25	8/19/2025	Late Fee Expense	Admin	\$9.54	
				Admin Total	\$11,640.32	
All American Trophies & Screen Printing	133510	6/16/2025	Program Expenses	Auditorium	\$378.00	
Circle Sanitation	96539	8/20/2025	Sanitation	Auditorium	\$473.25	
City of Minot Utility Billing	581627	8/21/2025	Water	Auditorium	\$219.15	
City of Minot Utility Billing	581628	8/21/2025	Water	Auditorium	\$217.37	
Cole Papers, Inc.	10570127	8/5/2025	Buildings & Grounds	Auditorium	\$4,217.00	
Menards	93829	8/12/2025	Buildings & Grounds	Auditorium	\$99.42	
NDPHIT	tParkDistrict-081625	8/16/2025	Blue Cross & Life Insurance	Auditorium	\$4,588.12	
SRT Communications, Inc.	10862900-082225	8/22/2025	Telephone	Auditorium	\$812.22	
Steins, Inc.	962385	8/27/2025	Buildings & Grounds	Auditorium	\$2,111.70	
Unum Life Insurance Company of America	tParkDistrict-081425	8/14/2025	Long Term Disability	Auditorium	\$99.93	
Unum Life Insurance Company of America	tParkDistrict-081425	8/14/2025	Blue Cross & Life Insurance	Auditorium	\$21.19	
				Auditorium Total	\$13,237.35	
Kathryn Mackey	8-15-2025	8/15/2025	Concession Supplies	Auditorium Concessions	\$31.40	
Marketplace Food & Drug	44000001324-090125	8/9/2025	Concession Supplies	Auditorium Concessions	\$14.97	
NDPHIT	tParkDistrict-081625	8/16/2025	Blue Cross & Life Insurance	Auditorium Concessions	\$2,177.82	
Unum Life Insurance Company of America	tParkDistrict-081425	8/14/2025	Long Term Disability	Auditorium Concessions	\$16.39	
Unum Life Insurance Company of America	tParkDistrict-081425	8/14/2025	Blue Cross & Life Insurance	Auditorium Concessions	\$3.75	
				Auditorium Concessions Total	\$2,244.33	
A-1 Evans Septic Tank Service	122806	8/31/2025	Sanitation	Corbett	\$315.00	
Circle Sanitation	96540	8/20/2025	Sanitation	Corbett	\$1,480.00	
Menards	94861	8/25/2025	Minor Apparatus	Corbett	\$81.03	
SRT Communications, Inc.	6008600-082225	8/22/2025	Telephone	Corbett	\$184.97	
Xcel Energy	942420764	8/29/2025	Electric Utilities	Corbett	\$3,583.55	
				Corbett Total	\$5,644.55	
Circle Sanitation	96545	8/20/2025	Sanitation	Equipment	\$136.00	
General Trading Company	315754	7/29/2025	Maintenance Shop Supplies	Equipment	\$8.00	
General Trading Company	316358	7/24/2025	Maintenance Shop Supplies	Equipment	\$14.80	
General Trading Company	316303	7/21/2025	Maintenance Shop Supplies	Equipment	\$66.00	

General Trading Company	316054	6/30/2025	Maintenance Shop Supplies	Equipment	\$51.38
Gooseneck Implement	11350758	8/25/2025	Equipment	Equipment	\$26.03
Gooseneck Implement	11346987	8/21/2025	Equipment	Equipment	\$130.44
Macs Inc.	752401/B	8/25/2025	Maintenance Shop Supplies	Equipment	\$6.59
Macs Inc.	752250/B	8/12/2025	Maintenance Shop Supplies	Equipment	\$5.39
Menards	93322	8/6/2025	Fuel Expense	Equipment	\$60.28
Menards	93322	8/6/2025	Minor Apparatus	Equipment	\$20.98
Menards	93322	8/6/2025	Motor Vehicles	Equipment	\$174.84
Menards	94499	8/20/2025	Maintenance Shop Supplies	Equipment	\$66.96
Menards	93322	8/6/2025	Maintenance Shop Supplies	Equipment	\$216.94
Menards	94665	8/22/2025	Maintenance Shop Supplies	Equipment	\$53.90
Menards	93322	8/6/2025	Equipment	Equipment	\$69.98
Minot Auto Supply	5062-989038	8/4/2025	Equipment	Equipment	\$22.00
Minot Auto Supply	5062-988956	8/4/2025	Equipment	Equipment	\$14.45
Minot Auto Supply	5062-990139	8/13/2025	Equipment	Equipment	\$51.80
Minot Auto Supply	5062-990195	8/14/2025	Equipment	Equipment	\$20.92
Minot Auto Supply	5062-991824	8/27/2025	Equipment	Equipment	\$98.30
Minot Auto Supply	5062-990295	8/14/2025	Motor Vehicles	Equipment	\$171.20
Minot Auto Supply	5062-990879	8/19/2025	Motor Vehicles	Equipment	\$95.52
Minot Auto Supply	5062-992121	8/29/2025	Motor Vehicles	Equipment	\$178.90
Montana-Dakota Utilities	86524110003-081925	8/19/2025	Gas Utilities	Equipment	\$72.85
MTI Distributing	1487303-01	8/12/2025	Equipment	Equipment	\$218.37
MTI Distributing	1487303-02	8/29/2025	Equipment	Equipment	\$41.30
Napa Auto Parts	615734	8/1/2025	Equipment	Equipment	\$6.96
Napa Auto Parts	616117	8/4/2025	Equipment	Equipment	\$56.83
NDPHIT	tParkDistrict-081625	8/16/2025	Blue Cross & Life Insurance	Equipment	\$2,789.18
Schock Safe & Lock Service, Inc.	229584	8/4/2025	Motor Vehicles	Equipment	\$120.00
Swanston Equipment Corporation	P72907	8/15/2025	Fuel Expense	Equipment	\$62.79
Unum Life Insurance Company of America	tParkDistrict-081425	8/14/2025	Long Term Disability	Equipment	\$46.40
Unum Life Insurance Company of America	tParkDistrict-081425	8/14/2025	Blue Cross & Life Insurance	Equipment	\$11.25
				Equipment Total	\$5,187.53
Acme Tools-Minot	14891595	8/28/2025	Minor Apparatus	Forestry	\$47.98
C&R Radiator	104502	8/6/2025	Equipment	Forestry	\$1,361.03
Circle Sanitation	96541	8/20/2025	Sanitation	Forestry	\$93.25
Curts Starter & Alternator Service Inc.	23154	8/11/2025	Equipment	Forestry	\$119.78
Dakota Fence	167699	8/5/2025	Buildings & Grounds	Forestry	\$1,782.78
Dakota Supply Group	S104993796.001	8/27/2025	Minor Apparatus	Forestry	\$4.16
Dakota Supply Group	S104993983.001	8/27/2025	Minor Apparatus	Forestry	\$4.59
General Trading Company	316054	6/30/2025	Equipment	Forestry	\$80.77
General Trading Company	316112	7/1/2025	Equipment	Forestry	\$30.00
Menards	93530	8/8/2025	Buildings & Grounds	Forestry	\$25.14
Minot Auto Supply	5062-989774	8/11/2025	Equipment	Forestry	\$5.07
Minot Auto Supply	5062-989883	8/12/2025	Equipment	Forestry	\$30.11
Montana-Dakota Utilities	75507254946-081925	8/19/2025	Gas Utilities	Forestry	\$31.16
NDPHIT	tParkDistrict-081625	8/16/2025	Blue Cross & Life Insurance	Forestry	\$2,854.96
Signs Today, Inc.	18613	8/22/2025	Promotions	Forestry	\$12.50
SRT Communications, Inc.	2723900-082225	8/22/2025	Telephone	Forestry	\$333.96
Swanston Equipment Corporation	G00718	8/19/2025	Equipment	Forestry	\$4,100.00
Unum Life Insurance Company of America	tParkDistrict-081425	8/14/2025	Long Term Disability	Forestry	\$64.09
Unum Life Insurance Company of America	tParkDistrict-081425	8/14/2025	Blue Cross & Life Insurance	Forestry	\$15.00
Xcel Energy	942150244	8/27/2025	Electric Utilities	Forestry	\$212.64
				Forestry Total	\$11,208.97
Bremer Bank	Aug 2025	8/15/2025	Accrued Expenses	General	\$29,918.97

Enerbase	Aug 2025	8/31/2025	Accrued Expenses	General	\$12,090.96
NDPHIT	tParkDistrict-081625	8/16/2025	BC/BS Payable	General	\$11,727.50
NDPHIT	tParkDistrict-081625	8/16/2025	Voluntary Benefits	General	\$1,616.78
Unum Life Insurance Company of America	tParkDistrict-081425	8/14/2025	Voluntary Benefits	General	\$1,061.09
				General Total	\$56,415.30
Chesak Seed House	M5293	8/5/2025	Buildings & Grounds	Golf Course	\$300.00
Circle Sanitation	96552	8/20/2025	Sanitation	Golf Course	\$78.00
Dakota Fluid Power, Inc.	7369094	8/11/2025	Equipment	Golf Course	\$84.26
General Trading Company	316204	7/11/2025	Equipment	Golf Course	\$66.12
General Trading Company	316054	6/30/2025	Equipment	Golf Course	\$45.02
Gravel Products, Inc	282798	8/15/2025	Buildings & Grounds	Golf Course	\$43.89
Menards	93789	8/12/2025	Minor Apparatus	Golf Course	\$99.95
Menards	94058	8/15/2025	Buildings & Grounds	Golf Course	\$36.11
Minot Auto Supply	5062-989755	8/11/2025	Golf Cart Maintenance	Golf Course	\$160.21
Minot Auto Supply	5062-989094	8/5/2025	Equipment	Golf Course	\$68.12
MTI Distributing	1489615-00	8/14/2025	Equipment	Golf Course	\$396.85
NDPHIT	tParkDistrict-081625	8/16/2025	Blue Cross & Life Insurance	Golf Course	\$1,354.28
Northern Brake Service, Inc.	44596	7/31/2025	Equipment	Golf Course	\$15.95
SRT Communications, Inc.	2724000-082225	8/22/2025	Telephone	Golf Course	\$184.04
Strata Corporation	16136	8/7/2025	Buildings & Grounds	Golf Course	\$3,114.85
Swanston Equipment Corporation	P72812	8/11/2025	Equipment	Golf Course	\$723.57
Swanston Equipment Corporation	P72811	8/11/2025	Equipment	Golf Course	\$107.58
Swanston Equipment Corporation	P72813	8/11/2025	Equipment	Golf Course	\$299.80
The Huntington National Bank	2016712	8/6/2025	Lease Interest Expense	Golf Course	\$138.56 2021 Toro Lease - TCF 110
The Huntington National Bank	2016712	8/6/2025	Lease Interest Expense	Golf Course	\$13,259.25 2021 Toro Lease - TCF 110
Unum Life Insurance Company of America	tParkDistrict-081425	8/14/2025	Long Term Disability	Golf Course	\$53.49
Unum Life Insurance Company of America	tParkDistrict-081425	8/14/2025	Blue Cross & Life Insurance	Golf Course	\$11.25
Xcel Energy	941898751	8/26/2025	Electric Utilities	Golf Course	\$531.43
				Golf Course Total	\$21,172.58
A-1 Evans Septic Tank Service	122805	8/31/2025	Sanitation	Hoeven	\$90.00
Arrowhead Ace Hardware	63967	8/13/2025	Minor Apparatus	Hoeven	\$25.17
Circle Sanitation	96544	8/20/2025	Sanitation	Hoeven	\$370.00
City of Minot Utility Billing	585089	8/21/2025	Water	Hoeven	\$2,894.81
Gemplers	INV0004620474	8/28/2025	Cleaning Supplies	Hoeven	\$649.96
Morellis Distributing, Inc.	1027954	8/13/2025	Cleaning Supplies	Hoeven	\$68.00
The Huntington National Bank	2016712	8/6/2025	Lease Principal Expense	Hoeven	\$11,670.05 2021 Toro Lease - TCF 110
The Huntington National Bank	2016712	8/6/2025	Lease Interest Expense	Hoeven	\$121.95 2021 Toro Lease - TCF 110
				Hoeven Total	\$15,889.94
A-1 Evans Septic Tank Service	122807	8/31/2025	Sanitation	Horticulture	\$180.00
A-1 Evans Septic Tank Service	122801	8/31/2025	Sanitation	Horticulture	\$90.00
All American Trophies & Screen Printing	133836	7/22/2025	Minor Apparatus	Horticulture	\$70.00
Circle Sanitation	96550	8/20/2025	Sanitation	Horticulture	\$144.75
Circle Sanitation	96543	8/20/2025	Sanitation	Horticulture	\$136.00
Gemplers	INV0004620474	8/28/2025	Cleaning Supplies	Horticulture	\$489.95
Menards	95089	8/27/2025	Minor Apparatus	Horticulture	\$41.04
Menards	95089	8/27/2025	Cleaning Supplies	Horticulture	\$72.26
Montana-Dakota Utilities	96015872391-082725	8/27/2025	Gas Utilities	Horticulture	\$68.91
Montana-Dakota Utilities	76524110004-081925	8/19/2025	Gas Utilities	Horticulture	\$74.18
NDPHIT	tParkDistrict-081625	8/16/2025	Blue Cross & Life Insurance	Horticulture	\$2,177.82
SRT Communications, Inc.	2729500-082225	8/22/2025	Telephone	Horticulture	\$180.11
The Huntington National Bank	2016712	8/6/2025	Lease Principal Expense	Horticulture	\$11,670.05 2021 Toro Lease - TCF 110
The Huntington National Bank	2016712	8/6/2025	Lease Interest Expense	Horticulture	\$121.95 2021 Toro Lease - TCF 110
Unum Life Insurance Company of America	tParkDistrict-081425	8/14/2025	Long Term Disability	Horticulture	\$43.46

Unum Life Insurance Company of America	tParkDistrict-081425	8/14/2025	Blue Cross & Life Insurance	Horticulture	\$7.50	
Xcel Energy	941613077	8/25/2025	Electric Utilities	Horticulture	\$471.42	
				Horticulture Total	\$16,039.40	
A-1 Evans Septic Tank Service	122808	8/31/2025	Buildings & Grounds	Maintenance	\$360.00	
A-1 Evans Septic Tank Service	122802	8/31/2025	Sanitation	Maintenance	\$180.00	
A-1 Evans Septic Tank Service	122800	8/31/2025	Sanitation	Maintenance	\$180.00	
A-1 Evans Septic Tank Service	121156	7/31/2025	Sanitation	Maintenance	\$180.00	
A-1 Evans Septic Tank Service	121158	7/31/2025	Sanitation	Maintenance	\$180.00	
Ackerman Estvold Engineering, Inc.	00021195	8/25/2025	Capital Outlay - Improvements	Maintenance	\$1,673.75	2020 - Superfund Site
All American Trophies & Screen Printing	132947	4/15/2025	Uniforms	Maintenance	\$1,046.00	
Arrowhead Ace Hardware	63973	8/13/2025	Buildings & Grounds	Maintenance	\$45.97	
Arrowhead Ace Hardware	64066	8/28/2025	Buildings & Grounds	Maintenance	\$48.97	
Arrowhead Ace Hardware	63908	8/5/2025	Buildings & Grounds	Maintenance	\$8.00	
Beacon Athletics	0618635-IN	8/25/2025	Capital Outlay - Improvements	Maintenance	\$5,266.83	Pickleball Court Wind Screen
Circle Sanitation	98566	8/20/2025	Sanitation	Maintenance	\$328.50	
Circle Sanitation	96542	8/20/2025	Sanitation	Maintenance	\$78.00	
City of Minot Utility Billing	585108	8/21/2025	Water	Maintenance	\$13.60	
City of Minot Utility Billing	585209	8/21/2025	Water	Maintenance	\$29.04	
City of Minot Utility Billing	585181	8/21/2025	Water	Maintenance	\$29.04	
City of Minot Utility Billing	575822	8/14/2025	Water	Maintenance	\$579.93	
Macs Inc.	752222/B	8/8/2025	Buildings & Grounds	Maintenance	\$7.78	
Macs Inc.	752285/B	8/14/2025	Buildings & Grounds	Maintenance	\$15.96	
Menards	93412	8/7/2025	Buildings & Grounds	Maintenance	\$19.98	
Menards	95232	8/29/2025	Painting-Park & Buildings	Maintenance	\$56.96	
Menards	94662	8/22/2025	Property Repairs	Maintenance	\$79.52	
Menards	93717	8/11/2025	Buildings & Grounds	Maintenance	\$79.98	
Menards	94383	8/19/2025	Buildings & Grounds	Maintenance	\$3.39	
Menards	94063	8/15/2025	Buildings & Grounds	Maintenance	\$30.70	
Menards	94584	8/21/2025	Buildings & Grounds	Maintenance	\$72.88	
Menards	95258	8/29/2025	Painting-Park & Buildings	Maintenance	\$2,022.75	
Menards	94471	8/20/2025	Painting-Park & Buildings	Maintenance	\$263.00	
Menards	94068	8/15/2025	Property Repairs	Maintenance	\$1,544.37	
Montana-Dakota Utilities	27758398443-081325	8/13/2025	Gas Utilities	Maintenance	\$25.52	
NDPHIT	tParkDistrict-081625	8/16/2025	Blue Cross & Life Insurance	Maintenance	\$8,645.50	
North Dakota One Call	5084451	8/31/2025	Buildings & Grounds	Maintenance	\$39.00	
North Prairie Regional Water District	056031200100-082525	8/25/2025	Water	Maintenance	\$65.00	
North Prairie Regional Water District	046161200100-082525	8/25/2025	Water	Maintenance	\$266.03	
Schock Safe & Lock Service, Inc.	229713	8/14/2025	Buildings & Grounds	Maintenance	\$40.31	
Sherwin Williams	5616-7	8/14/2025	Buildings & Grounds	Maintenance	\$55.90	
SRT Communications, Inc.	9470600-082225	8/22/2025	Telephone	Maintenance	\$195.26	
SRT Communications, Inc.	11810100-082225	8/22/2025	Telephone	Maintenance	\$49.95	
SRT Communications, Inc.	11398900-081925	8/19/2025	Telephone	Maintenance	\$191.30	
SRT Communications, Inc.	10481900-082225	8/22/2025	Telephone	Maintenance	\$49.95	
Unum Life Insurance Company of America	tParkDistrict-081425	8/14/2025	Long Term Disability	Maintenance	\$122.05	
Unum Life Insurance Company of America	tParkDistrict-081425	8/14/2025	Blue Cross & Life Insurance	Maintenance	\$26.25	
Verendrye Electric Cooperative	4457301-080525	8/5/2025	Electric Utilities	Maintenance	\$44.30	
Westlie Motors	130667	5/20/2025	Capital Outlay - Vehicles	Maintenance	\$68,731.00	F550 with Dump Bed
Xcel Energy	939958863	8/12/2025	Electric Utilities	Maintenance	\$29.15	
Xcel Energy	940105717	8/13/2025	Electric Utilities	Maintenance	\$1,521.39	
Xcel Energy	942220328	8/27/2025	Electric Utilities	Maintenance	\$160.77	
Xcel Energy	941898751	8/26/2025	Electric Utilities	Maintenance	\$982.02	
				Maintenance Total	\$95,665.55	
A & R Roofing Company	1	6/27/2025	Capital Outlay - Improvements	MAYSA	\$101,691.00	MAYSA Roof Improvements

A & R Roofing Company	2	7/29/2025	Capital Outlay - Improvements	MAYSA	\$156,717.00	MAYSA Roof Improvements
A & R Roofing Company	3	8/29/2025	Capital Outlay - Improvements	MAYSA	\$62,163.00	MAYSA Roof Improvements
Advanced Engineering and Environmental	104815	8/12/2025	Capital Outlay - Improvements	MAYSA	\$4,942.50	MAYSA Roof Improvements
All-American Arena Products	6718	8/25/2025	Buildings & Grounds	MAYSA	\$467.39	
Arena Warehouse, LLC	3110	8/29/2025	Buildings & Grounds	MAYSA	\$2,688.60	
Big Hill Services, Ltd.	35828	8/7/2025	Equipment	MAYSA	\$113.87	
Circle Sanitation	96546	8/20/2025	Sanitation	MAYSA	\$1,110.00	
City of Minot Utility Billing	583788	8/21/2025	Water	MAYSA	\$1,315.07	
City of Minot Utility Billing	584311	8/21/2025	Water	MAYSA	\$1,562.27	
City of Minot Utility Billing	569836	7/17/2025	Water	MAYSA	\$1,562.27	
City of Minot Utility Billing	569311	7/17/2025	Water	MAYSA	\$1,150.27	
Dakota Fluid Power, Inc.	7375454	8/27/2025	Equipment	MAYSA	\$26.85	
Main Electric Construction, Inc.	49557	8/29/2025	Buildings & Grounds	MAYSA	\$333.00	
Menards	93704	8/11/2025	Minor Apparatus	MAYSA	\$101.48	
Menards	93984	8/14/2025	Buildings & Grounds	MAYSA	\$22.99	
Midcontinent Communications	12165010114913	8/23/2025	Cable TV	MAYSA	\$149.63	
Minot Auto Supply	5062-990653	8/18/2025	Buildings & Grounds	MAYSA	\$5.78	
Minot Hockey Boosters-v	2025	8/8/2025	Promotions	MAYSA	\$600.00	
Montana-Dakota Utilities	05002310000-081325	8/13/2025	Gas Utilities	MAYSA	\$1,040.91	
Montana-Dakota Utilities	96962847016-081325	8/13/2025	Gas Utilities	MAYSA	\$756.15	
NDPHIT	tParkDistrict-081625	8/16/2025	Blue Cross & Life Insurance	MAYSA	\$5,563.52	
Overhead Door Company of Minot	1123480	8/27/2025	Buildings & Grounds	MAYSA	\$165.00	
R & R Specialties of Wisconsin, Inc	0090507-IN	8/18/2025	Ice Maintenance	MAYSA	\$3,857.00	
R & R Specialties of Wisconsin, Inc	0090439-IN	8/13/2025	Equipment	MAYSA	\$68.25	
R & R Specialties of Wisconsin, Inc	0090514-IN	8/19/2025	Minor Apparatus	MAYSA	\$98.40	
R & R Specialties of Wisconsin, Inc	0090398-IN	8/7/2025	Ice Maintenance	MAYSA	\$2,843.01	
RHI Supply	1512164	8/29/2025	Buildings & Grounds	MAYSA	\$771.36	
RHI Supply	1508855	8/27/2025	Buildings & Grounds	MAYSA	\$911.44	
SRT Communications, Inc.	10228700-082225	8/22/2025	Telephone	MAYSA	\$35.47	
SRT Communications, Inc.	2720300-082225	8/22/2025	Telephone	MAYSA	\$680.06	
Steins, Inc.	961811-1	8/27/2025	Minor Apparatus	MAYSA	\$393.52	
Steins, Inc.	961764	8/18/2025	Minor Apparatus	MAYSA	\$762.58	
Steins, Inc.	961811	8/18/2025	Minor Apparatus	MAYSA	\$89.84	
Unum Life Insurance Company of America	tParkDistrict-081425	8/14/2025	Long Term Disability	MAYSA	\$100.86	
Unum Life Insurance Company of America	tParkDistrict-081425	8/14/2025	Blue Cross & Life Insurance	MAYSA	\$22.50	
Vestis	2550511697	8/4/2025	Minor Apparatus	MAYSA	\$195.10	
Vestis	2550517371	8/18/2025	Minor Apparatus	MAYSA	\$224.02	
Xcel Energy	939617000	8/11/2025	Electric Utilities	MAYSA	\$26,063.61	
				MAYSA Total	\$381,365.57	
A-1 Evans Septic Tank Service	122804	8/31/2025	Sanitation	Oak Park	\$360.00	
Circle Sanitation	96547	8/20/2025	Sanitation	Oak Park	\$379.50	
City of Minot Utility Billing	578126	8/14/2025	Water	Oak Park	\$167.93	
City of Minot Utility Billing	580580	8/14/2025	Water	Oak Park	\$93.77	
Gemplers	INV0004620474	8/28/2025	Cleaning Supplies	Oak Park	\$539.98	
Morellis Distributing, Inc.	1027954	8/13/2025	Cleaning Supplies	Oak Park	\$272.00	
Xcel Energy	942073961	8/27/2025	Electric Utilities	Oak Park	\$60.34	
Xcel Energy	941665466	8/25/2025	Electric Utilities	Oak Park	\$1,012.74	
				Oak Park Total	\$2,886.26	
Arrowhead Ace Hardware	271588	8/31/2025	Late Fee Expense	Other Expenditures	\$1.68	
First Western Insurance	4101086736-2025	8/30/2025	Insurance	Other Expenditures	\$1,658.00	
First Western Insurance	4101086918-2025	8/29/2025	Insurance	Other Expenditures	\$950.00	
First Western Insurance	4101086835-2025	8/29/2025	Insurance	Other Expenditures	\$1,835.00	
First Western Insurance	4101086843-2025	8/29/2025	Insurance	Other Expenditures	\$1,224.00	

First Western Insurance	206616	8/21/2025	Insurance	Other Expenditures	\$8,374.03
First Western Insurance	4101086983-2025	8/30/2025	Insurance	Other Expenditures	\$555.00
First Western Insurance	4101086975-2025	8/30/2025	Insurance	Other Expenditures	\$701.00
First Western Insurance	4101087031-2025	8/30/2025	Insurance	Other Expenditures	\$904.00
First Western Insurance	4101087064-2025	8/30/2025	Insurance	Other Expenditures	\$614.00
First Western Insurance	4101087098-2025	8/30/2025	Insurance	Other Expenditures	\$730.00
First Western Insurance	4101087080-2025	8/30/2025	Insurance	Other Expenditures	\$575.00
First Western Insurance	4101087130-2025	8/30/2025	Insurance	Other Expenditures	\$1,110.00
First Western Insurance	4101087189-2025	8/31/2025	Insurance	Other Expenditures	\$653.00
First Western Insurance	4101087197-2025	8/31/2025	Insurance	Other Expenditures	\$689.00
First Western Insurance	4101087239-2025	8/31/2025	Insurance	Other Expenditures	\$618.00
First Western Insurance	4101087247-2025	8/31/2025	Insurance	Other Expenditures	\$565.00
First Western Insurance	4101087445-2025	8/31/2025	Insurance	Other Expenditures	\$1,024.00
First Western Insurance	4101087213-2025	8/31/2025	Insurance	Other Expenditures	\$724.00
First Western Insurance	4101086678-2025	8/30/2025	Insurance	Other Expenditures	\$790.00
First Western Insurance	4101086710-2025	8/30/2025	Insurance	Other Expenditures	\$883.00
First Western Insurance	4101086728-2025	8/30/2025	Insurance	Other Expenditures	\$689.00
First Western Insurance	4101086744-2025	8/30/2025	Insurance	Other Expenditures	\$1,184.00
First Western Insurance	4101086801-2025	8/30/2025	Insurance	Other Expenditures	\$756.00
First Western Insurance	4101087148-2025	8/30/2025	Insurance	Other Expenditures	\$714.00
First Western Insurance	4101087387-2025	8/31/2025	Insurance	Other Expenditures	\$655.00
First Western Insurance	4101087395-2025	8/31/2025	Insurance	Other Expenditures	\$881.00
First Western Insurance	4101087411-2025	8/31/2025	Insurance	Other Expenditures	\$870.00
First Western Insurance	3002230264-2025	8/31/2025	Insurance	Other Expenditures	\$719.00
First Western Insurance	3002230467-2025	8/31/2025	Insurance	Other Expenditures	\$820.00
First Western Insurance	4101086587-2025	8/30/2025	Insurance	Other Expenditures	\$638.00
Servpro of Minot	Deductible	8/21/2025	Insurance	Other Expenditures	\$10,000.00
US Bank	7867080	8/25/2025	Bond Expenses	Other Expenditures	\$750.00
US Bank	7867081	8/25/2025	Bond Expenses	Other Expenditures	\$750.00
				Other Expenditures Total	\$44,603.71
Circle Sanitation	96553	8/20/2025	Sanitation	Pro Shop	\$189.75
NDPHIT	tParkDistrict-081625	8/16/2025	Blue Cross & Life Insurance	Pro Shop	\$677.14
SRT Communications, Inc.	2724100-082225	8/22/2025	Telephone	Pro Shop	\$101.11
Unum Life Insurance Company of America	tParkDistrict-081425	8/14/2025	Long Term Disability	Pro Shop	\$25.54
Unum Life Insurance Company of America	tParkDistrict-081425	8/14/2025	Blue Cross & Life Insurance	Pro Shop	\$1.88
Vestis	2550511698	8/4/2025	Buildings & Grounds	Pro Shop	\$400.40
Xcel Energy	941898751	8/26/2025	Electric Utilities	Pro Shop	\$3,948.29
				Pro Shop Total	\$5,344.11
Circle Sanitation	96548	8/20/2025	Sanitation	Radio City	\$189.75
Fastenal Company	NDMIN263442	8/15/2025	Cleaning Supplies	Radio City	\$602.51
Gemplers	INV0004620474	8/28/2025	Cleaning Supplies	Radio City	\$379.97
Morellis Distributing, Inc.	1027954	8/13/2025	Cleaning Supplies	Radio City	\$136.00
				Radio City Total	\$1,308.23
All American Trophies & Screen Printing	133533	6/17/2025	Souris Scramble Expense	Recreation Admin	\$385.00
All American Trophies & Screen Printing	133710	7/2/2025	Promotions	Recreation Admin	\$96.00
All American Trophies & Screen Printing	133723	7/8/2025	Souris Scramble Expense	Recreation Admin	\$400.00
NDPHIT	tParkDistrict-081625	8/16/2025	Blue Cross & Life Insurance	Recreation Admin	\$3,678.50
Scheels	Aug 2025	8/14/2025	Minor Apparatus	Recreation Admin	\$752.45
Unum Life Insurance Company of America	tParkDistrict-081425	8/14/2025	Long Term Disability	Recreation Admin	\$60.11
Unum Life Insurance Company of America	tParkDistrict-081425	8/14/2025	Blue Cross & Life Insurance	Recreation Admin	\$7.50
				Recreation Admin Total	\$5,379.56
Advanced Engineering and Environmental	104814	8/12/2025	Capital Outlay - Improvements	Roosevelt Pool	\$2,311.00 Pool Filtration Upgrades
All American Trophies & Screen Printing	133532	6/17/2025	Uniforms	Roosevelt Pool	\$616.00

Fed Serve LLC	5	8/31/2025	Capital Outlay - Improvements	Roosevelt Pool	\$387,431.85	Pool Filtration Upgrades
				Roosevelt Pool Total	\$390,358.85	
City of Minot Utility Billing	581878	8/21/2025	Water	SHA	\$1,602.69	
Gerdau Ameristeel Box #7742	9015716426	8/20/2025	Buildings & Grounds	SHA	\$515.66	
Menards	94393	8/19/2025	Property Repairs	SHA	\$325.16	
Menards	93734	8/11/2025	Buildings & Grounds	SHA	\$139.99	
				SHA Total	\$2,583.50	
A-1 Evans Septic Tank Service	122803	8/31/2025	Sanitation	Soccer Complex	\$540.00	
Circle Sanitation	96551	8/20/2025	Sanitation	Soccer Complex	\$189.75	
City of Minot Utility Billing	579598	8/14/2025	Water	Soccer Complex	\$53.78	
Morellis Distributing, Inc.	1027954	8/13/2025	Cleaning Supplies	Soccer Complex	\$204.00	
				Soccer Complex Total	\$987.53	
A-1 Evans Septic Tank Service	122809	8/31/2025	Sanitation	Softball Complex	\$720.00	
Acme Tools-Minot	14850431	8/20/2025	Minor Apparatus	Softball Complex	\$99.71	
Arrowhead Ace Hardware	64048	8/26/2025	Buildings & Grounds	Softball Complex	\$276.93	
Arrowhead Ace Hardware	64067	8/28/2025	Buildings & Grounds	Softball Complex	\$14.98	
Arrowhead Ace Hardware	64042	8/25/2025	Buildings & Grounds	Softball Complex	\$51.96	
Arrowhead Ace Hardware	64064	8/28/2025	Buildings & Grounds	Softball Complex	\$53.14	
Dacotah Paper Co.	84733	8/20/2025	Buildings & Grounds	Softball Complex	\$699.50	
Dakota Supply Group	S104971787.001	8/20/2025	Buildings & Grounds	Softball Complex	\$43.91	
Gefroh Electric, Inc.	16171	8/21/2025	Capital Outlay - Improvements	Softball Complex	\$8,565.00	Sprinkler Power Update
Menards	95140	8/28/2025	Minor Apparatus	Softball Complex	\$6.94	
Menards	93407	8/7/2025	Buildings & Grounds	Softball Complex	\$81.58	
Menards	95186	8/28/2025	Minor Apparatus	Softball Complex	\$6.19	
Schock Safe & Lock Service, Inc.	229763	8/19/2025	Minor Apparatus	Softball Complex	\$25.95	
				Softball Complex Total	\$10,645.79	
Industrial Chem Labs and Services	411939	4/23/2025	Concession Supplies	Softball Concessions	\$124.96	
Marketplace Food & Drug	8-21-2025	8/21/2025	Concession Supplies	Softball Concessions	\$14.97	
Morellis Distributing, Inc.	1024305	6/11/2025	Concession Supplies	Softball Concessions	\$4,613.40	
Morellis Distributing, Inc.	1024308	6/11/2025	Concession Supplies	Softball Concessions	\$215.00	
Morellis Distributing, Inc.	1028799	8/27/2025	Concession Supplies	Softball Concessions	\$248.80	
Morellis Distributing, Inc.	1028793	8/27/2025	Concession Supplies	Softball Concessions	\$87.00	
Morellis Distributing, Inc.	1027635	8/7/2025	Concession Supplies	Softball Concessions	\$137.00	
				Softball Concessions Total	\$5,441.13	
City of Minot Utility Billing	580624	8/14/2025	Water	Splash Pad	\$293.34	
First District Health Unit	477975	8/7/2025	Buildings & Grounds	Splash Pad	\$35.00	
First District Health Unit	478077	8/20/2025	Water	Splash Pad	\$35.00	
Hawkins, Inc.	7175775	8/21/2025	Chemicals	Splash Pad	\$165.00	
Hawkins, Inc.	7162491	8/8/2025	Chemicals	Splash Pad	\$1,821.18	
Hawkins, Inc.	7168202	8/15/2025	Chemicals	Splash Pad	\$50.00	
Menards	93884	8/13/2025	Buildings & Grounds	Splash Pad	\$37.96	
				Splash Pad Total	\$2,437.48	
NDPHIT	tParkDistrict-081625	8/16/2025	Blue Cross & Life Insurance	Tennis Center	\$1,500.68	
Steins, Inc.	962385	8/27/2025	Buildings & Grounds	Tennis Center	\$102.30	
Unum Life Insurance Company of America	tParkDistrict-081425	8/14/2025	Long Term Disability	Tennis Center	\$21.39	
Unum Life Insurance Company of America	tParkDistrict-081425	8/14/2025	Blue Cross & Life Insurance	Tennis Center	\$2.44	
				Tennis Center Total	\$1,626.81	
City of Minot Treasurers Office	24438	8/7/2025	Alarm Service	Wee Links	\$50.00	
Grosche Electric Inc	7100	8/18/2025	Irrigation	Wee Links	\$431.61	
				Wee Links Total	\$481.61	
Advanced Business Methods	AR1960344	8/22/2025	Office Supplies	Zoo	\$125.33	
Advanced Business Methods	AR1960344	8/22/2025	Lease Principal Expense	Zoo	\$134.82	
Advanced Business Methods	AR1960344	8/22/2025	Lease Interest Expense	Zoo	\$1.62	

American Welding & Gas	0011094759	8/31/2025	Medical Supplies	Zoo	\$136.47
Association of Zoos and Aquariums	2025-9	8/12/2025	AZA Accreditation Expenses	Zoo	\$1,062.46
Boehringer Ingelheim	6105901421	8/21/2025	Medical Supplies	Zoo	\$206.80
Butterfly Network	INV-BF-224264	8/2/2025	Medical Supplies	Zoo	\$420.00
Circle Sanitation	96549	8/20/2025	Sanitation	Zoo	\$507.00
City of Minot Treasurers Office	24428	8/7/2025	Alarm Service	Zoo	\$50.00
Covetrus North America	EA28713	8/7/2025	Medical Equipment	Zoo	\$10.00
Earth Recycling, Inc.	17629	8/1/2025	Recycling	Zoo	\$140.00
Earth Recycling, Inc.	17472	7/1/2025	Recycling	Zoo	\$140.00
Fastenal Company	NDMIN263908	8/29/2025	Buildings & Grounds	Zoo	\$39.17
Fastenal Company	NDMIN263657	8/22/2025	Buildings & Grounds	Zoo	\$236.80
FedEx	9-701-88036	8/27/2025	Postage	Zoo	\$2.59
FedEx	8-947-03387	8/6/2025	Postage	Zoo	\$13.64
First District Health Unit	478066	8/20/2025	Minor Apparatus	Zoo	\$45.00
Gerdau Ameristeel Box #7742	9015727248	8/22/2025	Buildings & Grounds	Zoo	\$77.70
Gravel Products, Inc	445579	8/1/2025	Substrate	Zoo	\$38.18
Innova Integrated Solutions	2111680	8/1/2025	Office Supplies	Zoo	\$15.50
Macs Inc.	752244/B	8/12/2025	Buildings & Grounds	Zoo	\$6.99
Menards	93203	8/5/2025	Chemicals	Zoo	\$35.96
Menards	95153	8/28/2025	Safety Equipment	Zoo	\$59.99
Menards	94668	8/22/2025	Buildings & Grounds	Zoo	\$18.25
Menards	93203	8/5/2025	Cleaning Supplies	Zoo	\$17.38
Menards	94588	8/21/2025	Buildings & Grounds	Zoo	\$49.29
Menards	93787	8/12/2025	Buildings & Grounds	Zoo	\$3.64
Menards	94409	8/19/2025	Buildings & Grounds	Zoo	\$36.35
Menards	94379	8/19/2025	Buildings & Grounds	Zoo	\$105.90
Menards	94332	8/18/2025	Buildings & Grounds	Zoo	\$270.99
Menards	93559	8/8/2025	Buildings & Grounds	Zoo	\$34.95
Menards	95144	8/28/2025	Buildings & Grounds	Zoo	\$5.88
Menards	95038	8/27/2025	Buildings & Grounds	Zoo	\$236.52
Minot Park Foundation	August 2025	8/31/2025	Foundation Transfer	Zoo	\$480.00
Montana-Dakota Utilities	75822515344-081325	8/13/2025	Gas Utilities	Zoo	\$25.52
Montana-Dakota Utilities	80202478527-081325	8/13/2025	Gas Utilities	Zoo	\$71.74
Montana-Dakota Utilities	03456511041-081325	8/13/2025	Gas Utilities	Zoo	\$91.61
Montana-Dakota Utilities	98283110009-081325	8/13/2025	Gas Utilities	Zoo	\$135.71
Montana-Dakota Utilities	79666259613-081325	8/13/2025	Gas Utilities	Zoo	\$72.94
Morellis Distributing, Inc.	1027972	8/13/2025	Minor Apparatus	Zoo	\$90.00
MWI Animal Health	63069550	8/27/2025	Medical Supplies	Zoo	\$17.48
MWI Animal Health	62666243	8/5/2025	Medical Supplies	Zoo	\$172.40
MWI Animal Health	62848300	8/14/2025	Medical Supplies	Zoo	\$58.89
MWI Animal Health	62848299	8/14/2025	Medical Supplies	Zoo	\$358.93
NDPHIT	tParkDistrict-081625	8/16/2025	Blue Cross & Life Insurance	Zoo	\$8,251.41
NDSU Veterinary Diagnostic Lab.	1011734C-080125	8/1/2025	Medical Diagnostics	Zoo	\$78.00
NDSU Veterinary Diagnostic Lab.	tParkDistrict-080525	8/5/2025	Medical Diagnostics	Zoo	\$78.00
North Country Mercantile and Equipment	CT143494	8/26/2025	Substrate	Zoo	\$95.00
North Country Mercantile and Equipment	CT143494	8/26/2025	Food For Animals	Zoo	\$511.30
North Country Mercantile and Equipment	CT143201	8/19/2025	Food For Animals	Zoo	\$289.05
North Country Mercantile and Equipment	CT142964	8/13/2025	Food For Animals	Zoo	\$669.00
North Country Mercantile and Equipment	CT142688	8/6/2025	Food For Animals	Zoo	\$660.21
North Country Mercantile and Equipment	CT142688	8/6/2025	Substrate	Zoo	\$95.00
North Dakota Native Tourism Alliance	2025	8/11/2025	Convention & Travel	Zoo	\$307.20
Northern Testing	51958	8/3/2025	Minor Apparatus	Zoo	\$80.00
Pro IT	8234-1	8/20/2025	Minor Apparatus	Zoo	\$125.00

Pro IT	6920	4/10/2025	Computer Mtce/Programming	Zoo	\$1,049.00	
RHI Supply	1509716	8/25/2025	Buildings & Grounds	Zoo	\$70.63	
RHI Supply	1509717	8/20/2025	Buildings & Grounds	Zoo	\$84.19	
Rockin Diamond B	1101	8/20/2025	Capital Outlay - Furniture and Fixtures	Zoo	\$1,500.00	Animal Crates
SRT Communications, Inc.	2723700-082225	8/22/2025	Telephone	Zoo	\$531.76	
Steins, Inc.	962189	8/27/2025	Cleaning Supplies	Zoo	\$203.40	
Stericycle Inc	8011791574	8/25/2025	Medical Supplies	Zoo	\$50.92	
Unum Life Insurance Company of America	tParkDistrict-081425	8/14/2025	Long Term Disability	Zoo	\$176.73	
Unum Life Insurance Company of America	tParkDistrict-081425	8/14/2025	Blue Cross & Life Insurance	Zoo	\$41.25	
US Foods Inc	5172567	8/6/2025	Food For Animals	Zoo	\$738.98	
US Foods Inc	5762997	8/27/2025	Food For Animals	Zoo	\$1,046.46	
US Foods Inc	5370733	8/13/2025	Food For Animals	Zoo	\$711.05	
Vestis	2550518847	8/20/2025	Mats	Zoo	\$343.39	
Xcel Energy	940105717	8/13/2025	Electric Utilities	Zoo	\$252.33	
Xcel Energy	942014270	8/27/2025	Electric Utilities	Zoo	\$81.53	
Xcel Energy	942378864	8/28/2025	Electric Utilities	Zoo	\$212.11	
Xcel Energy	942228959	8/28/2025	Electric Utilities	Zoo	\$1,065.59	
Xcel Energy	942089266	8/27/2025	Electric Utilities	Zoo	\$2,288.24	
Xcel Energy	942225922	8/28/2025	Electric Utilities	Zoo	\$1,478.93	
Xcel Energy	942380948	8/28/2025	Electric Utilities	Zoo	\$632.86	
				Zoo Total	\$29,658.91	
Minot Restaurant Supply	D123467	8/7/2025	Concession Supplies	Zoo Concessions	\$56.00	
Minot Restaurant Supply	D123597	8/14/2025	Concession Supplies	Zoo Concessions	\$112.00	
Morellis Distributing, Inc.	1027971	8/13/2025	Concession Supplies	Zoo Concessions	\$453.50	
Morellis Distributing, Inc.	1027597	8/6/2025	Concession Supplies	Zoo Concessions	\$316.80	
Northern Bottling Company	1402102	8/7/2025	Concession Supplies	Zoo Concessions	\$538.14	
Northern Bottling Company	1402798	8/21/2025	Concession Supplies	Zoo Concessions	\$228.09	
Northern Bottling Company	1403165	8/28/2025	Concession Supplies	Zoo Concessions	\$140.64	
				Zoo Concessions Total	\$1,845.17	
				Grand Total	\$1,141,528.79	

Pay Statement and Labor Distribution Summary

Run Date: 09/11/2025

	REGULAR EARNINGS	OVERTIME EARNINGS	OTHER EARNS	STATUTORY DEDUCTIONS	GROSS PAY	
	REGULAR HOURS	OVERTIME HOURS	OTHER HOURS	VOLUNTARY DEDUCTIONS	TOTAL DEDUCTIONS	NET PAY
Company Code: AM2					Pay Dates Between 08/08/2025 to 08/22/2025	
Paid in Department: MPD001-Administration					Pay Dates Between 08/08/2025 to 08/22/2025	
Totals For Paid in Department MPD001-Administration:	38,617.22	381.46	3,392.76	4,318.95		42,391.44
	887.23	10.84	86.00	37,823.15	42,142.10	249.34
Paid in Department: MPD002-Maintenance					Pay Dates Between 08/08/2025 to 08/22/2025	
Totals For Paid in Department MPD002-Maintenance:	37,878.27	0.00	2,009.47	3,624.55		39,887.74
	1,150.93	0.00	64.85	36,263.19	39,887.74	0.00
Paid in Department: MPD003-Roosevelt Park Zoo					Pay Dates Between 08/08/2025 to 08/22/2025	
Totals For Paid in Department MPD003-Roosevelt Park Zoo:	64,549.01	540.68	1,925.80	6,187.47		67,015.49
	3,491.91	17.50	101.98	60,828.02	67,015.49	0.00
Paid in Department: MPD004-Oak Park					Pay Dates Between 08/08/2025 to 08/22/2025	
Totals For Paid in Department MPD004-Oak Park:	1,704.59	0.00	0.00	228.48		1,704.59
	100.27	0.00	0.00	1,476.11	1,704.59	0.00
Paid in Department: MPD005-Roosevelt Pool					Pay Dates Between 08/08/2025 to 08/22/2025	
Totals For Paid in Department MPD005-Roosevelt Pool:	8,124.41	435.00	0.00	1,161.34		8,559.41
	451.37	14.50	0.00	7,398.07	8,559.41	0.00
Paid in Department: MPD006-Hoeven					Pay Dates Between 08/08/2025 to 08/22/2025	
Totals For Paid in Department MPD006-Hoeven:	10,019.69	0.00	0.00	1,055.51		10,019.69
	615.04	0.00	0.00	8,964.18	10,019.69	0.00
Paid in Department: MPD007-Corbett					Pay Dates Between 08/08/2025 to 08/22/2025	
Totals For Paid in Department MPD007-Corbett:	6,617.10	86.58	0.00	811.71		6,703.68
	430.98	3.12	0.00	5,891.97	6,703.68	0.00
Paid in Department: MPD008-Equipment					Pay Dates Between 08/08/2025 to 08/22/2025	
Totals For Paid in Department MPD008-Equipment:	11,883.22	0.00	1,017.58	891.25		12,900.80
	439.60	0.00	40.40	12,009.55	12,900.80	0.00
Paid in Department: MPD009-Souris Valley Golf Course					Pay Dates Between 08/08/2025 to 08/22/2025	
Totals For Paid in Department MPD009-Souris Valley Golf Course:	30,010.83	94.91	187.68	3,692.64		30,293.42

Pay Statement and Labor Distribution Summary

Run Date: 09/11/2025

	REGULAR EARNINGS	OVERTIME EARNINGS	OTHER EARNS	STATUTORY DEDUCTIONS			GROSS PAY
	REGULAR HOURS	OVERTIME HOURS	OTHER HOURS	VOLUNTARY DEDUCTIONS	TOTAL DEDUCTIONS		NET PAY
	1,748.87	3.72	8.00	26,600.78	30,293.42		0.00
Paid in Department: MPD012-Forestry							Pay Dates Between 08/08/2025 to 08/22/2025
Totals For Paid in Department MPD012-Forestry:	22,784.95	984.77	3,207.23	2,755.07			26,976.95
	1,094.50	31.40	107.00	24,221.88	26,976.95		0.00
Paid in Department: MPD013-Wee Links							Pay Dates Between 08/08/2025 to 08/22/2025
Totals For Paid in Department MPD013-Wee Links:	7,197.26	0.00	0.00	682.35			7,197.26
	514.09	0.00	0.00	6,432.16	7,114.51		82.75
Paid in Department: MPD014-Soccer							Pay Dates Between 08/08/2025 to 08/22/2025
Totals For Paid in Department MPD014-Soccer:	1,158.02	0.00	0.00	88.58			1,158.02
	74.71	0.00	0.00	1,069.44	1,158.02		0.00
Paid in Department: MPD015-Horticulture							Pay Dates Between 08/08/2025 to 08/22/2025
Totals For Paid in Department MPD015-Horticulture:	29,379.66	1,438.77	2,008.76	3,565.34			32,827.19
	1,379.51	55.63	52.25	28,087.26	31,652.60		1,174.59
Paid in Department: MPD016-Souris Valley Pro Shop							Pay Dates Between 08/08/2025 to 08/22/2025
Totals For Paid in Department MPD016-Souris Valley Pro Shop:	28,407.56	51.55	0.00	3,145.72			28,459.11
	1,477.69	2.37	0.00	25,313.39	28,459.11		0.00
Paid in Department: MPD017-MAYSA Arena							Pay Dates Between 08/08/2025 to 08/22/2025
Totals For Paid in Department MPD017-MAYSA Arena:	34,243.04	407.13	985.36	3,583.86			35,635.53
	1,306.58	12.69	40.00	32,051.67	35,635.53		0.00
Paid in Department: MPD051-Auditorium							Pay Dates Between 08/08/2025 to 08/22/2025
Totals For Paid in Department MPD051-Auditorium:	13,210.85	77.90	2,935.07	1,542.75			16,223.82
	477.28	1.80	66.70	14,441.07	15,983.82		240.00
Paid in Department: MPD052-Auditorium Concessions							Pay Dates Between 08/08/2025 to 08/22/2025
Totals For Paid in Department MPD052-Auditorium Concessions:	8,502.28	128.89	0.00	786.74			8,631.17
	418.20	5.13	0.00	7,844.43	8,631.17		0.00
Paid in Department: MPD053-Tennis							Pay Dates Between 08/08/2025 to 08/22/2025
Totals For Paid in Department MPD053-Tennis:	7,330.16	0.00	0.00	460.11			7,330.16

Pay Statement and Labor Distribution Summary

Run Date: 09/11/2025

	REGULAR EARNINGS	OVERTIME EARNINGS	OTHER EARNS	STATUTORY DEDUCTIONS			GROSS PAY
	REGULAR HOURS	OVERTIME HOURS	OTHER HOURS	VOLUNTARY DEDUCTIONS	TOTAL DEDUCTIONS		NET PAY
	109.50	0.00	0.00	6,469.25	6,929.36		400.80
Paid in Department: MPD054-Softball				Pay Dates Between 08/08/2025 to 08/22/2025			
Totals For Paid in Department MPD054-Softball:	21,330.82	2,253.56	7,606.56	2,830.12			31,190.94
	1,108.98	67.45	187.50	26,260.82	29,090.94		2,100.00
Paid in Department: MPD055-Softball Concessions				Pay Dates Between 08/08/2025 to 08/22/2025			
Totals For Paid in Department MPD055-Softball Concessions:	909.66	0.00	0.00	109.60			909.66
	73.54	0.00	0.00	800.06	909.66		0.00
Paid in Department: MPD056-Recreation				Pay Dates Between 08/08/2025 to 08/22/2025			
Totals For Paid in Department MPD056-Recreation:	18,438.06	0.00	3,208.48	2,326.24			21,646.54
	189.76	0.00	62.50	19,320.30	21,646.54		0.00
Totals For Company Code AM2:	402,296.66	6,881.20	28,484.75	43,848.38			437,662.61
	17,540.54	226.15	817.18	389,566.75	433,415.13		4,247.48
Report Totals:	402,296.66	6,881.20	28,484.75	43,848.38			437,662.61
	17,540.54	226.15	817.18	389,566.75	433,415.13		4,247.48

TO: Minot Park Board President and Commissioners

FROM: Jarrod Olson - Director of Operations

RE: September 16, 2025

Projects:

1. MI-7/MI-6 & Zoo Flood Protection

a. MI-7 D (1) Mattson- Concessions - Finishing punch list/finish exterior pavement along with Discovery Barn. Discovery Barn about 3 weeks to finish. Teddy statues are waiting on concrete sidewalks, landscaping and irrigation to finish it out.

b. MI-7D-Camel Exhibit-Mattson will begin the Camel exhibit after they complete MI-7E (Park Restroom & Train building). Looking at December start with completion May 2026

c. MI-7 Wagner- Flood wall footings and Wall sections. Concrete curb, gutters and other areas on the north end of the project and utility work in PB parking lot

d. MI-7F- Proposed fall bid package to advertise these exhibits West Main Lawn exhibits NA Cats/restroom, Wolf and storage building. If bids are accepted it would be spring 2026 construction.

East Main Lawn exhibits being worked on- Otter, Bison, Bird of prey & goats. This won't be completed until after the flood wall is complete on the east side of the main lawn.

e. MI-6B-Working on box culverts and storm that cross the entrance road.

f. Roosevelt Pool Filtration- Construction meeting Wednesdays 3:30pm. Working through COs. Project has moved into the filtration building

Project/CI Quotes

1. Corbett Scoreboard-Finalizing specifications. Advertise September 30th, October 7th & 14th. Open October 16th and hopefully bring recommendations to the October 21st board meeting.

2. Property Demo- Management company notified. Demolition scheduled for after January 1st, 2026

Other:

1. 2026 Budget

a. Board readings

b. 2026 Scheels Complex Play structure with PIP

2. Maysa

a. Maysa Manager is meeting with USER groups on a new scheduling format for 2026-2027 ice season. This is different than what has been done in previous years

b. Off ice training room buildout- Scheduling a meeting on layout and remodel construction timeline

c. Tauros League change and proposal to expand Pepsi rink discussions-Received information back from ownership and will meet prior to any league change is finalized

3. Cameron Courts and Program/Events Oversight

4. Zoo – Canopy project

5. Open position interviews

6. Declare items for Surplus

7. Roosevelt pool/pickleball court entrance and parking lot was closed September 8th for the season. This will help MI-7 and MI-6 get ahead of utility work that was planned for Spring.

8. I will be attending our AZA accreditation hearing with Dr. Logan on September 15th at AZA Annual Conference

Requests:

Respectfully, Jarrod Olson-Director of Operation

GOLF COURSE

- Spraying fertilizer on SVGC & Wee Links Greens
- Fall Fertilizer- Tee's-Surrounds- Fairways & Wee
- API tournament- Sept. 4 & 5
- HS Girls Tournament - Sept. 8
- I will be attending an NCTGA Golf event at Gwinner and Lisbon Sept.8
- I will be helping with a First Green at Dakota Winds, September 9
- Aerify Wee Links Greens September 10
- Dakota Supply Tournament- Sept. 11
- I will be hosting a First Green at the Wee Links on September 18
- NDGA Tournament Sept. 20 & 21

- Senior Tournament Sept. 22
- First snow mold application Sept. 23
- Van Wall Demo event at Wee Links September 24
- I will be attending the NDRPA Sept.30-Oct.2

From: Cammi Campbell Golf Course Superintendent SV Golf Course

SVGC

- We will be hosting the NDGA Two Man Scramble on the 19 and 20,
- Hosting the ND Stockmen on the 24(Small Group)
- MHS Cross Country on the 4 of Oct.
- Playing Whistling Straits on the 5, 6 and 7th of October
- Discussion with Cammi about possible October 26 being our last day.
- I did receive a quote to build a 6000 square foot putting green by 10 tee box. Minot Junior Golf would cover the expense.

Respectfully submitted: Steve Kottsick

ZOO

Zoo Operations:

- AZA hearing in Tampa, FL is September 13th at 4:05pm
- Working with Canopy Strategic Planning on Zoo strategic plan- Expected to be finished December 2025
- Bacon & Brew- September 4th – 546 people in attendance despite unfavorable weather

Upcoming Zoo Events:

- Friday, September 19th – Zoo Movie Night featuring “Madagascar” – doors open at 7pm
- Saturday, September 20th – International Red Panda Day - 10am to 2pm – Panda Painting Party at 1pm
- Saturday, September 27th – BFF Day- 10am to 2pm
- Boo at the Zoo- Saturday October 18th

Staff:

- Open Zookeeper position- hoping to have it filled by end of October

Education:

- Working on developing more STEM programs
- Working on developing new programs that align with state science standards
- Offering rentable science lesson plans and conservation crates
- Tots classes have started back up- Every Thur & Fri
- Friday, October 17th - School's Out Day Camp

Animal Updates:

- Cubs are getting big and doing well overall
- Tortoises being moved into APB for winter
- Unique Animal Encounters now offered at the zoo- Okapi, Penguin, Tiger and Sloth

Submitted by Logan Wood

MAYSA

- We host the MHB Annual Pancake Breakfast on Saturday, September 13th in Pepsi Rink
- Team USA Men's Sled Team will hold their Olympic Team Tryouts Sept. 11-13 at MAYSA
- Tauros home opener is September 19 & 20 vs North Iowa in Pepsi Rink
- Hockey Boosters Youth Hockey Tryouts begin Sept 29th through October 9th
- Meeting with Minotauros Staff for our Annual Pre-Season Kick Off Meeting
- We will start up the Eck Rink Plant and start balancing the floors on September 17th
- The Eck Rink Ice Install will begin on Tuesday, September 23rd
- Pepsi Rink will be ready for use starting on Thursday, October 2nd
- Tauros and Minot State Men & Women teams have started seasons
- Thanks to Eric and the Maintenance Staff for adding the Handicamp Ramp outside Pepsi Rink
- Thanks to Eric and the Maintenance Staff for helping with the Sled Board Swap Sept 15 & 16

Bob Gillen-MAYSA Arena General Manager

MAINTENANCE

- Weekly MI-6, MI-7 and pool filtration construction progress meetings
- Installed a new concrete handicap access ramp on the sidewalk at the MAYSA Pepsi Rink.
- Inspected the Exterior Gas Line on the roof at the MAYSA and discovered the Gas valves on the air handlers are slowly leaking. This is causing a gas odor in the building. Bob is going to have the valves replaced through their manufacturers Maintenance program.
- Finished up the project at Roosevelt rink and painted the boards, the rink looks nice.
- Painted the Hockey rink surface at Polaris Park white for ice retention.

- Made repairs to a walk bridge at the Scadinavian Hertige Park. The bridge was settling, so we jacked it up and added supports underneath. We extended the bridge to make a smoother transition to the ground.
- Making new safety railings for the bridge extension at SHA.
- Splash pads are in operation and running smoothly, we are in the final weeks of operation and will begin winterizing when the weather turns.
- September 29th will be the last day of Splash Pad operations for the year unless the weather gets cold earlier, we will have to shut them down.
- Installed recycled asphalt in the yard behind the shop to make a subsurface for buildings from the Zoo.
- Moved two buildings from the Zoo North Trail over to our yard so we can utilize them for storage. Planning to have two more moved by Huwe the house movers.
- Replacing lights at the optimist soccer field, project has been delayed due to lighting vendor issues.
- Pool filtration project is ongoing and making good progress.
- Various set up and clean up for events at Oak Park.
- Building Obstacles to be used for the upcoming Logger Fest at Oak Park.
- Closed the pickleball courts at Roosevelt on Monday September 8th. Roosevelt Park is now closed to the public.
- Maintenance/Service calls
- Continue to work on TEAMS work order list. Many smaller service items are taken care of daily.
- Mechanics – busy with seasonal upkeep and regular service work. We will be prepping all the winter equipment soon.

Zoo

- Weekly MI-6 and MI-7 Flood control progress meetings and various onsite meetings with contractors and staff.
- Installed two new Feeders in the African Plains Building for the Giraffes.
- Trenched in new power services to the east side of the APB for the addition of the Tortoise to the building. This provides outlets for Heat lamps and other necessities for the Tortoise.

Eric Keller Maintenance Superintendent

HORTICULTURE

- Clean restrooms and trash at parks
- Watering what we can
- Remove shade cloth from greenhouses
- Begin to store material/product for winter
- Sanitize greenhouses
- Mowing and Trimming

- Bring plants back to greenhouse from the Zoo as temperatures get colder
- Fall fertilizer applications
- Preliminary plant order for 2026
- Cleaning out flower beds and removing hanging baskets
- MSU fall baseball practice at Corbett
- Minot Rec Soccer every Mon, Tues, Thurs & Sat along with Minot North practice
- Staffing events throughout the parks

Submitted by: Shannon Paul

FORESTRY

- Still have six abatement trees that homeowners need to remove.
- Taking applications for one full-time position until September 19th.
- Responded to five calls for trees and large branches down during the windstorm on September 4th, including one private tree on a truck parked in the street.
- We started our fall boulevard tree plantings.
- Fall spraying for Leafy Spurge, Wormwood, and Thistle at Outdoor Recreation Area and Bison plant.
- Mike and Jacob attended an electrical safety class in Bismarck this month.
- Working on a spring planting project going up North Broadway with 2000 Trees for Minot for next year.
- Removed some more invasive Siberian Elms at the Bison Plant.

Submitted by Troy Regstad

Recreation and Auditorium Manager

- Daily Maintenance/Cleaning of Auditorium
- Set Multiple Meetings/Parties
- Gopher Control North Hill Complex
- Scrubbed Indoor Tennis Center Floors
- Both Complexes Upkeep
- Working With Police on Some Vandalism to Rain Gutters & Trash Compactor

Auditorium/Auditorium 2 Events:

- Basketball Practices (Rentals)
- MHS Cheer Practices
- AWANA
- City Testing

- Wedding Reception
- Hockey Dinner
- SVSS Meetings
- MPD Adult Volleyball Fall League Started
- Birthday Parties
- United Way Parking Lot Fundraiser
- Emergency Management Walk Through
- Funeral

SH Complex Events:

- MPD Coed Softball League Started
- MSU Softball Practices
- Youth Baseball Practices

NH Complex Events:

- NA

Submitted by: Tom Landsiedel Recreation and Auditorium Manager

Tennis

- High School Matches for Minot & North are going strong with both teams playing weekly at Hammond or at CITC.
- Minot Tennis HS Round Robin was a big success and lots of teams had a full day at CITC.
- Back to School Clinic Thursdays 4:30 pm Fun event for Kids.
- Sept 6 & 7 Pickleball Tournament. Great event for the weekend.
- Interviewed new staff for Indoor Season onboarding started.
- Getting staff motivated for indoors season at CITC.
- New Prices for 2025 -2026 meet with staff & update.
- Sept 17 or 18 set up meeting with Jarrod & Staff to update Winter CITC.
- HS Teams finish up last Sept & start WDA Oct 2, 3 & 4.
- HS Teams States Tournament Oct. 9,10 ,11
- I have CITC looking good for this season & league dates schedule are the same as last season 8 weeks Fall League.
- I want to Thank Everyone in the Park District especially all the Dept Heads & my staff at CITC. We have really helped the Minot Community in the past 11 years & we have made lifelong Racquet Sports Experiences & Memories for the Park District.

Thank You All.

Marc S. White

USPTA-PTR – PPR

Minot Park District

Submitted by: Marc White

Director of Marketing & Development

- Finalizing finance postings
- Working on part-time/intern position for some of my old duties
- Monthly invoices went out
- Working on Golf Simulator opening
- Continued work on Zoo Capital Campaign
- Continued work on Zoo car wrap
- Monthly newsletter
- Creating graphics for events/programs
- Scheduling weekly socials
- Updating website and app
- Working with ProIT on multiple projects
- Submitted Garrison Diversion Grant
- Preparing Cameron Court for season opener
- Working on more photos of events and programs
- Taking PIO course in Bismarck later this month

Submitted by: Ashley Gathman – Director of Marketing and Development

Minot Park District

Requested Surplus Vehicles and Equipment for September 2025

Unit	Year	Dept.	Description of Item	Serial #	Reason for surplus
			Old Rec. admin printer/copy machines		Outdated or not working
SV-70	2012	SVGC	Solo Rider Golf Cart	342501001740	Not working. No longer use
E-48	1976	Maint.	Ditch Witch J20D trencher	237995	Old, wore out, replaced with Ventrac Trencher
E-48.1	1976	Maint.	Ditch Witch Trailer ND Title No. 3558994	ND64861	Goes with trencher
U-5	1991	Hoeven	John Deere AMT600 5-wheel UTV	W00600X005663	Replaced with Oak Park's old Toro Workman
#46	1985	Soccer	Dodge D150 pickup with Tommy Gate ND Title No. 2889767	1B7GD14W1FS534273	New water truck for Hort., shifted trucks around, replace oldest
#59	1973	Rec.	IH Loadstar 1600 w/ compressor ND Title No. 1915792	10662CHA48525	Replaced with new Doosan Compressor, very old, leaks oil, loud, needs lots of repairs. We may have to get the title from the City of Minot as this vehicle came to us during the Rec. merger or we can return the vehicle to the City of Minot.
M-5.1	2007	MAYSA	Olympia Ice Edger	RCB0704579	Updated with Newer Equipment
M-5.2	2016	MAYSA	Olympia Ice Edger	602714	Updated with Newer Equipment
SV-16.1	2014	SVGC	Vibe rollers		Don't use- 3 invidual reels that clip on the greensmower, got replaced with side by side rollers
SV-30	1997	SVGC	Toro 3020 Sandpro	70001&up	Doesn't work, replaced with 2016 sandpro
#26	1979	Zoo	GMC 1 ton w/ dump bed ND Title No. 2393046	TCL339J502101	Old, wore out, badly rusted
#58	2006	Zoo	Ford E-350 Passenger Van ND Title No. ND1411202048	1FBSS31L66DA78138	Zoo doesn't need 2 vans, chose this one to surplus
U-7	2002	Zoo	John Deere 6x4 Gator	W006X4X063317	Old, wore out, Replaced by Workman HDX & Can Am
None	?	Zoo	8' Aluminium Topper	?	Replaced by new 6.5' fiberglass topper
None	2021	Aud	Dr. Dish BB Shooting Machine	DDR09200002200	Ball Kickback is worn out, Not being Used for rentals anymore
None		Zoo	2x Goat Shed 3' x 5'		North Trail surplus- old, no longer needed at this time. Would make a great dog house
None	2017	Zoo	Goat Bridge		North Trail surplus- old, no longer needed at this time. Amy from USDA has expressed interest in this item
None	2021	Zoo	Chicken Coop		North trail suprlus- old, no longer needed at this time.
None	2017	Zoo	Goat Barn		North trail surplus- old, no longer needed at this time.
None		Zoo	Yellow House		North Trail Surplus
None		Zoo	Wooden Train		North Trial Surplus
None		Zoo	4x Bird Of Prey Metal Shelters		North Trail Surplus- May not even be worth it?
None		Zoo	Large Blue Concreate waterer- Wolf		North Trail Surplus
None		Zoo	Trotroise Barn with human & Garge Door		North Trail Surplus

Foundation Meeting
Minot Municipal Auditorium
Room 203
September 16th, 2025
Agenda

Personal Appearances:

- *The Board desires to hear the viewpoints of citizens throughout the district. Comments should be made to the Board and not to individuals in the audience and be related to Park District operations and programs. If a citizen would like to add a topic to the park board agenda, arrangements must be made in advance with the Director or Park Board President. The Board reserves the right to eliminate or restrict the time allowed for public participation. The Board requests that comments are limited to five (5) minutes or less. Groups of individuals addressing a common concern are asked to designate a spokesperson.*

Meeting Minutes

Approval of minutes from the August 19th, 2025 Park Foundation Meeting

Approval of Bills as follows:

- | | |
|----------------|-----------|
| - Dakota Fence | 5,700.00 |
| - SRT | 1,085.00 |
| - Trane | 12,861.47 |

Total: **\$19,646.47**

Statement:

New Business:

Other Business:

Minot Park Foundation Meeting

August 19th, 2025

The Minot Park Foundation Board met immediately following the Minot Park Board meeting on August 19th, 2025 in room 203 of the Minot Auditorium.

Members present: Justin Hammer, Cliff Hovda, Mike Schmitt, Perry Olson and Chelsea Kirkhammer. Also present were Elly DesLauriers and Calyn Beckman.

Motion by Hammer, second by Hovda to approve the minutes from the July 15th Minot Park Foundation Board. Motion Carried.

Motion by Olson, second by Hammer to approve the bills in the amount of \$24,800.00. On roll call, all members voted yes.

Director of Operations, Jarrod Olson requested to use foundation funds for dug out shade structures at the Scheels Complex.

Motion by Hammer, second by Hovda to approve the use of funds for the shade structure project. On roll call, all members voted yes.

Motion by Schmitt, second by Olson to adjourn the meeting. Motion carried.

Chelsea Kirkhammer, President

Calyn Beckman, Clerk



Dakota Fence

Dakota Fence Company
 1915 20th Ave SE * Minot, ND 58702-3066
 800-726-4063 * Office: 701-852-6263 * Fax: 701-852-0931
 Email: sales@dakotafence.com * Website: www.dakotafence.com
 Remit To: Accounts Receivable, PO Box 1408, Fargo, ND 58107-1408

Customer ID:105815

To : Minot Park District
 420 3rd AVE SW
 PO Box 538
 Minot, ND 58701

Invoice #: 168597
 Date: 08/25/25
 Application #: 1
 Description: Final

Contract : 2530DF5301 Minot Park District - Scheels Sports Complex Sha
 Location : Scheels Sports Complex
 Minot, ND

Invoice Due Date: 08/25/25
 Payment Terms: Due Upon Receipt

Contract Item	Contract Amount	% Complete	Total To Date
1 Shade Structure Framework	5,700.00	100.00%	5,700.00
	<hr/> 5,700.00		<hr/> 5,700.00
Total To Date :			5,700.00
Plus Sales Tax :			0.00
Less Retainage :			0.00
Less Previous Applications :			0.00
Total Due This Invoice :			5,700.00

When you provide a check as a payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. For inquiries please call: 701.237.6181. Acceptance of the material or services specified in this Invoice constitutes acceptance of the terms in this Invoice, regardless of signature. In the event of any conflict between the terms of this Invoice and any purchase order or other agreement with the Purchaser, the terms of this Invoice will govern. This Invoice is made effective as of the date issued, sets forth the goods, supplies, materials, or services to be provided by Dakota Fence Company and is further subject to the terms and conditions detailed at <https://dakotafence.com/terms-conditions/>, which are incorporated herein by reference.



QUOTE: 156856
 Order Date: 5/23/2025
 Terms: SOLD
 Install Date: 8/21/2025

MINOT PARK DISTRICT
 PO BOX 37222
 CHARLOTTE NC 28237

Install Address:
 1219 BURDICK EXPY E
 MINOT ND 58701

Phone Number:
 Account: 3801
 Description: 2 DOME CAMERAS / ON THE OUTSIDE OF THE AFRICAN PLAINS BUILDING

SRT Charges

Item	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT	TAX
42600	VTD-TND4RFA4-2 4MP DOME CAMERA	2	\$225.00	\$450.00	
42603	VT-TJB03A JUNCTION BOX FOR DOME CAMERAS	2	\$22.50	\$45.00	
SURV MATL	SURVEILLANCE MATERIAL	1	\$50.00	\$50.00	
C14950	CAT6 PLENUM CABLE	300	\$0.48	\$144.00	

Thank you for the opportunity to earn your business. If you have any questions please contact me at (701) 858-5358 or by email at jessicdm@srttel.com.

Subtotal: \$689.00
 Tax: \$0.00
 Labor: \$396.00
 Total Sales: \$1,085.00

Sincerely,
 SRT

SO#: Whse #:
 Security #: Init:

Purchase Subject to the Following Conditions
 No returns unless covered by warranty.
 Hardware Warranty varies by Manufacturer, minimum of 12 months
 Software programming (if applicable) is for 1 month from the date of installation

Shipping and order charge not included
 This institution is an equal opportunity provider and employer

ACCEPTANCE OF PROPOSAL / CONTRACT

Except as expressly set forth herein, SRT makes no express or implied warranties. ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY DISCLAIMED. Customer agrees SRT shall be held harmless from any and all liability arising from special, indirect, or consequential damages including, but not limited to, lost profits or loss of opportunity, or any other loss which may result from the use or installation of the sold equipment. Customer also agrees to release and hold SRT harmless from any and all personal injury or property damages arising from use of equipment, or installation of equipment or software on customer's premises. Customer further agrees that its remedies are limited by the limitation of liability contained in SRT Communications Inc. a State of North Dakota Telephone Tariff or North Dakota Network Company's Personal Communications Service Tariff. Lessee to carry necessary insurance to above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. This proposal may be withdrawn if not accepted within thirty (30) days. Any additions, deletions or changes will be billed separate from this contract.

REVISED
 8/21/2025

Customer Signature: [Signature] Date: 8-25-2025
 Sales Rep Signature: Jessica MacDonald Date: 8/20/2025

Robocall Mitigation Notice
 SRT is committed to protecting its network from the origination of illegal robocalls. To help in reducing the number of illegal robocalls that may originate on our network, SRT has implemented robocall mitigation efforts to monitor our network and verify calls originating over our network are from legitimate numbers belonging to a valid SRT customer. Customers of SRT's voice service are prohibited from originating illegal and spoofed robocalls with the intent to defraud, cause harm or wrongly obtain anything of value from the recipient of the call. Violation of these terms can result in suspension or termination of the user's voice telephone service.
 Terms of Service/Prohibited Use of Voice Services:
 - In compliance with Federal telecom regulations and (Company Name)'s terms of service policy to falsely caller ID (spoof) for fraudulent purposes when using your assigned phone number or other (Company Name) phone numbers.
 Furthermore, it is unlawful to use SRT's voice service to engage in auto-dialing and illegal spoofing to originate robocall with the intent to defraud, cause harm or wrongly obtain anything of value from the recipient of the call. It is also unlawful to use SRT's voice service for excessive usage inconsistent with normal residential usage patterns. Violation of these terms of service will result in suspension or termination of our voice service.

Sales Person: Jess MacDonald Service Order #: _____



TRANE

Trane U.S. Inc.
2313 S 20th Street
La Crosse, WI 54601
United States

Invoice

Invoice Number **315556043**

For questions please contact:

Fargo TCS SO, ND
Tel: 701-235-0521
Fax: 701-293-3138

Remit Payment To

Trane U.S. Inc.
P. O. Box 406469
ATLANTA, GA 30384-6469

Invoice Date **30-JUL-2025**

Customer No. **702721**

Reference No.

Internal Account **4149559**

Payment Terms **NET 30**

Payment Due Date **29-Aug-2025**

Discount Date

Bill To



000609

2Pass - B99 - 181063-2-4-1 - 808
MINOT PARK DISTRICT
PO BOX 37222
CHARLOTTE, NC 28237-7222

Customer Tax ID

Inco Terms	
Supply Location	Fargo TCS SO, ND
Shipping Method	
Tracking No.	
Freight Terms	
Bill of Lading	

Sold To

MINOT PARK DISTRICT
PO BOX 37222
CHARLOTTE, NC 28237
UNITED STATES

Ship To

MAYSA ARENA
2501 BURDICK EXPY W
MINOT, ND 58701

<https://www.tranetechnologies.com/customer>

CERTifyTax - for submittal of tax exemption certificates.

IRecelvables - access invoice copies, account balances & make payments.

1240840428

Tax/GST ID: 25-0900485	State Tax: 0.00 0.0000%	County Tax: 0.00 0.0000%	City Tax: 0.00 0.0000%	District Tax: 0.00 0.0000%
PST/QST ID:	ND	WARD	MINOT	

Currency	Subtotal	Special Charges	Tax	Freight	Total
USD	12861.47	0.00	0.00	0.00	12861.47

Special Instructions Please contact Kele S at 612-816-2909 for any questions regarding this invoice. See Appendix for additional notes.

Contract/Call No.	Order Date	Ship Date	Purchase Order
2511512101		30-JUL-2025	MCFALL, BRANDON

Date	Description	Quantity	UOM	Unit Price	Extended Price
*Company Parts					
06/03/2025	FILTER; MIST ELIMINATOR 1.00	4	EA	159.590	638.24
06/03/2025	FREIGHT a HANDLING	1	EA	30.000	30.00
06/24/2025	FREIGHT a HANDLING	1	EA	30.000	30.00
06/24/2025	AMPLIFIER; 2-4 SEC CONTROL	1	EA	795.970	795.97
07/02/2025	AMPLIFIER; SELECTRA SERIES 94	1	EA	936.700	936.70
07/16/2025	REMOTE; 100-300F TEMP SELECTOR	1	EA	1,068.600	1,068.60
Subtotal					3,499.51
*Repair - Installation Labor					
06/03/2025	ST Marc Beyer	8	HRS	180.000	1,280.00
07/06/2025	ST Marc Beyer	8.5	HRS	180.000	1,360.00
07/21/2025	ST Marc Beyer	5	HRS	180.000	800.00
07/24/2025	ST Marc Beyer	4.5	HRS	180.000	720.00
Subtotal					4,160.00
*Materials					
07/25/2025	HONEYWELL CONTROL	1	EA	1,451.640	1,451.64
07/30/2025	410A REFRIGERANT SCRADERVALVE	1	EA	3,628.320	3,628.32
Subtotal					5,079.96
*Other					
06/03/2025	Trip-Safety-Enviro-Techn-Tool	1	EA	122.000	122.00
Subtotal					122.00



TRANE

Minot Park District Balance Sheet - Foundation

08/31/2025

	Foundation
Assets	
Restricted Assets	
Foundation Cash and Cash Equivalents	
98-1015-98 Minot Park Foundation - 1st International	\$3,753,063.51
98-1016-98 Minot Park Foundation - Contra	(\$1,605,844.44)
Total	\$2,147,219.07
Foundation Investments	
98-1600-98 Minot Park Foundation - Investments	\$1,453,957.80
98-1601-98 Minot Park Foundation - Unrealized G/L	\$151,886.64
Total	\$1,605,844.44
Total	\$3,753,063.51
Total Assets	\$3,753,063.51
Fund Balance	
98-3010-98 Minot Park District Foundation	\$3,753,063.51
Total Fund Balance	\$3,753,063.51
BEGINNING BALANCE WITH CURRENT YEAR ADJUSTMENTS	\$2,441,959.86
NET SURPLUS/(DEFICIT)	\$1,311,103.65
ENDING FUND BALANCE	\$3,753,063.51

Minot Park District

Statement of Revenues and Expenditures - Foundation

08/31/2025

	Foundation
Revenues	
Operational Revenue	
Foundation Revenue	
98-4091-98 Other Receipts	\$2,023,584.79
Total	\$2,023,584.79
 Total	 \$2,023,584.79
Other Income	
98-4080-98 Dividends - Foundation	\$62,508.28
Total	\$62,508.28
 Total Revenues	 \$2,086,093.07
 Expenses	
Foundation Expense	
98-5300-98 Buildings & Grounds	\$32,480.00
98-5905-98 Capital Outlay - Buildings	\$818,165.91
98-6100-98 Service Charges	\$8,008.56
Total	\$858,654.47
 Total Expenditures	 \$858,654.47
 NET SURPLUS/(DEFICIT) BEFORE GAINS/LOSSES	 \$1,227,438.60
 Gains	
98-9015-98 Unrealized Gain/Loss	\$83,665.05
Total Gains	\$83,665.05
 BEGINNING FUND BALANCE	 \$2,441,959.86
 NET SURPLUS/(DEFICIT)	 \$1,311,103.65
 ENDING FUND BALANCE	 \$3,753,063.51

Minot Park District

Project Detail Report

Fund Balance

MPF-001 - Adopt a Lot	\$1,781.31
MPF-002 - BN Trail	\$5,000.00
MPF-003 - Carousel	\$7,012.70
MPF-004 - Community Enrichment Grant	\$1,568.64
MPF-005 - Dog Park	\$800.00
MPF-006 - Festival in the Park	\$22,119.19
MPF-007 - Fitness Trail	\$10,000.00
MPF-008 - Forestry	\$500.00
MPF-009 - Friends of the Souris	\$4,307.62
MPF-010 - Land	\$33,943.41
MPF-011 - Medal of Honor	\$19,335.80
MPF-012 - Outdoor Recreation	\$22,035.00
MPF-013 - Park Dedication	\$155,555.36
MPF-014 - Polaris - Frisbee Golf	\$516.00
MPF-015 - Polaris Park	\$2,065.00
MPF-016 - Radio City	\$1,000.00
MPF-017 - RMR/Base Partnership	\$44,657.45
MPF-018 - Soo Line Engine	\$6,582.00
MPF-019 - Sponsorships	\$4,305.00
MPF-020 - Stonebridge Farms Playground	\$5,593.00
MPF-021 - Trees	\$1,150.00
MPF-022 - Benches	\$4,692.09
MPF-023 - Corbett Field	\$3,425.00
MPF-025 - Hammond Tennis Courts	\$14,356.14
MPF-025-1 - Hammond Tennis Courts - Mainte	\$7,133.76
MPF-027 - Hoeven Scoreboard	\$1,500.00
MPF-028 - Horticulture	\$727.70
MPF-029 - MAYSA Expansion	\$7,944.27
MPF-031 - MAYSA Ice Resurfacers - Zamboni	\$13,252.54
MPF-032 - MAYSA Scoreboard	(\$59,212.87)
MPF-033 - MAYSA - Sled Hockey	\$939.00
MPF-034 - MAYSA - Water Fountain	\$631.00
MPF-035 - Oak Park - Camp Owetti	\$500.00
MPF-036 - Oak Park - Mommy and Me Swings	\$2,500.00
MPF-037 - Oak Park - Natures Playground	\$5,926.03
MPF-038 - Park Development	\$5,493.56
MPF-039 - Payloader	\$234.32
MPF-040 - Roosevelt Park Pool	\$3,447.34
MPF-041 - SVGC - API Donation	\$2,390.85
MPF-043 - SVGC - Development	\$8,143.48
MPF-044 - Zoo - Animal Purchase	\$52,366.58
MPF-045 - Zoo - Ferret	\$439.93
MPF-046 - Zoo - Childrens Zoo	\$729.43
MPF-047 - Zoo - Education/Enhancements	\$3,270.86

Minot Park District Project Detail Report

MPF-048 - Zoo - Entrance	\$12,057.24
MPF-049 - Zoo - Outreach	\$14,558.71
MPF-050 - Zoo - Raptor Rehab	\$5,000.00
MPF-051 - Zoo - Development	\$1,815,631.90
MPF-051-1 - Zoo Safety	\$1,500.00
MPF-052 - Zoo Signs	\$34,114.63
MPF-053 - Superfund - Disc Golf	\$50,000.00
MPF-054 - Branching Out	\$3,127.86
MPF-055 - Minot Flood Commeration	\$10,895.83
MPF-056 - South Hill Complex Improvements	\$42,653.51
MPF-056-1 - South Hill Complex Turf	\$10,000.00
MPF-057 - Trees for Minot	\$27,093.50
MPF-058 - Monument Maintenance	\$10,000.00
MPF-060 - RPZ - Conservation Fund	\$30,758.19
MPF-061 - Ice Skates	\$2,628.97
MPF-063 - Roosevelt Park Pickleball	\$43,480.92
MPF-065 - Zoo Maintenance Fund	\$50,000.00
MPF-066 - Zoo - Giraffe Building	\$221,239.82
MPF-067 - Engo Ice Resurfacer	(\$99,100.00)
MPF-068 - Souris Scramble	\$11,235.46
Total Fund Balance	<u>\$2,727,535.03</u>

Revenues

Operational Revenue	
MPF-013 - Park Dedication	\$24,613.36
MPF-022 - Benches	\$2,400.00
MPF-027 - Hoeven Scoreboard	\$1,500.00
MPF-032 - MAYSA Scoreboard	\$25,000.00
MPF-051 - Zoo - Development	\$1,785,689.00
MPF-051-1 - Zoo Safety	\$1,500.00
MPF-056 - South Hill Complex Improvement	\$100.00
MPF-057 - Trees for Minot	\$1,896.91
MPF-060 - RPZ - Conservation Fund	\$16,942.78
MPF-066 - Zoo - Giraffe Building	\$133,505.10
MPF-067 - Engo Ice Resurfacer	\$25,000.00
MPF-068 - Souris Scramble	\$5,397.65
Total	<u>\$2,023,544.80</u>
Total Revenues	<u>\$2,023,544.80</u>

Expenses

Foundation Expense	
MPF-029 - MAYSA Expansion	\$7,680.00

Minot Park District Project Detail Report

MPF-051 - Zoo - Development	\$1,000.00
MPF-057 - Trees for Minot	\$23,800.00
MPF-066 - Zoo - Giraffe Building	\$818,165.91
Total	<u>\$850,645.91</u>
Total Expenditures	<u>\$850,645.91</u>

FIRST INTERNATIONAL BANK & TRUST (WETS)
 2201 EAST CAMELBACK ROAD
 SUITE 380
 PHOENIX, AZ 85016

MINOT PARK FOUNDATION AGENCY

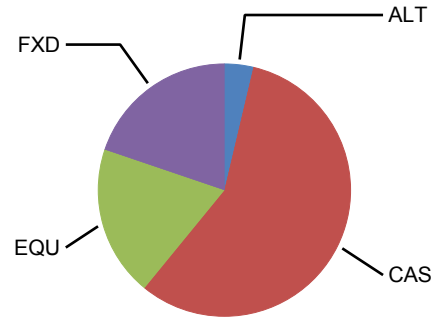


MINOT PARK FOUNDATION
 PO BOX 538
 420 3RD AVE SW
 MINOT, ND 58701

Account: 005745
 Report Period: From 8/1/2025 To 8/31/2025
 Administrator: Jessica L. Phillips
 Phone: 701-837-2247

Portfolio Summary

	Market Value	% Portfolio	Est. Income
Alternative (ALT)	\$138,730.35	3.70%	\$3,499.28
Cash & Equivalents (CAS)	\$2,147,219.07	57.21%	\$90,312.05
Equity (EQU)	\$724,387.01	19.30%	\$8,287.68
Fixed Income (FXD)	\$742,727.08	19.79%	\$28,399.88
Total Assets	\$3,753,063.51	100.00%	\$130,498.89
Total Account Balance	\$3,753,063.51	100.00%	\$130,498.89



Activity Summary

	Current Period	Year To Date
Beginning Market Value	\$3,586,541.79	\$2,868,079.01
Receipts		
Contribution	\$159,903.14	\$2,023,584.79
Dividend	\$8,362.81	\$62,508.28
Total Receipts	\$168,265.95	\$2,086,093.07
Disbursements		
Distribution	(\$1,000.00)	(\$26,681.90)
Expense	(\$23,800.00)	(\$1,250,083.16)
Institution Fees	(\$1,122.50)	(\$8,008.56)
Total Disbursements	(\$25,922.50)	(\$1,284,773.62)
Change in Market Value	\$24,178.27	\$83,665.05
Ending Market Value	\$3,753,063.51	\$3,753,063.51

Gains and Losses Summary

	Current Period	Year To Date
Realized Gain/(Loss) - Long Term	\$0.00	\$52,604.80
Realized Gain/(Loss) - Short Term	\$0.00	\$5,169.53
Total Realized Gain/(Loss)	\$0.00	\$57,774.33

Asset Statement

	Units Description	Cost Basis	Unit Price	Market Value	% of Acct	Unrealized Gain/Loss	Estimated Annual Income	Yld At Mkt
<u>Cash & Equivalents</u>								
Cash								
	Principal Cash	\$0.00		\$0.00				
	Income Cash	\$0.00		\$0.00				
	Total Cash	\$0.00		\$0.00	0.00			
Money Market Fund - Internal								
	2,147,219.07 INSURED CASH SWEEP - PRINCIPAL	\$2,147,219.07	\$1.00	\$2,147,219.07	57.21	\$0.00	\$90,312.03	4.21
	TOTAL Money Market Fund - Internal	\$2,147,219.07		\$2,147,219.07	57.21	\$0.00	\$90,312.03	4.21
	TOTAL Cash & Equivalents	\$2,147,219.07		\$2,147,219.07	57.21	\$0.00	\$90,312.03	4.21
<u>Fixed Income</u>								
Fixed Income ETF								
	68,002 ANFIELD CAPITAL UNIVERSAL FIXED INCOME ETF	\$648,808.80	\$9.37	\$636,838.77	16.97	(\$11,970.03)	\$23,528.70	3.69
	1,487 FIRST TRUST LOW DURATION OPPORTUNITIES ETF	\$73,583.99	\$49.61	\$73,770.07	1.97	\$186.08	\$3,033.48	4.11
	632 JANUS HENDERSON AAA CLO ETF	\$32,155.23	\$50.82	\$32,118.24	0.86	(\$36.99)	\$1,837.70	5.72
	TOTAL Fixed Income ETF	\$754,548.02		\$742,727.08	19.79	(\$11,820.94)	\$28,399.88	3.82
	TOTAL Fixed Income	\$754,548.02		\$742,727.08	19.79	(\$11,820.94)	\$28,399.88	3.82
<u>Equity</u>								
Exchange Traded Funds (ETF)								
	4,099 ANFIELD CAPITAL US EQUITY SECTOR ROTATION ETF	\$51,303.36	\$19.67	\$80,627.33	2.15	\$29,323.97	\$6.56	0.01
	690 BLACKROCK ISHARES US SMALL-CAP EQUITY FACTOR ETF	\$48,541.50	\$73.06	\$50,411.40	1.34	\$1,869.90	\$646.54	1.28

Asset Statement

Units	Description	Cost Basis	Unit Price	Market Value	% of Acct	Unrealized Gain/Loss	Estimated Annual Income	Yld At Mkt
2,944	INVESCO EXCHANGE TRADED FD TR S&P500 QUALITY	\$207,345.13	\$72.39	\$213,116.16	5.68	\$5,771.03	\$2,208.47	1.04
483	INVESCO S&P MID-CAP QUALITY ETF	\$48,386.94	\$104.48	\$50,463.84	1.34	\$2,076.90	\$318.56	0.63
TOTAL Exchange Traded Funds (ETF)		\$355,576.93		\$394,618.73	10.51	\$39,041.80	\$3,180.13	0.81
International Equity ETF								
439	WisdomTree Japan Hedged Equity Fund ETF	\$41,766.68	\$124.43	\$54,624.77	1.46	\$12,858.09	\$1,913.29	3.50
TOTAL International Equity ETF		\$41,766.68		\$54,624.77	1.46	\$12,858.09	\$1,913.29	3.50
US Equity Mutual Funds								
460.684	VANGUARD S&P 500 INDEX MUTUAL FUND ADMIRAL SHARES	\$179,241.29	\$597.25	\$275,143.51	7.33	\$95,902.22	\$3,194.26	1.16
TOTAL US Equity Mutual Funds		\$179,241.29		\$275,143.51	7.33	\$95,902.22	\$3,194.26	1.16
TOTAL Equity		\$576,584.90		\$724,387.01	19.30	\$147,802.11	\$8,287.68	1.14
Alternative								
ALTERNATIVE ETF								
4,565	STATE STREET SPDR MULTI-ASSET REAL RETURN ETF	\$122,824.88	\$30.39	\$138,730.35	3.70	\$15,905.47	\$3,499.28	2.52
TOTAL ALTERNATIVE ETF		\$122,824.88		\$138,730.35	3.70	\$15,905.47	\$3,499.28	2.52
TOTAL Alternative		\$122,824.88		\$138,730.35	3.70	\$15,905.47	\$3,499.28	2.52
GRAND TOTAL ASSETS		\$3,601,176.87		\$3,753,063.51	100	\$151,886.64	\$130,498.87	3.48

Transaction Statement

Date	Description	Units / Price	Income Cash	Principal Cash	Cost Basis
Beginning Balances			\$0.00	\$0.00	\$3,458,833.42

Receipts

Contribution

MINOT PARK FOUNDATION AGENCY



Transaction Statement

Date	Description	Units / Price	Income Cash	Principal Cash	Cost Basis
8/27/2025	CONTRIBUTION TO PRINCIPAL CONTRIBUTION TO ACCOUNT FROM MINOT PARK DISTRICT		\$0.00	\$115,000.00	\$0.00
8/27/2025	CONTRIBUTION TO PRINCIPAL CONTRIBUTION TO ACCOUNT FROM CHASE FOR THE ROOSEVELT PARK ZOO		\$0.00	\$15.50	\$0.00
8/27/2025	CONTRIBUTION TO PRINCIPAL CONTRIBUTION TO ACCOUNT FROM NORTHERN BOTTLING COMPANY		\$0.00	\$25,000.00	\$0.00
8/27/2025	CONTRIBUTION TO PRINCIPAL CONTRIBUTION TO ACCOUNT FROM MINOT PARK DISTRICT		\$0.00	\$18,887.64	\$0.00
8/27/2025	CONTRIBUTION TO PRINCIPAL CONTRIBUTION TO ACCOUNT FROM CITY OF MINOT		\$0.00	\$1,000.00	\$0.00
Total Contribution			\$0.00	\$159,903.14	\$0.00
Dividend					
8/1/2025	DIVIDEND INSURED CASH SWEEP		\$0.00	\$7,199.09	\$0.00
8/7/2025	DIVIDEND JANUS HENDERSON AAA CLO ETF \$0.214738 Paid on 632.0 Shares.		\$0.00	\$135.71	\$0.00
8/20/2025	DIVIDEND ANFIELD CAPITAL UNIVERSAL FIXED INCOME ETF \$0.0114 Paid on 68002.0 Shares.		\$0.00	\$775.22	\$0.00
8/29/2025	DIVIDEND FIRST TRUST LOW DURATION OPPORTUNITIES ETF \$0.17 Paid on 1487.0 Shares.		\$0.00	\$252.79	\$0.00
Total Dividend			\$0.00	\$8,362.81	\$0.00
Disbursements					
Distribution					
8/22/2025	CASH DISTRIBUTION MINOT PARK DISTRICT REIMBURSEMENT FOR OPOSSUM EXHIBIT AT ROOSEVELT PARK ZOO		\$0.00	(\$1,000.00)	\$0.00
Total Distribution			\$0.00	(\$1,000.00)	\$0.00
Expense					

MINOT PARK FOUNDATION AGENCY



Transaction Statement

Date	Description	Units / Price	Income Cash	Principal Cash	Cost Basis
8/27/2025	EXPENSE PAID FOR BENEFICIARY MINOT PARK DISTRICT REIMBURSEMENT FOR TCNURSERY INV#1076		\$0.00	(\$23,800.00)	\$0.00
Total Expense			\$0.00	(\$23,800.00)	\$0.00
Institution Fees					
8/12/2025	FEE PAYMENT Automatic fee collection for account 005745 for Period Ending 7/31/2025.		\$0.00	(\$1,122.50)	\$0.00
Total Institution Fees Collected from Account			\$0.00	(\$1,122.50)	\$0.00
Investment Activity					
Sweep Sales (3) 8/1/2025 to 8/31/2025		(49,722.50)	\$0.00	\$49,722.50	(\$49,722.50)
Sweep Purchases (5) 8/1/2025 to 8/31/2025		192,065.95	\$0.00	(\$192,065.95)	\$192,065.95
Total Investment Activity		142,343.45	\$0.00	(\$142,343.45)	\$142,343.45
Ending Balances			\$0.00	\$0.00	\$3,601,176.87